

AGENDA

REGULAR MEETING OF CITY COUNCIL

2007 04 16

4:30 P.M.

COUNCIL CHAMBERS

1. **ADOPTION OF MINUTES**

Mover - Councillor L. Tridico

Seconded - Councillor B. Hayes

Resolved that the Minutes of the Regular Council Meeting of 2007 03 26, the Budget Meeting of 2007 04 10 and the Special Meeting of 2007 04 11 be approved.

2. **QUESTIONS AND INFORMATION ARISING OUT OF MINUTES AND NOT OTHERWISE ON AGENDA**

3. **APPROVE AGENDA AS PRESENTED**

Mover - Councillor L. Tridico

Seconded - Councillor P. Mick

Resolved that the Agenda for the 2007 04 16 City Council Meeting as presented be approved.

4. **DELEGATIONS/PROCLAMATIONS**

- (a) Gary Premo, President of Sault Ste. Marie and District Labour Council will be in attendance concerning Proclamation - Day of Mourning.
- (b) Theresa Sharp, Volunteer Appreciation Dinner and Awards Chair will be in attendance concerning Proclamation - National Volunteer Week.
- (c) Evelyn Theriault, Diocesan President Catholic Women's League of Canada will be in attendance concerning Proclamation - Catholic Women's League Week.
- (d) Six local Canadian Forces members recently returned from Afghanistan will be in attendance to receive a recognition plaque from the City.

4. (e) Gord Widget, Vice Principal, Korah Collegiate and Vocational High School and the cast of the Algoma District School Board play CATS will be in attendance to extend an invitation to the production being held at the Kiwanis Community Theatre Centre May 9th to 12th with all proceeds being donated to the new Sault Area Hospital.
- (f) Candy Mitchell, Chair Downtown Association and Jonathan Hack, IBI Group will be in attendance regarding agenda item 6.(6)(f).

PART ONE – CONSENT AGENDA

5. **COMMUNICATIONS AND ROUTINE REPORTS OF
CITY DEPARTMENTS; BOARDS AND COMMITTEES**

Mover - Councillor L. Turco

Seconder - Councillor B. Hayes

Resolved that all the items listed under date 2007 04 16 - Part One - Consent Agenda be approved as recommended.

- (a) Correspondence from AMO is attached for the information of Council.
- (b) Correspondence from the Township of Georgian Bay (concerning Ballast Water Discharge Treatment), the County of Huron (concerning Ontario Disability Support Program funding), the Municipality of Powassan (concerning Drinking Water Quality Management Standard), the Town of Lakeshore (concerning the Greenbelt Act), and the Township of King (concerning Municipal Infrastructure funding) is attached for the information of Council.
- (c) Letters from the Minister of Transportation concerning a public transit grant and connecting link grants is attached for the information of Council.
- (d) A letter from the Minister of Municipal Affairs and Housing concerning brownfield redevelopment is attached for the information of Council.
- (e) A letter from the Minister of Community and Social Services concerning the Accessibility Directorate of Ontario is attached for the information of Council.
- (f) Correspondence from the President and C.E.O., PUC Inc. concerning Impact of Recent Provincial Budget is attached for the information of Council.
- (g) Correspondence from the Joint International Bridge Authority concerning March bridge crossings is attached for the information of Council.
- (h) A letter from the Medical Officer of Health concerning Pedestrian Charter is attached for the information of Council.

5. (i) A letter from the Chair, Relay for Life, Canadian Cancer Society requesting an exemption to the Noise By-law for Relay for Life event on June 15 and 16, 2007 at the John Rhodes Community Centre is attached for the consideration of Council. The relevant By-law 2007-60 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.
- (j) A letter from the Rally Coordinator - Sault Ste. Marie H.O.G. Chapter requesting permission for temporary street closings for Foster Drive from Elgin Street to Spring Street and Queen Street West from Andrews Street to Huron Street on August 3 and 4, 2007 is attached for the consideration of Council. The relevant By-law 2007-62 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.
- (k) A letter requesting permission for private property liquor license extensions are attached for the consideration of Council.

Mover - Councillor L. Turco

Seconded - Councillor P. Mick

Resolved that City Council has no objection to the proposed extended licensed area as detailed in the written request for liquor license extensions on private property for outdoor events on the following stated dates and times:

Docks Riverfront Grill, 89 Foster Drive

July 1 - Canada Day - 12:00 noon until 2:00 a.m.

July 4 - Independence Day - 12:00 noon until 2:00 a.m.

August 25 - Salmon Derby - 12:00 noon until 2:00 a.m.

August 26 - Salmon Derby - 12:00 noon until 9:00 p.m.

- (l) Correspondence concerning request for permission to hold a Special Occasion permit event at a municipal facility is attached for the consideration of Council.

Mover - Councillor L. Tridico

Seconded - Councillor B. Hayes

Resolved that the following request to hold a Special Occasion permit event at a municipal facility on the stated date and times be endorsed by City Council:

Seniors Drop-In Centre Main Hall

Northland Chorus

April 21, 2007 - 10:00 p.m. to 1:00 a.m.

5. (m) **Council Travel**

Mover - Councillor L. Tridico

Seconder - Councillor B. Hayes

Resolved that Councillors Terry Sheehan, Lou Turco, Susan Myers, Pat Mick, Steve Butland and James Caicco be authorized to travel to the 2007 AMO Annual Conference being held in Ottawa (4 days in August) at an estimated cost of \$1,900.00 to the City.

Mover - Councillor L. Tridico

Seconder - Councillor B. Hayes

Resolved that Councillor Lou Turco be authorized to travel to (1) an AMO Executive Meeting being held in Toronto (two days in April) at a cost of \$300.00 to the City; and (2) an MOU Executive Meeting being held in Toronto (two days in May) at a cost of \$300.00 to the City.

- (n) Correspondence from AMO concerning an invitation for the Chief Administrative Officer to participate in the Provincial-Municipal Infrastructure Table is attached for the consideration of Council.

Mover - Councillor L. Tridico

Seconder - Councillor B. Hayes

Resolved that Council authorize the Chief Administrative Officer to participate in the Provincial-Municipal Infrastructure Table, and
Further that the Chief Administrative Officer be authorized to travel as required for the meetings of the Provincial-Municipal Infrastructure Table (estimated two meetings/month for six months).

(o) **Staff Travel Requests**

A report of the Chief Administrative Officer is attached for the consideration of Council.

Mover - Councillor L. Turco

Seconder - Councillor P. Mick

Resolved that the Staff Travel Requests contained in the report of the Chief Administrative Officer dated 2007 04 16 be approved as requested.

(p) **Tender for Traffic Marking Paint**

A report of the Manager of Purchasing is attached for the consideration of Council.

5. (p) Mover - Councillor L. Tridico
Seconded - Councillor B. Hayes
Resolved that the report of the Manager of Purchasing dated 2007 04 16 be endorsed and that the tender for the supply and delivery of Traffic Marking Paint, required by the Public Works and Transportation Department, be awarded as recommended.
- (q) **Quotation to Rent Four (4) Loader/Backhoes**
A report of the Manager of Purchasing is attached for the consideration of Council.

Mover - Councillor L. Tridico
Seconded - Councillor P. Mick
Resolved that the report of the Manager of Purchasing dated 2007 04 16 be endorsed and that the quotation for the rental of Four (4) Loader/Backhoes, required by the Public Works and Transportation Department, be awarded as recommended.
- (r) **Notice of Default - 2006 Municipal Election**
A report of the Deputy City Clerk is attached for the consideration of Council.

Mover - Councillor L. Turco
Seconded - Councillor B. Hayes
Resolved that the report of the Deputy City Clerk dated 2007 04 16 concerning Notice of Default - 2006 Municipal Election be accepted as information.
- (s) **Cemetery Software Acquisition/Communication Upgrade**
A report of the Deputy City Clerk and Manager of Quality Improvement is attached for the consideration of Council.

Mover - Councillor L. Turco
Seconded - Councillor P. Mick
Resolved that the report of the Deputy City Clerk and Manager of Quality Improvement dated 2007 04 16 concerning Cemetery Software Acquisition/Communication Upgrade be accepted and the recommendation to acquire cemetery software from Stone Orchard Software and acquire associated hardware and communications equipment upgrades for a total estimated cost of \$115,000.00 with funding to come from the Cemetery Reserve be approved.
- (t) **Bellevue Marina - Fuel Tank Replacements**
A report of the Commissioner of Community Services is attached for the consideration of Council.

5. (t) Mover - Councillor L. Tridico
Seconded - Councillor B. Hayes
Resolved that the report of the Commissioner of Community Services dated 2007 04 16 be accepted and that the recommendation to authorize STEM Engineering to proceed with phase one of the project at a cost of \$5,000.00, funded by the Marina Reserve Account, be approved.
- (u) **Memorandum of Understanding With Tourism Sault Ste. Marie Regarding a Portable Hardwood Basketball Floor**
A report of the Commissioner of Community Services is attached for the consideration of Council.
- Mover - Councillor L. Tridico
Seconded - Councillor P. Mick
Resolved that the report of the Commissioner of Community Services dated 2007 04 16 be accepted and that the Commissioner of Community Services be authorized to sign a Memorandum of Understanding With Tourism Sault Ste. Marie concerning a portable hardwood basketball floor with the cost of \$5,000.00 funded from the Pepsi rebate account.
- (v) **Steelback Centre - Phase 2 and 3 Suites Update**
A report of the Commissioner of Community Services is attached for the consideration of Council.
- Mover - Councillor L. Turco
Seconded - Councillor B. Hayes
Resolved that the report of the Commissioner of Community Services dated 2007 04 16 concerning Steelback Centre - Phase 2 and 3 Suites Update be accepted as information.
- (w) **Contract 2007-7E - Pim Street Sewage Pumping Station Upgrade**
A report of the Land Development and Environmental Engineer is attached for the consideration of Council. The relevant By-law 2007-63 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.
- (x) **Landfill Site, Operations and Monitoring 2006 - Environmental Monitoring Committee**
A report of the Land Development and Environmental Engineer is attached for the consideration of Council.
- Mover - Councillor L. Turco
Seconded - Councillor P. Mick
Resolved that the report of the Land Development and Environmental Engineer dated 2007 04 16 concerning Landfill Site, Operations and Monitoring 2006 - Environmental Monitoring Committee be accepted as information.

5. (y) **Sidewalk on Queen Street Near Pinewood School - Dacey Road to Queensgate Boulevard**

A report of the Director of Engineering Services is attached for the consideration of Council.

Mover - Councillor L. Tridico

Second - Councillor B. Hayes

Resolved that the report of the Director of Engineering Services dated 2007 04 16 concerning Sidewalk on Queen Street Near Pinewood School - Dacey Road to Queensgate Boulevard be accepted and the recommendation to place this project on the Engineering Department's new sidewalk list be approved.

(z) **Third Line Extension/Upgrades - Notice of Filing of Addendum**

A report of the Director of Engineering Services is attached for the consideration of Council.

Mover - Councillor L. Tridico

Second - Councillor P. Mick

Resolved that the report of the Director of Engineering Services dated 2007 04 16 concerning Third Line Extension/Upgrades - Notice of Filing of Addendum be accepted as information.

(aa) **Wastewater Treatment Plants - Management of Biosolids**

A report of the Director of Engineering Services is attached for the consideration of Council.

Mover - Councillor L. Turco

Second - Councillor B. Hayes

Resolved that the report of the Director of Engineering Services dated 2007 04 16 concerning Wastewater Treatment Plants - Management of Biosolids be accepted and the recommendation to invite proposals to conduct a biosolids management/disposal study at a cost not to exceed \$50,000.00 with funding from the sewer surcharge account be approved.

(bb) **Delegation of Treasurer's Powers Relating to Tax Collection**

A report of the City Solicitor is attached for the consideration of Council. The relevant By-law 2007-59 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.

(cc) **Willow and McNabb Intersection**

A report of the Deputy Commissioner of Public Works and Transportation is attached for the consideration of Council.

5. (cc) Mover - Councillor L. Turco
Second - Councillor P. Mick
Resolved that the report of the Deputy Commissioner of Public Works and Transportation dated 2007 04 16 concerning signage at the intersection of Willow and McNabb be accepted and the recommendations contained therein be approved.
- (dd) **Transit Service Enhancement "Trans-Cab" Pilot Project**
A report of the Manager of Transit is attached for the consideration of Council.
- Mover - Councillor L. Tridico
Second - Councillor B. Hayes
Resolved that the report of the Manager of Transit dated 2007 04 16 concerning the tender for a taxi contractor to operate on a yearly basis, a fixed-route shared-ride transportation service be accepted and the recommendations contained therein be approved.
- (ee) **Bus Stop Infrastructure - Transit Services Division**
A report of the Manager of Transit is attached for the consideration of Council.
- Mover - Councillor L. Tridico
Second - Councillor P. Mick
Resolved that the report of the Manager of Transit dated 2007 04 16 concerning the tender for bus shelters, benches and garbage receptacles be accepted and the recommendation to tender for 10 bus shelters and related bus stop infrastructure at a total cost of \$50,000.00 to be funded from Dedicated Provincial Gas Tax Revenue be approved.
- (ff) **GPS (Global Positioning System)/AVL (Automatic Vehicle Location) System for Public Works and Transportation Department - Transit Services Division**
A report of the Manager of Transit is attached for the consideration of Council.
- Mover - Councillor L. Turco
Second - Councillor B. Hayes
Resolved that the report of the Manager of Transit dated 2007 04 16 concerning the GPS/AVL System for Public Works and Transportation Department - Transit Services Division be accepted and the recommendation to supply and install the GPS/AVL System on transit buses at a cost of \$50,000.00 with funding from the Dedicated Provincial Gas Tax Revenue be approved.
- (gg) **Fees Charged by Police Services Board**
A report of the Chief of Police is attached for the consideration of Council. The relevant By-law 2007-72 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.

5. (hh) **False Alarm - Fee Recovery Program**
A report of the Chief of Police is attached for the consideration of Council. The relevant By-law 2007-72 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.
- (ii) **Business Plan 2007 - 2009**
A report of the Chief of Police is attached for the consideration of Council.
- Mover - Councillor L. Turco
Second - Councillor P. Mick
Resolved that the report of the Chief of Police dated 2007 04 16 concerning Business Plan 2007 - 2009 be accepted as information.
- (jj) **Business Plan - Results Year Three**
A report of the Chief of Police is attached for the consideration of Council.
- Mover - Councillor L. Tridico
Second - Councillor B. Hayes
Resolved that the report of the Chief of Police dated 2007 04 16 concerning Business Plan - Results Year Three be accepted as information.

PART TWO – REGULAR AGENDA

6. REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES

6. (6) PLANNING

- (a) **Application No. A-27-06-Z - City of Sault Ste. Marie - Public Notice of Minor Amendments to Zoning By-law 2005-150 and Special Exceptions By-law 2005-151**

A report of the Planning Division is attached for the consideration of Council.

Mover - Councillor L. Tridico
Second - Councillor P. Mick

Resolved that the report of the Planning Division dated 2007 04 16 concerning Application No. A-27-06-Z - The Corporation of the City of Sault Ste. Marie be accepted and the Planning Director's recommendation that City Council approve Application No. A-27-06-Z, Minor Amendments to Zoning By-law 2005-150 and Special Exceptions By-law 2005-151 be endorsed.

- (b) **Application No. A-5-07-Z - Sar-Gin Developments (Sault) Limited - 671, 671A and 683 Great Northern Road - Request to Consolidate and Amend the Existing Special Exception to Better Reflect the New Zoning By-law and to Increase the Amount of Permitted Retail Sales**

A report of the Planning Division is attached for the consideration of Council.

6. (6)
(b)

Mover - Councillor L. Turco
Seconders - Councillor B. Hayes

Resolved that the report of the Planning Division dated 2007 04 16 concerning Application No. A-5-07-Z - Sar-Gin Developments (Sault) Limited be accepted and the Planning Director's recommendation that City Council approve an amendment to Special Exception 215, subject to the 11 conditions contained in the report be endorsed.

(c) **Application No. A-6-07-Z - McRain Developments Inc. - 11 White Oak Drive - Request to Rezone to Permit the Sales and Service of Furniture and Appliances**

A report of the Planning Division is attached for the consideration of Council.

Mover - Councillor L. Turco
Seconders - Councillor P. Mick

Resolved that the report of the Planning Division dated 2007 04 16 concerning Application No. A-6-07-Z - McRain Developments Inc. be accepted and the Planning Director's recommendation that City Council approve the rezoning by way of a Special Exception to permit the 'Sales and Service of Furniture and Appliances', in addition to those uses permitted in a Light Industrial Zone (M1) and subject to the following condition: 1. Outdoor storage is not permitted on the subject property be endorsed.

(d) **Application No. A-7-07-Z.OP - CTM Design Services O/A Husky Canada - 1275 Trunk Road - Request to Amend and Rezone in Order to Facilitate the Redevelopment of Existing Husky Canada Truck Stop**

A report of the Planning Division is attached for the consideration of Council.

Mover - Councillor L. Tridico
Seconders - Councillor B. Hayes

Resolved that the report of the Planning Division dated 2007 04 16 concerning Application No. A-7-07-Z.OP - CTM Design Services O/A Husky Canada be accepted and the Planning Director's recommendation that City Council approve 1. Official Plan Amendment No. 122 and 2. The rezoning of an additional 70m (230') beyond the existing Highway Zone boundary, from Rural Area (RA) to Highway Zone (HZ) be endorsed.

(e) **Application No. A-8-07-OP - Attilio and Santa Guido - 68 Anderson Road - Request to Amend to Permit the Creation of a New Rural Area Lot for Residential Purposes**

A report of the Planning Division is attached for the consideration of Council.

6. (6)
(e) Mover - Councillor L. Tridico
Second - Councillor P. Mick
Resolved that the report of the Planning Division dated 2007 04 16 concerning Application No. A-8-07-OP - Attilio and Santa Guido be accepted and the Planning Director's recommendation that City Council approve Official Plan Amendment No. 123 be endorsed.

- (f) **Downtown Development Initiative Update**
A report of the Planning Division is attached for the consideration of Council.

Mover - Councillor L. Turco
Second - Councillor B. Hayes
Resolved that the report of the Planning Division dated 2007 04 16 concerning the Downtown Development Initiative Update be accepted and the Planning Director's recommendation that City Council approve the proposed Downtown Community Development Plan, which allows the municipality to provide financial incentive grants and programs and directs public capital improvements for the Downtown subject to the 5 conditions contained in the report be endorsed.

- (g) **Cycling Master Plan Update**
A report of the Planning Division is attached for the consideration of Council. The relevant By-law 2007-70 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.

Mover - Councillor L. Turco
Second - Councillor P. Mick
Resolved that the report of the Planning Division dated 2007 04 16 concerning the Cycling Master Plan Update be accepted and the Planning Director's recommendation that City Council authorize an agreement with Marshal Macklin Monahan to undertake and complete the Cycling Master Plan update at a total cost not to exceed \$45,000.00 be endorsed.

7. **UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS
PLACED ON AGENDA BY MEMBERS OF COUNCIL**

- (a) The following Notice of Motion was read at the 2007 03 26 Council Meeting and is now being presented for the consideration of Council.

Mover - Councillor L. Tridico
Second - Councillor D. Celetti
Resolved that any travel requests made by the Mayor and Councillors for out-of-town business funded by the taxpayers be accompanied by information regarding the travel requests; and

7. (a) Further be it resolved that upon their return, a detailed report must be submitted regarding the meeting; and
Further this report should outline the short and long term economic return to our community.

8. **COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS
ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION**

9. **ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE**

10. **CONSIDERATION AND PASSING OF BY-LAWS**

By-laws before Council for THREE readings which do not require more than a simple majority.

AGREEMENTS

- (a) 2007-61 A by-law to authorize the execution of a Letter of Agreement between the City and the Ontario Minister of Transportation for funding under the Ontario Bus Replacement Program.
- (b) 2007-63 A by-law to authorize an agreement with the City and Cecchette & Sons Limited for the Pim Street Pumping Station Upgrade project. (Contract 2007-7E)
- A report from the Land Development and Environmental Engineer is on the agenda.
- (c) 2007-70 A by-law to authorize an agreement with the City and Marshall Macklin Monaghan to undertake and complete the Cycling Master Plan update at a total cost not to exceed \$45,000.00.
- A report from the Planning Director is on the agenda.

PARKING

- (d) 2007-65 A by-law to appoint Municipal Law Enforcement Officers to enforce the by-laws on various properties and to amend Schedule "A" to By-law 90-305.

POLICE SERVICES

- (e) 2007-72 A by-law to authorize the charging of fees for services and activities provided by the Police Services Board and to repeal By-law 2002-3 and amend Schedule "A" to By-law 2002-28.

10. (e) Two reports from the Sault Ste. Marie Chief of Police are on the agenda.

REGULATIONS

- (f) 2007-60 A by-law to amend By-law 80-200 and By-law 4100 dealing with the exemption from the noise control by-laws for the Canadian Cancer Society's 7th Annual Relay for Life Event.

A letter from the Canadian Cancer Society is on the agenda.

TAXES

- (g) 2007-59 A by-law to delegate the powers and duties of the Treasurer with respect to the collection of taxes.

A report from the City Solicitor is on the agenda.

TEMPORARY STREET CLOSING

- (h) 2007-62 A by-law to permit the temporary street closing of Foster Drive from St. Mary's River Drive to Spring Street and the temporary closing of Queen Street West from Andrew Street to Huron Street.

A report from the Rally Co-ordinator of the SSM H.O.G. Chapter 9985 is on the agenda.

ZONING

- (i) 2007-64 A by-law to amend Sault Ste. Marie Zoning By-law 2005-150 and 2005-151 concerning 31 Trunk Road commonly known as the Churchill Plaza.
- (j) 2007-71 A by-law to amend Sault Ste. Marie Zoning By-law 2007-151 concerning the lands located at 671-683 Great Northern Road. (Sar Gin Developments Ltd.)

BY-LAWS before Council for THIRD reading which do not require more than a simple majority.

10. **LOCAL IMPROVEMENT**

- (k) 2007-18 A by-law to authorize the construction of a concrete sidewalk on Queen Street East from Dacey Road to Queensgate Boulevard under Section 3 of the Municipal Act, 2001, Ontario Regulation 119/03.

Received First and Second Reading on January 29th, 2007.

11. **QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON AGENDA**

12. **ADDENDUM TO THE AGENDA**

13. **ADJOURNMENT**

Mover - Councillor L. Tridico

Seconder - Councillor P. Mick

Resolved that this Council shall now adjourn.

ACTING MAYOR

DEPUTY CITY CLERK

MINUTES

REGULAR MEETING OF CITY COUNCIL

2007 03 26

4:30 P.M.

COUNCIL CHAMBERS

PRESENT: Acting Mayor F. Fata, Councillors J. Caicco, L. Turco, B. Hayes, D. Celetti, O. Grandinetti, S. Myers, L. Tridico, T. Sheehan, S. Butland, P. Mick

ABSENT: Mayor J. Rowswell (out of town), Councillor F. Manzo (illness)

OFFICIALS: D. Irving, N. Kenny, B. Freiburger, J. Dolcetti, D. McConnell, P. McAuley, N. Apostle, R. Roy, D. Elliott

1. **ADOPTION OF MINUTES**

Moved by Councillor B. Hayes

Seconded by Councillor L. Tridico

Resolved that the Minutes of the Special Meeting for Agency Presentations of 2007 03 08 and the Regular Council Meeting of 2007 03 12 be approved. CARRIED.

2. **QUESTIONS AND INFORMATION ARISING OUT OF MINUTES AND NOT OTHERWISE ON AGENDA**

3. **APPROVE AGENDA AS PRESENTED**

Moved by Councillor B. Hayes

Seconded by Councillor L. Turco

Resolved that the Agenda for the 2007 03 26 City Council Meeting as presented be approved. CARRIED.

4. **DELEGATIONS/PROCLAMATIONS**

(a) Denise Liddard, Volunteer with local Parkinson Society Support Group was in attendance concerning Proclamation - Parkinson's Disease Awareness Month.

(b) Dr. Celia Ross, President and Deborah Loosemore, Director of Advancement and External Relations, Algoma University College were in attendance concerning agenda item 6.(8)(a).

4. (c) Peter Vaudry, Mary Jane Yorke and Debbie Amaroso on behalf of the Sault Ste. Marie Physician Recruitment and Retention Committee were in attendance concerning agenda item 6.(8)(b).
- (d) Tom Vair, Executive Director Sault Ste. Marie Innovation Centre was in attendance concerning an update on Innovation Centre activities and 2007 Budget.
- (e) Brian Curran, President and C.E.O. PUC Services Inc. was in attendance concerning agenda item 6.(8)(c).
- (f) Linda Savory-Gordon and Al Errington on behalf of the Coalition for Algoma Passenger Trains were in attendance concerning agenda item 7.(a).
- (g) Ken McBride and Randy Gaetano were in attendance concerning the proposed expansion at Collegiate Heights Retirement Residence.
- Moved by Councillor T. Sheehan
Seconded by Councillor D. Celetti
Resolved that City Council authorize staff to analyse the viability of a contra of land at the snow dump site for Collegiate Heights Retirement Residence expansion and report back to Council with findings. DEFEATED.
- (h) Suzanne Hanna on behalf of the Communities in Bloom Committee was in attendance concerning agenda item 6.(7)(c).
- (i) Keith Avery was in attendance concerning agenda item 5.(y).

PART ONE – CONSENT AGENDA

5. **COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES**

- Moved by Councillor P. Mick
Seconded by Councillor L. Tridico
Resolved that all the items listed under date 2007 03 26 - Part One - Consent Agenda be approved as recommended. CARRIED.
- (a) Correspondence from AMO, correspondence from the Ontario Forestry Coalition concerning Proposed Species at Risk Legislation and a news release from the governments of Ontario and Canada concerning the Great Lakes Basin Ecosystem were received by Council.
- (b) The copy of the Outstanding Council Resolutions List dated 2007 03 12 was received by Council.

5. (c) The request for a temporary street closing for a parade on Elgin and Queen Streets in conjunction with the Ontario Group Air Force Convention being held May 20, 2007 was accepted by Council. The relevant By-law 2007-49 is listed under Item 10 of the Minutes.
- (d) The request for a Special Occasion Permit for an event at a municipal facility was accepted by Council.

Moved by Councillor P. Mick

Seconded by Councillor L. Turco

Resolved that the following request to hold a Special Occasion Permit event at a municipal facility on the stated dates and times be endorsed by City Council:

Roberta Bondar Pavilion

Champagne Wedding

May 12, 2007 from 7:00 p.m. to 1:00 a.m. CARRIED.

(e) **Council Travel**

Moved by Councillor B. Hayes

Seconded by Councillor L. Tridico

Resolved that Mayor John Rowswell be authorized to travel to Calgary, Alberta in May 2007 to attend the Federation of Canadian Municipalities (FCM) Conference and a possible meeting with Canadian Pacific at an estimated cost of \$3,500.00. CARRIED.

Recorded Vote

For: Acting Mayor F. Fata, Councillors J. Caicco, L. Turco, B. Hayes, S. Myers, L. Tridico, T. Sheehan, S. Butland, P. Mick

Against: D. Celetti, O. Grandinetti

Absent: Mayor J. Rowswell, Councillor F. Manzo

Moved by Councillor B. Hayes

Seconded by Councillor L. Tridico

Resolved that Councillor Lou Turco be authorized to travel to (1) an AMO Board Meeting being held in Toronto (3 days in March) at a cost of \$300.00 to the City; and (2) an AMO Executive MOU Meeting being held in Toronto (one day in April) at a cost of \$300.00 to the City. CARRIED.

5. (f) **Staff Travel Requests**

The report of the Chief Administrative Officer was accepted by Council.

Moved by Councillor B. Hayes

Seconded by Councillor L. Turco

Resolved that the Staff Travel Requests contained in the report of the Chief Administrative Officer dated 2007 03 26 be approved as requested. CARRIED.

(g) **Tender for Trees and Shrubs**

The report of the Manager of Purchasing was accepted by Council.

Moved by Councillor P. Mick

Seconded by Councillor L. Tridico

Resolved that the report of the Manager of Purchasing dated 2007 03 26 be endorsed and that the tender for the supply and delivery of Trees and Shrubs required by the Parks Division of the Public Works and Transportation Department be awarded as recommended. CARRIED.

(h) **Tender for Athletic Field Marking Paint**

The report of the Manager of Purchasing was accepted by Council.

Moved by Councillor P. Mick

Seconded by Councillor L. Turco

Resolved that the report of the Manager of Purchasing dated 2007 03 26 be endorsed and that the tender for the supply and delivery of Athletic Field Marking Paint, required by the Parks Division of the Public Works and Transportation Department be awarded as recommended. CARRIED.

(i) **Tender for Transit Operators' Uniform Clothing**

The report of the Manager of Purchasing was accepted by Council.

Moved by Councillor B. Hayes

Seconded by Councillor L. Tridico

Resolved that the report of the Manager of Purchasing dated 2007 03 26 be endorsed and that the tender for the supply and delivery of Transit Operators' Uniform Clothing required by the Transit Division of the Public Works and Transportation Department be awarded as recommended. CARRIED.

(j) **Property Tax Appeals**

The report of the City Tax Collector was accepted by Council.

Moved by Councillor B. Hayes

Seconded by Councillor L. Turco

Resolved that pursuant to Section 357 of the Municipal Act, 2001, the adjustments for tax accounts outlined on the City Tax Collector's report of 2007 03 26 be approved and the tax records be amended accordingly. CARRIED.

5. (k) **Vacant Unit Tax Rebate Program - Commercial and Industrial Properties**
The report of the City Tax Collector was accepted by Council.

Moved by Councillor P. Mick

Seconded by Councillor L. Tridico

Resolved that pursuant to Section 364 of the Municipal Act, 2001, the adjustments, under the vacant unit tax rebate program for tax accounts outlined on the City Tax Collector's report of 2007 03 26 be approved and the tax records be amended accordingly. CARRIED.

- (l) **2007 Tax Apportionments**

The report of the City Tax Collector was accepted by Council.

Moved by Councillor P. Mick

Seconded by Councillor L. Turco

Resolved that pursuant to Section 356 of the Municipal Act that the apportionment for the tax account(s) outlined on the attached list, certified by the City Tax Collector be approved to amend the Tax Roll in accordance with the report. CARRIED.

- (m) **2006 Honoraria and Expenses - Mayor and Council and Board and Commission Members**

The report of the Commissioner of Finance and Treasurer was accepted by Council.

Moved by Councillor B. Hayes

Seconded by Councillor L. Tridico

Resolved that the report of the Commissioner of Finance and Treasurer dated 2007 03 26 concerning 2006 Honoraria and Expenses (Mayor, Council, Board and Commission Members) be accepted as information. CARRIED.

- (n) **2007 Budget - Public Input Meeting**

The report of the Manager of Budgets and Revenue was accepted by Council.

Moved by Councillor B. Hayes

Seconded by Councillor L. Turco

Resolved that the report of the Manager of Budgets and Revenue dated 2007 03 26 concerning 2007 Budget - Public Input Meeting be accepted as information. CARRIED.

- (o) **Landfill Scale, Recycling and Hazardous Material Software Replacement**

The report of the Manager of Information Technology was accepted by Council.

5. (o) Moved by Councillor P. Mick
Seconded by Councillor L. Tridico
Resolved that the report of the Manager Information Technology dated 2007 03 19 concerning Landfill Scale, Recycling and Hazardous Material Software Replacement be accepted and the recommendation that Council authorize the purchase of the Trux 'weigh-IT' software solution at an estimated cost of \$20,000.00 with funds to come from the Waste Disposal Site Reserve be approved. CARRIED.
- (p) **Immigration Portal, Contracts With Ministry of Citizenship and Immigration**
The report of the Manager of Information Technology was accepted by Council. The relevant By-law 2007-55 is listed under Item 10 of the Minutes.
- (q) **Funding Agreement With the Province for Meetings on Celebrating the War of 1812 Bicentennial**
The report of the Commissioner of Community Services was accepted by Council. The relevant By-law 2007-54 is listed under Item 10 of the Minutes.
- (r) **2007 Cultural Financial Assistance Grants**
The report of the Commissioner of Community Services was accepted by Council.

Moved by Councillor P. Mick
Seconded by Councillor L. Turco
Resolved that the report of the Commissioner of Community Services dated 2007 03 26 concerning 2007 Cultural Financial Assistance Grants be accepted and the recommendation that Council approve the recommendation of the Cultural Advisory Board for the 2007 Cultural Financial Assistance Grants as outlined in the report be approved. CARRIED.
- (s) **East End Wastewater Treatment Plant Substantial Completion**
The report of the Director of Engineering Services was accepted by Council.

Moved by Councillor B. Hayes
Seconded by Councillor L. Tridico
Resolved that the report of the Director of Engineering Services dated 2007 03 26 concerning East End Wastewater Treatment Plant Substantial Completion be accepted and the recommendation that Council endorse the date of March 30, 2007 for substantial completion provided the contractor agrees to construct the cover and stack be approved. CARRIED.
- (t) **Proposed Sale of 1776 Carpin Beach Road - Carpin Beach Gravel Pit**
The report of the City Solicitor was accepted by Council.

5. (t) Moved by Councillor B. Hayes
Seconded by Councillor L. Turco
Resolved that the report of the City Solicitor dated 2007 03 26 concerning Proposed Sale of 1776 Carpin Beach Road - Carpin Beach Gravel Pit be accepted as information. CARRIED.
- (u) **Snow Storage on Adjacent Properties**
The report of the Assistant City Solicitor was accepted by Council.
- Moved by Councillor P. Mick
Seconded by Councillor L. Tridico
Resolved that the report of the Assistant City Solicitor dated 2007 03 26 concerning Snow Storage on Adjacent Properties be accepted as information. CARRIED.
- (v) **City Renewal of the Continuous Safety Services Agreement With the Electrical Safety Authority**
The report of the City Solicitor was accepted by Council. The relevant By-law 2007-44 is listed under Item 10 of the Minutes.
- (w) **Air Quality Monitoring on City Property - Renewal of 2 Licenses of Occupation**
The report of the City Solicitor was accepted by Council. The relevant By-law 2007-53 is listed under Item 10 of the Minutes.
- (x) **Zoning Application A-23-06-Z - Gerald Odber - 2675 Base Line - to Permit the Parking of 5 Commercial Vehicles in a Rural Area Zone - Resolving Outstanding Building Permit Issues**
The report of the City Solicitor was accepted by Council. The relevant By-law 2007-50 is listed under Item 10 of the Minutes.
- (y) **Sale of 99 and Part of 69 Industrial Court B in the Industrial Park**
The report of the City Solicitor was accepted by Council. The relevant By-law 2007-56 is listed under Item 10 of the Minutes.
- (z) **Provincial Budget - Future Property Tax Implications**
The report of the Manager of Budgets and Revenue was accepted by Council.
- Moved by Councillor B. Hayes
Seconded by Councillor L. Turco
Resolved that the report of the Manager of Budgets and Revenue dated 2007 03 26 concerning Provincial Budget - Future Property Tax Implications be accepted as information. CARRIED.

PART TWO – REGULAR AGENDA

6. **REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES**

6. (7) **PUBLIC WORKS AND TRANSPORTATION**

(a) **Municipalities of Algoma - Use of Household Special Waste Facility**

The report of the Waste Diversion Supervisor was accepted by Council.

Moved by Councillor P. Mick

Seconded by Councillor L. Turco

Resolved that the report of the Waste Diversion Supervisor dated 2007 03 26 concerning Municipalities of Algoma - Use of Household Special Waste Facility be accepted and the recommendation that Council extend the existing agreements with the outlying municipalities for one year at the current price of \$7.00 per permanent household be approved. CARRIED.

(b) **AMO/AMRC Discussion Paper - Strengthening Extended Producer Responsibilities for Ontario's Blue Box**

The report of the Waste Diversion Supervisor was accepted by Council.

Moved by Councillor B. Hayes

Seconded by Councillor L. Tridico

Resolved that the report of the Waste Diversion Supervisor dated 2007 03 26 concerning AMO/AMRC Discussion Paper - Strengthening Extended Producer Responsibilities for Ontario's Blue Box be accepted and the recommendation that Council support the recommendations contained in the AMO/AMRC draft paper titled 'Strengthening Extended Producer Responsibilities for Ontario's Blue Box' dated February 2007 be approved; and

Further that a copy of this resolution be forwarded to AMO. CARRIED.

The memo to Council from Councillor Steve Butland concerning excerpts from the Sault Ste. Marie Municipal Landfill Site Development and Operations Report 2005 - 2006 was received by Council.

The correspondence from Councillor Steve Butland entitled Miscellaneous Waste Diversion Facts was received by Council.

(c) **Reduction of Polyethylene Bags in the Waste System**

The report of Councillor Steve Butland and the report of the Waste Diversion Supervisor were accepted by Council.

6. (7)
(c)

Moved by Councillor B. Hayes

Seconded by Councillor L. Turco

Resolved that the report of the Waste Diversion Supervisor dated 2007 03 26 concerning Reduction of Polyethylene Bags in the Waste System be accepted and the recommendation that Council approve the 'Say Yes to Reuse and Recycling' campaign including the purchase of city multiuse bags at an cost of \$10,000.00 with funds to come from the Waste Disposal Site Reserve be approved. CARRIED.

Moved by Councillor P. Mick

Seconded by Councillor L. Tridico

Resolved that Councillor Steve Butland be authorized to investigate the possibility, feasibility of forming a partnership with Grace Canada of Ajax, Ontario with the intent of reducing substantially the amount of polystyrene (styrofoam) being dumped into our landfill site. CARRIED.

6. (8) **BOARDS AND COMMITTEES**

(a) **Algoma University College - The Independence Project**

The report of the Algoma University College was accepted by Council.

Moved by Councillor P. Mick

Seconded by Councillor L. Turco

Whereas Algoma University College is an important contributor to the economic, social and cultural life of Sault Ste. Marie and the Algoma Region; and

Whereas Algoma University College is preparing a request to the Ontario Government to change its status from an affiliate college of Laurentian University to an independent, degree-granting institution, to be called Algoma University;

Now therefore be it resolved that City Council supports and endorses the request to the Government of Ontario to create Algoma University by granting a provincial university charter to Algoma University College as soon as possible; and

Further resolved that a copy of this resolution be forwarded to municipalities in the District of Algoma and to FONOM for support of this resolution. CARRIED.

(b) **Physician Recruitment Program**

The report of the Manager of Finance and Audits was accepted by Council.

6. (8)

(b)

Moved by Councillor B. Hayes

Seconded by Councillor L. Tridico

Resolved that the report of the Physician Recruitment Committee dated March 2007 entitled Sault Ste. Marie Physician Recruitment and Retention Report to Council be accepted as information; and

Further resolved that the report of the Manager of Finance and Audits dated 2007 03 26 concerning Physician Recruitment Program be accepted and the recommendation that the 2007 Physician Recruitment Program be funded from the following sources:

1. unallocated 2006 Casino Revenue Reserve - \$100,899.00

2. contributions from Group Health Centre and Sault Area Hospital - \$241,499.00

3. Physician Recruitment Reserve - \$301,598.00

for a total of \$643,996.00 with a balance of \$29,743.00 available in the Reserve be approved. CARRIED.

(c) **PUC Inc. - Report to Shareholder**

The report of the President and C.E.O. PUC Services Inc. was accepted by Council.

Moved by Councillor B. Hayes

Seconded by Councillor L. Turco

Resolved that City Council is now authorized to meet in open session as the sole shareholder of PUC Inc. CARRIED.

7.

**UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS
PLACED ON AGENDA BY MEMBERS OF COUNCIL**

(a)

Moved by Councillor J. Caicco

Seconded by Councillor S. Butland

Whereas the Algoma Central Railway passenger train services are a vital component of the Sault Ste Marie and Algoma District's economic, employment, recreational infrastructure and provides safe, reliable, all season, environmentally friendly and affordable transportation from Algoma's rural communities to Algoma's regional centre, Sault Ste Marie, for medical and other needs; and

Whereas the provision of unique, historic, practical and environmentally friendly train transportation into the exceptional natural and recreational resources of the forests, lands and waters of the Algoma District, is a rare and valuable asset to the quality of life and tourism economy of Sault Ste Marie and Algoma area;

7. (a) Now therefore be it resolved that Sault Ste Marie City Council requests of the Government of Canada that decisions concerning support and direction regarding the scheduling and maintenance of Algoma's passenger train services be based on the economic, employment, environmental, social, public safety and other needs dependent on the passenger train services along with consultation with stakeholder interests and communities; and
Further be it resolved that a copy of this resolution be forwarded to surrounding municipalities for support and to the MPs and MPPs serving the Algoma District, MP Tony Martin, MP Brent St Denis, MP Charlie Angus, MPP David Oraziotti, MPP Mike Brown, MPP Gilles Bisson, as well as Canada's Minister of Transport Lawrence Cannon. CARRIED.

Councillor D. Celetti declared a pecuniary interest - employed by Algoma Central Railway.

(b) Notice of Motion

Moved by Councillor L. Tridico

Seconded by Councillor D. Celetti

Resolved that any travel requests made by the Mayor and Councillors for out-of-town business funded by the taxpayers be accompanied by information regarding the travel requests; and

Further be it resolved that upon their return, a detailed report must be submitted regarding the meeting; and

Further this report should outline the short and long term economic return to our community.

8. **COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION**

9. **ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE**

10. **CONSIDERATION AND PASSING OF BY-LAWS**

Moved by Councillor P. Mick

Seconded by Councillor L. Turco

Resolved that all the by-laws listed under Item 10 of the Agenda under date 2007 03 26 be approved. CARRIED.

10. (a) Moved by Councillor P. Mick
Seconded by Councillor L. Turco
Resolved that By-law 2007-44 being a by-law to authorize an agreement with the City and The Electrical Safety Authority for inspections of City buildings and other facilities for compliance with the Ontario Electrical Safety Code for the period April 1, 2007 to March 31, 2008 as well as training sessions for City employees be read three times and passed in Open Council this 26th day of March 2007. CARRIED.
- (b) Moved by Councillor P. Mick
Seconded by Councillor L. Turco
Resolved that By-law 2007-49 being a by-law to permit the temporary closing of Elgin Street from the Holiday Inn to Queen Street and the north lane of Queen Street from March Street to Elgin Street to facilitate the Ontario Group Air Force Association Parade be read three times and passed in Open Council this 26th day of March 2007. CARRIED.
- (c) Moved by Councillor P. Mick
Seconded by Councillor L. Turco
Resolved that By-law 2007-50 being a by-law to amend Sault Ste. Marie Zoning By-laws 2005-150 and 2005-151 concerning lands located at 2675 Base Line Road be read three times and passed in Open Council this 26th day of March 2007. (Odber) CARRIED.
- (d) Moved by Councillor P. Mick
Seconded by Councillor L. Turco
Resolved that By-law 2007-51 being a by-law to appoint by-law enforcement officers to enforce the by-laws of the Corporation of the City of Sault Ste. Marie be read three times and passed in Open Council this 26th day of March 2007. CARRIED.
- (e) Moved by Councillor P. Mick
Seconded by Councillor L. Turco
Resolved that By-law 2007-52 being a by-law to amend the text of Traffic By-law 77-200 be read three times and passed in Open Council this 26th day of March 2007. CARRIED.
- (f) Moved by Councillor P. Mick
Seconded by Councillor L. Turco
Resolved that By-law 2007-53 being a by-law to authorize an agreement with the City and the Ontario Realty Corporation acting as agent on behalf of Her Majesty the Queen in Right of Ontario as represented by the Minister of Public Infrastructure Renewal for air quality monitoring on City property be read three times and passed in Open Council this 26th day of March 2007. CARRIED.

10. (g) Moved by Councillor P. Mick
Seconded by Councillor L. Turco
Resolved that By-law 2007-54 being a by-law to authorize an agreement between the City and the Province of Ontario for funding toward the development of a draft strategy for the commemoration and celebration of the War of 1812 Bicentennial be read three times and passed in Open Council this 26th day of March 2007. CARRIED.
- (h) Moved by Councillor P. Mick
Seconded by Councillor L. Turco
Resolved that By-law 2007-55 being a by-law to authorize an agreement between the City and Her Majesty the Queen in Right of Ontario as represented by the Minister of Citizenship and Immigration concerning the creation of an immigration portal be read three times and passed in Open Council this 26th day of March 2007. CARRIED.
- (i) Moved by Councillor P. Mick
Seconded by Councillor L. Turco
Resolved that By-law 2007-56 being a by-law to authorize the sale of 99 Industrial Court B and Part of 69 Industrial Court B be read three times and passed in Open Council this 26th day of March 2007. CARRIED.

11. **QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON AGENDA**

12. **ADJOURNMENT**

Moved by Councillor B. Hayes
Seconded by Councillor L. Turco
Resolved that this Council shall now adjourn. CARRIED.

ACTING MAYOR

DEPUTY CITY CLERK

MINUTES

BUDGET MEETING OF CITY COUNCIL

2007 04 10

3:30 P.M.

COUNCIL CHAMBERS

PRESENT: Mayor J. Rowswell, Councillors J. Caicco, L. Turco, B. Hayes, D. Celetti, O. Grandinetti, S. Myers, L. Tridico, F. Fata, T. Sheehan, S. Butland, F. Manzo, P. Mick

OFFICIALS: J. Fratesi, M. White, L. Bottos, B. Freiburger, S. McLellan, B. Davies, J. Dolcetti, N. Apostle, W. Eisenbichler, D. Elliott, P. McAuley, L. Luszka, L. McCoy

1. **Yearend Reserve Transfers**

The report of the Commissioner of Finance and Treasurer was accepted by Council.

Moved by Councillor L. Tridico

Seconded by Councillor B. Hayes

Resolved that the report of the Commissioner of Finance and Treasurer dated 2007 04 10 concerning Yearend Transfers to Reserves be accepted and the recommendations contained therein be approved. CARRIED.

2. **2007 Tax Capping Options**

The report of the City Tax Collector was accepted by Council. The relevant By-laws 2007-57 and 2007-58 are listed under Item 8 of the Minutes.

3. **Accounting for Major Tax Appeals in 2006**

The report of the Commissioner of Finance and Treasurer was accepted by Council.

Moved by Councillor L. Turco

Seconded by Councillor B. Hayes

Resolved that the report of the Commissioner of Finance and Treasurer dated 2007 04 10 concerning Major Tax Appeals be accepted as information. CARRIED.

4. Moved by Councillor L. Turco
Seconded by Councillor P. Mick
Resolved that City Council now proceed into the Committee of the Whole to consider the following matter referred to it for consideration – 2007 Budget Deliberations. CARRIED.

5. Moved by Councillor L. Tridico
Seconded by Councillor B. Hayes
Resolved that the Committee of the Whole Council now rise and report on the matter referred to it by City Council – 2007 Budget Deliberations. CARRIED.

6. **2007 Budget**

The reports of the Chief Administrative Officer, the Commissioner of Finance and Treasurer and the Manager of Budgets and Revenue were accepted by Council.

Moved by Councillor L. Turco

Seconded by Councillor B. Hayes

Resolved that the report of the Chief Administrative Officer and the Commissioner of Finance and Treasurer dated 2007 04 10 concerning the 2007 Budget be accepted as presented and the 2007 Budget with a total combined urban residential tax rate increase of 2.83% be approved; and

Further that 2006 budget surplus of \$822,986.00 be allocated as follows:

Surplus Towards Levy \$530,000.00

Assessment Reserve \$252,986.00

EDC External Consultant Review \$ 40,000.00 CARRIED.

Recorded Vote

For: Mayor J. Rowswell, Councillors J. Caicco, L. Turco, B. Hayes, S. Myers, T. Sheehan, S. Butland, P. Mick

Against: Councillors D. Celetti, O. Grandinetti, L. Tridico, F. Fata, F. Manzo

Absent: Nil

7. Moved by Councillor S. Myers
Seconded by Councillor T. Sheehan
Resolved that Agenda Item 7 BE AMENDED by adding the Youth Council staff position as an ongoing item added to the levy. DEFEATED.

7. Moved by Councillor B. Hayes
Seconded by Councillor J. Caicco
Whereas there is a report on the table setting the tax increase at 2.83%; and
Whereas the report recommends no supplemental or ongoing increase;
Now therefore be it resolved that Council approve the report on the table.
CARRIED.

Recorded Vote

For: Mayor J. Rowswell, Councillors J. Caicco, B. Hayes, S. Myers,
T. Sheehan, S. Butland, P. Mick

Against: Councillors L. Turco, D. Celetti, O. Grandinetti, L. Tridico, F.
Fata, F. Manzo

Absent: Nil

Moved by Councillor B. Hayes
Seconded by Councillor S. Myers
Resolved that City Council recommends to the Sault Ste. Marie Economic
Development Corporation that the \$246,000.00 budget item for Development
Sault Ste. Marie be considered for funding from the Economic Diversification
Fund should the Economic Development Corporation place a high priority on
the item. CARRIED.

Councillor O. Grandinetti declared a pecuniary interest - spouse works for
Economic Development Corporation.

Recorded Vote

For: Mayor J. Rowswell, Councillors J. Caicco, B. Hayes, S. Myers,
F. Fata, T. Sheehan, S. Butland, P. Mick

Against: Councillors L. Turco, D. Celetti, L. Tridico, F. Manzo

Absent: Nil

8. **Consideration and Passing of By-laws**

Moved by Councillor L. Turco

Seconded by Councillor P. Mick

Resolved that all the by-laws listed under Item 8 of the Agenda under date 2007 04 10 be approved. CARRIED.

(a) Moved by Councillor L. Tridico

Seconded by Councillor B. Hayes

Resolved that By-law 2007-57 being a by-law to adopt optional tools for the purposes of administering limits for eligible properties within the meaning of Section 331 (New Construction) for the commercial, industrial and multi-residential property classes be read three times and passed in Open Council this 10th day of April, 2007. CARRIED.

(b) Moved by Councillor L. Tridico

Seconded by Councillor B. Hayes

Resolved that By-law 2007-58 being a by-law to adopt optional tools for the purposes of administering limits for the commercial, industrial and multi-residential property classes be read three times and passed in Open Council this 10th day of April, 2007. CARRIED.

9. Moved by Councillor L. Tridico

Seconded by Councillor B. Hayes

Pursuant to Section 69 (2) of the Municipal Act; Resolved that Councillor Susan Myers be appointed Acting Mayor for the period April 13, 2007 until Mayor Rowswell's permanent return (Mayor Rowswell out of the country). CARRIED.

10. Moved by Councillor L. Tridico

Seconded by Councillor P. Mick

Resolved that this Council shall now adjourn. CARRIED.

ACTING MAYOR

DEPUTY CITY CLERK

MINUTES

SPECIAL MEETING OF CITY COUNCIL

2007 04 11

4:30 P.M.

COUNCIL CHAMBERS

PRESENT: Mayor J. Rowswell, Councillors J. Caicco, L. Turco, B. Hayes, D. Celetti, S. Myers, L. Tridico, F. Fata, T. Sheehan, S. Butland, F. Manzo, P. Mick

ABSENT: Councillor O. Grandinetti (illness)

OFFICIALS: J. Fratesi, M. White, J. Dolcetti, D. McConnell, B. Freiburger, N. Kenny

1. **DELEGATIONS/PROCLAMATIONS**

Philip Garforth of Legacy Quest was in attendance and gave a verbal update to Council on the Gateway/Borealis Project.

2. **ADJOURNMENT**

Moved by Councillor L. Tridico

Seconded by Councillor B. Hayes

Resolved that this Council shall now adjourn. CARRIED.

ACTING MAYOR

DEPUTY CITY CLERK



393 University Ave, Suite 1701
 Toronto, ON M5G 1E6
 Tel.: (416) 971-9856 | Fax: (416) 971-6191
 E-mail: amo@amo.on.ca

ALERT
ALERT
ALERT

MEMBER COMMUNICATION

ALERT N°: 07/017

To the attention of the Clerk and Council
 March 27, 2007

FOR MORE INFORMATION CONTACT:
 Milena Avramovic, AMO Senior Policy Advisor
 (416) 971-9856 ext. 342

Environmental Assessment Reforms – Supporting Alternatives to Direct Landfill Disposal

Issue: Ministry of the Environment has enacted a new Regulation under the *Environmental Assessment Act* and put in place amendments under the *Environmental Protection Act* for waste recycling, alternative fuels, and new/emerging technologies. The proposed regulatory changes, while still addressing environmental stewardship will help streamline the process and provide cost-savings.

Background: The initiatives contain the following components:

- Small rural landfills or expansions of between 40,000 and 100,000 cubic metres would go through an environmental screening process rather than a full EA. This is expected to save municipalities 18 months and thousands of dollars.
- Proponents can pilot new waste technologies without having to undergo an EA providing they are small and can meet the Ministry's air emission standards.
- Recycling facilities of any size will not have to go through the EA process providing just 1,000 tonnes per day of residual waste ends up going to disposal.
- It will be easier to recycle certain wastes that currently do not meet existing exemption criteria. Included are waste paint, crumb rubber, batteries and electronics.
- Converting certain wastes into alternative fuels while no longer would require waste management approvals, would still need to meet air emission standards.

Response: AMO strongly endorses and encourages municipal governments to support the proposed Regulation. It is consistent with positions set out in our previous submissions to the Ministry of the Environment regarding waste-related Environmental Assessment reform.

This Regulation should assist municipalities in addressing the growing gap between the amount of annual waste processing and disposal capacity that is required in the province, by:

- Encouraging the timely development of facilities that process and further recover materials from waste and/or generate waste derived fuels;
- Applying an environmental screening process to both small scale landfill developments or expansions as well as for the development of energy from waste facilities.
- Streamlining the EA approvals requirements, and achieving efficiencies in time and expense for many smaller municipalities across the province that require small scale landfill sites or small scale expansions in order to provide for short and/or long term disposal needs, but who do not have the resources to pursue alternative approaches.





393 University Ave, Suite 1701
 Toronto, ON M5G 1E6
 Tel.: (416) 971-9856 | Fax: (416) 971-6191
 E-mail: amo@amo.on.ca

MEMBER COMMUNICATION

ALERT N°: 07/020

To the attention of the Clerk and Council
 April 5, 2007

FOR MORE INFORMATION CONTACT:
 Craig Reid, AMO Senior Policy Advisor
 (416) 971-9856 ext 334

Bill 198, *Safeguarding and Sustaining Ontario's Water Act*

Issue: Minister of the Environment, the Honourable Laurel Broten, introduced Bill 198, *Safeguarding and Sustaining Ontario's Water Act* (SSOWA) in the Legislature on April 3, 2007.

Background:

In December 2005, Premier McGuinty signed the Great Lakes – St. Lawrence River Basin Sustainable Water Resources Agreement (the Agreement) along with the Province of Quebec and the Governors of Illinois, Indiana, Michigan, Minnesota, New York, Ohio, Pennsylvania and Wisconsin. Among other matters, the Agreement commits the signatories to enact stewardship provisions for Great Lakes – St. Lawrence River Basin water sources including establishing strict criteria for transfers of water within and between watersheds. The SSOWA amends the *Ontario Water Resources Act* (OWRA) to enact provisions that would, if passed by the Legislature, implement the Agreement and institute a water conservation charge for water takings in the Province of Ontario. Specific provisions of the legislation include:

Consumptive Use – the legislation defines consumptive use of water as the water lost during a water taking and not returned to the source. Subject to certain conditions, the Act requires water taken from a water basin to be returned to the same basin.

Inter-Basin Transfers – the Act divides Ontario into three water basins (Great Lakes – St. Lawrence River, Nelson and Hudson River) and prohibits transfers of water between these basins.

Intra-Basin Transfers – consistent with the Agreement the Act prohibits, subject to certain exceptions included in the legislation, the transfer of water from one of the Great Lakes and their basins to the others. Transfers over 19 million litres/day are prohibited and the Act sets up a process for regional review by the other parties to the Agreement for input into proposals to take water above this threshold.

Conservation Charges – the legislation sets out regulation making authority that would establish fees for users of water for commercial or industrial purposes, whether or not connected to a municipal system. Fees are anticipated to be phased-in, targeting high volume users first and set at a maximum of \$3.71 per million litres. Charges for domestic/residential or institutional uses are not contemplated.



Implications for Municipalities:

All Ontario municipalities will be captured by the legislation. The Act has particular importance for municipal waterworks planning if municipalities are contemplating drawing water from one watershed and returning it to another as defined by the Act.

Municipalities that bottle water for sale, or supply water bottlers, will also be captured by the regulations establishing the conservation charges. At this point, the government has not settled on whether to charge the holder of the Permit To Take Water (municipalities) or the commercial/industrial user directly.

The conservation charge proposal contains a reference to recreational facilities facing charges during a subsequent phase of charge implementation. It is not immediately clear whether municipally or third-sector facilities would fall under this regulation once drafted.

Action:

Members should review the legislation and supporting material to assess direct impacts.

Details on the legislation can be found on the Environmental Bill of Rights Registry, under the EBR Registry number: **010-0163**. **Comments are being accepted up to May 03, 2007**. While the legislation has received first reading, second reading has not been scheduled. Committee hearings are anticipated.

Details on the conservation charges proposal can also be found on the Environmental Bill of Rights Registry, under the EBR Registry number: **010-0162**. **Comments are being accepted up to June 04, 2007**.

This information is available in the Policy Issues section of the AMO website at www.amo.on.ca.

5(a)



393 University Ave, Suite 1701
Toronto, ON M5G 1E6
Tel.: (416) 971-9856 | Fax: (416) 971-6191
E-mail: amo@amo.on.ca

MEMBER COMMUNICATION

ALERT N°: 07/018

To the attention of the Clerk and Council
April 2, 2007

FOR MORE INFORMATION CONTACT:
AMO Senior Policy Advisor, Petra Wolfbeiss
(416) 971-9856 ext 329

AMO Principles for Social Housing in Ontario

Issue:

The AMO Board of Directors is advocating for a new framework for housing policy and program development in Ontario.

Background:

At the March 30, 2007 AMO Board of Directors' meeting a set of principles and strategic considerations on decisions regarding the direction and impact of social housing in Ontario were endorsed. The proposed AMO Principles for Housing are intended to better reflect the municipal voice and municipal priorities on issues regarding the funding, accountability and many issues related to social housing in Ontario.

Municipal governments want to ensure that social housing services are meeting the needs of people in their communities and that services are delivered and funded in a way that is accountable and effective. Currently, municipalities alone are responsible and accountable for the funding and delivery of this program – part of approximately \$1 billion in municipal expenditures for housing services in Ontario. Municipalities must, therefore, have a greater role in the decisions regarding the direction and impact of social housing in Ontario.

The proposed AMO principles and strategic considerations outline a vision of social housing that moves away from being mired in operational details and the interests of other parties, towards an effective, efficient, coordinated, integrated and accountable system of social housing.



ALERT

Below are the AMO Principles. The discussion paper in its entirety can be found [here](#).

Housing in Ontario must be based on the following principles:

1. Funding an income redistribution program like housing through property tax is unsustainable and at odds with basic principles of good public policy and good fiscal policy.
2. So long as municipalities are the principle funders of housing services in Ontario, they should be the principle policy makers.
3. Focused on long-term, sustainable solutions that provide the most cost-effective solutions to problems across the full spectrum of housing and social policy, not just specific programs.
4. That the Federal, Provincial and Municipal governments in Ontario must have a clear plan for collaboration and action on housing issues under a comprehensive National Housing Strategy.
5. Active participation of all orders of government, focused on the quality of life that housing needs to provide, and that active participation is based on defined roles, responsibilities and accountability, and a sustainable funding framework which does not include the property tax base.
6. Comprehensive and coordinated policies and programs that include improved income supports, improved housing choice and improved access to social and health services to enable people to live independently in their communities.

Action:

The AMO Principles for Housing in Ontario will be communicated to both the provincial and federal governments and will be used as a framework for future housing discussions.

This information is available in the Policy Issues section of the AMO website at www.amo.on.ca.



**The Corporation of the
Township of Georgian Bay**

Office of the Clerk

5(6)
99 Lone Pine Road, Port Severn, Ontario, L0K 1S0
Phone: 1-800-567-0187 Facsimile: (705) 538-1850
web: www.township.georgianbay.on.ca

(705) 538-2337 ext. 5
email: clerks@township.georgianbay.on.ca

March 14, 2007

Ministry of the Environment
Public Information Centre
1st floor, 135 St. Clair Avenue West
Toronto, ON M4V 1P5

Attention: Honourable Laurel Broten

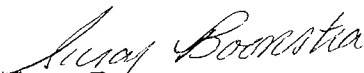
Dear Madam:

**Re: Georgian Bay Association's Recommendations regarding Ballast Water Discharge
Treatment**

Please be advised that in regards to the above noted matter, Council adopted the attached resolution at their meeting of March 12, 2007.

Should you require further information or clarification, please do not hesitate to contact the undersigned.

Sincerely,


Susan Boonstra
Clerk

cc: Township of Killarney
Georgian Bay Association
Ontario municipalities surrounding the Great Lakes

Enclosure

SB/mjb

RECEIVED CITY CLERK
MAR 20 2007
NO.: <u>50755</u>
DIST.: _____

THE TOWNSHIP OF GEORGIAN BAY
COUNCIL (Consent)

DATE: March 12, 2007

	<u>YEA</u>	<u>NAY</u>
Councillor J. BOWDEN	___	___
Councillor L. BRAID	___	___
Councillor T. FITCHETT	___	___
Councillor J. LETT	___	___
Councillor G. SUTCLIFFE	___	___
Mayor J. WALDEN	___	___

MOVED BY: _____

SECONDED BY: _____

DEFERRED: _____

CARRIED: _____

DEFEATED: _____

BE IT RESOLVED THAT the Council of the Township of Georgian Bay supports the Georgian Bay Association in lobbying government to adopt GBA's recommendations, as listed in their correspondence to the Minister of Environment dated January 8, 2007, dealing with Ballast Water Discharge Treatment as a means of controlling the spread of the Viral Hemorrhagic Septicemia (VHS) Fish Virus in the Great Lakes;

AND FURTHER THAT a copy of this resolution be sent to the Minister of Environment, the Minister of Oceans and Fisheries, and to other Ontario municipalities surrounding the Great Lakes.



MAYOR



**CORPORATION OF THE COUNTY OF HURON
OFFICE OF THE WARDEN**

(519) 524 – 8394

1 Court House Square, Goderich, Ontario
N7A 1M2

March 20, 2007

The Honourable Greg Sorbara
Minister of Finance
7th Floor, Frost Building South
7 Queen's Park Crescent
Toronto, Ontario M7A 1Y7

Dear Mr. Minister:

The following is a resolution that was passed at a Public Budget Consultation meeting on March 20, 2007:

"Moved by B. MacLellan

Seconded by J. Seili

That the Council of the Corporation of the County of Huron encourages the Province of Ontario to assume 100% of the Ontario Disability Support Program and further, that this resolution be forwarded to AMO and all municipalities in Ontario for endorsement.

Carried"

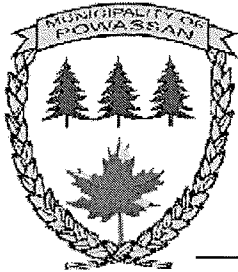
County Council would appreciate consideration of this resolution during your 2007 budget deliberations.

Yours truly,

D. J. (Deb) Shewfelt
Warden

DJS/bl

- cc -
- The Honourable Dalton McGuinty, Premier of Ontario
 - Carol Mitchell, M.P.P., Huron-Bruce
 - Association of Municipalities of Ontario (AMO)
 - All municipalities in Ontario



466 Main Street, P.O. Box 250
Powassan, Ontario PoH 1Z0
E-mail: www.powassan.net

5(b)

PH (705) 724-2813 – Fax: (705) 724-5533

March 21, 2007

Subject: Support for Resolution 2007-117 regarding Drinking Water Quality Management Standard (OWQMS)

The Council of the Municipality of Powassan, at their regular meeting of March 20, 2007, passed the following resolution regarding the Drinking Water Quality Management Standard under the Safe Drinking Water Act 2002 under the Ministry of the Environment.

WHEREAS in November 2006, the M.O.E. released the final Drinking Water Quality Management Standard (OWQMS) under the Safe Drinking Water Act 2002; and

WHEREAS under this Act, owners of Municipal drinking water systems will be required to obtain a Municipal Drinking Water Licence; and

WHEREAS to do so, they will be required to have among other things, an "Accredited Operating Authority" and an approved "Operational Plan" for each of their systems; and

WHEREAS the implementation of the OWQMS will have costs associated with the ongoing third-party audits, which may range from \$3,000 to \$7,000 annually based on system size and geographic considerations,

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Municipality of Powassan calls upon the Honourable Minister of the M.O.E. not to approve the implementation of "third-party audits" considering the clear mandate of an Accredited Operating Authority including other policies, programs and guidelines already in place or proposed to insure that health and safety of our water systems remains at the forefront; and

FURTHER that copies of this resolution be circulated to all municipalities across the Province of Ontario with water systems with the request that they pass similar resolutions of support.

The Municipality of Powassan requests that all letters of support be forwarded directly to the Provincial and Federal representatives.

For further information, please contact Roger Labelle, CAO-Clerk, at 705-724-2813 or email rlabelle@powassan.net.

Thank you.

5(b)



Town of Lakeshore

Corporate Services

419 Notre Dame
Belle River ON
N0R 1A0

1-877-249-3367
(519) 728-2700
Fax: (519) 728-9530

March 15, 2007

Honourable John Gerretsen, Minister
Municipal Affairs and Housing
777 Bay Street, 17th Floor
Toronto, ON M5G 2E5

Dear Honorable Gerretsen

At its regular meeting of March 13, 2007, the Council of the Town of Lakeshore expressed concern with Ontario's Greenbelt plan. The Greenbelt Act, 2005 provides the authority for the creation of a Greenbelt Area and the establishment of Greenbelt plans. Lakeshore Council is concerned that expansion of the greenbelt could extend beyond the Golden Horseshoe.

We understand that legislation protects the greenbelt from shrinking, but it can grow. Lakeshore Council recognizes the need to protect Ontario's green space; however we would ask the Province to commit that any expansion of the Greenbelt would be contiguous to the existing area and not extend into southwestern Ontario.

While the Greenbelt is intended to protect green space, it also precludes certain types of development in the areas designated. The Government's current policy of not compensating agricultural landowners for loss of future development opportunities is unfair. Lakeshore Council requests that the Province reconsider its practice with respect to compensation to landowners.

Sincerely,

Kirk Foran
Director of Corporate Services

KF/jd

cc: Association of Municipalities of Ontario
Municipalities of Ontario



TOWNSHIP OF KING

Municipal Offices
2075 King Road
King City, Ontario
L7B 1A1

Telephone: (905) 833-5321
Toll Free: 1-800-688-5013
Fax: (905) 833-2300
e-mail: online@king.ca
Website: www.king.ca

To all municipalities in Ontario:

The following Resolution was adopted by Council of the Corporation of the Township of King at its meeting of March 19th, 2007:

Re: **Calling on the Upper Levels of Government to Provide Funding Assistance for Municipal Infrastructure and To Review Certain Programs**

“Municipalities are required to operate and maintain a wide array of services including the provision of safe clean water and wastewater systems, effective transportation systems with well maintained roads, sustainable waste management systems, and the cultural and recreation infrastructure that are key elements in a healthy & competitive municipality;

In rural communities with slower new growth particularly in the commercial and industrial sectors accounting for a small portion of the total assessment, residential taxpayers carry the weight of the total tax burden;

The Canada Ontario Municipal Rural Infrastructure Fund (COMRIF) provided opportunities for municipalities to apply for funds to assist with infrastructure; the demand greatly exceeded the availability of funds, resulting in many municipalities receiving nothing for their efforts and resources spent in applying;

The Province has allocated a permanent 2 cents a litre for municipal transit to municipalities operating public transit and community transit systems, however, there is no comparable funding in rural municipalities where roads and bridges are the transit systems and the residents pay the same Gas Tax as those in cities and towns;

Provincial programs such as the “Farmland Tax Program” and the “Managed Forest Tax Incentive Program” which were designed to meet provincial economic and environmental policy objectives are now funded by the municipal property tax base – these formerly provincially-funded tax rebate programs were changed in 1997 to municipally-funded property tax discounts, that is, municipal tax expenditures;

The *Development Charges Act* which was enacted in 1997 imposed certain restrictions on municipalities which prevent growth from paying for itself and places the burden of growth on the tax payer;

Municipalities must start reporting infrastructure spending on an accrual basis by 2009, and will incur significant training, staffing, consultant and software costs; smaller municipalities do not have the resources to cover these costs;

Municipalities have been assigned the task of ensuring accessibility for all Ontarians through the Ontarians with Disabilities Act (ODA) and the Accessibility for Ontarians with Disabilities Act (AODA) and are supportive of the objectives of the legislation, but have concerns given the potential impact of the costs of implementation of standards which are as yet, unknown;

**Township of King
Resolution**

Page 2

It is resolved that the Council of the Corporation of the Township of King requests the following:

1. The provincial and federal governments are urged to augment their contributions to municipal infrastructure by developing a long-term support program for stable, reliable permanent funding to assist with infrastructure investment.
2. The provincial government is requested to increase the municipal share of provincial gas tax and expanding eligibility beyond transit.
3. While the Township is acutely aware of the importance of a sustainable agriculture industry and of environment conservation efforts, the provincial government is requested to review programs such as the "Farmland Tax Program" and the "Managed Forest Tax Incentive Program" to ensure that the programs are not funded out of the municipal property tax base.
4. The current provincial government committed to ensuring that developers "absorb their fair share of the costs of new growth", and is requested to begin the review of the *Development Charges Act, 1997* as soon as possible to ensure that municipalities do not continue to subsidize development and municipal property tax payers are not paying for growth.
5. The provincial government is requested to establish one time funding to assist smaller municipalities move to accounting infrastructure on an accrual basis and meaningful asset management.
6. The provincial government is requested to consider providing financial assistance to offset the costs of implementing the requirements of the AODA and the related standards.
7. The provincial government is requested to review the basis of apportionment of municipal/regional funding to ensure that lower tier municipalities are not inequitably requisitioned.
8. This Resolution be forwarded to the Premier of Ontario, the Federal and Provincial Ministers of Finance, Minister of Public Infrastructure Renewal, and to the MPs and MPPs for the Township of King, and to all the municipalities in Ontario.

Please present this resolution to your Council for their consideration and endorsement.

Yours truly,

Chris Somerville
Township Clerk
csomerville@king.ca

DAVID ORAZIETTI MPP

HOME

BIOGRAPHY

MULTI-MEDIA

KEY LOCAL
ACHIEVEMENTSQUEEN'S
PARK

SERVICES

CONTACT



MEDIA

Releases

Releases

For Immediate Release
Date: March 30, 2007

Photo Gallery

ORAZIETTI ANNOUNCES OVER \$2.2 MILLION TO IMPROVE TRANSPORTATION IN SAULT STE. MARIE

McGuinty Government Provides Funding for Connecting Links and Public Transit

Sault Ste. Marie – The McGuinty government has allocated \$2,226,733 to the City of Sault Ste. Marie to improve connecting links in several locations and enhance public transit in the community David Orazietti, MPP announced today.

"This investment is another positive step towards delivering on our government's commitment to repair and expand infrastructure in our community, after years of neglect," said Orazietti. "Funding for connecting links helps ensure that our community's roads are safe and well maintained and today's additional allocation for public transportation builds on our previous support which has allowed Sault Ste. Marie to expand its transit system for the first time in fifteen years."

\$1,373,250 of the total funding announced today is targeted for improving connecting links across the following projects:

- \$624,750 for road reconstruction on Great Northern Road from 5th Line to start of two-lane. Total length: 2.875 km
- \$496,500 for Road reconstruction on Great Northern Rd. from start of two-lane to North city limits. Total length: 1.5 km
- \$252,000 for partial reconstruction and curb and gutter replacement of Trunk Road (Hwy 17) from Black Road to Boundary Road. Total length: 1.15km

Mayor John Rowswell said, "This is great news. We continually offer better and more service with our transit and the province is our partner in its success. The transit grant and the highway connecting link grant tells me that the province is listening to our needs and supporting us with real dollars as we grow forward."

As part of a \$352 million provincial allocation for public transit based on 2004 and 2005 transit ridership figures in communities across Ontario, Sault Ste. Marie was awarded \$853,483 to further enhance its public transit system.

Other McGuinty government initiatives to support transportation in Sault Ste. Marie since 2003 include:

- \$17.65 million for city road improvements
- \$2.6 million for public transportation through the new provincial gas tax program

- \$5.6 million for Carmen's Way/Truck Traffic Route
- \$100,000 for Sault Multi-Modal Transportation study

5(c)

Through significant infrastructure investments, the McGuinty government is delivering better roads and transit systems as well as hospitals, schools and justice facilities – all necessary for future growth and prosperity.

-30-

Monday 04/02/2007

2004; David Orazietti, M.P.P.; All Rights Reserved.

5(c)

Ministry of
Transportation

Office of the Minister

Ferguson Block, 3rd Floor
77 Wellesley St. West
Toronto, Ontario
M7A 1Z8
(416) 327-9200
www.mto.gov.on.ca

Ministère des
Transports

Bureau du ministre

Édifce Ferguson, 3^e étage
77, rue Wellesley ouest
Toronto (Ontario)
M7A 1Z8
(416) 327-9200
www.mto.gov.on.ca



His Worship John Rowswell
Mayor
City of Sault Ste. Marie
PO Box 580
99 Foster Drive
Sault Ste. Marie, Ontario
P6A 5N1

RECEIVED

MAR 29 2007

MAYOR'S OFFICE

Dear Mayor Rowswell:

Our government believes that improving access to public transit services is critical to the economic, social and environmental well-being of the province.

I would like to commend the City of Sault Ste. Marie on its efforts to enhance the quality of public transit services provided to its residents.

As announced in the 2007 Ontario Budget, we are pleased to advise you of an unconditional grant of \$853,483.75, which your municipality can use to support further improvements to public transit in City of Sault Ste. Marie.

If you have any questions, please contact Steve Naylor, Director, Finance Branch, at 905-704-2702.

We wish the City of Sault Ste. Marie much success in its efforts to continue to provide residents with effective public transit services.

Sincerely,

A handwritten signature in cursive script, reading "Donna Cansfield".

Donna Cansfield
Minister

c: David Oraziotti, MPP Sault Ste. Marie
Shelly Jamieson, DM
Steve Naylor, Director

5(c)

Ministry of
Transportation

Ministère des
Transports

Office of the Minister

Bureau du ministre

Ferguson Block, 3rd Floor
77 Wellesley St. West
Toronto, Ontario
M7A 1Z8
(416) 327-9200
www.mto.gov.on.ca

Édifice Ferguson, 3^e étage
77, rue Wellesley ouest
Toronto (Ontario)
M7A 1Z8
(416) 327-9200
www.mto.gov.on.ca



RECEIVED

MAR 29 2007

MAYOR'S OFFICE

His Worship John Rowswell
Mayor
City of Sault Ste. Marie
PO Box 580
99 Foster Drive
Sault Ste. Marie, Ontario
P6A 5N1

Dear Mayor Rowswell:

Re: Connecting Link Unconditional Grant

I am pleased to provide an unconditional grant in the amount of \$1,373,250.

The Ministry of Transportation (MTO) recognizes the importance of the Connecting Link Program. As part of the strategy to address previously identified municipal needs, the ministry is providing a one-time unconditional grant.

The following projects were used to calculate your funding:

Project Location	Project Description	Allocation
Great Northern Rd from start of two lane to North city limits, 1.5km	Road reconstruction pulverize and pave 2+ lanes pavement width 7.3 meters total length 1.5 km	\$496,500
Great Northern Rd from 5th Line to start of two lane, 2.9km	Road reconstruction pulverize and pave 3+ lanes pavement width 10.6 m total length 2.875 km	\$624,750
Trunk Road (Hwy 17) Black Road to Boundary Road	Partial Reconstruction including Mill and Pave, Cold In Place Recycling and Curb and Gutter replacement for 1.15km	\$252,000

MTO will be providing funding to your municipality prior to March 30, 2007.

If you have any questions, please contact Steve Naylor, Director, Finance Branch, at 905-704-2702.

- 2 -

I am pleased to be able to work cooperatively with your community in providing assistance towards the funding of these important projects.

Sincerely,

A handwritten signature in cursive script, appearing to read "Donna Cansfield".

Donna Cansfield
Minister

c: David Oraziotti, Sault Ste. Marie
Shelly Jamieson, DM
Steve Naylor, Director

**Minister of Municipal Affairs
and Housing**

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel. (416) 585-7000
Fax (416) 585-6470
www.mah.gov.on.ca

**Ministre des Affaires municipales
et du Logement**

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. (416) 585-7000
Télééc (416) 585-6470
www.mah.gov.on.ca



5(d)

07-2417

March 28, 2007

His Worship
Mayor John Rowswell
City of Sault Ste. Marie
99 Foster Drive
Sault Ste. Marie ON P6A 5N1

Dear Mayor Rowswell:

The McGuinty government is reaffirming its commitment to brownfield redevelopment. As announced in the 2007 Ontario Budget, we are acting to revitalize communities and put more vacant and under-utilized sites back to productive uses.

The proposed comprehensive brownfield reform package would, if passed, address barriers to brownfield reform and help ensure that the public interest remains protected.

In consultations we had with you in the past year, we heard your concerns about barriers to redevelopment. We are delivering with these proposed reforms.

The proposed legislative brownfield reform package would, if passed:

- protect developers and consultants involved in cleaning contaminated lands from provincial clean-up orders, if they were not responsible for the contamination
- protect municipalities from civil lawsuits relating to planning approval and building permit decisions, where the lawsuits solely arise from inaccuracies in filed clean-up documentation
- allow the government to take steps when and where appropriate to ensure public health and safety are protected
- protect companies involved in abandoned mine remediation from provincial clean-up orders, as long as the company was not the cause of the contamination
- allow for upfront provincial review of clean-up work to ensure appropriate standards are met.

/2

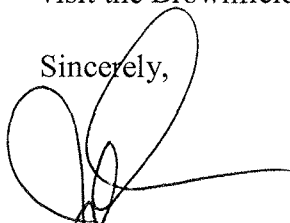
RECEIVED
APR - 2 2007
MAYOR'S OFFICE

Mayor Rowswell

I am proud of the work we have done together that has taken us to this point. With your continued support, I look forward to seeing added interest and participation in brownfield redevelopment.

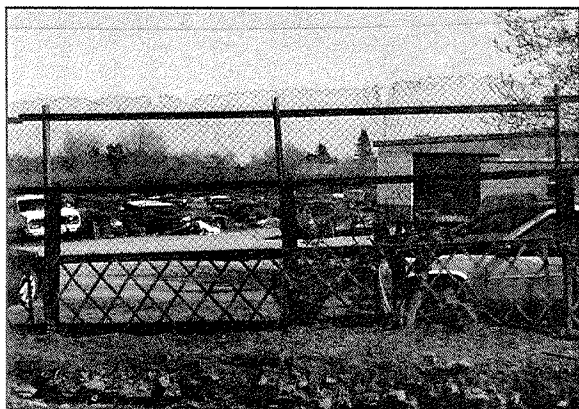
Should you have any questions, please call Ms. Marcia Wallace, the ministry's Brownfields Coordinator, at 416-585-6635. For future updates related to the associated regulations, please visit the Brownfields Ontario website at www.ontario.ca/brownfields.

Sincerely,



John Gerretsen
Minister

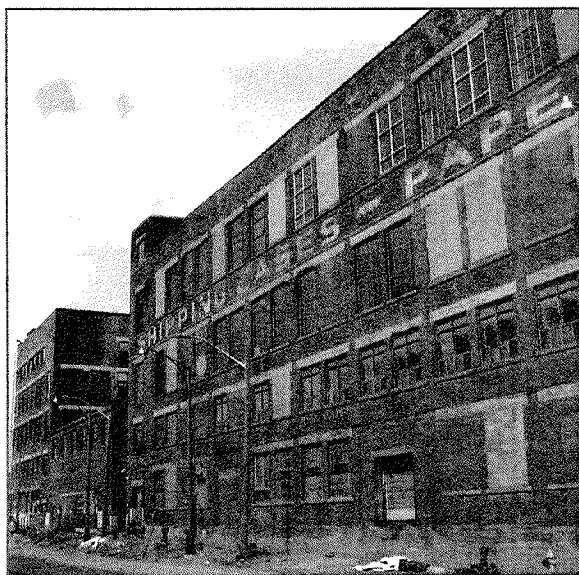
c: Mr. Donald McConnell, Planning Director
City of Sault Ste. Marie



The Opportunity in Brownfields

There are numerous brownfield success stories across Ontario. Brownfields are strategically located sites and represent an important part of Ontario's economic land supply. Yet brownfield redevelopment often remains more expensive, time consuming and complex than traditional forms of development.

The proposed legislative changes, if passed, would better position Ontario as a leader in successful brownfield redevelopment.



Want to learn more about brownfields?

ontario.ca/brownfields

MINISTRY OF MUNICIPAL AFFAIRS AND
HOUSING

Municipal Services Division

Office of the Brownfields Coordinator

16th Floor

777 Bay Street

Toronto, ON M5G 2E5

Telephone: (416) 585-6778

Fax: (416) 585-6467

Ministry of Municipal Affairs and Housing

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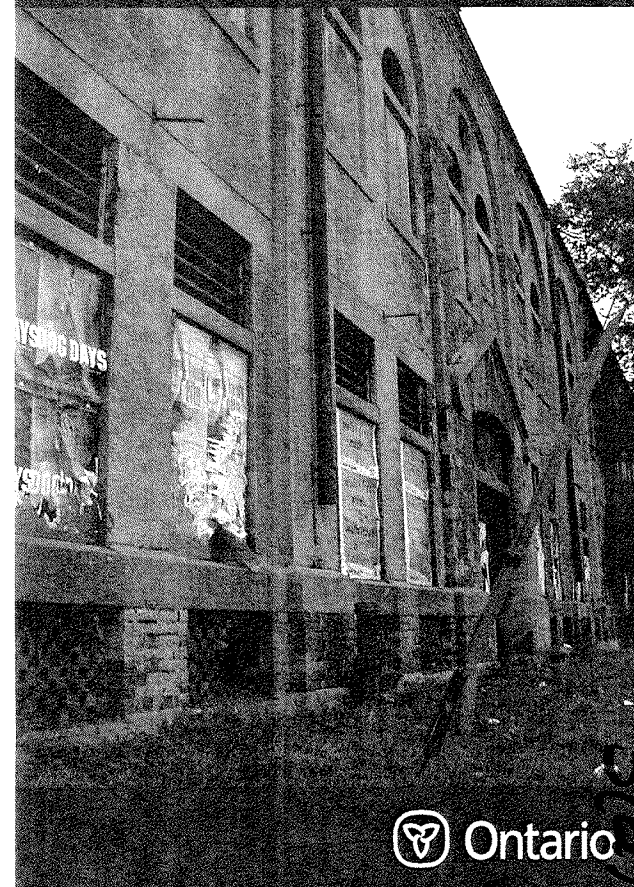
Disponible en français

Friches contaminées : Passons à l'action



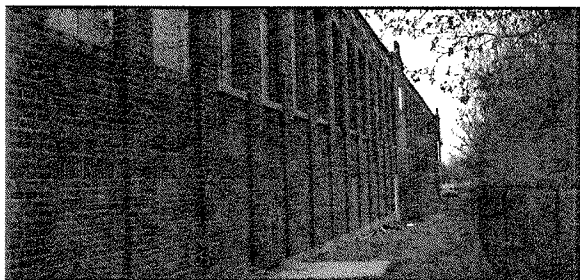
Taking Action on Brownfields

Addressing barriers to redevelopment



What are Brownfields?

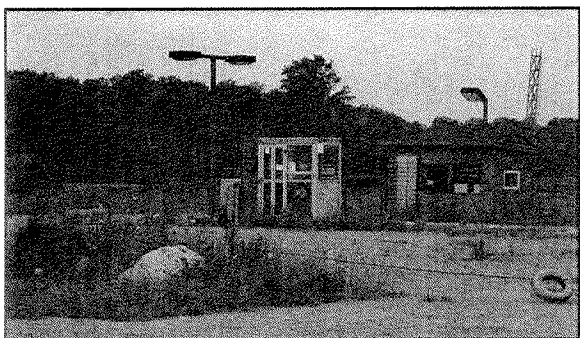
Brownfields are vacant or underutilized properties, with potential for redevelopment, which may be contaminated. Across Ontario, brownfields can be found in communities large and small, urban and rural.



Estimates of the number of brownfields across Canada range from 30,000 to 100,000. They include locations such as abandoned service stations, railway yards, junkyards, dry cleaners, factories, foundries and mills.

Ontario has had a track record of success in remediating and redeveloping brownfield sites. However, these successful projects have been called “easy” sites by those involved in brownfield redevelopment.

In the 2007-08 Budget, the Ontario government announced proposed legislation to encourage more interest and participation in brownfield redevelopment from municipalities and the private sector.



Reducing Liability Barriers

Real and perceived risk makes developers, lenders and real estate professionals reluctant to get involved in brownfield transactions.

What's New?

Proposed legislation, if passed, would give developers protection from provincial cleanup orders in cases where contaminants migrate from a property. This would apply once cleanup documentation is filed, as long as the migration does not exceed defined environmental standards and they did not cause the contamination. It is also proposed that consultants doing cleanup work be protected from provincial cleanup orders.

Municipalities are Key Partners

Many municipalities are encouraging and promoting brownfield redevelopment. Municipalities are important partners in the rehabilitation of these lands, yet they are concerned about liability risks arising from inaccuracies in filed cleanup documentation.

What's New?

Proposed legislation, if passed, would give municipalities protection from civil lawsuits relating to planning approval and building permit decisions, where the lawsuits solely arise from inaccuracies in filed cleanup documentation.

Addressing Abandoned Properties

When a corporation owning property is dissolved, the property passes by default (escheats) to the province.

What's New?

Proposed legislation, if passed, would allow the government to take steps when and where appropriate to ensure public health and safety are protected. This could occur before longer term decisions are made about who will be responsible for the site.

Voluntary Cleanup of Abandoned Mines

The mineral industry has long signalled its interest in helping the province remediate abandoned mining sites. Concerns about taking on extensive historical liability have prevented the industry's involvement.

What's New?

Proposed legislation, if passed, would protect companies involved in abandoned mine remediation from provincial cleanup orders relating to past contamination, as long as the company was not the cause of contamination.

Technical Improvements

The framework governing brownfield cleanup has been fully operational since fall 2004. A number of technical issues have since been identified by environmental experts working on brownfield redevelopment projects.

What's New?

Proposed legislation, if passed, would allow for upfront provincial reviews of cleanup work to ensure appropriate standards are met. It would also give clear timelines for the province to identify when it will review cleanup work.

5/24
(P/S)

Ministry of Community
and Social Services

Ministère des Services
sociaux et communautaires



Assistant Deputy Minister

Accessibility Directorate
of Ontario
6th floor, Suite 601
777 Bay Street
Toronto ON M7A 2J4
Tel: (416) 212-0927
Fax: (416) 325-9620

Sous-ministre adjointe

La direction générale de l'accessibilité
pour l'Ontario
6^e étage, Suite 601
777, rue Bay
Toronto ON M7A 2J4
Tél. : 416 212-0927
Téléc. : 416 325-9620

April 8, 2007

Dear Friends,

In June 2005, the *Accessibility for Ontarians with Disabilities Act* (AODA) was made law. The purpose of the legislation is to develop, implement, and enforce accessibility standards in order to achieve accessibility for Ontarians with disabilities with respect to goods, services, facilities, accommodation, employment, buildings, structures and premises on or before January 1, 2025.

In February 2006 the Accessibility Directorate of Ontario began implementing this legislation by establishing the first two Standards Development Committees on Customer Service and Transportation. A third committee on Information and Communications will hold its first meeting later this month.

The Accessibility Directorate of Ontario has been working closely with the lead ministries of Municipal Affairs and Housing and Labour to prepare for the Accessible Built Environment and the Employment Accessibility Standards Development Committees.

We are now ready to call for qualified members to serve on these next two committees. The Accessible Built Environment committee will look at the barriers in the physical environment, both indoors and outdoors, as well as issues such as clear signage and parking. The Employment Accessibility committee will look at how people with disabilities can be given an equal opportunity to apply for jobs and ways in which workplace policies and practices can be made more inclusive.

I am writing at this time to let you know about the next steps in the process.

Recruitment for each Standards Development Committee is taking place simultaneously from **April 8th to May 8th 2007**. Application forms and terms of reference for each committee are available on the Ministry of Community and Social Services website at <http://www.mcass.gov.on.ca/mcass/english/pillars/accessibilityOntario> and in French at <http://www.mcass.gov.on.ca/mcass/french/pillars/accessibilityOntario/index>.

For additional information, or for application packages in alternate formats, such as large print, audio formats (cassettes or cd's), or Braille please call 1-888-789-4199 or toll-free TTY 1-888-335-6611.

Consistent with the AODA, members of these Standards Development Committees must include people with disabilities or their representatives, representatives from industries, sectors of the economy or organizations that will be affected by the proposed standard and representatives from government ministries.

If you require any assistance to participate in either of these two important recruitment activities, please do not hesitate to let us know.

For ongoing information about the establishment of the Accessible Built Environment and Employment Accessibility Standards Development Committees, or for additional information about the other committees' activities, please visit <http://www.mcass.gov.on.ca/mcass/english/pillars/accessibilityOntario> or in French at <http://www.mcass.gov.on.ca/mcass/french/pillars/accessibilityOntario/index> or call us at the phone number listed above.

Sincerely,

Original signed by

Ellen Waxman,
Assistant Deputy Minister
Accessibility Directorate of Ontario
Ministry of Community and Social Services

5(4)

MEMORANDUM

TO: CITY OF SAULT STE. MARIE MAYOR AND COUNCILLORS

FROM: H. J. BRIAN CURRAN,
PRESIDENT & C.E.O., PUC INC

DATE: April 4, 2007

SUBJECT: IMPACT OF RECENT PROVINCIAL BUDGET

RECEIVED	
CITY CLERK	
APR 05 2007	
NO.:	50578
DIST.:	

A shareholder's meeting of PUC Inc. was held on March 26, 2007 as part of the regular City Council meeting. The request for a reduction in the payment to the shareholder in 2007 was again discussed. The PUC Board recommended against increasing the budgeted payment to the shareholder to the 2006 level, but indicated that cash levels could provide for the increase, if financial restructuring is completed in 2007.

The shareholder was also made aware of the payments in lieu (PILs) item included in the recent 2007 provincial budget that required further investigation as it could affect payments to the shareholder.

The Treasurers for the City and PUC Distribution discussed the issue with the consultants currently involved in PUC's financial structure review. Although clarification and regulations are not expected for several weeks, preliminary interpretation is as follows:

Subsequent to March 22, 2007, the deductibility of interest payments to a municipal shareholder from taxable income of a local distribution company (LDC) will be restricted to an amount based on the deemed capital structure and the deemed interest rate. This will result in additional PILs payable by PUC Distribution of approximately \$500,000, which is not currently in its revenue base or 2007 budget.

We will continue to investigate options regarding a rate application to the Ontario Energy Board to recover the additional PILs; however, the timing, procedure and success of a rate application are unknown at this time. If the rate application is unsuccessful and the shareholder does not agree to the reduced interest payment in 2007, the adverse impact on our cash flow would be approximately \$1 million. At the end of 2007 our working capital position would be such that external borrowing at a

5(f)

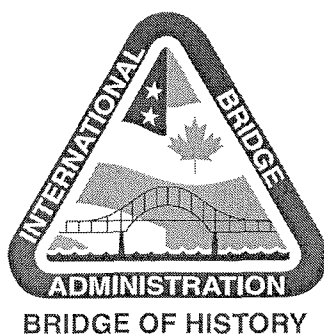
high interest rate or emergency short term funding from the shareholder may be required.



H. J. Brian Curran, President & C.E.O.

cc PUC Inc. Board
 PUC Inc. Distribution Board
 City of Sault Ste. Marie, C.A.O.

5(g)



JOINT INTERNATIONAL BRIDGE AUTHORITY

SAULT STE. MARIE, ONTARIO

SAULT STE. MARIE, MICHIGAN

JAMES MCINTYRE, CHAIR
GERALD H. JOHNSTON, MEMBER

TERRY E. CARRICK, VICE CHAIR
HOWARD D. CASH, MEMBER
JANIS M. BURGESS, MEMBER

April 6, 2007

NEWS RELEASE

The International Bridge Administration today announced that one-way traffic crossings of the International Bridge at Sault Ste. Marie totaled 151,512 for the month of March, 2007. This represents an increase of 1.29% as compared to March, 2006.

Traffic statistics for the month are as follows:

<i>Vehicle Classification</i>	<i>One-Way Crossings</i>	<i>Change from March, 2006</i>	<i>Percent of Total Crossings</i>
<i>Full-Fare Passenger Cars:</i>	56,562	-2.7%	37.3%
<i>Commuter Fare:</i>	83,011	6.3%	54.8%
<i>Car Pulling Trailers</i>	2,409	-6.9%	1.6%
<i>Commercial Trucks:</i>	9,530	-11.5%	6.3%
<i>Totals:</i>	151,512		100%

Traffic for calendar year 2007 has totaled 402,291 vehicles; this represents a decrease of 2% as compared to 2006. Since the bridge opened in 1962, over 83 million vehicles have crossed the structure.

Manager's note:

The staff at the International Bridge Administration wish to thank our customers for their patience during brief toll line ups in March as our toll staff admirably dealt with increased IQ card deposits and questions regarding the increase.

Sincerely,

International Bridge Administration

Phillip M. Becker, P.E.
General Manager

REPLY TO: PHILLIP M. BECKER, P.E., GENERAL MANAGER

934 BRIDGE PLAZA
SAULT STE. MARIE, MICHIGAN 49783
PHONE: (906) 635-5255 FAX: (906) 635-0540
TDD/TTY – MICHIGAN RELAY CENTER (800) 649-3777

121 HURON STREET
SAULT STE. MARIE, ON P6A 1R3
PHONE: (705) 942-4345
www.michigan.gov/iba

International Bridge Administration
Multi-Day Day Class Breakdown

MARCH 2007

Page 1
04/06/2007 13:45:48

Day	C L A S S									C O U N T S										Total	Unaud. Dir Count	
	1	2	3	4	5	6	7	8	9	16	17	18	19	20	21	11	12	13	North		South	
03/01/07	1575	44	20	3308	5	0	6	4	197	37	15	20	36	26	17	0	0	24	5334	2686	2648	
03/02/07	1445	39	35	1877	5	0	8	0	169	9	9	31	18	19	6	0	0	26	3696	1890	1806	
03/03/07	2005	37	25	2615	1	0	18	0	88	12	4	8	2	2	5	0	0	16	4838	2438	2399	
03/04/07	2071	75	53	2665	3	0	8	2	112	11	2	6	18	14	1	1	0	0	5042	2477	2564	
03/05/07	1209	30	28	1924	8	0	8	9	178	33	14	26	38	28	10	0	0	26	3569	1816	1753	
03/06/07	1169	26	20	2048	4	0	1	6	175	33	18	34	35	43	13	0	0	28	3653	1799	1855	
03/07/07	1253	20	24	2148	4	0	7	6	224	46	13	34	29	29	16	0	0	30	3883	1919	1963	
03/08/07	1675	33	29	2985	4	0	8	7	210	42	15	25	42	32	17	2	0	27	5153	2440	2713	
03/09/07	2332	50	34	2645	12	0	10	7	187	29	13	23	23	23	17	1	0	26	5432	2676	2757	
03/10/07	2648	76	37	2378	3	0	10	1	91	13	2	5	6	7	5	0	0	17	5299	2560	2739	
03/11/07	2472	70	41	2463	2	0	5	7	115	12	2	8	15	13	3	1	0	0	5229	2402	2827	
03/12/07	1588	27	27	2359	2	0	8	12	181	37	17	28	40	34	12	0	0	26	4398	2187	2211	
03/13/07	1672	22	21	2421	8	0	4	9	229	34	14	41	40	26	18	0	0	28	4587	2318	2269	
03/14/07	1820	16	31	2714	10	0	3	8	214	37	16	32	43	29	15	0	0	25	5013	2469	2545	
03/15/07	1997	26	38	3356	6	0	9	10	205	35	13	23	34	37	11	2	1	26	5829	2909	2920	
03/16/07	2645	37	21	2803	6	0	4	6	163	28	13	38	31	20	24	6	0	25	5870	3157	2713	
03/17/07	2688	34	21	2679	3	0	5	1	109	11	4	6	9	3	5	0	0	20	5598	2858	2740	
03/18/07	2273	48	28	2596	1	0	4	3	99	7	3	6	8	12	4	0	0	1	5093	2680	2413	
03/19/07	1259	21	21	2312	9	0	7	5	161	32	15	35	40	28	19	0	0	25	3989	2027	1962	
03/20/07	1449	15	7	2568	4	0	6	7	208	36	19	41	38	28	17	0	1	27	4471	2248	2223	
03/21/07	1319	13	19	2560	10	0	2	5	225	32	8	32	52	30	7	2	0	27	4343	2133	2209	
03/22/07	1523	10	22	3155	5	0	6	3	222	36	11	30	33	26	9	0	0	27	5118	2503	2615	
03/23/07	1977	30	24	2880	10	0	6	3	205	32	9	26	23	22	8	0	0	27	5282	2616	2664	
03/24/07	2267	22	17	2690	2	0	2	2	113	10	1	2	3	3	3	0	0	21	5158	2537	2621	
03/25/07	1899	24	23	2695	0	0	7	1	114	11	3	5	13	10	0	0	6	4	4815	2544	2271	
03/26/07	1171	18	11	2383	1	0	8	4	141	33	10	23	33	25	7	0	0	33	3901	1955	1946	
03/27/07	1295	11	15	2540	13	0	4	6	224	30	12	20	42	22	6	0	0	29	4269	2120	2149	
03/28/07	1466	10	13	2654	15	0	5	8	213	37	16	24	46	29	9	0	0	28	4573	2211	2363	
03/29/07	1666	8	26	3543	5	0	13	9	213	31	17	19	46	32	10	1	0	29	5668	2720	2948	
03/30/07	2201	22	20	3488	5	0	9	4	189	24	13	33	25	19	12	1	0	33	6098	2938	3158	
03/31/07	2525	17	23	3559	8	0	5	2	115	13	1	8	6	5	1	0	0	23	6311	3231	3078	
PageTot:	56554	931	774	83011	174	0	206	157	5289	823	322	692	867	676	307	17	8	704	151512	75464	76042	
CAN Tot:	41380	321	246	68635	107	0	98	71	2323	360	144	491	596	429	26	11	1	701	115940			
US Tot:	15174	610	528	14376	67	0	108	86	2966	463	178	201	271	247	281	6	7	3	35572			
CAN Amt:	70346.00	898.80	993.55	62457.85	604.55	0.00	720.30	720.65	32754.30	6498.00	3168.00	12741.45	15466.20	11132.55	674.70	62.15	1.70	0.00	219240.75			
US Amt:	22761.00	1525.00	1876.00	11500.80	335.00	0.00	702.00	774.00	37075.00	7408.00	3471.00	4623.00	6233.00	5681.00	6463.00	30.00	10.50	0.00	110468.30			
GRAND:	56554	931	774	83011	174	0	206	157	5289	823	322	692	867	676	307	17	8	704	151512	75464	76042	

5(9)

5(h)



Algoma
PUBLIC HEALTH
Santé publique Algoma

AA Northan MD MHSc FRCP(C)
Medical Officer of Health
www.algomapublichealth.com

To: Municipalities in the Algoma District

Date: April 3, 2007

Re: Pedestrian Charter

Blind River
Community
Services Centre
15 Hanes Avenue
P0R 1B0
Tel: 1 (705) 356-2551
TF: 1 (888) 211-4739
Fax: 1 (705) 356-2494

Elliot Lake
Algo Centre
151 Ontario Avenue
P5A 2T2
Tel: 1 (705) 848-2314
TF: 1 (888) 211-6749
Fax: 1 (705) 848-1911

Sault Ste. Marie
Civic Centre
99 Foster Drive
P6A 5X6
1st Floor
6th Floor
Tel: 1 (705) 759-5287
TF: 1 (866) 892-0172
Fax: 1 (705) 759-1534

126 Queen Street East
P6A 1Y5
Tel: 1 (705) 942-3103
Fax: 1 (705) 942-9915

186 East Street
P6A 3C6
Tel: 1 (705) 759-3935
Fax: 1 (705) 759-2105

63 East Street
Unit 1
P6A 3C4
Tel: 1 (705) 759-1844
Fax: 1 (705) 759-5953

Wawa
18 Ganley Street
P0S 1K0
Tel: 1 (705) 856-7208
TF: 1 (888) 211-8074
Fax: 1 (705) 856-1752

Municipalities in Algoma, generally provide many opportunities for active living. Algoma Public Health urges you to continue to provide the best opportunities to all in your community to be active. Walking plays a simple but highly effective role in promoting health.

Your continued support of pedestrian friendly communities will contribute greatly to the well being of your citizens.

Thank you for your support.

Sincerely,

Allan A. Northan MD MHSc FRCP(C)
Medical Officer of Health

Enclosed – signed resolution

RECEIVED
CITY CLERK
APR 05 2007
NO.: 50577
DIST.:



Algoma
PUBLIC HEALTH
 Santé publique Algoma

RESOLUTION NO. 2007 - 23

DATE: March 21, 2007

MOVED:

Myers

SECONDED:

Capillo

WHEREAS physical activity helps reduce the risk of developing cardiovascular disease, type 2 diabetes, certain forms of cancer, and osteoporosis, and helps promote a healthy weight; and
 WHEREAS walking is a basic human need, a method of active transportation, and a beneficial way to be physically active; and
 WHEREAS the 2004 Chief Medical Officer of Health Report, Healthy Weights, Healthy Lives and the February 2005 Canadian Institute for Health Information Report: "Improving the Health of Canadians: Promoting Healthy Weights", both recommend the creation of local environments that promote healthy weights such as reducing barriers to physical activity and providing safe walking routes; and
 WHEREAS Take Heart Algoma Coalition identifies physical activity and healthy lifestyles as a priority and identifies the creation of pedestrian friendly communities and removal and reduction of barriers to physical activity through improving infrastructure in support of pedestrians are key approaches; and
 WHEREAS a Pedestrian Charter is a document that would serve as a reminder to community decision-makers and community members of the health, economic and environmental benefits of walking; and
 WHEREAS the World Health Organization identifies that physical inactivity is not merely about individual behaviour, and recommends that local governments and municipalities act by developing local legislation and policy to support physical activity;
 THEREFORE BE IT RESOLVED THAT the Algoma District Board of Health endorse the Pedestrian Charter of the Algoma Take Heart Coalition and Algoma Public Health; and
 FURTHER THAT the Algoma District Board of Health urges all municipal councils within the Algoma District catchment area to officially endorse the pedestrian charter and undertake supportive actions.

CARRIED: Chair's Signature

Chair - Guido Caputo

Vice Chair - John Currie

Janet Blake

Rosario Capillo

Lila Cyr

Joe LaRue

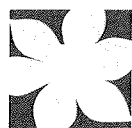
Ken Martin

Susan Myers

Gordon Post

Scot Reinhardt

5(i)



Canadian Cancer Society
Société canadienne du cancer



Scotiabank
EVENT SPONSOR

March 15, 2007

Mayor and Council
C/o City Clerk's Department
The Corporation of the City of Sault Ste. Marie
99 Foster Drive
Sault Ste. Marie, ON P6A 5N1

Re: Exemption from City noise by-law

Dear Council,

The Algoma and District Unit of the Canadian Cancer Society, along with local event sponsor Scotiabank, is holding the 7th annual **Relay For Life** event on June 15 and June 16, 2007 at the John Rhodes Community Centre in Sault Ste. Marie, ON.

This letter is to seek an exemption from the City of Sault Ste. Marie noise by-law. The **Relay For Life** Steering Committee is looking to extend the by-law to 1 a.m. on Friday, June 15, 2007 and waive the by-law on Saturday, June 16, so activities can begin at 6 a.m.

Relay For Life, an overnight, 12-hour, non-competitive relay that honours and celebrates cancer survivors, is the signature fundraising event of the Canadian Cancer Society. Every June, communities across Canada unite in the fight against cancer for a night of fun, friendship and fundraising with incredible results.

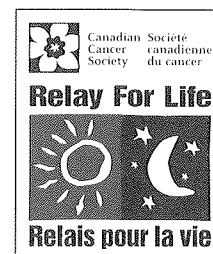
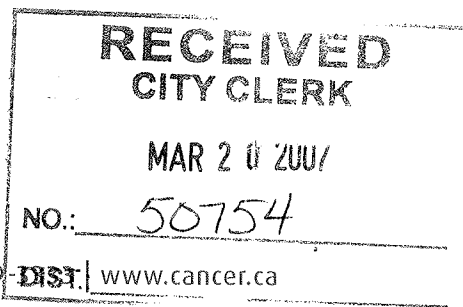
Relay For Life has proven over the last four years to be a remarkably successful fundraising event for the Canadian Cancer Society here in Sault Ste. Marie. In 2006 our community raised \$170,000, with 80 teams participating. We are expecting great things for 2007!

Please consider our request and if you have any questions, please contact the Canadian Cancer Society at (705) 253-4781

Let's make cancer history.

Sincerely,


Gayle Debolt
Chair, Relay for Life



Let's Make Cancer History 1 888 939-DIST | www.cancer.ca

5(j)



Sault Ste. Marie H.O.G.® Chapter – 9985

Ray Wright Director
45 Autumn Drive, Sault Ste. Marie,
Ontario, Canada,
P6A 4X1

Paul Taillefer Asst. Director
521 Charles St. Sault Ste. Marie,
Ontario, Canada,
P6C 3L7

Donna P. Irving, City Clerk
City of Sault Ste. Marie
99 Foster Dr.
Sault Ste. Marie, Ont.
P6A 5X6

March 28, 2007

Dear Donna:

The Sault Ste. Marie Chapter of the Harley Owners Group are hosting the 19th Ontario Provincial H.O.G. Rally in Sault Ste. Marie on August 2, 3, & 4, 2007. There are a number of scheduled events to take place in the city throughout the weekend. Some of these events will require the possible closing of streets in the downtown area of the city.

Enclosed are two applications for road closures. We are applying for these closures for the following reasons: We would require the closure of Foster Dr. on August 3, 2007, to accommodate the parking of a large number of motorcycles for an event being held at the Roberta Bondar Pavilion, between the hours of 4:30 p.m. and 12:00 midnight. We are anticipating in excess of 1000 motorcycles to attend this event and parking could pose a problem. The second closure required is Queen St. from Andrew St. to Huron St. This closure is necessary to facilitate a precision riding demonstration being done by the Golden Helmets of the Ontario Provincial Police force. This event requires a long area of paved road, as well as we require area for motorcycle and spectator parking, which will be arranged with the OLG.

Your will note that the forms have been properly signed by the following persons:

Police Services	Srgt. Jim Egan
Fire Services	Ast. Chief Paul Milosevich
C.A.C.C.	Richard Thorold, Manager
Public Works	Pat McAuley, Commissioner of Public Works
Transit/Parking	Sam Piraino, Chief Inspector

Your consideration to these requests for road closures would be greatly appreciated.

Yours truly,

Paul A. Taillefer, Rally Coordinator

5(j)

TEMPORARY STREET CLOSURE - APPROVAL PROCESS

CONTACT NAME: PAUL TAILLEFER TELEPHONE: 9460841

ADDRESS: 521 CHARLES ST. POSTAL CODE: P6C3L7

The above person hereby makes application for the closing of

FOSTER DR.

(Name of street to be closed)

from ELGIN ST. to SPRING ST.

(reference points - street numbers, cross streets, etc.)

on the 3 day of AUGUST, 2007 from 4:30 am/pm to 12:00 am/pm

for the purpose of 19th ONTARIO PROVINCIAL HOG RALLY 2007
EVENT PARKING FOR USE OF BANDER PAVILION

APPROVALS SECTION:

1. Police Services, Traffic Dept.
Telephone 759-7348
Fax 759-7820
580 Second Line East

[Signature]
Signature of Official

2. Fire Services/Emergency Medical Services (EMS)
Telephone 949-3335/949-3387
Fax 949-2341
72 Tancred Street

[Signature]
Signature of Official

3. Public Works & Transportation Dept.
Telephone 541-7000
Fax 541-7010
128 Sackville Road

[Signature]
Signature of Official

4. Transit/Parking
Telephone 759-5438/759-5320
Fax 759-5834
111 Huron Street

[Signature]
Signature of Official

5. Central Ambulance Communication Centre (C.A.C.C.)
Telephone 946-1227
Fax 945-6883
969 Queen Street East (Rear of Plummer Hospital)

[Signature]
Signature of Official

CITY CLERK SECTION:

City Council approval was received on _____, _____
(date) (By-law No.)

5(j)

TEMPORARY STREET CLOSURE - APPROVAL PROCESS

CONTACT NAME: PAUL TAILLEFER TELEPHONE: 9460841
 ADDRESS: 521 CHARLES ST. POSTAL CODE: R6C3L7

The above person hereby makes application for the closing of

QUEEN ST. W

(Name of street to be closed)

from ~~ANDREWS ST.~~ ANDREWS ST. to HURON ST.
 (reference points - street numbers, cross streets, etc.)

on the 4 day of August, 2007 from 11:00 am pm to 2:00 am pm

for the purpose of O.P.P. GOLDEN HELMETS
PRECISION RIDING DEMONSTRATION

APPROVALS SECTION: 19th ONTARIO PROVINCIAL H.O.G. RALLY 2007

- | | |
|--|---|
| <p>1. Police Services, Traffic Dept.
 Telephone 759-7348
 Fax 759-7820
 580 Second Line East</p> <p><u>[Signature]</u>
 Signature of Official</p> | <p>2. Fire Services/Emergency Medical Services (EMS)
 Telephone 949-3335/949-3387
 Fax 949-2341
 72 Tancred Street</p> <p><u>[Signature]</u>
 Signature of Official</p> |
| <p>3. Public Works & Transportation Dept.
 Telephone 541-7000
 Fax 541-7010
 128 Sackville Road</p> <p><u>[Signature]</u>
 Signature of Official</p> | <p>4. Transit/Parking
 Telephone 759-5438/759-5320
 Fax 759-5834
 111 Huron Street</p> <p><u>[Signature]</u>
 Signature of Official</p> |
| <p>5. Central Ambulance Communication Centre (C.A.C.C.)
 Telephone 946-1227
 Fax 945-6883
 969 Queen Street East (Rear of Plummer Hospital)</p> <p><u>[Signature]</u>
 Signature of Official</p> | |

CITY CLERK SECTION:

City Council approval was received on _____, _____
 (date) (By-law No.)

5(k)

Docks Riverfront Grill
89 Foster Drive
Sault Ste. Marie, On
P6A 5x6

March 27, 2007

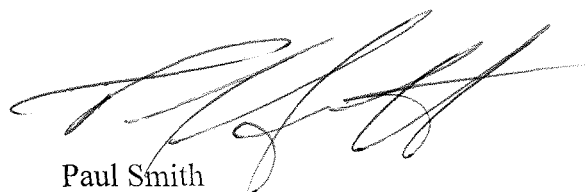
To Mayor Mr. Roswell and members of city council,
In accordance with the requirements of the Alcohol Gaming Commission of Ontario we at Docks have applied for a temporary extension of our LCBO license. The extension is for four special events during the summer months. The special events will take place at Docks on the waterside location. In order for us to get required approval we are notifying you in advance and are hoping for your favorable consideration, as you have given us for the last 6 years.

The events are: July 1, Canada Day... 12 noon till 2 am
: July 4, Independence Day... 12 noon till 2 am
Aug 25, Salmon Derby 12 noon till 2 am
Aug 26, Salmon Derby 12 noon till 9 pm

Your assistance is greatly appreciated to make these events a success. I'm asking if you could please send us a letter of non- objection (same as last year) or just sign below and return.

NO OBJECTIONS CITY _____

Thanking you in advance,



Paul Smith
Owner/Operator

RECEIVED
CITY CLERK
MAR 27 2007
NO.: 50562
DIST.:

5(1)



PAGE 1 OF 2

APPENDIX B-2A

**CITY OF SAULT STE. MARIE
INFORMATION SECTION FOR PERMITS WHERE ALCOHOL WILL BE SERVED**

APPROVALS

NOTE: All signatures of approval must be provided on one original form.

Name of

Group/Organization: NORTHLAND CHORUS (S.P.E.B.S.Q.S.A.)

Name of Event:

AFTERGLOW RECEPTION

Date(s) of

Event: APRIL 21 Site: MAN HALL Seniors Drop-in CentreTimes of Event: 10 PM - 1 AMLocation: 619 BAY ST

Times of Beer Garden:

10 PM - 1 AM
Jim Duncan
Name of Special Occasion Permit Holder

Joyce Duncan
Name of Identified Designate

[Signature]
Signature of Special Occasion Permit Holder

Joyce Duncan
Signature of Identified Designate

61 LANSDOWNE AVE
Address of Permit Holder/Telephone

61 LANSDOWNE AVE
Address of Identified Designate/Telephone

1. Sault Ste. Marie Police Service

2. Sault Ste. Marie Fire Services
Fire Prevention Office
[Signature] #156
Signature of Official

[Signature]
Signature of Official
3. Algoma Health Unit
Environmental Health4. Community Services Department
Recreation and Culture Division or
Community Centres & Marine Facilities Division
[Signature]
Signature of Official

[Signature]
Signature of Official
TO BE POSTED AT EVENT.-----
FOR OFFICE USE ONLYCity Council Approval Received on _____
DateC.S.D. Staff Representative _____
Signature



Sent via email
j.fratesi@cityssm.on.ca

April 5, 2007

Mr. Joe Fratesi
CAO
City of Sault Ste Marie
99 Foster Drive
POBox 580
Sault Ste Marie, ON P6A 5N1

Dear Mr. Fratesi:

As you are aware, AMO has entered into a Fiscal and Service Delivery Review with the Province of Ontario to review the fiscal relationship between the Province and municipal governments.

One very important component of the Review will be to explore current financing arrangements with respect to municipal infrastructure, including ensuring that municipal governments are in a position to invest in, and maintain, the infrastructure needed to support competitive and sustainable communities.

Consequently, we are establishing a Provincial-Municipal Infrastructure Table that will undertake analysis and develop options for future infrastructure programs in Ontario. I have attached the mandate statement of the Infrastructure Table for your information.

I hope you will accept our invitation to participate as a member of the Infrastructure Table. Your experience and perspectives will make a significant contribution to this important work.

Additional information about the Provincial-Municipal Fiscal and Service Delivery Review is available on AMO's website at amo.on.ca. Please do not hesitate to contact me if you have any questions about this initiative at 416-971-9856.

Sincerely,

Brian Rosborough
Director of Policy

Attachment



Provincial-Municipal Fiscal and Service Delivery Review:

Infrastructure Table

Mandate Statement

The Infrastructure Working Table will provide research and analytical support to, and develop options for the Provincial-Municipal Fiscal and Service Delivery Review.

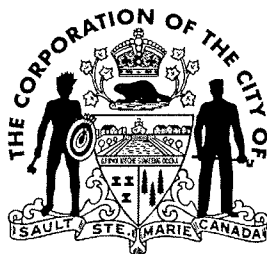
This Working Table will focus on issues related to the funding of municipal infrastructure including a discussion of respective roles and responsibilities. It will consider the linkages between municipal infrastructure and shared federal, provincial and municipal priorities. Some of those priorities include:

- safe drinking water and the protection of water resources;
- effective transportation and transit systems that provide a foundation for competitiveness and reduce green house gas and other emissions;
- sustainable waste management systems; and
- cultural and recreational facilities that support healthy, vibrant, active communities.

Other topics to be explored include the role of reserve funds, debt, user fees, development charges and the issue of intergenerational equity. The Working Table will identify options on the design and implementation of future infrastructure programs.

In addition to examining such issues at a provincial level, the Table shall consider the differing circumstances of different types of municipalities (e.g. urban / rural, located in different regions, etc).

Joseph M. Fratesi, B.A. LL.B.
Chief Administrative Officer



99 Foster Drive
P.O. Box 580, Civic Centre
Sault Ste. Marie, Ontario
Canada. P6A 5N1
(705) 759-5347
(705) 759-5952 (Fax)
E-Mail:
j.fratesi@cityssm.on.ca
b.berlingieri@cityssm.on.ca

2007 04 16

Mayor John Rowswell and
Members of City Council
Civic Centre

RE: STAFF TRAVEL REQUESTS

Dear Council:

The following staff travel requests are presented to you for approval:

1. **Travis Reid – P.W.T. – Parks Division**
OFRA Training Course
April, 2007
Guelph, ON
Estimated total cost to the City - \$ 2,256.80
Estimated net cost to the City - \$ 2,256.80
2. **Lori Ballstadt & Margaret Hazelton – Community Services Department**
ORFA Professional Development Program
May, 2007
Guelph, ON
Estimated total cost to the City - \$ 1,309.94
Estimated net cost to the City - \$ 1,309.94
3. **Lynn McCoy – Fire Services**
2007 OAFIC Annual Conference
May, 2007
Toronto, ON
Estimated total cost to the City - \$ 1,457.60
Estimated net cost to the City - \$ 1,457.60
4. **Colleen Goertz – Legal – P.O.A. Division**
Prosecutor's Workshop
May, 2007
Guelph, ON
Estimated total cost to the City - \$ 269.00
Estimated net cost to the City - \$ 269.00

5. **Terri Desbiens – Social Services – Ontario Works Division**
Northern Ontario Fraud Investigation Partners
June, 2007
North Bay, ON
Estimated total cost to the City - \$ 275.50
Estimated net cost to the City - \$ 275.50
6. **Rebecca Horsford - Social Services – Ontario Works Division**
Northern Ontario Fraud Investigation Partners
June, 2007
North Bay, ON
Estimated total cost to the City - \$ 466.60
Estimated net cost to the City - \$ 466.60
7. **Don Scott and Roger Caron – P.W.T. – Transit Division**
Ontario Transportation Expo
April, 2007
Toronto, ON
Estimated total cost to the City - \$ 2,034.36
Estimated net cost to the City - \$ 2,034.36
8. **Donna Irving - Clerks**
AMCTO Annual Meeting/Professional Development
June, 2007
Kingston, ON
Estimated total cost to the City - \$ 1,923.80
Estimated net cost to the City - \$ 1,923.80
9. **Shawna Beaton – Social Services – Ontario Works Division**
OW/OSPD Forum-Building Better Partnerships
April, 2007
Toronto, ON
Estimated total cost to the City - \$ 684.50
Estimated net cost to the City - \$ 684.50
10. **Ken McPhee – Social Services – Ontario Works Division**
OW/OSPD Forum-Building Better Partnerships
April, 2007
Toronto, ON
Estimated total cost to the City - \$ 684.50
Estimated net cost to the City - \$ 684.50

Yours truly,

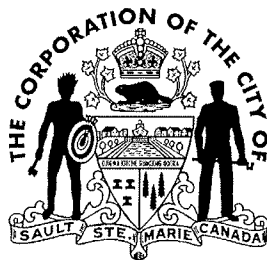


Joseph M. Fratesi
Chief Administrative Officer

JMF:bb

5(p)

Ralph Robertson
Manager of Purchasing



Finance Department
Purchasing Division

2007 04 16

Mayor John Rowsell and
Members of City Council,
Civic Centre.

Re: Tender for Traffic Marking Paint

Attached hereto for your information and consideration is a summary of the tender received for the supply and delivery of Traffic Marking Paint, as required by the Public Works & Transportation Department.

The tender was publicly advertised and tender documents forwarded to all firms on our bidders list. A public opening of the tender received was held March 28, 2006, with Councillor P. Mick representing City Council.

The tender received has been thoroughly evaluated and reviewed with Mr. Ken Hamilton, Manager Traffic & Communication. Although only one tender has been received, the price is deemed to be fair and equitable. The price increase experienced on this product is approximately 2%.

Funding for this Traffic Marking Paint is provided within the Intersection Painting & Center Line Painting accounts.

RECOMMENDATION

It is therefore my recommendation that the tender for the supply and delivery of Traffic Marking Paint, be awarded to IBIS Products Limited at their total tendered price of \$39,730.71.

This report is submitted for Council's approval.

Respectfully submitted,

Ralph Robertson
Manager of Purchasing

Recommended for approval,

W. Freiburger
Commissioner of Finance & Treasurer

RR:nt
Attach.

RECOMMENDED FOR APPROVAL

Joseph M. Fratesi

SUMMARY OF TENDERS
TRAFFIC MARKING PAINT

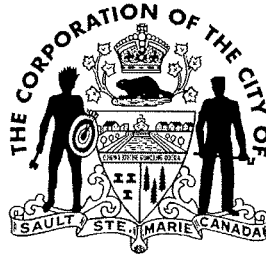
<u>Description</u>	<u>Quantity</u> (litres)	<u>IBIS Products Ltd.</u> <u>Scarborough, ON</u>	
		<u>Unit Price</u>	<u>Total Price</u>
Standard Waterborne Yellow (205 Litre Drum)	5330	\$2.40	\$12,792.00
Standard Waterborne White (205 Litre Drum)	5740	\$2.35	\$13,489.00
Standard Waterborne Yellow (20 Litre Pails)	400	\$2.60	\$1,040.00
Standard Waterborne White (20 Litre Pails)	1900	\$2.55	\$4,845.00
Premium Waterborne Yellow (205 Litre Drum)	410	\$3.30	\$1,353.00
Premium Waterborne White (205 Litre Drum)	410	\$3.25	\$1,332.50
Subtotal:			\$34,851.50
6% G.S.T.			\$2,091.09
8% P.S.T.			\$2,788.12
<u>Total Tendered Price</u>			<u>\$39,730.71</u>
Remarks:		Meets specifications.	

Note: The low tendered prices meeting specifications are boxed above.
The tendered price is judged to be fair and equitable with an increase of approximately 2% from the 2006 tender.
It is my recommendation that the tendered prices, submitted by IBIS Products Ltd., be accepted.

Ralph Robertson
Manager of Purchasing

5(p)

Ralph Robertson
Manager of Purchasing



5(9)
Finance Department
Purchasing Division

2007 04 16

Mayor John Rowswell and
Members of City Council
Civic Centre

Re: Quotation to Rent Four (4) Loader/Backhoes

Attached hereto for your information and consideration is a summary of the quotations received to supply on a rental basis, Four (4) Loader/Backhoes, which are required for a period of twenty-six (26) weeks, by our Public Works & Transportation Department, for miscellaneous construction operations during the 2007 construction season.

The quotations received have been thoroughly evaluated and reviewed with Mr. Mike Blanchard, Manager-Equipment/Bldg. Maintenance, and the low quoted price meeting specifications, has been identified on the attached summary.

Funding for this expenditure is provided within the Summer Operations accounts.

RECOMMENDATION

It is therefore my recommendation that the quotation for the rental of Four (4) Loader/Backhoes for a period of twenty-six (26) weeks (with option for 26 weeks in 2008 at the same pricing) be awarded to Tracks & Wheels Equipment Broker at their total quoted price of \$70,200.00, plus taxes.

This report is submitted for Council's approval.

Respectfully submitted,

Ralph Robertson
Manager of Purchasing

Recommended for approval,

W. Freiburger
Commissioner of Finance & Treasurer

RR:nt
Attach.

RECOMMENDED FOR APPROVAL

Joseph M. Fratesi
Chief Administrative Officer

THE CORPORATION OF THE CITY OF SAULT STE. MARIE
P.O. BOX 580 * CIVIC CENTRE * SAULT STE. MARIE, ONTARIO, CANADA P6A 5N1
TEL: (705) 759-5299 * FAX: (705) 759-1842

FINANCE DEPARTMENT
PURCHASING DIVISION
BUDGET: \$85,000.00

Received: March 28, 2007
File: 2007WA03

SUMMARY OF QUOTATIONS
RENTAL OF FOUR (4) BACKHOES

<u>Firm</u>	<u>Opt.</u>	<u>Unit #</u>	<u>Manufacturer & Model #</u>	<u>Rear Bucket Size</u>	<u>Net Unit Price Per Week/Unit</u>	<u>Hourly Rate Over 720 Hrs Per Unit</u>	<u>Total Net Cost 4 Units-26 Wks</u>	<u>Remarks</u>
Grant Equipment		1	John Deere 310SG	30"	\$985.00			
Sault Ste Marie, ON		2	Terex TX870B	30"	\$985.00	\$32.50	\$102,440.00	Does not meet specifications
		3	Terex TX870B	24"	\$985.00			J. Deere - No specifications enclosed
		4	Terex TX870B	24"	\$985.00			Terex - Ground Lift capacity under specifications
OnTrac Equipment		1						
Sault Ste Marie, ON		2		Unable to Quote				
		3						
		4						
Toromont Industries	1	1	Caterpillar 420E	24"	\$630.00	\$21.00	\$65,520.00	Does not meet specifications
Sault Ste Marie, ON		2	Caterpillar 420E	24"	\$630.00			No 30" bucket provided
		3	Caterpillar 420E	24"	\$630.00			No Battery Disconnect Switch provided
		4	Caterpillar 420E	24"	\$630.00			Ground Lift capacity under specifications
	2	1	Caterpillar 430D IT	24"	\$700.00	\$23.33	\$72,800.00	Does not meet specifications
		2	Caterpillar 430D IT	24"	\$700.00			No 30" bucket provided
		3	Caterpillar 430E IT	24"	\$700.00			No Battery Disconnect Switch provided
		4	Caterpillar 430E IT	24"	\$700.00			
Tracks & Wheels		1	Case 590 SM-2	30"	\$675.00	\$19.50	\$70,200.00	Meets specifications
Sault Ste Marie, ON		2	Case 590 SM-2	30"	\$675.00			
		3	Case 590 SM-2	24"	\$675.00			
		4	Case 590 SM-2	24"	\$675.00			

Note: The low quoted prices, meeting specifications, are boxed above.

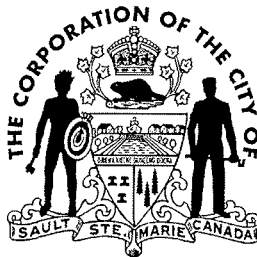
It is my recommendation that the low quoted prices, meeting specifications, submitted by Tracks & Wheels, be accepted.

Ralph Robertson
Manager of Purchasing

5(9)

5(r)

Malcolm White CMO, CMM III
Deputy City Clerk &
Manager of Quality Improvement



City Clerk's Department

2007 04 16

Mayor John Rowsell
and Members of City Council

RE: NOTICE OF DEFAULT - 2006 MUNICIPAL ELECTION

In accordance with Section 80 (3) of the Municipal Elections Act, 1996, the attached Notice of Default was sent by registered mail on Thursday, April 5, 2007 to six candidates who did not file their Financial Statements by the April 2, 2007 deadline. As of Wednesday: April 11, 2007 the following candidates remained in default:

<u>Candidate</u>	<u>Office to which Election was Sought</u>
Fred Dovigi	Mayor
Scott Reid	Councillor – Ward 5
Laurie Clarida	Trustee – Algoma District School Board – Ward 3

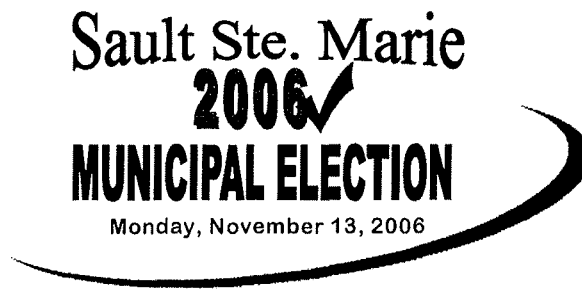
Respectfully submitted,

Malcolm White
Deputy City Clerk &
Manager of Quality Improvement

RECOMMENDED FOR APPROVAL

Joseph M. Fratesi
Chief Administrative Officer

cc Wanda McQueen, Chair - Algoma District School Board
Mario Turco, Director of Education – Algoma District School Board

**NOTICE OF DEFAULT**

Municipal Elections Act, 1996 (s. 80(3))

TO:

--

FROM:

The Clerk of the City of Sault Ste. Marie
--

TAKE NOTICE that you are in default of the requirements of the *Municipal Elections Act, 1996*, because.

A. ☐ You failed to file documents with the Municipal Clerk as required by Section 78 of the <i>Municipal Elections Act, 1996</i> on or before the relevant date, or;

B. ☐ You failed to pay the amount of the surplus shown in documents which were filed with the Municipal Clerk by the relevant date as required by Section 79 of the <i>Municipal Elections Act, 1996</i>, or;
--

C. ☐ A document filed under Section 78 of the <i>Municipal Elections Act, 1996</i> shows on its face that you have incurred expenses exceeding the amount permitted under Section 76 of that Act.
--

Sections 91 and 92 of the *Municipal Elections Act, 1996* set out penalties with respect to violations under the Act as follows:

91.(1) *If a candidate is convicted of a corrupt practice under this Act, or of an offence under the Criminal Code (Canada) in connection with an act or omission that relates to an election to which this Act applies,*

(a) any office to which he or she was elected is forfeited and becomes vacant;

And

(2)

(b) he or she is ineligible to be nominated for or elected or appointed to any office until the sixth anniversary of voting day.

(2) However, if the presiding judge finds that the candidate committed the corrupt practice without any intent of causing or contributing to a false outcome of the election, clause (1) (b) does not apply.

92. *(1) A corporation or trade union that contravenes any of sections 70 to 76 is guilty of an offence and, on conviction, is liable to a fine of not more than \$25,000.*

(2) An individual who contravenes section 69 or 70 or any of sections 73 to 79 is guilty of an offence and on conviction is liable to a fine of not more than \$5,000.

(3) If the expenses incurred by or on behalf of a candidate exceed the amount determined for the office under section 76, the candidate is liable to a fine equal to the excess, in addition to the fine set out in subsection (2).

(4) No prosecution for a contravention of any of sections 69 to 79 shall be commenced more than one year after the facts on which it is based first came to the informant's knowledge.

(5) A candidate is guilty of an offence and, on conviction, in addition to any other penalty that may be imposed under this Act, is subject to the penalties described in paragraph 1 of subsection 80 (2), if he or she

(a) files a document under section 78 that is incorrect or otherwise does not comply with that section; or

(b) incurs expenses that exceed what is permitted under section 76.

I If this notice indicates that you have failed to file a document required by Section 78 of the Municipal Elections Act, the following provisions and penalties apply:

1. You have until **Monday, April 16, 2007** to eliminate the default.
2. If the default is not eliminated by the specified date, in addition to any other penalties that may be imposed under the provisions of the Municipal Elections Act, the following penalties apply:

*(i) You have until **Monday, July 3, 2007** to apply to the Ontario Court of Justice to extend the time for filing the document:*

(ii) If you:

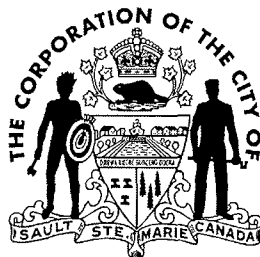
- (a) fail to file the documents by the date established by the Court, or*
- (b) do not apply to the Court for an extension within the 91 day period, or*
- (c) the court denies your application and the 91 day period elapses,*

until the next regular election has taken place, you are ineligible to be elected or appointed to any office to which the Municipal Elections Act applies.

April 5, 2007

Donna P. Irving
City Clerk

Malcolm White CMO, CMM III
Deputy City Clerk &
Manager of Quality Improvement



City Clerk's Department

2007 04 16

Mayor John Rowsell and
Members of Council

RE: CEMETERY SOFTWARE ACQUISITION/COMMUNICATION UPGRADE

At the April 10, 2007 Budget Meeting Council approved, as part of the 2007 budget, a cemetery software & transmission upgrade.

Each year, the City Clerk's department processes approximately 1,650 cemetery business transactions including orders from funeral homes, pre-need and prepaid service requests from customers and location information for monument providers. Since the mid 1980's these transactions have been managed using an in-house Legacy COBOL computer system, which has been updated several times to accommodate new legislative and operational requirements.

In trying to implement recent requirements such as new contract/certificate of interment rights forms and changes to the processing of pre-need trust account transactions, we have experienced difficulty in getting the system to manage the changes effectively. As well the system, due to its age and numerous updates, has become very complex for staff to use. This has made it difficult to provide an acceptable level of service to funeral homes and customers when using staff other than our one person assigned to this area.

Staff have been investigating vendor software packages for some time, but have had difficulty finding a package that contains all the functions we require. As part of the selection process for our new financial software system, cemetery modules were reviewed but none met our requirements. Recently the major Canadian vendor has updated its software package to include a work order function. This addition provides the functionality we need in a system that will have the ability to work with our new financial system. With this in place, staff feel it is time to transfer from an in-house system that has reached its effective limits to a modern software package that specializes in cemetery functions. In reviewing the available software packages it was confirmed by staff that there are only two Canadian software providers, of which only one specializes solely in cemetery software. Staff therefore recommend that the software be sole sourced from Stone Orchard Software.

(2)

In addition to ensuring that we meet current legislative and operational requirements, the acquisition of the software will improve customer service by allowing more of the transaction process to occur at the time of sale and enabling the customers to view digital maps of the cemeteries when choosing a burial site. The software also has the provision to manage documents electronically, by storing images of paper documents with the customers electronic record. This is important to us as we have approximately 40,000 contract documents and interment rights certificates that need to be referred to on a frequent basis. Over a period of 3 to 4 years these documents will be scanned and indexed into the new system.

Along with the requirement for new software there is a need to upgrade data communications infrastructure (fibre optic cable) to bring the cemetery operation up to the corporate standard. The cost for the entire project, including software, licences, data conversion and mapping, hardware and communications upgrades and a 3 year service agreement is approximately \$ 115,000. As noted previously the acquisition will be funded from the Cemetery Reserve fund.

It is therefore recommended that Council approve the acquisition of cemetery software from Stone Orchard Software and acquire associated hardware and communications equipment upgrades for a total estimated cost of \$ 115,000 with funding to come from the Cemetery Reserve.

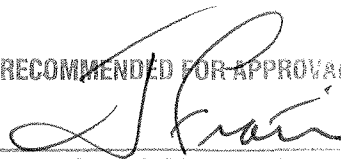
Respectfully submitted,



Malcolm White
Deputy City Clerk &
Manager of Quality Improvement

Cc F. Coccimiglio
P. McAuley
J. King
S. Schell

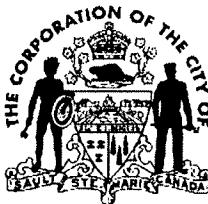
RECOMMENDED FOR APPROVAL



Joseph M. Fratesi
Chief Administrative Officer

5(+)

NICHOLAS J. APOSTLE
COMMISSIONER COMMUNITY SERVICES



COMMUNITY SERVICES DEPARTMENT
Community Centres and Marine Facilities Division
Municipal Day Nurseries Division
Recreation & Culture Division

2007 04 16

Mayor John Rowswell and
Members of City Council

Bellevue Marina – Fuel Tank Replacements

As a result of Provincially legislated changes to fuel blends, the fuel tanks at Bellevue Marina need to be changed. The existing tanks do not conform to new fuel regulations pertaining to blended fuels. In addition, this work must be completed this year in order for the sale of fuel to continue.

The 2007 budget identified the cost for all work associated with replacing the Bellevue Marina fuel system to be taken from the Marina Reserve Account.

Attached is a quote from STEM Engineering to provide phase one of this project which is to complete a study and cost estimate on the Bellevue Marina fuel system and provide costs for the options identified.

It is staff's opinion that this phase of the work be single sourced due to the fact that the company has previous experience and files (research and design) on a very similar City marina fuel system.

Recommendation

It is recommended that STEM Engineering be engaged to provide a complete study and cost estimate on the Bellevue Marina fuel system and provide costs for the options identified as outlined in their fee proposal.

Respectfully submitted,

Nicholas J. Apostle
Commissioner Community Services

jb/council&marinas/bellevue marina fuel system

cc: B. Freiburger

attachment

RECOMMENDED FOR APPROVAL

Joseph M. Fratesi
Chief Administrative Officer

April 3, 2007

Project # 07006

 Steelback Centre
 Community Centres and Marine Facilities
 269 Queen Street East
 Sault Ste. Marie, ON
 P6A 1Y9

Attention: Joe Cain, Supervisor
Subject: Bellevue Marina Fuel System Refurbishment

Thank you for inviting STEM to submit a proposal to complete a study and cost estimate for the subject project.

As we understand it, the existing fuel dispensing system for the marina consists of an underground single walled tank, with underground distribution piping and pumps, and above ground dispensers. The system was installed in two phases by two different contractors, with the tank installation completed in 1978 and the remainder of the distribution system in 1979. Repairs to the underground distribution system were completed in 1996.

Since the tanks were installed prior to 1979 they do not conform to the current fuel regulations, especially as they relate to the requirement to hold blended fuels. With the need to replace the existing underground tank the City wants to take this opportunity to also review the feasibility of replacing and relocating the entire system. Part of this review will involve where the fuel is dispensed and the relocation/removal of adjacent docks 'B' and 'C', in an effort to improve boat circulation at the fuelling station.

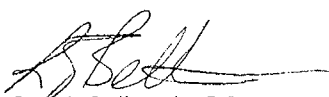
Per our discussions, the engineering for this project will generally be in three phases. The first phase will involve an initial study to complete the above review and to develop associated cost estimates. Once the City selects a preferred option, the Design Phase would be completed. The third and final phase, Construction, would proceed after approval by the City of the final design and cost estimate.

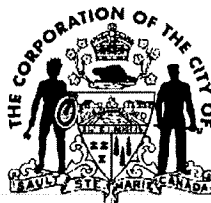
The initial study will generally review the following options and associated costs (including engineering design fees and construction costs):

1. Replace fuel tank, and reutilize existing underground distribution piping and submersible pumps, and above ground dispensers.
2. Replace entire system, relocate dock 'B'; leaving tank, underground work, and dispensing station at original locations.
3. Replace entire system, relocate/remove docks 'B' and 'C', and relocate tank and dispensing station.

Based on our understanding of the work we are prepared to complete the Phase One Study for a fee of \$5,000.

We trust this is adequate for your consideration. Should you have any questions please contact our office at your convenience.


 Randy Beltramin, P.Eng.
 Principal



2007 04 16

Mayor John Rowswell and
Members of City Council

**Memorandum of Understanding with Tourism Sault Ste. Marie
Regarding a Portable Hardwood Basketball Floor**

The recent purchase of a portable hardwood basketball floor through the cooperation of Tourism Sault Ste. Marie and Algoma University was done primarily so that Sault Ste. Marie can be host to a number of high profile Provincial and National sporting events. In most cases these events will be held at the Steelback Centre on the portable floor.

Council may be aware that recently, in the Sault Star, there was photograph of the President of Algoma University College viewing the basketball floor in their gym along with the caption "The city purchased the floor...". The caption was incorrect as the floor was purchased by Tourism Sault Ste. Marie. Tourism Sault Ste. Marie is now asking that the City contribute toward the purchase of the floor in return for its use at the Steelback Centre and other benefits noted below.

The opportunity for the use of the floor at the Steelback Centre furthers its multi-use capability and ability to attract sport/tourism events. These types of events generate significant tourist travel along with a large economic impact to the community. Already secured are two Ontario Basketball Championships - one in late April and the other in early May of this year. The finals will be held at the Steelback Centre.

The Memorandum of Understanding (MOU) along with a letter from Tourism Sault Ste. Marie are attached. Some of the highlights of the MOU are:

- Steelback Centre and City logos will appear in two locations on the floor
- No charge for the use of the floor for any function the City secures at the Steelback Centre.
- City to provide storage space for the basketball nets.
- Provide complimentary use of the Steelback Centre for basketball tournaments for two years. This will mean the waiving of the rental fee. (Food and Beverage is not part of the complimentary use.)
- The City contributes \$5000.00 towards the purchase of the floor.

Staff has reviewed the MOU and is of the opinion that entering into it will be very beneficial to the City, not only from an economic stand point, but also by exposing citizens to a number of high-calibre sporting events, which will in turn have positive spin-offs to local sporting programs.

Since the agreement is for a minor amount of money, it is suggested that staff (the Commissioner of Community Services) be given signing approval for the MOU, and in addition that the \$5000.00 come from the Pepsi Rebate Account.

Recommendation

It is recommended that Council approve the attached Memorandum of Understanding between the City and Tourism Sault Ste. Marie, for use of a portable basketball floor, and that the amount of \$5000.00 be allotted from the Pepsi Rebate Account; and further that the Commissioner of Community Services be given signing authority for this Memorandum of Understanding.

Respectfully submitted,



Nicholas J. Apostle
Commissioner Community Services

jb/council/2007/portable hardwood floor tourism ssm agreemen

attachments

RECOMMENDED FOR APPROVAL

Joseph M. Fratesi
Chief Administrative Officer



Sault Ste. Marie
**ECONOMIC
DEVELOPMENT
CORPORATION**



DEVELOPMENT
Sault Ste. Marie
a division of the SSMEDC



**ENTERPRISE
CENTRE**
Sault Ste. Marie
a division of the SSMEDC



5(u)
TOURISM
Sault Ste. Marie
a division of the SSMEDC

March 16, 2007

Mr. Nick Apostle
Commissioner CSD
City of Sault Ste. Marie

Dear Mr. Apostle:

Please find attached a Memorandum of Understanding between your department and Tourism Sault Ste. Marie, relative to the portable hardwood basketball floor that we purchased earlier this month

As you are aware, this purchase was done in cooperation with Algoma University, and made primarily so that Sault Ste. Marie can be the host to a number of high profile Provincial and National sporting events.

In most cases, should we be successful in securing these events, they would be held at the Steelback Centre. It is for that reason that TSSM wants to work with the City of Sault Ste. Marie and put this agreement into place that will help us to generate significant tourist travel and the economic impact that comes with it.

Already we have been successful in our efforts to host two (2) Ontario Basketball Championships in late April, early May 2007, which will bring almost 5,000 players, parents and scouts to our city. The final games will be held on this new basketball court in the Steelback Centre.

By having this court, and the ability to host sporting functions in this new facility, it will ensure that Sault Ste. Marie will become a major destination for years to come.

I trust all the points included in the M.O.U. are acceptable to you, and look forward to partnering with you and hosting a long list of exciting events in our community

Yours truly

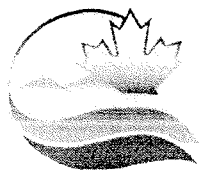

Ian McMillan
Executive Director
Tourism Sault Ste. Marie



COMMUNITY SERVICES DEPT.

MAR 19 2007

RECEIVED



TOURISM
Sault Ste. Marie
A COMMUNITY OF OPPORTUNITIES

BASKETBALL COURT ***STEELBACK CENTRE – M.O.U.***

March 16, 2007

Tourism Sault Ste. Marie, in partnership with Algoma University, has purchased a complete, laminated wood basketball floor (formally used by the NCAA Auburn University), along with the required basketball net systems.

This floor will be the catalyst for Sault Ste. Marie to be able to host a number of provincial and national basketball tournaments, starting with 2 Ontario Basketball Championships, to be held in the spring of 2007.

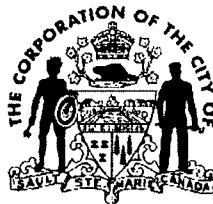
The intent is to use the Steelback Centre as the host of these sporting events, and as such, TSSM and the City of Sault Ste. Marie, will establish a working agreement to facilitate these undertakings.

Tourism Sault Ste. Marie will provide the following:

- Purchase, storage and maintenance of the basketball floor
- Dismantling of floor and transportation to Steelback Centre when required
- Include the Steelback Centre logo on two (2) locations on the basketball floor (for the life of the floor)
- TSSM will enable the City to use the basketball floor for any function that they secure at the Steelback Centre for no charge (pending scheduling)

City of Sault Ste. Marie (Steelback Centre) will provide the following:

- \$5,000 towards the floor
- Complimentary usage of the Steelback Centre for basketball tournament purposes for a period of two (2) years
- Provide staff to receive and install the basketball floor upon arrival at the Steelback Centre
- Provide storage of the basketball nets at the Steelback Centre or some other City facility



2007 04 16

Mayor John Rowswell and
Members of City Council

STEELBACK CENTRE – PHASE 2 AND 3 SUITES UPDATE

Earlier this year Council passed the following resolution:

“Resolved that the report....concerning Steelback Centre Private Suites- Phase II and III be accepted and the recommendation that Council authorize staff to prepare a Business Plan for two options: construction of Phase II; and construction of Phase II and III of the private suites; and further that the Sports and Entertainment Centre Steering Committee review this matter and report back to Council, be approved”

In addition, the mandate for this project is that the cost is to be entirely funded by the lease fees from the private suites and therefore at no cost to the tax payer.

The Sports and Entertainment Centre Steering Committee, at their last two meetings, have reviewed staff reports regarding the business plan and the next steps for this project. In addition, the architects have met with the Committee to review the process and time line for construction. At the last Committee meeting it was apparent that this project could not go forward this year.

The process to commence construction for this summer became delayed as a result of:

- The time to prepare the business plan including meetings with potential partners.
- The subsequent contacting of the potential suite holders, who are on the waiting list, to establish whether there is an interest at a higher lease rate. It was determined that the new rate may be 30 to 40 percent higher than the one presently in place.
- The estimated time it would take to update the drawings.

The Committee reviewed the next steps for this project and decided that the following needs to take place in order to meet construction for the summer of 2008:

- Determine whether any funding from the senior levels of government is available for this project and apply if funding is possible.
- If funding is approved then proceed with commissioning of construction drawings and then to tender. Proper purchasing procedure to be followed which includes Council approval.
- If funding is not approved then proceed on securing enough suite holder agreements to guarantee that the project can go forward without funding from senior levels of government.

All of which is respectfully submitted as information,



Nicholas J. Apostle
Commissioner Community Services

jb/council/steelback centre phase 2 3 suites update

RECOMMENDED FOR APPROVAL

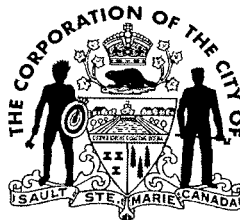


Joseph M. Fratesi
Chief Administrative Officer

5(w)

Jerry D. Dolcetti, RPP
Commissioner

Don J. Elliott, P. Eng.
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378
Fax: (705) 541-7165

2007 04 16
Our File: Contract 2007-7E

Mayor John Rowswell and
Members of City Council
Civic Centre

**RE: CONTRACT 2007-7E
PIM STREET SEWAGE PUMPING STATION UPGRADE**

At the January 26, 2004 meeting of Council, approval was given to upgrade the Pim Street Pumping Station. The station needs to be upgraded due to its poor efficiency and age. Approval was given at the same meeting to retain the team of Earth Tech Canada Inc., Totten Sims Hubicki Associates and STEM Engineering Group Incorporated to design the station and prepare contract drawings and tender documents. It is the last capital project under our OSTAR Funding Program (total budget **\$73.6M**). The budget for this project is **\$4,100,000.00** (without GST) in our OSTAR agreement.

Tenders received for Contract 2007-7E were opened at a public meeting on Wednesday, March 21, 2007 in the Tarentorus Room of the Civic Centre. Present at the opening was Councillor Lou Turco, as well as City staff and contractor representatives.

A total of five (5) tenders were received. Each tender has been checked as shown on the attached report from Earth Tech Canada Inc. The low tender from Cecchetto & Sons Limited of **\$3,573,984.91** (excluding GST) is below the Consultant's estimate of **\$3,802,000.00** (excluding GST). We anticipate being able to complete this project including an allowance for engineering fees within the **\$4,100,000.00** budget. Accordingly, we recommend Contract 2007-7E be awarded to Cecchetto & Sons Limited.

By-law **2007-63** authorizing execution of the Contract has been placed on the Agenda for your consideration.

Respectfully submitted,

Susan Hamilton Beach, P. Eng.
Land Development & Environmental Engineer

Recommended for approval,

Jerry D. Dolcetti, RPP
Commissioner
Engineering & Planning

SHB/al
attachment

RECOMMENDED FOR APPROVAL

Joseph M. Fratesi
Chief Administrative Officer

5(w)



285 King Street, Suite 300 P 519.673.0510
London, Ontario F 519.673.5975
N6B 3M6 Canada earthtech.com

March 29, 2007

Project No. 74839

The Corporation of the City of Sault Ste. Marie
Engineering Department
99 Foster Drive
5th Floor, Civic Centre
Sault Ste. Marie, ON P6A 5N1

Attention: Mr. D. Elliott, P.Eng.
Director of Engineering and Services

**Subject: Pim Street Pumping Station Upgrade
Award of Contract**

Dear Don:

Tenders were received from 5 general contractors on March 21, 2007 for the Pim Street Pumping Station Upgrade project. A summary of the tender submissions is attached. The total prices including GST ranged from \$3,788,424 by Cecchetto and Sons Ltd., to \$5,063,500. All of the tenders were complete and included the necessary tender deposits and agreements to bond.

However, we received an email from George Stone and Sons Ltd., the apparent second lot tenderer on March 22nd which indicated that there was an error in their total price because it did not include GST. We believe that this is not an important issue because the lowest tender by Cecchetto appears to be acceptable.

The Breakdown of Total Tender Price as received from Cecchetto on March 21st is compared with our Engineer's estimate on the attached Table, Summary of Bids. Cecchetto's breakdown compares favourably with our estimate for individual work items. There do not appear to be any unbalanced prices in their breakdown.

It is recommended that the contract be awarded to Cecchetto and Sons Ltd. in the amount of \$3,788,424.00 including GST.

Please call if you require additional information.

Very truly yours,

Earth Tech Canada Inc.

John F. Myatt, P.Eng.
Senior Project Engineer

JFM:dc
Attachments

c: Ms. Susan Hamilton, City of Sault Ste. Marie
Mr. Darrell Maahs, TSH

City of Sault Ste Marie
Contract No. 2007-7E - Pim Street Pumping Station Upgrade

SUMMARY OF TENDER SUBMISSIONS

Tender Closing: March 21, 2007

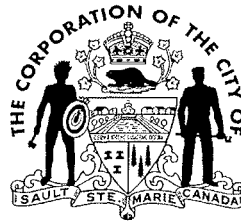
CONTRACTORS	1. Cecchetto and Sons Limited Sudbury, ON	2 George Stone and Sons Limited Sault Ste Marie, ON	3 Mid-Canada Construction Corp. Sault Ste Marie, ON	4 Tesc Contracting Company Limited Sudbury, ON	5. Avery Construction Limited Sault Ste Marie, ON
ITEMS					
TOTAL STIPULATED PRICE (incl. GST)	\$3,788,414.00	\$3,859,330.00	\$4,108,560.00	\$4,976,000.00	\$5,063,500.00
ADDENDUMS ATTACHED AND SIGNED	5	5	5	5	5
TENDER DEPOSIT	\$200,000.00 Certified Cheque	\$200,000.00 Certified Cheque	\$200,000.00 Certified Cheque	\$200,000.00 Certified Cheque	\$200,000.00 Certified Cheque
AGREEMENT TO BOND	Enclosed	Enclosed	Enclosed	Enclosed	Enclosed
TENDER SIGNED	Signed, Sealed and Witnessed	Signed, Sealed and Witnessed	Signed, Sealed and Witnessed	Signed, Sealed and Witnessed	Signed, Sealed and Witnessed
CONTRACT TIME	40 weeks	24 weeks	40 weeks	61 weeks	Dec. 15, 2007
SUBCONTRACTORS (APPENDIX B)	Concrete Supply - Fisher-Wavy Process/Mechanical - McLeod Electrical - S.I.S. Industrial Instrumentation - Nortec	Excavation - Possamai Concrete Supply - Fisher-Wavy Roofing - MJM Roofing Painting - Stocco Process/Mechanical - McLeod Electrical - S.I.S. Industrial Instrumentation - Nortec	Concrete Supply - Lafarge Concrete/Masonry - Newman Roofing/Painting - Newman Process/Mech. - R.F. Mechanical Electrical - S.I.S. Industrial Instrumentation - S.I.S. Industrial	Excavation - Possamai Concrete Supply - Lafarge Masonry - MBR Construction Roofing - Continental Painting - Rene Painting Process/Mechanical - McLeod Electrical - S.I.S. Industrial Instrumentation - Nortec	Concrete/Masonry - Newman Roofing/Painting - Newman Process/Mechanical - McLeod Electrical - S&T Electrical Instrumentation - S&T Electrical
ALTERNATIVE PRICES (APPENDIX C)	None	None	None	None	None
BREAKDOWN PROVIDED (within 48 hrs)			N/A	N/A	N/A
BIDS COMPLETE	Complete	Complete	Complete	Complete	Complete
COMMENTS	Tender Acceptable	Tender Acceptable	Tender Acceptable	Tender Acceptable	Tender Acceptable

5(2)

5(x)

Jerry D. Dolcetti, RPP
Commissioner

Don J. Elliott, P. Eng.
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378
Fax: (705) 541-7165

April 16, 2007

Our File: B-77-33

Mayor John Rowswell
Members of City Council

**RE: LANDFILL SITE, OPERATIONS AND MONITORING 2006
ENVIRONMENTAL MONITORING COMMITTEE**

At the November 29, 2004 meeting, Council approved a revised by-law for the Terms of Reference for the Environmental Monitoring Committee. This Committee is the formal contact with the public for landfill operations and a mandated requirement under our landfill's Certificate of Approval. The Committee consists of four members of the public, Councilor Butland, City and MOE staff.

The revised By-law includes the requirement for an Annual Report to Council following submission of the annual Operations and Monitoring Reports in February to the MOE. This report to Council will summarize the conclusions and recommendations of the two reports for 2006, and comment briefly on other issues at the landfill. Copies of the MOE submission are available at the Engineering Department, if any Councilor wishes to review them in detail.

**SITE DEVELOPMENT AND OPERATIONS REPORT 2005-2006 – SAULT STE. MARIE
MUNICIPAL LANDFILL**

Waste Quantities and Site Capacity

Approximately 69,000 tonnes of material was received at the landfill in 2006. 84% of this was landfilled, 4.7% was exported for recycling or reuse (i.e. metal, wood, batteries, tires etc.) 10.2% was used as daily cover material and 1.1% was composted. Last year, the remaining site life estimate was 10.8 years. If the landfill receives waste according to the waste tonnage projections without any further waste diversion, there is a capacity for approximately 11.5 years, or until early 2018. Ongoing efforts to increase diversion will lengthen this time frame. The phenomenon continues in that remaining site life estimates decline by less than a year, or actually increases slightly with successive yearly estimates. This is attributed to the effects of landfill settlement becoming more significant with increasing waste mass. Landfill settlement is measured using an annual topographical survey, and comparing it with the previous years' topography. It gives us some breathing room for our Environmental Assessment for long term solid waste disposal.

Leachate Collection System

A leachate collection system has been operating at the landfill since November, 1992. It consists of a gravity collection system along the south boundary of the landfill and a purge well system on the western boundary. As part of the Canon Creek relocation project that was completed in 2006, the leachate collector system was expanded in a northerly direction in the southeast corner of the landfill along the old creek alignment. The system is designed to intercept leachate before it leaves the site and it is pumped to the City's sanitary sewer collection system. A system of monitoring wells is sampled three times annually to determine the quality of groundwater on and off site in the vicinity of the landfill.

A contaminant plume was detected several years back, which prompted additional purge well construction. Ongoing monitoring of the plume shows that the site is nearing compliance with the boundary criteria, however, it has not yet met with compliance. At the suggestion of the MOE, we are pursuing the designation of the two properties to the west, which are City owned, as a Contaminant Attenuation Zone (CAZ). While this does not expand the landfill footprint itself, it does move the compliance boundary further to the west.

Odour Control

Council approved the construction of 24 passive landfill gas vent flares in 2004 at a cost of \$250,000. Their performance continues to be monitored closely to determine how successful they are at controlling odours off site. We have concluded, based on our complaint records and our own observations that we have had some success. In 2006, assessing the success of the original flares and the reduction in odour complaints, the City installed an additional six (6) passive flares and we are awaiting MOE approval to become operational in 2007. Evaluation of odour complaints will continue with the expansion of the passive vent flare grid being one option, or the alternative being an active collective system using these wells and burning the landfill gas at a central flare.

Technology Demonstration Project

EnQuest Power will be undertaking a technology demonstration project at the Sault Ste. Marie landfill. The project proposes to use steam reformation to produce synthetic gas ("syngas"). This pilot project will take approximately 1 tonne of garbage per day for an approximate 12 month period of time.

SAULT STE. MARIE MUNICIPAL LANDFILL SITE MONITORING REPORT 2006

This report is a detailed, lengthy document providing all the results of the ground water and surface water monitoring program undertaken in 2006. The purpose of the monitoring program is fourfold:

- To monitor the quality of groundwater and surface water in the vicinity of the landfill site;
- Assess the ability of the natural environment to attenuate contamination from the landfill site;

- Establish whether concentrations of targeted chemical parameters in the groundwater and surface water exceed boundary criteria established by the Ministry of the Environment (MOE); and
- Predict future movement of contaminants and therefore predict future compliance with MOE criteria.

Conclusions and Recommendations of Monitoring Report

Ground Water Quality

Consistent with the results of 2005, the results of the 2006 groundwater monitoring program indicate that natural attenuation processes in dilution by infiltrating precipitation are either reducing or keeping the leachate plume stationary along the eastern and southern property boundaries of the landfill. Prior to 2001, results along the western boundary showed exceedances for several parameters in both on site and off site monitoring wells. The boundary criteria for most of these parameters are based on aesthetic objectives (i.e. non-health-related objectives) for drinking water. The purge well system has been effective at improving water quality along the western site boundary and it is anticipated that the parameters will be in compliance in the foreseeable future, particularly if the Contaminant Attenuation Zone is established.

Surface Water Quality

The sampling events conducted in August 2004 and July 2006 showed an exceedance in total ammonia concentration attributable to the landfill. During the Fall of 2006, the City relocated Canon Creek farther away from the landfill and extended the leachate collection system northerly along the east side of the landfill. This work greatly reduced the potential for future leachate impacts on Canon Creek and the Root River. Further monitoring will continue to assess success of the creek relocation.

SUMMARY

The Environmental Monitoring Committee meets three times per year to discuss these and other issues as they arise. The third meeting of each year is often held at the landfill so that a tour of current activities can be provided to Committee members.

This report is for Council's information.

Respectfully Submitted,



Susan Hamilton Beach, P. Eng.
Land Development & Environmental Engineer

Recommended for Approval,

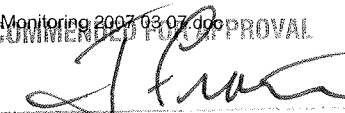


Jerry Dolcetti, RPP
Commissioner
Engineering & Planning Department

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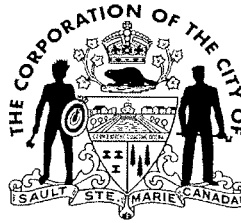
RECOMMENDED FOR APPROVAL



Joseph M. Frate
Chief Administrative Officer

Jerry D. Dolcetti, RPP
Commissioner

Don J. Elliott, P. Eng.
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378
Fax: (705) 541-7165

5(y)

2007 04 16

Mayor John Rowswell
Members of Council

**Re: Sidewalk on Queen Street near Pinewood School
Dacey Road to Queensgate Boulevard**

At the 2006 04 10 meeting, Council approved the request for a sidewalk on Queen Street East be referred to Public Works and Transportation for consideration. The request was brought to Council by Ben Morphet, Student Council President of Pinewood School. The subsequent report brought to the 2006 08 28 meeting is attached for Council's information. Council approved the recommendation that the Engineering Department prepare local improvement notices to see if residents who had to pay \$27 per meter would be in objection.

The local improvement notices were sent out, and there was no petition submitted in objection to the construction of the sidewalk. As stated in the previous report, the city has numerous outstanding requests for sidewalks which are worthy of consideration, however, funds are limited.

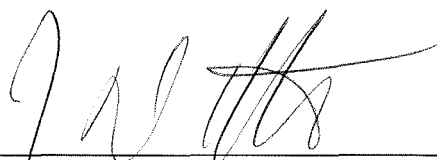
It is recommended that this project be placed on the Engineering Department's list of potential new sidewalks for future consideration.

Respectfully Submitted,

Recommended for Approval,



Don J. Elliott, P. Eng.
Director of Engineering Services



Jerry Dolcetti, RPP
Commissioner
Engineering & Planning Department

DJE/bb

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File: A-06-9-01

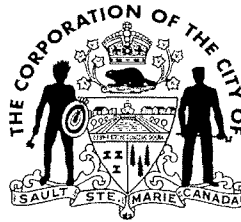
RECOMMENDED FOR APPROVAL



Joseph M. Fratesi
Chief Administrative Officer

Jerry D. Dolcetti, RPP
Commissioner

Don J. Elliott, P. Eng.
Director of Engineering Services



5(y)

ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378
Fax: (705) 541-7165

August 28, 2006

Mayor John Rowswell
Members of Council

**Re: Sidewalk on Queen Street near Pinewood School
Dacey Road to Queensgate Boulevard**

At the 2006 04 10 meeting, Council approved the request for a sidewalk on Queen Street East be referred to Public Works and Transportation for consideration. The request was brought to Council by Ben Morphet, Student Council President of Pinewood School.

The City has numerous outstanding requests for sidewalks, including the south side of Northern Avenue near Reid St., the west side of Great Northern Road north of Second Line, the south side of Queen St. at Bellevue Park and easterly, and the south side of Bay St. from East St. easterly, to name a few. There is insufficient room to construct a concrete sidewalk along this portion of Queen Street without relocating the hydrants and utility poles. The difficulty lies with the fact that it is a Class B road with ditches. At 2200 vehicles per day, the traffic count is moderate, however Public Works has observed up to 38 pedestrians in one-half hour at peak times, which suggests that there is some demand for a sidewalk. The Engineering Department estimated the cost of the sidewalk is in the range of \$200,000 including utility relocation and engineering.

Construction of a sidewalk at this location is subject to local improvement charges. Private properties would be charged \$27 per meter for the construction of the sidewalk. The school is exempt. The city could pursue the project under local improvement to determine if the residents are opposed. If they are not opposed, and capital funding is identified, we could proceed with the project. If they are opposed, the residents could file an appeal to the Ontario Municipal Board.

Another option considered was the construction of a four-foot wide, plowable asphalt walk to suit the conditions as a temporary measure without local improvements. If and when the road is constructed as a Class "A" road, then the sidewalk could be done to proper design standards with local improvement charges. Unfortunately this option is not feasible, as the location of the utility poles would make it necessary that a portion of the sidewalk be placed on private property. This option would cost \$90,000 plus property acquisition costs.

The Engineering Department recommends that the local improvement rolls be prepared this fall, and if it is not successfully petitioned against, then the project can be considered for construction in a future capital works budget, if given a high enough priority.

Respectfully Submitted,

Recommended for Approval,

"Don J. Elliott"

"Jerry Dolcetti"

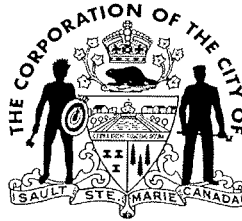
Don J. Elliott, P. Eng.
Director of Engineering Services

Jerry Dolcetti, RPP
Commissioner
Engineering & Planning Department

DJE/bb

Jerry D. Dolcetti, RPP
Commissioner

Don J. Elliott, P. Eng.
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378
Fax: (705) 541-7165

5(2)

2007 04 16

Mayor John Rowswell
Members of Council

**Re: Third Line Extension/Upgrades
Notice of Filing of Addendum**

In July 2004 the City of Sault Ste. Marie completed a Class Environmental Assessment to address:

1. Traffic congestion in the Second Line corridor from Great Northern Road to Peoples Road;
2. Road network continuity and efficiency including emergency vehicle response time to the proposed new hospital; and
3. Development potential of existing vacant lands.

At the conclusion of the study process, the extension and reconstruction of Third Line from Peoples Road to Great Northern Road was identified as the preferred solution. A final report (ie: Environmental Study Report – "ESR") was prepared which rationalized the design decisions made and summarized the input received from area residents, agencies and the general public. A request for a Part II Order was submitted to and subsequently denied by the Minister of the Environment.

Since the completion of the ESR, the Sault Area Hospital has moved forward with the design of a new hospital to be located south of Third Line and east of Great Northern Road. The proposed design includes access roads leading to the hospital from Great Northern Road and Third Line. The potential also exists for existing vacant lands or previously developed lands east of Great Northern Road and adjacent to the Third Line corridor to be developed or re-developed in the future.

Based on these changes, it became necessary to open up the EA and complete an addendum to it to address increased traffic volumes, changes in traffic operations and vehicular, cyclist and pedestrian safety within the Third Line Corridor from Great Northern Road easterly to east of the proposed new hospital entrance. In addition, as part of the Class EA addendum, the consultant assessed a possible change to the horizontal road alignment design previously developed for Third Line in the Fort Creek area. This change is being considered as a possible means of reducing the quantity and height of earth fill required through the Fort Creek ravine.

The addendum has now been completed to the Environmental Study Report which was issued in July, 2004. The addendum provides details on the proposed changes relative to the preliminary design documented in the original Environmental Study Report.

The Addendum is being placed on the public record for review in accordance with the requirements of the Municipal Class Environmental Assessment process. Subject to comments received as a result of this Notice, the intention is to incorporate the design changes into the project.

This report is submitted for Council's information.

Respectfully submitted,

Recommended for Approval:



Don J. Elliott, P. Eng.
Director of Engineering Services

Jerry D. Dolcetti, RPP
Commissioner
Engineering & Planning Department

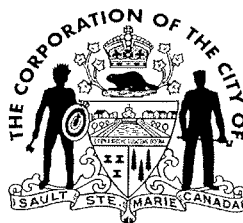
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RECOMMENDED FOR APPROVAL
Joseph M. Fratesi
Chief Administrative Officer

Jerry D. Dolcetti, RPP
Commissioner

Don J. Elliott, P. Eng.
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378
Fax: (705) 541-7165

2007 04 16

Mayor John Rowswell
Members of Council

**Re: Wastewater Treatment Plants
Management of Biosolids**

For many years, the City has been faced with the issue of disposal of biosolids from sludge dewatering operations at the two wastewater treatment plants. Our biosolids problem can be summarized as follows:

- Biosolids accounts for 13% of the waste disposed at the landfill in 2006. This percentage may increase due to the high efficiency removal of solids at the upgraded East End Plant. We are sending less suspended solids to the river, therefore we are sending more to the landfill.
- Biosolids management at the landfill is a major operational problem due to its consistency and the lack of absorbent material in the waste stream. We have diverted most of the paper and cardboard from the waste stream, so mixing the waste with the biosolids is very difficult.
- It is a source of odour at both plants. At the east plant, the sludge dewatering building is the biggest of four sources of foul air treated by the new odour control system.
- It is a source of odour in transit between the plants and the landfill as it is hauled in open dump trailers.
- It is a source of odour at the landfill during the time it takes between dumping and covering it.

There are many different possibilities for disposing of sludge other than landfilling. Some municipalities process biosolids for agricultural land application. This may not be a solution for Sault Ste. Marie due to the lack of availability of agricultural land. Composting is possible, however the product cannot be considered a Class A compost. An energy from waste solution may be possible, however it may not be feasible given the small quantity.

There are technologies available that further process biosolids at wastewater treatment plants which may be feasible. Some are efficient at removing pathogens, and odour, making the material suitable for stockpiling at the landfill to be used as daily waste cover material. There is a cover material deficit at the landfill. If a biosolids processing facility constructed at East End Plant is feasible, it may make it possible to truck the sludge from the West Plant for processing, eliminating the need for future replacement of the dewatering equipment at the West Plant.

We need a Sault Ste. Marie specific solution to this problem. Solutions at some municipalities may not be suitable here. The ideal solution would eliminate odours at the source, in transit and at the landfill, and eliminate biosolids from the waste stream, thereby extending the life of the landfill. Accordingly, it is recommended that a consultant be retained to undertake a Sault Ste. Marie specific biosolids study to determine the most appropriate solution. An amount of \$50,000 has been set aside in the 2007 sewer surcharge budget to conduct this study. We will investigate funding eligibility from other funding sources.

A cost estimate for the solution to this problem would be premature at this time. Further, we have several years before we complete payment for the East End Plant Secondary Treatment upgrades, so if this is a sizable capital expenditure, it may be several years before construction. Identifying a solution now will put us in a position to implement it when the budget permits, and it will allow us to apply for funding if an opportunity arises.

Recommendation

It is recommended that qualified consultants be invited to submit a proposal to conduct a biosolids management/disposal study in 2007, with funding to come from the 2007 sewer surcharge budget.

Respectfully submitted,

Recommended for Approval:



Don J. Elliott, P. Eng.
Director of Engineering Services



Jerry D. Dolcetti, RPP
Commissioner
Engineering & Planning Department

/bb

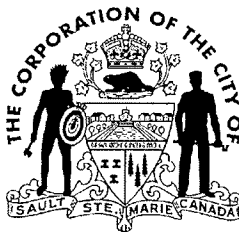
RECOMMENDED FOR APPROVAL

Joseph M. Fratesi
Chief Administrative Officer

5(b6)

LORIE BOTTOS
CITY SOLICITOR

NUALA KENNY
ASSISTANT CITY SOLICITOR



LEGAL
DEPARTMENT

File No.: T.1.2

**Report to: Mayor John Rowsell and
Members of Council**

Report From: Lorie Bottos, City Solicitor

Date: 2007 04 16

Re: Delegation of Treasurer's powers relating to tax collection

On March 17th, 2003, City Council passed By-Law 2003-63 which delegated to the then City Tax Collector Garry Mason the Treasurer's powers for tax collection under section 286 of the Act. Mr. Mason retired officially last year and was replaced by Mr. Peter Liepa.

It is therefore in order to repeal By-Law 2003-63 and replace it with By-Law 2007-59 which appears on your agenda this evening. By-Law 2007-59 merely delegates the powers to the City Tax Collector without a specific person being identified.

Yours truly

Lorie Bottos
City Solicitor

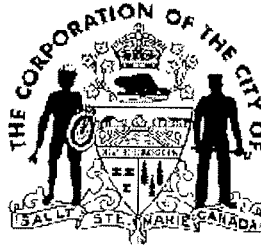
LAB/np

cc: Bill Freiburger, Commissioner of Finance and Treasurer

RECOMMENDED FOR APPROVAL

Joseph M. Fratesi
Chief Administrative Officer

James M. Elliott, P. Eng.
Deputy Commissioner



Public Works &
Transportation Department

2007 04 16

Mayor John Rowswell
And Members of Council
Civic Centre

RE: WILLOW & MCNABB INTERSECTION

On December the 11th 2006, Council passed the following resolution:

“Whereas there been several complaints regarding the safety of pedestrians at the corner of Willow and McNabb; and whereas one of the complainants was hit by a vehicle in 2002; and whereas due to the proximity of the Social Housing Complex, the YMCA, the Group Health Center and Krazy Ernie’s Food Mart there is significant vehicular and pedestrian traffic at this intersection; and whereas there has been a request as one possible solution to install signage reminding drivers to yield to pedestrians; now therefore be it resolved that Council direct appropriate staff to review incidents at the intersection of Willow and McNabb and report back to Council on any proposed solutions and costs that would make this intersection safer for pedestrian traffic.”

Background

As requested, staff has reviewed accidents related to this intersection and looked at possible means of improving pedestrian safety. It should be noted that there has been three (3) pedestrian/vehicle accidents in the past 15 years. Two of the accidents have been a result of driver error while the third was the responsibility of the pedestrian. The vehicle/pedestrian accident rate at this intersection is not considered to be high.

Since there is a senior citizens complex as well as other public complexes in the immediate vicinity of this intersection, there are warning signs pointing out that senior citizens are using the intersection and that drivers should exercise caution. The signs are large yellow and black signs depicting a pedestrian along with a tab sign stating “seniors”. These warning signs are the recognized means of signing an area where a high number of pedestrians and seniors are present.

2007 04 16

Page 2

Discussion

As part of the investigation, staff looked at the possibility of installing additional signs to warn drivers to “yield to pedestrians” using the intersection. These types of signs have been used in other communities and have been white and black or yellow and black in color. It should be noted that none of these signs are approved by the Ministry of Transportation.

The Public Works and Transportation Department follows the Highway Traffic Act (HTA) as well as the Ontario Traffic Manual (OTM). The HTA provides the regulation of various signs, their type and location on the roadway. When the law (HTA) requires a sign to control traffic etc., regulatory signs are used. In addition to regulatory signs, there are also specific warning signs covered in the Ontario Traffic Manual. There are no signs in either the HTA or the OTM that relate to this situation of advising motorists to yield to pedestrians.

Further, staff has concerns that introducing a sign such as “Yield to Pedestrians” which is not a HTA or OTM sign, may confuse drivers or give the false impression to a pedestrian that he or she may cross at a location against the crosswalk signal.

Drivers are required to know the rules of the Highway Traffic Act in order to hold a license and for the City to place a sign stating a requirement of the Highway Traffic Act may not be a benefit to either the pedestrian or the driver.

Staff does not feel that any major changes are required at this intersection. The pedestrian accident rate is not considered high and staff is of the opinion that there is no need for additional signage. We do however feel that the visibility of crosswalk line markings may improve situation and that the line painting of this intersection should be considered a high priority.

Recommendations

It is recommended that no additional signage or changes be made to this intersection and that staff insure that the intersection is a high priority for line painting for the 2007 Line Painting Program.

Respectfully submitted,



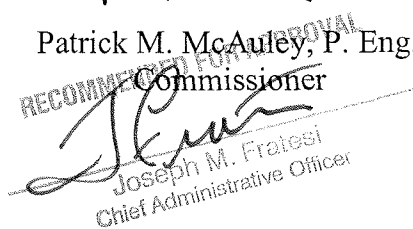
J. M. Elliott, P. Eng.
Deputy Commissioner

JME:cmr

Recommended for approval,



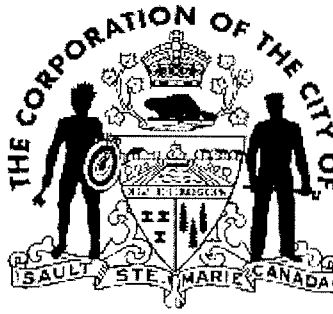
Patrick M. McAuley, P. Eng.
Commissioner



RECOMMENDED FOR APPROVAL

Joseph M. Fratesi
Chief Administrative Officer

Mr. Don Scott
Transit Manager



5(dd)
Public Works and Transportation
Department
Transit Division

2007 04 16

Mayor John Rowswell &
Members of City Council
Civic Centre

RE: TRANSIT SERVICE ENHANCEMENT "TRANS-CAB" PILOT PROJECT

BACKGROUND

On March 20, 2006, Council approved the Ridership Growth and Asset Management Plan as written by iTrans Consulting for the Transit Services Division. The said plan identified that a low-cost transportation service needs to be introduced to pockets of residential areas that lack conventional transit service. Transit stakeholder consultation meetings, on-board and web-based survey findings identified service areas (figure 1) that could support and benefit from the introduction of a low cost transportation service, which connects to our main line bus routes.

DISCUSSION

Staff is proposing a one-year pilot project that will see an AVL (automatic vehicle locating) equipped private sector van operate a fixed-route shared-ride transportation service connecting the proposed service area with our main line bus routes on Peoples Road and Second Line. The proposed service area will include approximately 280 single family residential units, Crimson Ridge Golf Course, and the proposed Hospice.

The pilot project will be known as "trans-cab", which will operate in the mornings from 6:15 a.m. to 9:15 a.m. and afternoons 2:15 p.m. to 6:15 p.m., seven days per week, June 1, 2007 to May 31, 2008. Current transit fares will apply to trans-cab passengers who transfer to and from our main lines bus routes. United Transportation Union (Local 104) supports the project with the understanding that should service area ridership consistently exceed the carrying capacity of a van, then an appropriately sized Transit Services bus will provide said service.

The projected budget for year one of the pilot project is \$90,000.

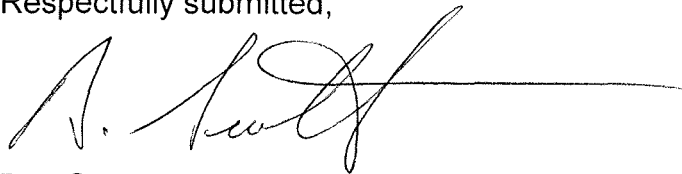
As the trans-cab pilot project is serving to enhance and expand transit service in our community, it is Staff's opinion that funding from Provincial Gas Tax Revenue for Public Transportation be used to support the operations cost.

In order to initiate this project, a tender is required for a private sector taxi contractor to operate this program. Following a one-year period, staff would report back to Council with the ridership results and a recommendation for the future of the pilot project

RECOMMENDATION

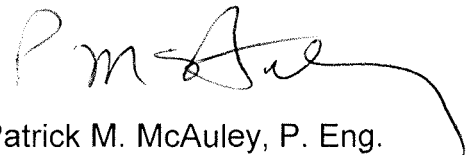
It is recommended that Council approve the trans-cab pilot project and further that staff tender for a private sector taxi contractor to operate for one year, a fixed-route shared-ride transportation service. It is also recommended that the project be funded by Provincial Dedicated Gas Tax Revenue for Public Transportation.

Respectfully submitted,



Don Scott
Transit Manager
Public Works and Transportation

Recommended for approval,



Patrick M. McAuley, P. Eng.
Commissioner
Public Works and Transportation

RECOMMENDED FOR APPROVAL


Joseph M. Fratesi
Chief Administrative Officer

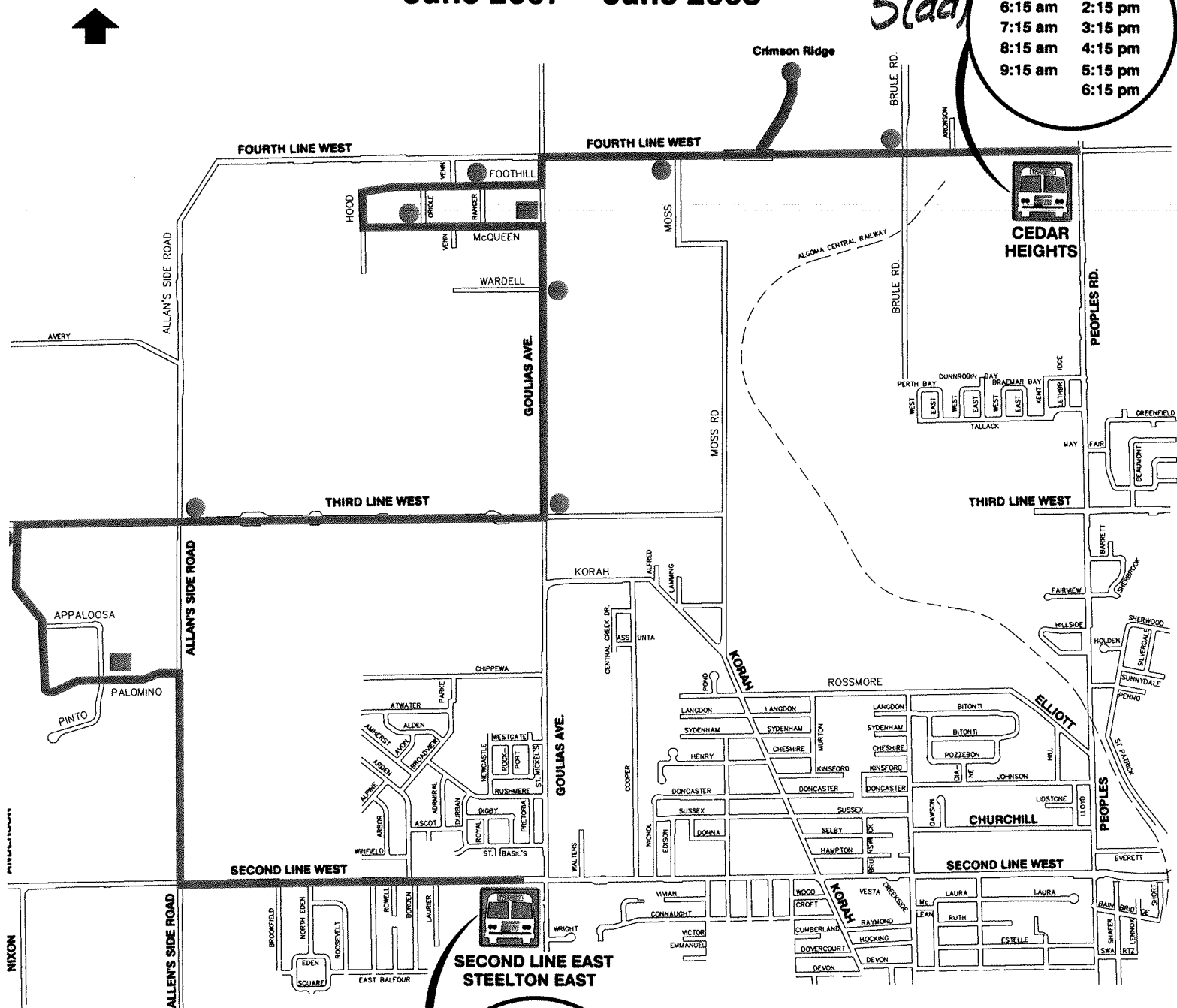
Trans - Cab "One Year" Pilot Project

June 2007 - June 2008

5(dd)

ARRIVAL AND DEPARTURE TIMES

6:15 am	2:15 pm
7:15 am	3:15 pm
8:15 am	4:15 pm
9:15 am	5:15 pm
	6:15 pm



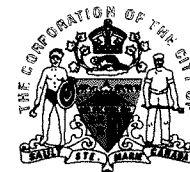
SECOND LINE EAST STEELTON EAST

ARRIVAL AND DEPARTURE TIMES

6:45 am	2:45 pm
7:45 am	3:45 pm
8:45 am	4:45 pm
	5:45 pm

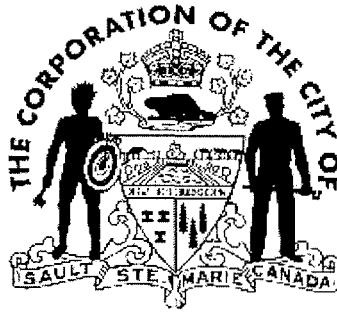
PICKUP LOCATIONS

-  Street Light
-  Super Mailbox
-  Pickup Route
-  Bus Transfer Location



Trans - Cab Pickup Route

Mr. Don Scott
Transit Manager



5(ee)
Public Works and Transportation
Department
Transit Division

2007 04 16

Mayor John Rowsell &
Members of City Council
Civic Centre

RE: BUS STOP INFRASTRUCTURE – TRANSIT SERVICES DIVISION

On March 20, 2006, Council approved, in principle, the Asset Management Plan as written by iTrans Consulting for the Transit Services Division of the Public Works and Transportation Department. The said plan is designed to balance capital requirements to ensure that the local transit infrastructure can accommodate current needs and meet the demands of enhanced service hours for conventional, Community and Para Bus service in our community.

For the year 2007, the Asset Management Plan recommends a capital budget of \$50,000 in provincial gas tax funding for the purchase and installation of bus shelters, benches and garbage receptacles. All associated work for the installation of the bus stop infrastructure will be completed by Public Works and Transportation staff.

Planned locations for bus shelters include:

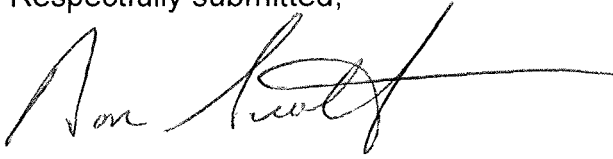
Arden/Second Line
Lower Pine St. (South of Queen St.)
Queen St. East (Millwood St.)
North St. near Bawating High School
East Side of Pine St. near Food Basics

Greenwood Cemetery
McNabb St. (West of Pine St.)
Wellington Square Mall

RECOMMENDATION:

It is recommended that Council approve staff to tender for the purchase of ten bus shelters, benches and garbage receptacles for bus stop infrastructure improvements, and that the project be funded from Dedicated Provincial Gas Tax Revenue for Public transportation.

Respectfully submitted,



Don Scott
Transit Manager
Public Works and Transportation

Recommended for approval,



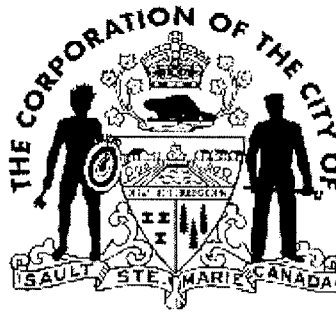
Patrick M. McAuley, P. Eng.
Commissioner
Public Works and Transportation

RECOMMENDED FOR APPROVAL



Joseph M. Fratesi
Chief Administrative Officer

Mr. Don Scott
Transit Manager



5(ff)
Public Works and Transportation
Department
Transit Division

2007 04 16

Mayor John Rowsell &
Members of City Council
Civic Centre

RE: GPS (GLOBAL POSITIONING SYSTEM) / AVL (AUTOMATIC VEHICLE LOCATION) SYSTEM FOR PUBLIC WORKS DEPARTMENT – TRANSIT SERVICES DIVISION

BACKGROUND

On July 10, 2006 Council approved a recommendation from staff to tender for the supply and installation of a GPS/AVL system for seven (7) Public Works sanding vehicles and nine (9) Transit Para Buses. On October 30, 2006 Council approved the report of the Purchasing Manager recommending the tender for the supply and installation of the GPS/AVL to Grey Island Systems Inc.

DISCUSSION

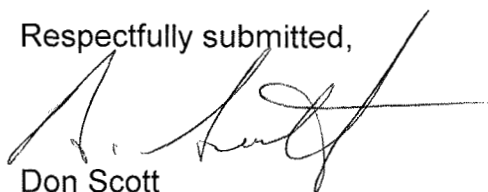
As reported to Council on July 10, 2006, the GPS/AVL system will allow staff instant access to the locations of buses on route, which will improve the delivery of real time schedule information to the public. Staff is now recommending to Council that the GPS/AVL system is purchased and installed on Transit Services fleet of 28 buses. The GPS/AVL system will provide immediate accountability of fleet performance, enhance passenger security and assist with driver training.

As Grey Island Systems Inc. was awarded the original supply of the GPS/AVL system in 2006, it is proposed they are retained to maintain continuity with existing software and equipment as previously supplied in 2006.

RECOMMENDATION

It is recommended that Council approve the supply and installation of the GPS/AVL system on Transit Services' fleet of 28 buses from Grey Island Systems Inc. at a total cost of \$50,000 and that the project be funded from Dedicated Provincial Gas Tax Revenue for Public Transportation.

Respectfully submitted,



Don Scott
Transit Manager
Public Works and Transportation

Recommended for approval,



Patrick M. McAuley, P. Eng.
Commissioner
Public Works and Transportation

RECOMMENDED FOR APPROVAL



Joseph M. Fratesi
Chief Administrative Officer



SAULT STE. MARIE POLICE SERVICE

580 Second Line East
Sault Ste. Marie, Ontario P6B 4K1

5(99)

ROBERT D. DAVIES
Chief of Police

BOB KATES
Deputy Chief of Police

EMERGENCY DIAL: 9-1-1
TELEPHONE: (705) 949-6300

EXECUTIVE FAX: (705) 949-3082
OPERATIONS FAX: (705) 759-7820

March 23, 2007

Mayor J. Rowswell and Members of City Council
City of Sault Ste. Marie
Civic Centre, 99 Foster Drive
Sault Ste. Marie ON P6A 5X6

Dear Mayor Rowswell and Councillors:

Re: Fees Charged by Police Services Board

On February 11, 2002, City Council passed By-law 2002-28 which authorized the Police Services Board to charge fees for various fees.

Attached is an amended fee schedule for City Council approval at the next regularly scheduled meeting.

Yours truly,

Robert D. Davies
Chief of Police

RDD:ah

Attachment



5(99)

SERVICE FEE SCHEDULE

(Flat rates include applicable taxes)

Motor Vehicle Collision Reports		\$40.00
Statements		\$40.00
Officer Notes		\$40.00
Statements and Officer Notes	Set fee for requesting both records, no refunds if only one of these records exist	\$60.00
Accident Reconstruction Reports		\$1,500.00
Traffic Escorts	(One hour minimum hour)	\$50.00 per hour
Occurrence Reports (OPTIC)		\$40.00
Court Order and Subpoena	Administrative Fee Photocopying Fee for files	\$50.00 \$0.20 per page
Copy of video/audio tapes	Administrative Fee	\$50.00
Member Interview while on-duty	Based on the current 1 st Class Constable rate + GST (i.e. 2005 rate = 32.56 plus GST)	Current 1 st Class Cst. hourly rate + GST
Member Interview while off-duty	Based on current 1 st Class Cst. hourly rate, i.e. 2005 rates – 4 hours @ 32.56 for first hour, 32.56 per hour for each hour thereafter	Based on current 1 st Class Constable – 4 hours for first hour and hourly rate thereafter
False Alarms		\$73.50
Alarm Administration Fee for cancellations or direct billing, where appropriate		\$23.50
Form Reports / Letters		\$40.00
Fingerprints		\$27.00
Photographs (Digital on CD)		\$25.00
Taxi Licence Test Fee		\$10.00
Volunteer Record Checks		\$15.00
Police Clearance Certificates		\$35.00
Pardon Applications Report		\$30.00
Use of Police Vehicle		\$25.00 per hour



SAULT STE. MARIE POLICE SERVICE

580 Second Line East
Sault Ste. Marie, Ontario P6B 4K1

5(hh)

ROBERT D. DAVIES
Chief of Police

BOB KATES
Deputy Chief of Police

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March 23, 2007

Mayor J. Rowswell and Members of City Council
City of Sault Ste. Marie
Civic Centre, 99 Foster Drive
Sault Ste. Marie ON P6A 5X6

Dear Mayor Rowswell and Councillors:

Re: False Alarm - Fee Recovery Program

On January 14, 2002, City Council passed By-law 2002-3 which authorized the Police Services Board to charge fees for false alarms.

The Police Services Board made amendments to this program at yesterday's Board meeting and we are requesting that City Council pass a resolution approving these changes.

Yours truly,

Robert D. Davies
Chief of Police

RDD:ah

Attachment

BY-LAW No. 2007-01

SAULT STE. MARIE POLICE SERVICES BOARD

Authorizing the Charging of Fees to Recover the Costs of Providing Police Service Response to False Alarms

WHEREAS the Municipality of Sault Ste. Marie Police Services Board (the "Board") has determined that the Municipality of Sault Ste. Marie Police Service (the "Service") responds annually to a large number of calls for service initiated by the activation of alarm systems installed in residential or commercial premises,

AND WHEREAS many of the activations of such alarm systems constitute false alarms that do not require a response by the Service,

AND WHEREAS the Board and the Service incur costs unnecessarily when the Police Service must attend false alarms and such responses delay attendance by members of the Service at genuine emergencies,

AND WHEREAS the Board seeks to recover the costs of responding to false alarms and the additional costs incurred in recovering such costs,

AND WHEREAS the Board seeks to recover costs involved with refunding false alarm fees when cancellations requests are received from the alarm monitoring companies,

AND WHEREAS the Board seeks to address costs associated with direct billing required when the alarm companies or premises fail to comply with the alarm monitoring process,

AND WHEREAS pursuant to section 391(1) of the *Municipal Act*, the Board, being a local board as defined in section 1 of the *Municipal Affairs Act*, is authorized to pass by-laws imposing fees or charges on any class of persons for services and activities provided by or done on behalf of the Board,

AND WHEREAS as of the 22nd day of MARCH, 2007, the Board has rendered its decision to maintain the tariff allowing a \$73.50 charge for false alarm calls,

AND WHEREAS as of the 22nd day of MARCH, 2007 the Board has rendered its decision on the tariff allowing for a \$23.50 fee to administer the refund process where it is determined that the users will be not be charged the \$73.50 recovery fee for police alarm monitoring services,

5(hh)

AND WHEREAS as of the 22ND day of MARCH, 2007, the Board has rendered its decision on the tariff allowing for a \$23.50 fee to administer the direct billing procedure when the alarm monitoring companies or premises fail to follow the current alarm monitoring process.

NOW, THEREFORE, the Board HEREBY ENACTS as follows:

This By-law shall come into force on the date Council passes a resolution approving this By-law pursuant to Section 397 of the *Municipal Act*.

This By-law shall be deemed to have come into force on the _____ day of _____ 2007.

ENACTED AND PASSED this 22ND day of MARCH 2007

Signed on behalf of the Police Services Board:

Chair

Secretary



SAULT STE. MARIE POLICE SERVICE

580 Second Line East
Sault Ste. Marie, Ontario P6B 4K1

5(ii)

ROBERT D. DAVIES
Chief of Police

BOB KATES
Deputy Chief of Police

EMERGENCY DIAL: 9-1-1
TELEPHONE: (705) 949-6300

EXECUTIVE FAX: (705) 949-3082
OPERATIONS FAX: (705) 759-7820

March 27, 2007

Mayor J. Rowswell and Members of City Council
City of Sault Ste. Marie
Civic Centre, 99 Foster Drive
Sault Ste. Marie ON P6A 5X6

Dear Mayor Rowswell and Councillors:

Re: Business Plan 2007 - 2009

As per our protocol agreement between Council and the Sault Ste. Marie Police Service with respect to the sharing of information, I have enclosed copies of the Sault Ste. Marie Police Service's new three-year Strategic Business Plan.

The Police Service and the Police Services Board developed a new three-year Business Plan that sets new goals and objectives for the period of 2007 to 2009. Input for the plan's creation was received through community feedback with respect to the provision of policing services. Stakeholders from the general public, community agencies and organizations along with our City and Prince Township were asked to comment on matters such as their satisfaction with the Police, crime and public safety concerns and expectations pertaining to policing services. The information was then compiled along with the mandatory provincial policing requirements and formatted in a business plan that outlined our Service's new goals and objectives.

Should yourself or any members of Council require further information on the plan they are invited to contact myself or Sergeant Lee Campbell, Planning and Research Officer for the Service.

Yours truly,

Robert D. Davies
Chief of Police

RDD:ah

Enclosures

SAULT STE. MARIE POLICE SERVICE



BUSINESS PLAN 2007-2009

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MESSAGE FROM THE CHAIR SAULT STE. MARIE POLICE SERVICES BOARD

March 22, 2007

The Sault Ste. Marie Police Service's *Business Plan* for the years 2007 through 2009 has been developed with valuable input from the communities that we serve. Random surveys were conducted with the members of the local business community, private citizens, community groups, and members of the Police Service itself. This plan establishes goals and objectives which we feel are both measurable and meaningful to the communities within our policing jurisdiction. It will serve as a blueprint to guide the activities of the Police Service over the next three years.

One of the most predominant challenges in modern day policing is keeping stride with evolving technology. Technological enhancements, which are available to the Service, can greatly compliment traditional Police work. Conversely, those very advancements can pose a further challenge for Police Services to meet the demands of increasing computer related crimes such as child pornography and computer frauds. It is amongst our goals and objectives to keep pace in both respects.

An annual "report card" will be prepared to monitor the progress of this plan and to ensure the continued deliverance of effective and adequate policing in accordance with Provincial Standards.

The Sault Ste. Marie Police Services Board recognizes that while many challenges lay ahead in the policing community, with the continued cooperation of our Community Partners and members of the Police Service, *Sault Ste. Marie* and *Prince Township* will continue to enjoy a safe environment in which to live.

James Greco, Chair
Sault Ste. Marie Police Services Board



MESSAGE FROM THE CHIEF OF POLICE

March 22, 2007

The Sault Ste. Marie Police Service is looking forward to working with the community in reaching the goals established in our newest three-year business plan. In establishing our new objectives, positive feedback was received on the current quality of service provided to our Community.

Being receptive to the unique needs of our Community, our *2007 – 2009 Business Plan* was developed to address safety and crime concerns identified as priorities by our various community partners. The Sault Ste. Marie Police Service has demonstrated in the past flexibility and creativeness in meeting the policing expectations of those we are sworn to protect.

The *2007 – 2009 Business Plan* will be no different in our move forward to meet new challenges. Traffic enforcement will continue to be a priority as we address concerns of aggressive drivers and traffic violators on our streets. Our Problem Oriented Policing Unit will work closely with our Crime Analyst in projecting crime trends and taking proactive action to reduce break and enters, stolen vehicles, mischief and vandalism to our homes, businesses, and parks.

The success of our Police Service depends greatly on the support we continue to receive from our citizens and City Council. With the cooperation of all, I am confident that the framework set out in our Business Plan over the next three years will ensure Sault Ste. Marie and Prince Township remain one of the safest communities in the world.

Robert D. Davies
Chief of Police

MISSION

The mission statement of the Sault Ste. Marie Police Service is “*to enhance the quality of life in the City of Sault Ste. Marie and Prince Township, by working cooperatively with citizenry to enforce the laws, preserve the peace, reduce fear, and provide for a safe environment in a way that strikes the optimum balance between the collective interests of all citizens and the personal right of all individuals.*”

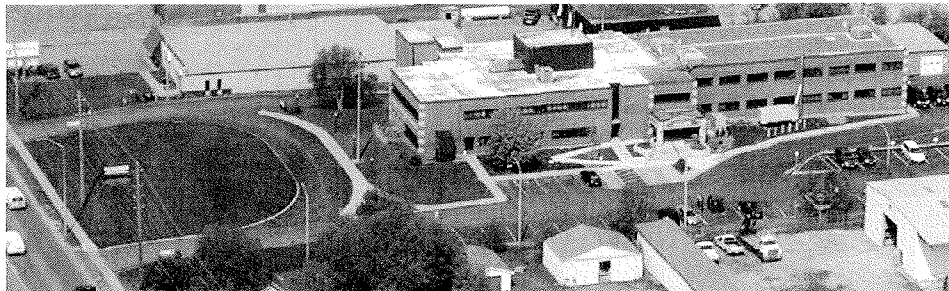
VISION

To serve the people of Sault Ste. Marie and Prince Township to provide safety and an improved quality of life in the community through excellence in policing.

VALUES

In partnership with the community, we pledge to:

- Protect the lives and property of our fellow citizens and impartially enforce the law.
- Fight crime both by preventing it and by aggressively pursuing violators of the law.
- Maintain a higher standard of integrity than is generally expected of others because so much is expected of us.
- Value human life, respect the dignity of each individual and render our services with courtesy and civility.



BUSINESS PLAN FRAMEWORK

Section 30(1) of the Adequacy Standards Regulation requires the Sault Ste. Marie Police Services Board to prepare, at least once every three years, a business plan that addresses:

- the objectives, core business and functions of the Police Service including how it will provide adequate and effective policing services;
- quantitative and qualitative performance objectives and indicators related to:
 - the Police Service's provision of community-based crime prevention initiatives, community patrol, and criminal investigation services;
 - community satisfaction with policing services;
 - emergency calls for service;
 - violent crime and clearance rates for violent crime;
 - property crime and clearance rates for property crime;
 - youth crime and clearance rates for youth crime;
 - Police assistance to victims of crime and re-victimization rates; and
 - road safety.
- information technology;
- Police facilities; and
- resource planning.

In addition, Section 32(1) requires a board to enter into a protocol with municipal council that sets out the dates by which the business plan should be provided to municipal council, the responsibility for making it public, and if municipal council chooses, jointly determining and participating in the consultation processes for the development of the business plan.

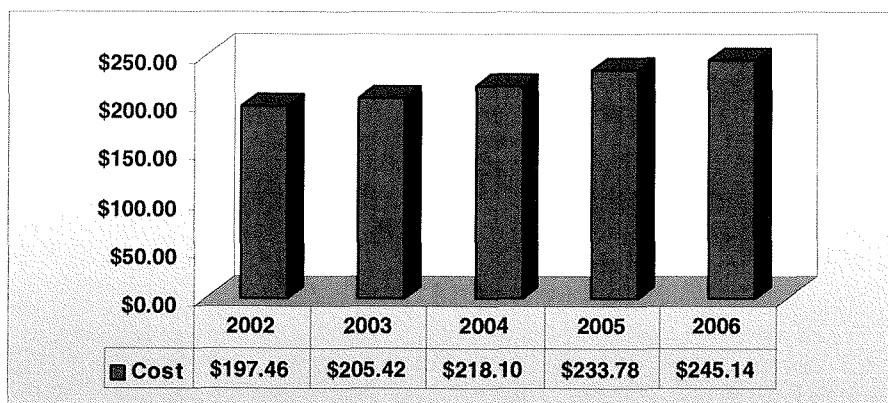
Furthermore, Section 32(2) requires a board to consult with its municipal council, school boards, community organizations and groups, businesses, and members of the public during the development of the business plan.

Police Service Strength and Population

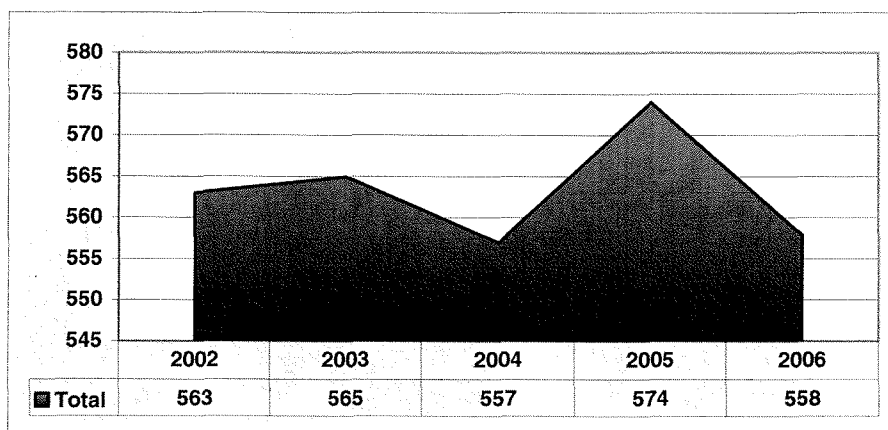
	2002	2003	2004	2005	2006
Estimated Population	73,742	73,500	75,000	74,588	75,919*
Police Strength	129	130	130	130	136
Civilian Strength	40	40	43	43	42
Police per Population	1/563	1/565	1/557	1/574	1/558
Per Capita Cost	\$197.46	\$205.42	\$218.10	\$233.78	\$245.14

*Includes population of Prince Twp. - Stats Canada Census 2006

Per Capita Cost Comparison



Police Per Population Comparison



INVESTIGATION SERVICES

Accountability: Inspector, Investigation Services or Designate

Goals: To investigate, solve, and reduce criminal activity in Sault Ste. Marie and Prince Township.

To utilize advancements in technology and implement new educational strategies for the Community.

Objectives:

1. Actively participate in the prevention and enforcement of child pornography.
2. Develop educational strategies to reduce abusive relationships.
3. Proactively address emerging criminal activities and evolving threats to the community.
4. Improve on public satisfaction through a refined customer service approach.
5. Fully implement Major Case Management System.
6. Address youth crime issues.
7. Reduce the number of break and enters.

Performance Indicators:

1.
 - a) Form provincial partnerships to address global / local child pornography crimes.
 - b) Participate in public education initiatives surrounding the exploitation of children including Internet-based crime.
 - c) Establish a dedicated position to investigate child pornography issues.
2. Participate in a multi-organizational program for secondary level students promoting healthy relationships.
3.
 - a) Reports by Joint Forces Units and other available intelligence organizations.
 - b) Project-driven investigations of organized criminal activity.
4. Establish a call-back system with tracking record for victims on all cases which were followed up by Investigation Services.
5.
 - a) Procedures and practices reflect Major Case Management System.
 - b) Number of staff trained in Major Case Management System.
6.
 - a) Crime analysis of youth crime.
 - b) Projects to address specific issues.
 - c) Seek out crime specific diversionary programs.
7.
 - a) Break and enter statistics/solvency.
 - b) Target projects in specific areas where indicated by statistical crime analysis.
 - c) Establish public education component in regards to reporting and prevention.

COMMUNITY PATROLS

Accountability: Inspector, Patrol Services or Designate

Goals: To enhance public safety.
 Increase interaction between the public and the Police.
 Increase awareness of the aboriginal and/or diversity issues pertaining to front-line policing.
 Increase overall effectiveness of the Patrol Services Division.

Objectives:

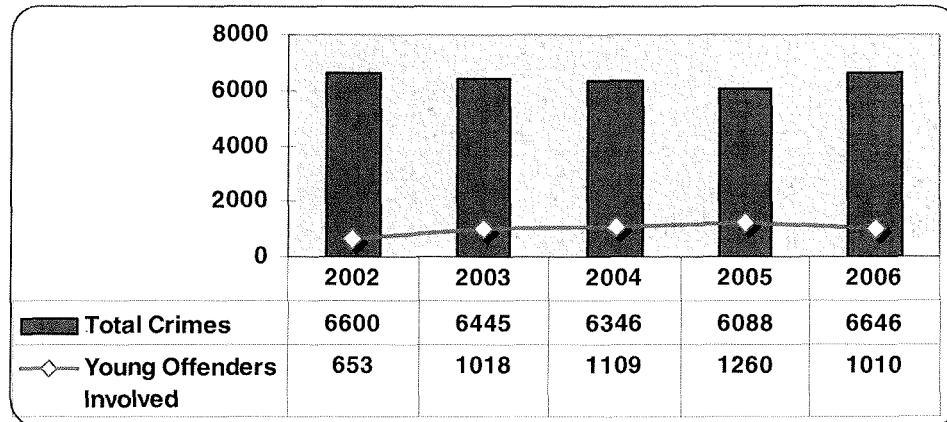
1. Increase Police visibility in the community.
2. Address aggressive driving, road safety issues.
3. Reduce the number of break and enters.
4. Increased role in the prevention of property crimes.
5. Address youth crime issues.
6. Enhance relationships with local aboriginal/cultural communities.
7. Educate front-line officers in regards to diversity issues affecting policing both on a local as well as national level.
8. Improve follow-up services provided to victims of crime.
9. Implement strategies to divert Police response in non-criminal mental health calls for service.

Performance Indicators:

1.
 - a) Dispatch patrol cars, whenever available, to calls for service.
 - b) Increase problem-oriented policing projects.
 - c) Increase beat patrol hours.
 - d) Increase participation of Auxiliary Unit.
2.
 - a) Deployment of an unmarked or low-profile car.
 - b) Increase hours assigned to motorcycle patrols, radar units, and selective enforcement.
 - c) Increase hours of use of LiDAR Unit and speed sign.
 - d) Participation in public education programs to address aggressive driving issues.
3.
 - a) Target projects in specific areas in accordance with statistical crime analysis.
 - b) Establish public education program in regards to both reporting and prevention.
 - c) Number of break and enters/solvency rate.
4. Develop specific problem-solving plan in relation to property crime in areas where indicated by crime analysis.

5. Track youth diversionary programs.

- a) Develop and maintain effective diversionary measures with other community organizations.
- b) Recidivism rate.



- 6.
 - a) Maintain an aboriginal/diversity officer position.
 - b) Participate in local community group(s) addressing local diversity issues.
- 7.
 - a) Participate in the Law Enforcement Aboriginal Diversity Program.
 - b) Provide training to front-line officers regarding diversity/aboriginal issues.
 - c) Implement effective practices and proven training standards used by other policing organizations for purposes of training and procedure in diversity.
- 8.
 - a) Increase training for officers regarding the Victim Crisis Assistance and Referral Service.
 - b) Number of referrals to appropriate agencies for victims of crime.
 - c) Seek periodical feedback of victims as to access to services and satisfaction.
 - d) Number of victims contacted by Police Service, within acceptable time frame, in cases where any other follow-up is unlikely.
- 9.
 - a) Form partnerships with community organizations and government agencies to address non-criminal mental health issues.
 - b) Number of calls involving non-criminal mental health issues.
 - c) Training for members in mental health issues to deal with situations more effectively and efficiently.

CRIME PREVENTION

Accountability: Deputy Chief of Police or Designate

Goal: To prevent crime through awareness, education, and involvement with the community.

Objectives:

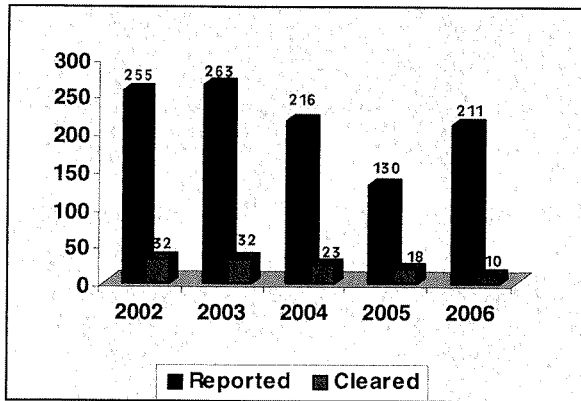
1. Prevention and reduction of property crime through public awareness of trends and crime prevention methods.
2. Prevention and reduction of youth crime through focused education programs.
3. Prevention and reduction of drug involvement in the community through increased educational programs.
4. Increase community visibility of the Police Service through community programs and interactive events.
5. Increase participation in Internet crime awareness programs to address associated issues and risks.

Performance Indicators:

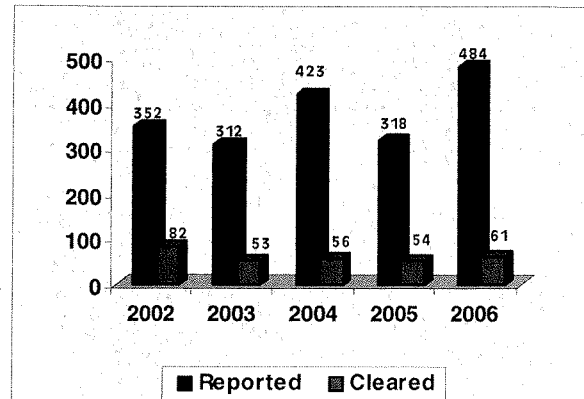
1.
 - a) Focused media releases regarding prevention of property crimes.
 - b) Number of public presentations regarding crime prevention.
 - c) Property crime rate.
2.
 - a) Values, Influences and Peers' lessons (Grade 6) modified to address current trends in youth involvement in crime.
 - b) Number of Grade 6 presentations addressing current youth crime issues.
 - c) Youth crime rate.
3.
 - a) Drug safety books delivered to all Grade 6 students.
 - b) Increase number of drug-related educational displays and presentations to community groups and secondary school classes.
 - c) Number of youth drug incidents resulting in charges or diversionary measures.
4.
 - a) Increase number of committees/meetings attended.
 - b) Increase number of presentations provided in whole or in partnership with other community groups.
 - c) Number of public displays and exhibitions.
 - d) Number of active crime prevention programs.
5.
 - a) Number of presentations on Internet safety issues.
 - b) Participation in Internet safety programs in conjunction with other community partners.

PROPERTY CRIMES

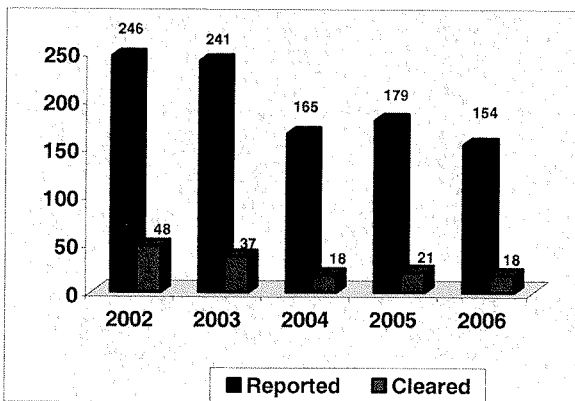
Break and Enter - Businesses



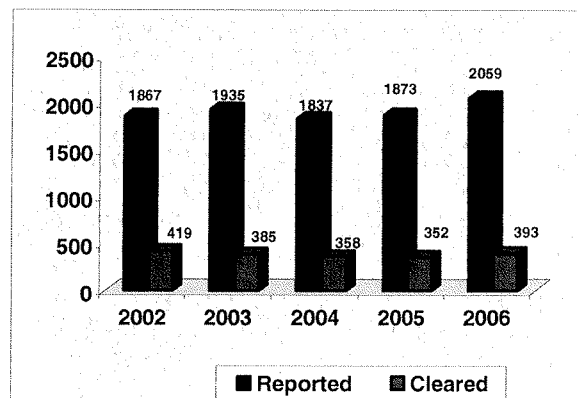
Break and Enter - Residential



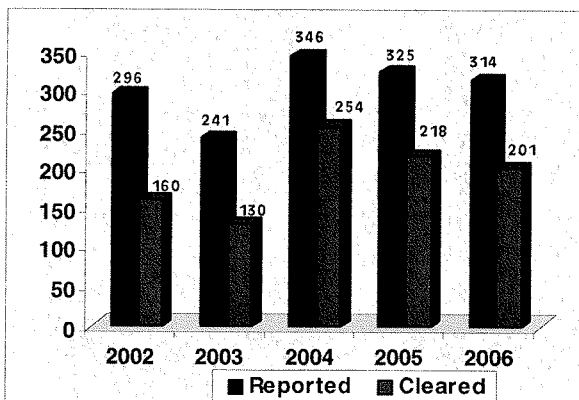
Theft of Motor Vehicles



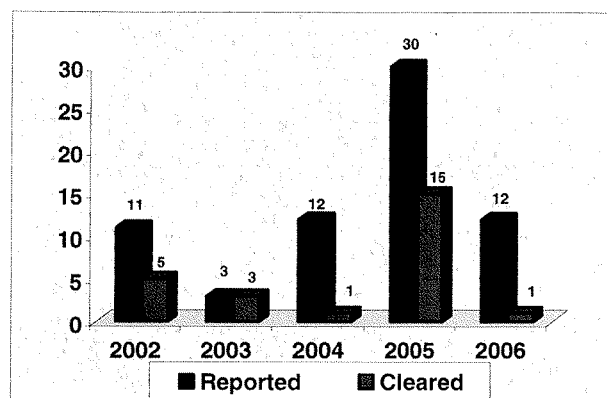
Theft



Fraud

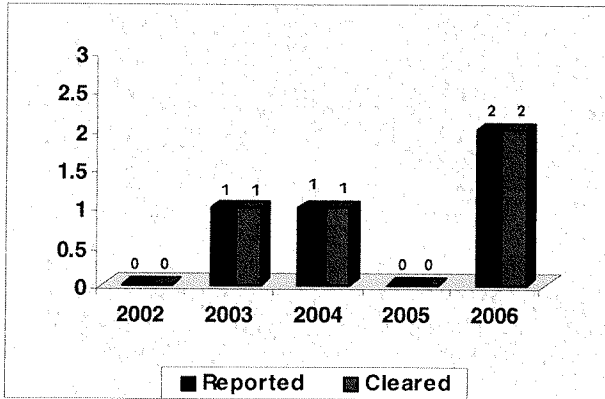


Arson

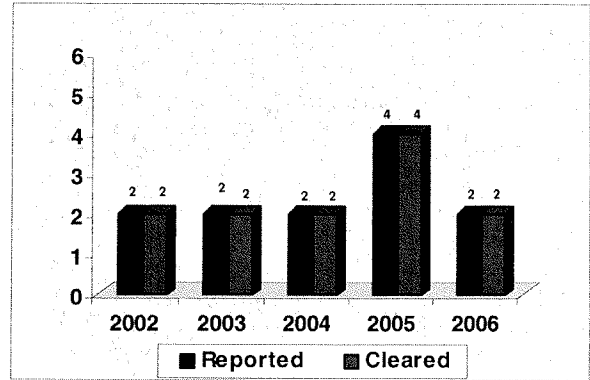


CRIMES OF VIOLENCE

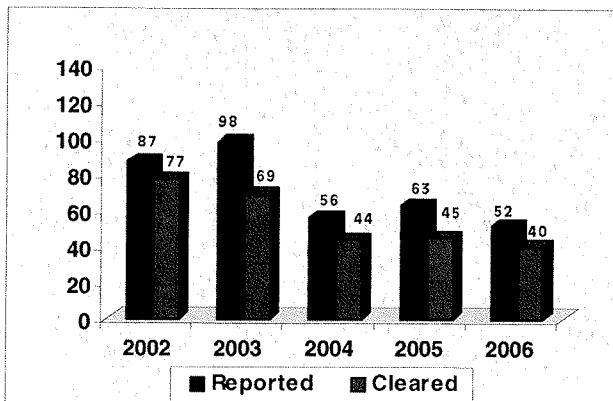
Homicide



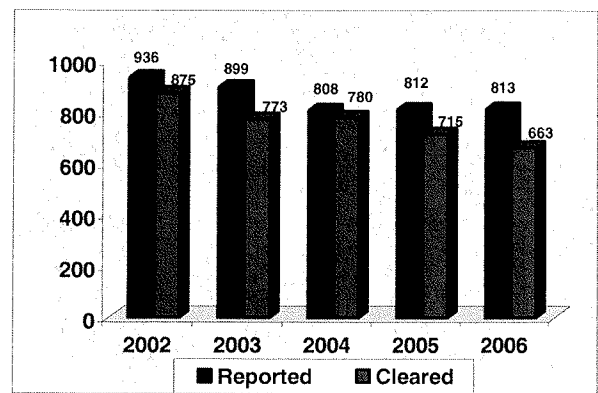
Attempt Murder



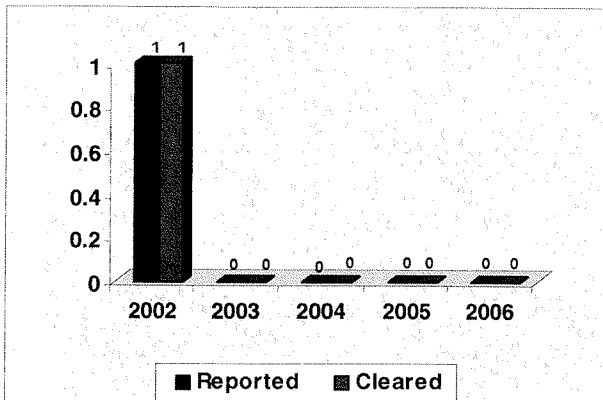
Sexual Assault



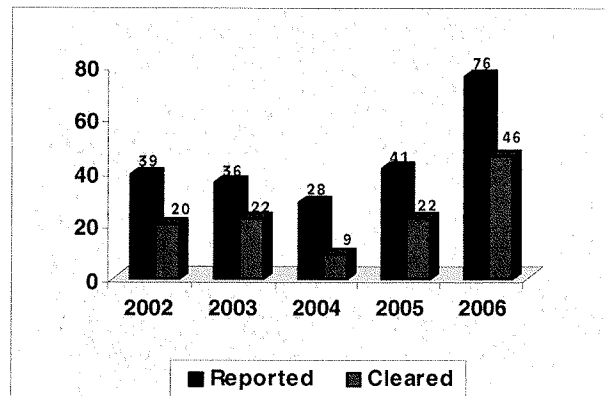
Assault



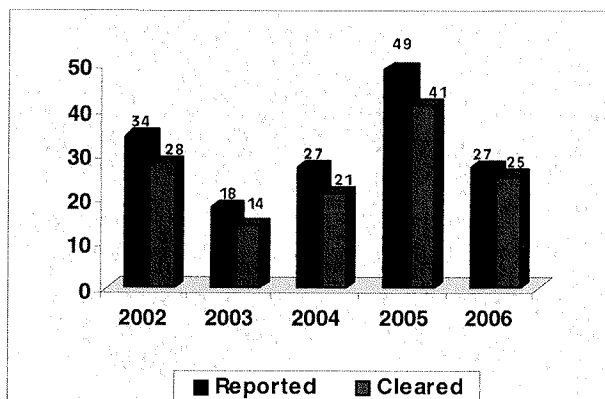
Abduction



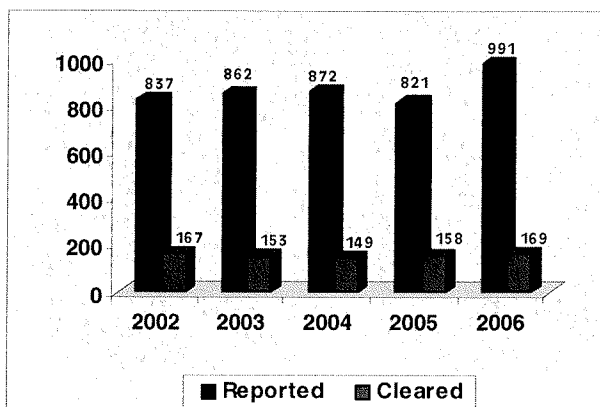
Robbery



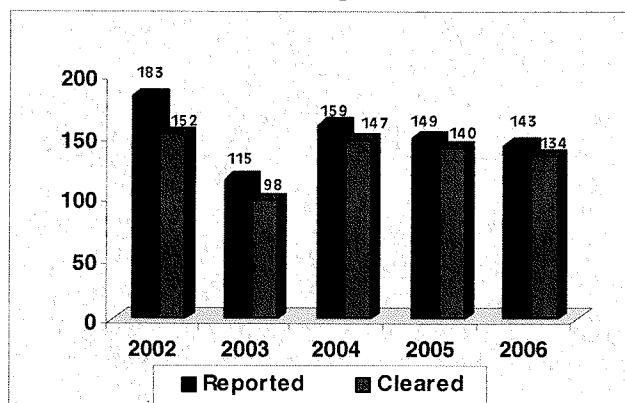
Offensive Weapons



Mischief



Drugs



POLICE FACILITIES AND INFRASTRUCTURE

(Support Services Division)

Accountability: Inspector, Support Services or Designate

Goals: To ensure adequate facilities are available to efficiently police the jurisdiction of the Sault Ste. Marie Police Service.

To improve the effectiveness of the Police Service through the best possible application of technology and IT support.

Objectives:

1. Assess adequacy of Police Service's facilities relative to providing necessary room for office staff, specialized units, technical resources, and vehicles.
2. Review and update emergency fire and evacuation plans.
3. Assess warranty agreements on current infrastructure and resources.
4. Enhance Police Service's website.
5. Increase security for Police Service's mobile technology resources.
6. Increase and update information technology resources to meet the needs of the Service and increase efficiency.
7. Improve effectiveness of front-line service delivery through advanced technology.

Performance Indicators:

1.
 - a) Conduct an in-depth assessment of current facilities to determine:
 - if the Police Service is making the best possible use of those facilities; and
 - what the future facility needs of the Police Service are projected to be.
 - b) Conduct study to determine the best direction for the Police Service to take to ensure adequate facilities are available.
 - c) Implement recommendations of engineering study.
2.
 - a) Conduct a review of Service's Fire Emergency Plan.
 - b) Implement improvements or changes subsequent to review.
 - c) Review and post evacuation routes.
 - d) Conduct annual fire and evacuation drill.
3.
 - a) Conduct a review of warranty and maintenance agreements.
 - b) Minimize downtime of essential equipment.
 - c) Repair/replacement/maintenance agreement costs.

4.
 - a) Website updated to include more information for the public.
 - b) Website updated to allow more interaction with the public, i.e. web-based forms that can be filled out and submitted electronically.
5.
 - a) Implement increased “log-on” security to include “two factor authentication” for all members to access Information Service resources.
 - b) Implement security & encryption software / hardware for all Police Service mobile data devices requiring user authentication before allowing access to data on the device.
6.
 - a) Implement digital photography server with data protection and scheduled back ups.
 - b) Implement electronic court brief (e-brief) server with data protection and scheduled back-ups.
 - c) Continue efforts to digitize Police Service forms, reports and other documentations aimed at reducing paper consumption and document storage requirements.
 - d) Ongoing training on computer security and network equipment for Information Technology staff.
 - e) Upgrade computer work stations/voice dicta-system.
7. Upgrade Police Patrol Vehicles to include Global Positioning Systems, Mobile Data Terminals, and Electronic Ticket Systems.



HUMAN RESOURCES

(Administration Services Division)

Accountability: Inspector, Administration Services or Designate

Goals: To effectively address Human Resources component.

Objectives:

1. Develop a succession strategy for the Service.
2. Develop a process that provides a constant pool of qualified applicants for police and civilian positions within the Police Service.
3. Increase participation in career development planning process.
4. Attract qualified minorities to apply for police and civilian positions within the Police Service.
5. Increase organizational effectiveness via the Absence Management Program.

Performance Indicators:

1.
 - a) Review police and civilian ranks to prepare Service for vacancies created through retirement.
 - b) Address training needs in preparation for succession.
2.
 - a) Maintain an ongoing pool of candidates.
 - b) Increase participation in job fairs, recruitment events, and outreach programs.
3.
 - a) Provide training and assistance in career development plan process.
 - b) Quantity / quality of career development plans.
4.
 - a) Participate in outreach recruiting programs.
 - b) Maintain ongoing application process on web-site encouraging applicants.
 - c) Develop initiatives to assist in recruitment of minorities.
5.
 - a) Increase training at mid-management level in absence management.
 - b) Number of employees accommodated through Return to Work Program.
 - c) Hours lost due to employee absence.

TRAINING

(Administration Services Division)

Accountability: Inspector, Administration Services or Designate

Goal: To ensure that all members of the Service have the necessary knowledge, skills, and abilities to perform his or her work functions efficiently and effectively.

Objectives:

1. Develop policy and training for exceptional standards in customer service.
2. Provide training in efficient manner to maximum staff.
3. Develop effective training opportunities as an alternative source to centralized training at the Ontario Police College.
4. Train members in relation to evolving issues in policing.
5. Seek out new training opportunities available for staff.
6. Identify executive professional development for newly promoted members or those competing for senior ranks within the Service.
7. Develop a comprehensive Skills Development and Training Plan.
8. Improve overall efficiency by increasing computer and software awareness for all civilians.
9. Implement risk management awareness.

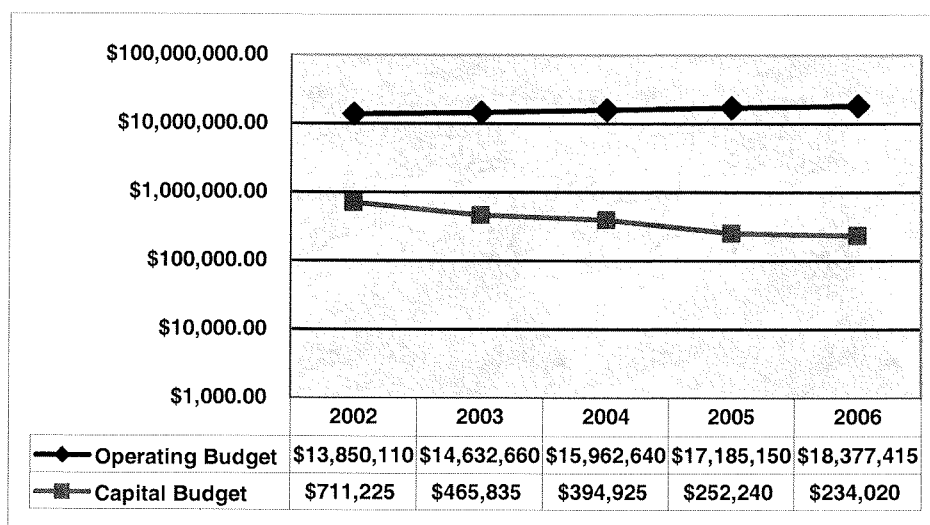
Performance Indicators:

1.
 - a) Develop a Quality Assurance Policy.
 - b) Make staff aware of expected standards of customer service.
 - c) Number of complaints regarding customer service issues.
 - d) Perform quality assurance training.
2.
 - a) Increase informal training opportunities and methods.
 - b) Number of presentations.
 - b) Number of staff trained.
3.
 - a) In-house training sessions held over and above annual in-service.
 - b) Participate in satellite training with other Police Services or groups.
4.
 - a) Increase members trained in child pornography investigation.
 - b) Increase training in computer software and programs for both officers and support staff.
5.
 - a) Contact other Police Services and agencies regarding available relevant training opportunities.
 - b) Offer training opportunities through various avenues.

6. Number of members seeking professional development opportunities.
7.
 - a) Expand Skills Development and Learning Plan outlining all current and required training.
 - b) Prepare Annual Training Delivery Report for review and reference.
8.
 - a) Number of computer training courses.
 - b) Increased use of electronic format for documents, forms, and records.
9. Training sessions conducted by platoon sergeants at line-ups regarding risk issues.

Budget

	2002	2003	2004	2005	2006
Operating Budget	\$13,850,110.00	\$14,632,660.00	\$15,962,640	\$17,185,150	\$18,377,415.00
Capital Budget	\$711,255.00	\$465,835.00	\$394,925	\$252,240	\$234,020.00
Total Budget	\$14,561,365.00	\$15,098,495.00	\$16,357,565.00	\$17,437,390.00	\$18,611,435.00



	2007	2008	2009
Total Budget Projection	\$20,130,940	\$20,729,430	\$21,348,865



SAULT STE. MARIE POLICE SERVICE

5(jj)

580 Second Line East
Sault Ste. Marie, Ontario P6B 4K1

ROBERT D. DAVIES
Chief of Police

BOB KATES
Deputy Chief of Police

EMERGENCY DIAL: 9-1-1
TELEPHONE: (705) 949-6300

EXECUTIVE FAX: (705) 949-3082
OPERATIONS FAX: (705) 759-7820

March 22, 2007

Mayor J. Rowswell and Members of City Council
City of Sault Ste. Marie
Civic Centre, 99 Foster Drive
Sault Ste. Marie ON P6A 5X6

Dear Mayor Rowswell and Councillors:

Re: Business Plan - Results Year Three

Attached for the information of City Council is the *Year Three Results* of the Sault Ste. Marie Police Service's Three Year Business Plan (2004 - 2006). I am pleased to advise Council that the majority of the goals set out in the plan have been met.

The business plan is an important tool in measuring the performance of the Police Service in areas of community safety, crime prevention, and crime solvency rates. It also provides the foundation used by the Police Services Board to establish the annual Police budget.

Through strategic planning and the commitment of the dedicated men and women who provide frontline policing, Sault Ste. Marie and Prince Township will continue to be one of the safest communities in the country.

Yours truly,

Robert Davies
Chief of Police

RDD:ah

Attachment



BUSINESS PLAN

YEAR ONE RESULTS (2004)
YEAR TWO RESULTS (2005)
YEAR THREE RESULTS (2006)

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SAULT STE. MARIE POLICE SERVICE'S BUSINESS PLAN

YEAR ONE RESULTS (2004)

YEAR TWO RESULTS (2005)

YEAR THREE RESULTS (2006)

INVESTIGATION SERVICES DIVISION

Goal: To increase the effectiveness of the Investigation Services Division.

1. Address identified crime trends through project-driven crime management techniques and crime analysis processing.

PI: Number of strategic projects relating to specific criminal patterns completed with statistical review to measure effectiveness.

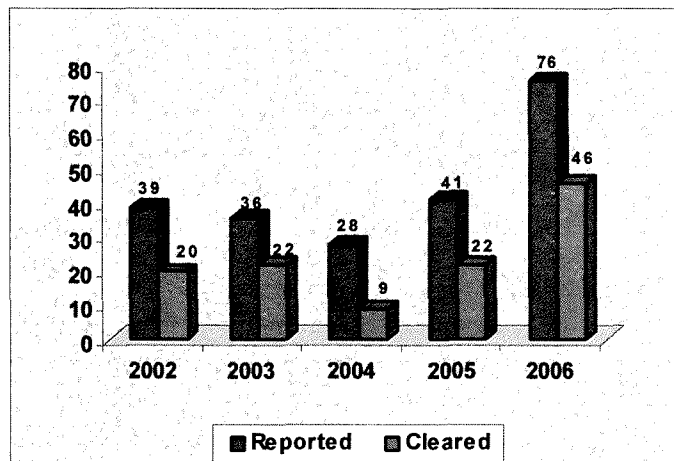
- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

2004 - Continuous coordination with Crime Analysis function wherein trends have been identified resulting in focused initiatives to address same. Constant application of SARA model (scan, analyze, respond and assess) to all identified initiatives as an audit tool. A total of 12 projects were undertaken through this cooperative with the Crime Analysis function.

In 2005, we were able to realize a marked level of success centred around two projects put in place to address incidents of Break and Enter in the community. Through projects dubbed "Break and Enter and Recovery" (BEAR) initiated in the Spring of 2005 and its offspring CUB in the Fall of the year we were able to disrupt the activities of those individuals known to us who have histories for these type of property offences. Through monitoring and enforcement of conditions, imposed by way of various judicial orders, the activities of those identified were curtailed and, coincidence or not, we were able to realize in 2005 a 24.1% decrease in Break and Enters over 2004.

Early 2006 saw a rash of armed robberies involving convenience store and gas bar operations. In the first three months 11 robberies were reported all involving either a gun or a knife. Concluding early that drugs were an underlying motive and with some of the robberies occurring outside of the

Robberies



City, a multi-agency investigative team was assembled comprised of members from the Ontario Provincial Police, the Anishinabek Police Service, the Rankin Police Service and the Sault Ste. Marie Drug and Intelligence Joint Forces Operations. The project was managed under the direction of Investigation Services and at the culmination of the six weeks dedicated to the investigation, a significant decrease in armed robberies was realized. A total of 230 charges were levied against 43 persons through the efforts of the five agencies. [See Crime Prevention Objective #1].

Property offences continued to be of concern, particularly break and enters, in 2006. Following on a banner year in 2005 where a 24.1% decrease in break and enters was realized over 2004 it was anticipated that reasonably an increase would be realized in 2006 over 2005. Due to a major investigation (homicide) in April 2006 resources typically dedicated to a spring project could not be freed up. In 2006 one Break and Enter project was realized in the fall of the year (Project Reduction) that resulted in a total of 191 charges being laid against 61 persons.

PI: Established specialized teams for specific problem solving projects as determined through crime analysis.

- X goal achieved
- achieved in part
- not achieved

2004 - In assessing effectiveness two methods were used. First, a comparison was made between the number of calls for service, particular to the identified concern and prior to roll out of the targeted response, against the number of corresponding calls for service post response. Realizing that not all concerns are easily measured in quantitative values noticeable positive differences were still realized. The second tool utilized saw Service members following up with concerned citizens and businesses as to their satisfaction as a result of our particular intervention. Positive results were realized, none probably more obvious than the feedback received from the seniors residing in the downtown core.

2004 - A Problem-Oriented Policing (Street) Team was established in June 2004 with a primary mandate to disrupt, diminish and/or eradicate identified problems. This team can be easily credited with much of the success realized to-date in our response to this particular objective.

2005 saw this effort continuing with several noteworthy initiatives. In response to concerns raised by residents in the east end of the city relative to noise and damage in neighbourhood parks, members of Investigation Services teamed up with City Councillors for the ward, to canvass door-to-door noting particular concerns. An analysis of the information gleaned from the canvass resulted in a focused initiative that saw an increased Police presence in the parks. Primarily through enforcement of the Liquor Licence Act, the issues addressed and followed up with the residents noted an increased level of satisfaction. This particular initiative also saw reduced costs to the City for clean up and repair at the parks in question over that expended in 2004. [See also Patrol Services Objective #1.]

A second initiative in 2005 involved our continued vigilance around issues of concern to seniors particularly in the downtown area. Members of Investigation Services met early in 2005 with various representatives of the predominately senior buildings in this area to listen to their concerns and solicit their input as partners on how best to build again on the success realized in 2004. A project plan was developed and executed throughout the summer months to target driving infractions along with late night noise concerns. [See also *Patrol Services Objective #1.*]

Through education and enforcement again a significant level of success was realized in achieving this objective. While success in this endeavour was measured in various ways there was no measurement perhaps more reassuring than the number of emails received and letters sent and picked up by the local newspaper from seniors that spoke of an enhanced quality of living. We've easily established a permanent mechanism going into 2006 to once again address this community concern.

In an effort to continue our goal of crime reduction, meetings were set up in the spring of 2006 between members of the Problem-Oriented Policing (Street) Team along with seniors and business owners in the downtown core to address anticipated summer concerns. Members of City Council were contacted individually by team members and their input involving community-policing issues was sought particular to their respective wards.

2. *Target marihuana cultivation and drug trafficking.*

PI: *Created community partnerships to increase awareness of drug operations.*

- X goal achieved
- ☐ achieved in part
- ☐ not achieved



2004 - Spearheaded by Investigation Services, a multi-agency task force was established involving 11 local agencies (stakeholders) including the Algoma Health Unit, Public Utilities Commission, City Legal, Fire Services, and the local Realty Board to name only a few. A safety strategy was developed for first responders along with options for compensation for victims and more importantly strategies to address short and long-term health issues (e.g. mould/spore presence).

2006 - Seizing the opportunity presented by new provincial legislation struck in 2006 designed to address the dangers of marijuana grow operations, a new protocol was drafted which provided additional tools to safeguard neighbourhoods and families from the dangerous fallout associated with these type of operations. The protocol was endorsed by Council in early 2007 and has prompted Investigation Services to now formalize a similar agreement with the Township of Prince.

PI: Number of seizures of grow operations / trafficking charges.

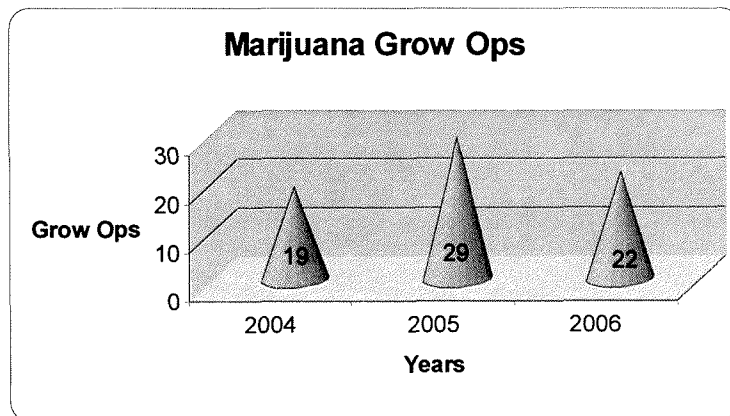
- X goal achieved
- ☐ achieved in part
- ☐ not achieved

2004 - One initiative arising out of the efforts of the task force saw an information pamphlet included in the mail out of some 35,000 local PUC bills apprising unsuspecting home and business owners of the tell-tale signs of a possible grow operation in their neighbourhood. In 2004 a total of 13 grow operations were investigated. Total plants seized were 1,201.

In 2005 concern grew around the ease of crystal methamphetamine production. Throughout the year through continuous monitoring with the Joint Forces Drug Unit locally, there were no indicators that this increasingly popular and addictive drug had made its way to or was being produced in our Community. In anticipation of its arrival, however, 2006 has been earmarked to start an early detection program by educating and working with various social and addiction agencies. Outreach initiatives focused around education will take place with the various retailers, pharmacies in particular, who carry the ingredients necessary for production.

At the start of the school year in September 2005, a cooperative effort involving both local school boards along with the High School Liaison Officers focused on the illicit use and sale of drugs in and around the eight high schools. This resulted in several youths and adults being charged criminally with various offences along with a number of suspensions being meted out.

Addressing the inherent dangers associated with marihuana grow operations continued to be a high priority in 2005 with a total of 29 such operations being detected and dismantled locally in the year. This is up 10 more than the 19 operations uncovered in 2004. Apart from responding locally to this concern we continue to participate at the provincial level towards strategy development to address these operations.



Following up on the identified need to address the presence of illegal drugs at the seven local high schools, a similar initiative was undertaken cooperatively in September 2006 involving both local school boards and the dedicated officers attached to the schools through the High School Liaison Officer program. From this six-day project 13 were investigated for various drug related offences. Of the 13 investigated, six were charged criminally, two were dealt with by way of diversion through the Youth Criminal Justice Act, and warnings were issued to the remaining five.

In 2006 the Sault Ste. Marie Police Service working in tandem with the Ontario Provincial Police Joint Forces Drug Unit investigated and dismantled 22 marijuana grow operations.

3. *Address youth crime through effective use of youth diversion programs and continued intervention by High School Liaison Officers.*

PI: Tracked effectiveness of youth diversion program(s) including intervention by High School Liaison Officers and appropriate modifications to programs made when indicated.

- X goal achieved
- ☐ achieved in part
- ☐ not achieved

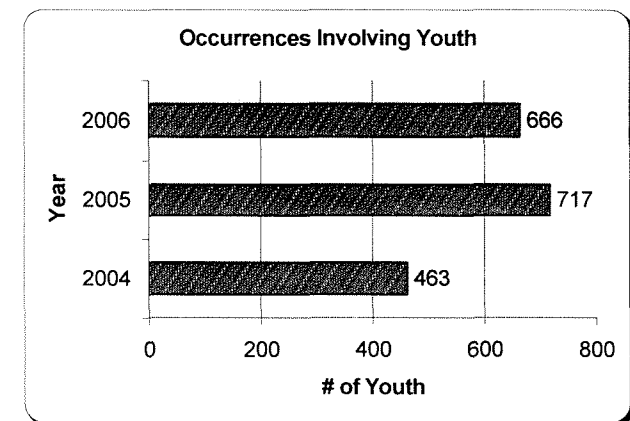
Records management system developed to track youth crime and the use of diversion strategies versus a formal charge. In 2004, the number of occurrences investigated involving young persons was 463. Of this number, 30.4% (141) were dealt with by way of extrajudicial measures (diversion).

Two High School Liaison officers continued throughout 2004 to be proactive in their assigned schools working with both the student body and administration to address concerns. Both officers were instrumental with their respective Boards in developing a module to address violent incidents as part of the Northeast Region Safe Schools Policy.

In 2005 the number of occurrences involving young persons was 717. Of this number, 194 were dealt with by way of extrajudicial measures (diversion).

2006 saw the number of occurrences involving young persons dip slightly to 666. Of this number 212 were dealt with by way of extrajudicial measures.

Officers dedicated to the High School Liaison Officers Program lectured and participated interactively, among other venues, at a local conference attended by over 100 members of the judiciary relative to the officers' success in deploying extra judicial measures as a consequence when dealing with youthful offenders. This input figured prominently in developing strategy to determine the future role of the courts locally when dealing with young offenders.



4. *Targeted enforcement and detection of terrorism/organized crime.*

PI: A public awareness program developed relative to terrorism, organized or other subversive criminal activity.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Investigation Services continues as a partner in the Sault Ste. Marie Joint Forces Operation - Intelligence Unit. In this capacity intelligence is gathered at the local, provincial, and national levels relative to a common threat picture.

May of 2005 will see the Sault Ste. Marie Police Service participate in a multi-agency international exercise that has been designed to simulate the loss of the international bridge through a terrorist act. Agencies will be evaluated relative to their ability to respond to such an act. This will provide an opportunity for our Service to test and adjust, where necessary, our level of preparedness.

A unique initiative in which we are but one participant is *Project Shore Watch*. This initiative involves officers attending at the homes and cottages of various owners situated along our waterfront. The visit provides the opportunity for officers to familiarize owners on what to be on the look out for by way of suspicious border crossings in their area. A phone number is provided to report any concerns that they might have.

Through our commitment to the Joint Forces Intelligence Operation we continue to be a primary contributor and recipient of intelligence at the local, national, and international levels through the R.C.M.P. Integrated Border Enforcement Team. This team has, in addition to Project Shore Watch, attended and given lectures to various agencies and corporations locally around site security issues and vulnerability to subversive activity.

PI: Protocols developed/maintained with other agencies regarding the continued sharing of information related to issues of organized crime and terrorism.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Through this Joint Forces Operation arrangement we continue to sit as a key player at the table with the Intelligence Border Enforcement Unit (IBET), the Sault and Area Intelligence Committee, United States Border Patrol, Canadian and American immigration authorities along with a host of other agencies mandated to identify and respond to potential threats of terrorism.

Consistent in 2004, 2005, and continuing into 2006, the Intelligence function of the Service maintained its seat as a Level 1 member of the Criminal Intelligence Services Ontario (CISO) operating body delegation. Through this participation the Service through local environmental scans and trend analysis ably contributed to the Provincial Threat Assessment process. This assessment provided both a global view of merging and existing threats and organizational crime trends but specific to our Community a localized perspective of the same concerns.

Maintaining an intelligence-led approach to policing, Service resources were allocated throughout 2004, 2005, and 2006 cooperatively with other enforcement agencies to respond to the concerns identified.

5. ***Increase involvement with Victims Assistance Program.***

PI: Initial critical evaluation (immediate) completed regarding victim services including the V.C.A.R.S. sub-office and the Victim Witness Assistance Program.

- ☐ goal achieved
- ☒ achieved in part
- ☐ not achieved

An evaluation completed in concert with V.C.A.R.S. determined that the sub-office previously staffed at the Police Service's building was no longer providing the service initially intended.

Liaison continued with Victim Witness Assistance Program to establish best practices and parameters.

[See also Patrol Services Objective #8.]

PI: Changes implemented to address strengths/weaknesses indicated by evaluation.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

The sub-office and on-site function was terminated in the summer of 2004. Dialogue has been ongoing between the Service and V.C.A.R.S. to promote their capability and our corresponding mandate to address the needs of victims.

[See also Patrol Services Objective #8.]

Reporting procedures have been established allowing for the daily flow emanating out of the Service to the VWAP office of all domestic violence charges. This practice has allowed both agencies to more efficiently and effectively respond to the needs of victims of domestic violence. In the latter part of 2006 discussions were ongoing towards working out processes of best practice relative to a number of other offences that fall within the mandate of VWAP; again with the single focus of an effective and efficient response to victims.

[See also Patrol Services Objective #8].

6. *Enhance Technological Crime Unit through ongoing training, public awareness programs, and upgraded technological resources.*

PI: *Additional training provided for technological crime staff.*

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Training for two technological crime officers continues to meet and in most instances surpass policing standards. This unit continues to rely on training more commonly available through the private sector that is hard/software product specific.

2005 and 2006 freed up resources that enabled officers assigned to technological crime to expand their capabilities around operating systems beyond those which are "Windows" based. This training looked at the operating systems of MacIntosh and Linux in particular as their popularity makes a reemergence in the computer market. Additional training also enhanced the capability of the Unit to more easily and competently decipher systems that are locked down with complex security systems that are becoming more and more the rule rather than the exception.

Training was acquired around the technology involving the use of cellular phones as a medium to capture and transmit digital images along with transmitting and sending digital text documents.

PI: *Upgraded technological equipment and resources.*

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Budget submissions for 2005 provided for a significant increase to keep pace with ever-changing technology and, equally as important, realize the commitment of the Service to public safety particularly in the area of child exploitation.

The ability to manage large major cases was augmented in 2006 with the adoption of an electronic brief format. Evidenced in 2006 with the preparation of a double homicide that consisted of upwards of four thousand pages of paper to be copied six times (24,000 pages) to meet disclosure and Crown requirements, a court brief was electronically built and placed on one external storage (hard drive) device. This was done at a significant cost savings and freed up countless staffing hours in preparation. Added advantages saw the integration of all digital still and video images being seamlessly incorporated into the electronic brief. In 2006 three electronic briefs were built and members of Investigation Services continued to work with the Office of the Crown Attorney and defence counsel in orientation to the new format.

2006 also saw the Identification Unit move fully away from a film-based medium to a fully digital image capturing system. The ability to expose finer detail and review images immediately in a digitized environment versus film was quickly realized and has paid dividends in many investigations. The success realized will be the impetus for moving the eight Scenes of Crime Officers (SOCO) over into a fully digital imaging format as well in 2007.

PI: Participated in public education forums relative to technological crime and changing trends.

- X goal achieved
- ☐ achieved in part
- ☐ not achieved

Technological Crime Unit officers provided presentations at various forums including parent/teacher meetings, Chamber of Commerce workshops, Ontario Lottery Corporation, and the Technology Innovation Forum as examples.



Crime Prevention Seminar
November 2006
*"A Crime Without
Boundaries - Child
Exploitation through the
Internet"*

Members of the Unit continued to regularly lecture at various schools and in 2006 presentations on computer forensics and Internet safety were provided to 24 agencies including the Algoma District School Board, the Huron Superior Catholic District School Board, Conseil Scolaire Catholique Du Nouvel-Ontario, Children's Aid Society, Algoma University, Sault College, Free Methodist Church, and the Sault Ste. Marie Police Service's annual Crime Prevention Seminar.

Coming on the heels of a five million dollar provincial announcement, earmarked to develop a provincial strategy around the exploitation of children through Internet use, members of the Service participated on both the working and steering group committees.

In 2006 the provincial strategy became reality and the Service was awarded funding for a dedicated child exploitation investigator's position. The rationale provided in part by the Province in selecting our Service was the foresight that we had years earlier to form a Technological Crime Unit to address, among other matters, the exploitation of children.

SAULT STE. MARIE POLICE SERVICE'S BUSINESS PLAN

YEAR ONE RESULTS (2004)

YEAR TWO RESULTS (2005)

YEAR THREE RESULTS (2006)

PATROL SERVICES DIVISION

Goal: To enhance public safety, increase interaction between the Public and the Police, increase awareness of the aboriginal and/or diversity issues pertaining to front-line policing, and increase the overall effectiveness of the Patrol Services Division.

1. Increase Police visibility in the Community.

PI: Dispatched patrol cars whenever available to calls for service.

- X goal achieved
- ☐ achieved in part
- ☐ not achieved

2004 - All calls for service are prioritized by our computer-aided dispatch system according to the seriousness of the incident. This ensures that Patrol cars are dispatched to occurrences which require officer presence. The Alternative Reporting Centre and Duty Officer positions were established to deal with incidents where an officer presence was not required. A report may be taken over the telephone or when a person attends at the Police Service's building. Our crime/call analyst, on a daily basis, reviews all calls to ensure appropriate response to all calls. If an occurrence is identified in which an officer should have been dispatched, it is brought to the attention of the Patrol Services' Inspector to be addressed.

Same process continued in 2005.

Same process continued in 2006.



PI: Increased Problem-Oriented Policing Projects.

- X goal achieved
- ☐ achieved in part
- ☐ not achieved

2004 - Utilized problem-oriented policing principles for projects including: use of LiDAR and traffic speed board for traffic issues; increased drug interdiction by officers using Operation Pipeline skills; Problem-Oriented Policing (Street) Team enforcement of L.L.A. infractions at local hotels - relative to noise complaints and rowdy behaviour; targeted high occurrence areas for enforcement of property offences.

We have created a new database which will track projects throughout the Service beginning in 2005.

2005 - There was enforcement of L.L.A. infractions at local hotels relative to noise and over-serving complaints. Officers targeted all high occurrence geographic locations according to analytical reports.

Noise complaints by seniors in the downtown core is an all too frequent situation, often cyclical in nature. The problems start at the same time each year. In an effort to curtail this problem during its infancy, Officers from Patrol Services and the Service's Problem-Oriented Policing (Street) Team initiated a new aggressive driving program which targeted aggressive drivers and modified vehicles. [See also Investigation Services Objective #1.]

There were numerous issues relative to noisy and boisterous behaviours in some of our local parks. A great deal of mischief was occurring which had the potential for danger to anyone using the park facilities. The Street Team and Patrol Officers met with residents and children in these areas and targeted these neighbourhoods for action which resulted in a decline in this type of activity. [See also Investigation Services Objective #1.]

Sault College students are reconfiguring the database, which was created to track problem-oriented policing initiatives. One functionality required by the Crime Analyst is that all information specifically relative to arrests needs to be able to be queried by all officers for investigative assistance.

The development of an arrest database by Sault College computer programming students was ongoing. At this time we do not have a program with the required functionality. This work will be ongoing in 2007.

Numerous traffic-related issues were identified by the public, members of City Council, and members of the Police Service. In response to these issues various dedicated initiatives were undertaken with regard to traffic enforcement and road safety. The computerized Smart Radar Board was utilized to provide a statistical baseline for the analysis of traffic and road safety issues. This board also provided immediate feedback to motorists concerning their speed of travel. This tool continues to be an invaluable asset to the Service.

Other initiatives included the monitoring and enforcement of noisy, boisterous parties, involving allegations of underage drinking occurring in local parks. A special project team was established in an attempt to curb a notable increase of break and enters specifically in the downtown core.

Officers stepped up traffic enforcement in the area of Bay Street in response to concerns expressed by Seniors in that area.

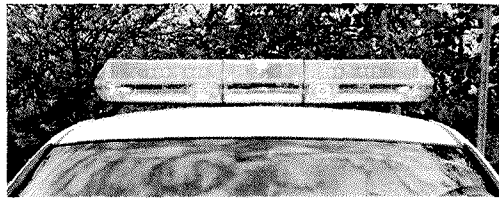
[See also Investigation Services Objective #1].

2. ***Address aggressive driving, road and water safety issues.***

PI: Deployment of an unmarked or low-profile car.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

The Service's new Problem-Oriented Policing (Street) Team was assigned an unmarked Patrol vehicle to monitor downtown traffic problems and when not in use, it was assigned to Patrol radar personnel.



The Service's new Problem-Oriented Policing (Street) Team continues to utilize an unmarked vehicle. They also have access to short-term rental vehicles. This resource allows officers to maintain an element of surprise when dealing with road safety and other issues. The downtown core of the City was monitored all summer in a successful effort to curb noise and aggressive driving of motor vehicles in the area.

The Service's Problem-Oriented Policing (Street) Team has committed to utilizing unmarked vehicles in addition to short-term rental vehicles when dealing with road safety and in response to problem-oriented policing initiatives. There is still an unmarked police cruiser assigned to Patrol Services.

PI: Increased hours assigned to motorcycle patrols, boat patrols, and enforcement.

- ☐ goal achieved
- ☒ achieved in part
- ☐ not achieved



Selective enforcement was increased and the boat usage was up over 260%. Motorcycle officers will be trained this year to improve on the use of the motorcycle. Mobile radar was installed in division cars.

We had an additional four officers trained in marine duties during 2005. This staffing increase permitted marine patrols on a more dedicated basis which increased our presence along our waterways. There was an increase of operational hours compared to 2005. During 2005, we were not in a position to have officers trained on the motorcycle, however, this training has been budgeted for 2006. All Division cars continue to be equipped with radars thereby increasing the amount of radar monitoring of our streets.

There were a total of 255 person hours dedicated to patrolling waterways within our jurisdiction. This is a decrease from 2005 mainly due to staffing shortages. There will be two officers assigned to attend a motorcycle training course in 2007. The additional trained officers will allow increased frequency of motorcycle patrols specifically dedicated to traffic enforcement and road safety issues in 2007.

PI: Increased use of LiDAR Unit and speed sign.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

An additional 10 officers were trained in the LiDAR Unit and the speed sign was deployed to become a very effective tool in the reduction of speeding vehicles.

Once again we have made good use of the speed sign for study purposes. It is an invaluable tool that was used in approximately 60 traffic studies during 2005. An additional 12 officers have been trained in the use of the LiDAR Unit. It continues to be used effectively by Patrol Services and the Problem-Oriented Policing (Street) Team as officer resources permit.

During 2006, Officers continued to make use of the LiDAR Unit and Speed Sign. Both tools provided an effective means of dealing with traffic-related issues. It is planned that additional officers will be trained in the use of the LiDAR Unit during 2007.

PI: Participation in public education programs in conjunction with community groups to address aggressive driving issues.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

This is ongoing and will continue over the current year.

We participated in a senior citizen's driving seminar at the Senior Drop-In Centre dealing with aggressive and defensive driving. We also worked with the Sault Traffic and Road Safety Committee (STAR) during 2005.

These programs will be ongoing during 2006.

The Sault Traffic and Awareness Committee conducted a school bus awareness campaign to remind the public of their legal responsibilities with respect to school busses.

Media blitzes dealing with modified muffler sounds were also conducted. Traffic officers worked with the Ministry of the Environment's Officers Pollution Team on modified motor vehicle mufflers. Officers also gave presentations on safe and defensive driving to two local motorcycle groups. Traffic Services continued to work with MCTV and Shaw Cable on video stories concerning traffic and road safety related issues.

3. *Reduce the number of break and enters.*

PI: Targeted specific areas in conjunction with other sections of the Police Service subsequent to statistical analysis.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Produced and disseminated crime analytical reports/maps to Investigation Services, Patrol Services, and the Problem-Oriented Policing (Street) Team. There was a 6.4% increase in the number of break and enters during 2004 although there was an overall decrease of 0.2% in total Property Crimes.

We continue to produce and disseminate crime analytical reports/maps to Investigation Services, Patrol Services, and the Problem-Oriented Policing (Street) Team. There was a 24.1% decrease in the number of break and enters during 2005.

We continued to produce and disseminate weekly analytical reports/maps to Investigation Services, Patrol Services, and the Problem-Oriented Policing (Street) Team. There was an increase in break and enters during 2006. A trend was identified which involved break and enters to business in the downtown core. A special projects team was initiated with officers from Patrol and the Street Team to deal with this problem which caused a slight decrease during the period of the initiative.

PI: Established public education program in regards to both reporting and prevention.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Media releases with crime-proofing information relative to current crime trends were utilized.

This information was disseminated on an ongoing basis and during peak holiday times. Reporting of crimes is encouraged.

The Media Officer frequently met with the Crime Analyst to discuss high incident locations and crime trends. Daily new releases to the Media by the Community Services Bureau identified recent crime trends along with general geographic locations. These releases raised the awareness level of the public in an effort to increase the reporting of crimes in addition to providing crime-proofing strategies.

PI: Maintained trends by areas of community on a continuing basis.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Crime maps were created according to Patrol divisions and information was disseminated via internal email to officers concerning various activities.

Visual representation of geographical locations of crime makes it easier to plan Patrol resource time to cover these locations.

Trend analysis and statistical reports continued to be distributed throughout the Service to assist in identifying high incident locations for directed patrol. Specific reports for special projects teams continue to be compiled and disseminated in response to problem-oriented policing initiatives. Often our Media Relations Officer disseminated this trend information and crime-proofing strategies to the media.

PI: Number of break and enters and clearance rates.

- ☐ goal achieved
- ☒ achieved in part
- ☐ not achieved

Clearance rates refer to the number of occurrences whereby suspects have been identified through investigation. There was a small decline in clearance rates during 2004. Analysis of this trend indicates procedural changes to our records management process should be implemented during 2005 to more

accurately reflect the investigational status.

There was a small decrease (0.05%) in clearance rates during 2005 compared to 2004. Changes to the classification of some incidents in 2005 according to the U.C.R. process could result in a further small change to the year's clearance rate.

There was a 3.61% decrease in clearance rates compared to 2005. There was an increase in break and enters compared to 2005 numbers. This included increases in both residential and business break and enters. It should be noted that 2005 break and enter statistics were the lowest in a five-year study comparison. 2005 - 633; 2006 - 863.

4. Increased role in the prevention of property crimes.

PI: Developed specific problem-solving plan in relation to property crime in areas indicated by crime analysis.

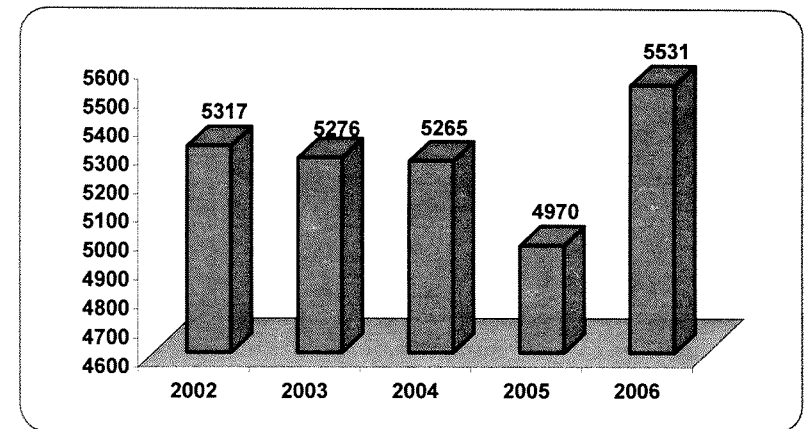
- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Created "hot spot" mapping to indicate high target areas with information on suspects and modus operandi. All Divisions within the Service were made aware of current trends via reports and internal correspondence / email messages.

Media releases with crime-proofing information were utilized.

As during last year, we continued to create "hot spot" maps to show high activity (target) locations. Information was also provided on modus operandi, times and suspect information when it was identified through investigative techniques. This information was disseminated throughout the Police Service in an effort to identify trends on property crimes and enabled targeted enforcement in the "hot areas" by all officers according to Patrol resource time. It also assisted operational staff during various projects.

We continued to produce and disseminate "hot spot" maps to show high activity (target) locations during high peak times. Information was also provided on modus operandi, times, and suspect information when it was identified through investigative techniques. These reports identified current trends and locations so resources could be utilized in the most effective way through targeted enforcement in the "hot areas". Operational plans were also put into place during the operation of special project teams.



Property Crimes

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The Patrol Services Inspector implemented an additional reporting process whereby officers are required to complete property check forms for each tour of duty.

5. ***Address youth crime issues.***

PI: Tracked youth diversionary programs.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Tracked through NICHE and Excel databases. 141 youths were diverted in seven months (June - December) during 2004.

In 2005, 194 youths were diverted in 2005.

In 2006, 212 youths were diverted.

PI: Developed and maintained effective diversionary measures with other community organizations.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

From June - December 2004, John Howard Society, Operation Springboard, Indian Friendship Centre, and officer discretion were utilized with numerous businesses, homeowners, and victims. 47% of all young offender charges were dealt with by way of diversion.

In 2005, 27.1% of all young offender charges were dealt with by way of diversion. This is a decrease of 42.3% over 2004.

In 2006, 32% of all young offenders charged were dealt with by way of diversion. This is an increase of 18% over 2005.

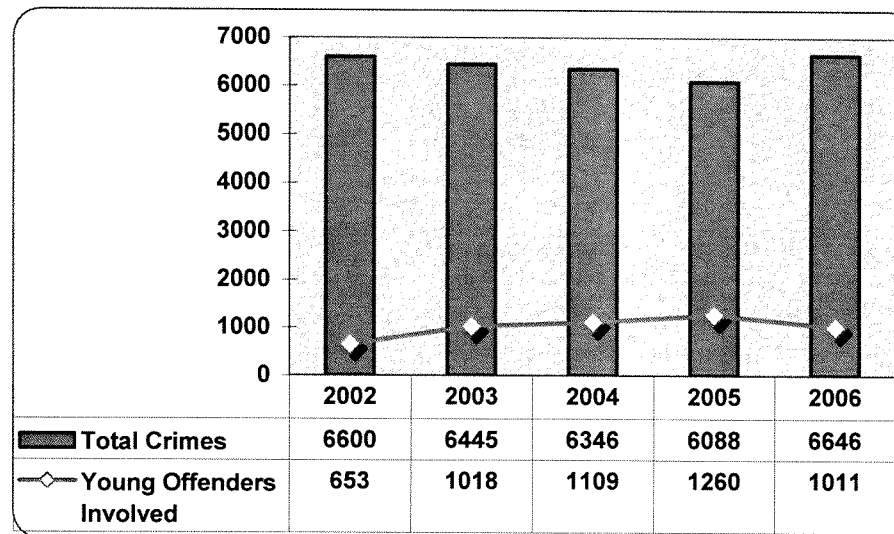
PI: Recidivism rate.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

In 2004, 6.6% of accused persons re-offended which is slightly above the provincial average but well within acceptable levels.

In 2005, there were 717 young people charged and/or diverted multiple times in 2005. Our recidivism rate is 18.13% compared to 6.6% in 2004.

Crime Comparison - Young Offender Involvement



Our rate was higher as we calculated from the first offence to reaching adult. Verbal warnings were 134 for the year and 60 diverted to programs.

In 2006, there were 666 young people charged and/or diverted in 2006. Our recidivism rate was 21.7% compared with 18.13% in 2005. Verbal warnings were 119 for the year and 93 were diverted to various programs.

6. *Enhance relationships with local aboriginal/cultural communities.*

PI: *Appointed an aboriginal/diversity officer.*

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Patrol Resources Supervisor designated as Aboriginal Diversion Liaison officer through the CACP.

As a direct result of our lead role in the Kashechewan evacuation we forged strong partnerships with many First Nations' individuals and organizations. Our Diversity Officer works with our First Nations' friends on a daily basis.

In cooperation with various First Nations friends, we have created the First Nations Community Advisory Committee to the Chief of Police. Through this Committee the First Nations community and the Sault Ste. Marie Police Service will continue to work collectively to create an environment of trust and openness to stimulate dialogue that results in a safer diverse community.

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PI: Participated in local community group(s) addressing local diversity issues.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Same officer is a member of the Unity and Diversity Committee and the Ontarians with Disabilities Working Group Committee.

We are currently working on logistics for establishing a Community Action Group with our First Nations' friends to brainstorm and discuss issues relative to Police and First Nations People. Education is a key component in understanding and acceptance of the vast individual differences within the cultural mosaic in which we provide policing services.

Our liaison officer will continue to work on enhancing diversity awareness throughout the Police Service by maintaining involvement in the Unity and Diversity Committee and the O.A.C.P. Diversity Steering Committee and by involvement with in-service training programs. All materials and information received from these two groups and any information on community presentation have been disseminated to all Service personnel.

Membership on the Sault Ste. Marie Unity and Diversity Committee continued to provide an avenue whereby the Service received exposure to and information on various cultural events and issues in Sault Ste. Marie. Involvement with the O.A.C.P. Diversity Steering Committee continued to provide resource information relative to training, human resources practices, and general information. This information was disseminated throughout the Police Service.

7. Educate front-line officers in regards to diversity issues affecting policing both on local and a national level.

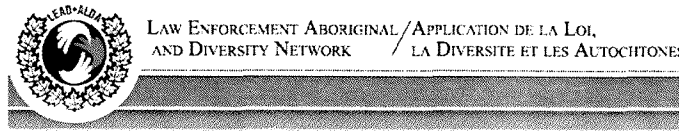
PI: Participated in the Law Enforcement Aboriginal Diversity Program.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Relative to this specific program, we have received no further information. However, officers have attended Aboriginal training seminars.

The Law Enforcement Aboriginal and Diversity (LEAD) network established a website which acts as a forum in which law enforcement officers are able to share information and best practices about policing in our Aboriginal and diverse communities. Information on this website was shared with all Police Service staff. This site is accessible by Police and community members. The Diversity Officer, through participation on the Unity and Diversity Committee, will advertise the fact that this site is available to community members.

www.lead-alda.ca



In April 2006 there was a National L.E.A.D. Conference held with delegates from across Canada attending. The theme of the conference was Building Trust between Law Enforcement and the Aboriginal and diverse communities they serve. Information from this conference was disseminated throughout the Service. Members of the Police Service as well as Unity and Diversity Sault Ste. Marie Committee members were advised to visit and make use of this website as it provides a very good forum for many Aboriginal-related diversity issues.

PI: Provided updates/training to front-line officers regarding national and local diversity/aboriginal issues.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

There was no formal front-line officer in-service training relative to diversity issues. Officers were kept advised of any local diversity presentations through Force Broadcasts. We now have (in 2005) an officer who sits on two committees (Local Unity and Diversity Committee and the Provincial Diversity Network Steering Committee). Participation in these committees will provide access to diversity-related training materials.

As a result of participation on two diversity-related committees, (Unity and Diversity Sault Ste Marie and the O.A.C.P. Diversity Steering Committee) the Service gained access to a wealth of information through the O.A.C.P. Diversity network. This information was disseminated Service-wide for informational purposes.

During 2006, the Service forged a strong partnership with Great Lakes Cultural Camps to provide professional development training to members of the Police Service. This consulting company is based locally in Sault Ste. Marie. Their staff have traveled extensively throughout North America providing training and support mechanisms to various groups including remote First Nations reservations.

Training Objectives:

- To provide an opportunity for increasing personal and professional development of Police Service members specifically in the area of Native and non-Native relationships.
- To provide a forum for increasing knowledge in working with Native people.
- To provide an opportunity for increasing skills in working with Native people today.

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This training was first provided to N.C.O.'s during the months of September and November to get their input with respect to the development of the training modules. These modules are to be presented to front-line staff and civilians during in-service training in 2007. Upon review of feedback forms from the in-service training, further developmental training modules will be developed for future training initiatives in 2007 and 2008.

PI: Considered effective practices and training standards used by other policing organizations for purposes of training and procedure.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

We are a member of the O.P.C. Diversity Forum Planning Committee. A forum was held in December. A training CD is being created using best practices which will be disseminated to other areas of the Service once received.

We continued our membership on the O.P.C. Diversity Forum Planning Committee. An information forum on diversity was again held at the Police College in December. A final report is being written relative to that Forum and will be disseminated throughout the Police Service once received. This will discuss best practices.

An officer continued to sit on the O.A.C.P. Diversity Training Steering Committee. The Committee discussed contemporary issues faced by Police Services related to diversity matters. There was a diversity network workshop held in 2006. Information received through the provincial diversity network was disseminated to the appropriate branches within the Service on an ongoing basis.

8. Increase involvement with the Victim Crisis Assistance & Referral Service.

PI: Increased training for front-line officers regarding V.C.A.R.S.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Officers were given additional instructions at annual in-service training and during line-up training.

Officers were reminded as needed to continue to use this valuable Service. [See also Investigation Services Objective #5.]

There was no formal dedicated V.C.A.R.S. training provided to front-line staff in 2006. Officers were reminded to utilize the services by supervisory staff at the time of an incident.

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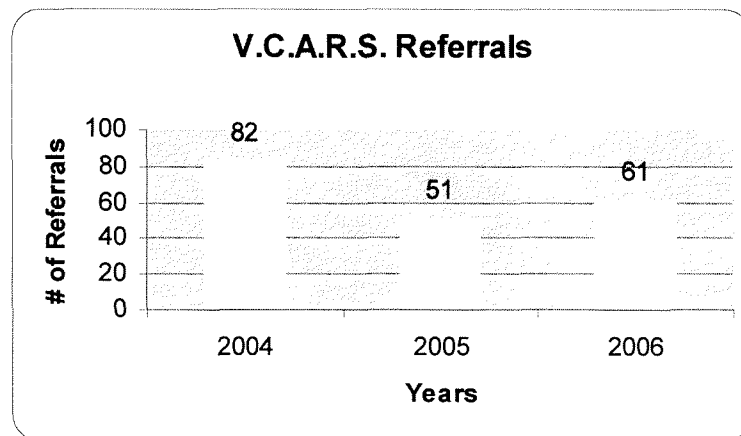
PI: Number of referrals.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Referrals were up from 48 in 2003 to 82 in 2004.

For 2005, there were 51 referrals, which was down 37.8% from 2004 (82). There was, however, still an increase of 6.25% from 2003 (48).

It is important to note that the number of referrals are based on the type of incidents and the number of calls for service that may occur in the year.



The three most recurring types of calls to V.C.A.R.S. relate to domestic violence, suicides (attempted, threatened, actual), and sudden deaths (usually natural causes).

During 2006 there were 61 referrals which is a 19.6% increase over 2005. The number of referrals was based on the types of incidents and the number of calls for service that occurred in that year. The three most recurring types of requests for V.C.A.R.S. assistance were death notification, personal crisis, and domestic situations.

PI: Completed random survey of victims as to access to services and satisfaction.

- ☐ goal achieved
- ☐ achieved in part
- ☒ not achieved

This was not done during the past year as resources were not available. It is anticipated that as part of our Summer Student Program, the students will conduct a telephone survey with respect to victim satisfaction with the services they received. V.C.A.R.S. did not conduct a survey either but will in the very near future as this has become part of their mandate. We will liaise with V.C.A.R.S. during this process.

This remains uncompleted. The Ministry of the Attorney General will not be conducting this survey as V.C.A.R.S. staff often deal with clients on one occasion only and this would result in a survey with inaccurate data responses.

There were no surveys conducted during 2006.

SAULT STE. MARIE POLICE SERVICE'S BUSINESS PLAN

YEAR ONE RESULTS (2004)

YEAR TWO RESULTS (2005)

YEAR THREE RESULTS (2006)

CRIME PREVENTION

Goal: To prevent crime.

1. *Prevention and reduction of property crime through public awareness of trends and crime prevention methods.*

PI: *Focused media releases regarding prevention of property crimes.*

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Crime prevention tips to the public are issued daily, Monday to Friday. These tips include reminders related to items such as thefts from vehicles, break and enter prevention, and travel information.

Items in the daily news releases regarding the locations of break and enters and attempted break and enters, mischief complaints, and other acts of vandalism were regularly reported. These same are added to the website. Also throughout the year, news releases regarding fraudulent scams were issued in conjunction with Fraud Services.

The Police Service continued to provide information regarding the locations of crimes through daily morning news releases. In 2006 other news releases related to crime prevention included back to school safety tips, credit card scam tips, and ATM crimes in conjunction with the Fraud Unit. Tips were put out regarding mischief to vehicles and reports were regularly released in relation to areas in which these crimes were being committed.

PI: *Number of public presentations regarding crime prevention.*

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

There were 7 public presentations completed during June to December 2004. There is no statistical data available for January to June.

There were 35 presentations conducted in 2005. 22 of those dealt specifically with crime prevention. Also this office designed and printed pamphlets for the Problem-Oriented Policing (Street) Team for both residential and business break and enter prevention information.

In 2006 officers from Community Services conducted 105 presentations in addition to their regular in-school presentations. 14 of these presentations dealt specifically with crime prevention. In the early part of 2006 Community Services produced and provided a handout on robberies, which included how to reduce the chances of being a victim, what to do in the event of a robbery, and what to do after a robbery has occurred. This was put together to assist officers from Investigation Services who were investigating a number of robberies in a short period of time.

In the summer of 2006 Project Protection was designed to provide information to business owners regarding numerous ways to protect their businesses including how to screen employees, how to reduce shoplifting, how to prevent break and enters as well as how to reduce the chances of being a victim of a robbery. Presentations were provided to the Chamber of Commerce and the Rotary Club to alert businesses to this new program.

PI: Property crime rate.

- ☐ goal achieved
- ☒ achieved in part
- ☐ not achieved

There has been an increase in thefts, break and enters, and attempts in 2004 with a decrease in mischief complaints for the same period.

In 2005 there was a decrease in the number of break and enters and attempted break and enters in addition to a reduction in the number of mischief under \$5,000 complaints. However, there was an increase in thefts and a slight increase in mischief over \$5,000 complaints.

In 2006 there was an increase in the number of break and enters as well as an increase in the number of complaints of mischief.

2. *Prevention and reduction of youth crime through focused education programs.*

PI: Values, Influences and Peers' lessons (Grade 6) modified to address current trends in youth involvement in crime.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

The VIP Program has been expanded to include current trends dealing with the increased use of tobacco and drugs by those at the Grade 6 level.

In 2005 the VIP Program continued to address the use of alcohol, tobacco and drugs with Grade 6 students. Officers made use of an updated drug kit sponsored by the Lions Club that illustrates the more common illicit drugs in our Community such as Morphine and OxyContin.

In 2006 the VIP Program continued to address the use of alcohol, tobacco and drugs with Grade 6 students. Officers included more about the effects of cocaine and methamphetamine; two drugs which have also started showing up in our City. With the support of the Lions Club, officers were able to purchase two new videos to update and upgrade the education on drugs with students. Officers also arranged for one of their students who heard the drug component of the VIP program to record a drug safety message at one of our local radio stations.

PI: Number of Grade 6 presentations addressing current youth crime issues.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

There were 481 presentations done at 37 schools during 2004.

In 2005, the six-week VIP Program was presented to all Grade 6 students in 37 elementary schools. The number of presentations was 314. In 2005 the component also included ATV safety information and violations (previously identified as a problem area). There were also more split Grade 6 classes in the schools in 2004 versus 2005.

As part of the ongoing VIP Program officers again spoke about the long term consequences of being involved in crimes at an early age. Officers also learned of a potentially deadly "game" students were trying called the "Choking Game". Officers conducted 41 presentations on this "game" to 28 of the 37 schools in our Community. Officers also shared the presentation with their counterparts in the Sault Ste Marie OPP and the North East Region OPP as well. The three officers also spoke to several schools and parent groups regarding Internet safety as well. Requests were received from some of the schools to attend and speak to the students in Grade 7 and 8 regarding domestic violence and what constitutes a healthy relationship. Students were also made aware of other agencies that can be contacted regarding domestic violence.

PI: Youth crime rate.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

There was an increase in the youth crime rate for 2004.

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There was an increase of 13.6% in the youth involvement crime rate for 2005. This number does not include the number of youths who were sent through the Diversion Program. The increase to the number can be attributed to the option that officers now can give a verbal warning to young offenders under the Diversion Program. This was not an option in 2004.

There was a decrease of 19.5% in the youth involvement crime rate for 2006. This number included youth diverted but does not include any youth who received warnings.

3. ***Prevention and reduction of drug involvement in the community through increased educational programs.***

PI: Drug safety books delivered to all Grade 6 students.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Drug safety books were distributed to all Grade 6 classes in 37 schools during 2004.

In 2005 drug books were again distributed to all Grade 6 classes in 37 schools, including 2 of the solely French-speaking elementary schools.

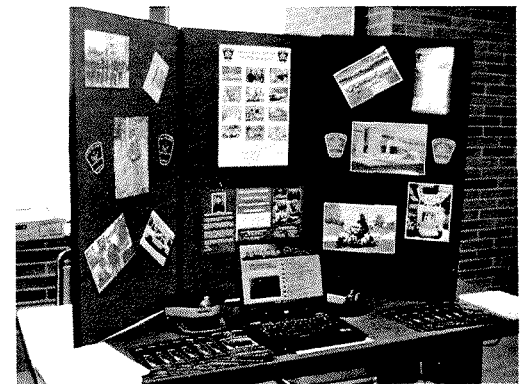
In 2006 again the drug safety books were distributed to all Grade 6 students in the 37 schools as part of the VIP Program.

PI: Increased number of drug-related educational displays and presentations to community groups.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

The drug kit was utilized more in schools during 2004 and the Joint Forces Drug Unit is using the drug kit for their displays as well.

The drug kit was utilized more in schools during 2005. Officers from the High School Liaison Officers Program and the Joint Forces Drug Unit used the drug kit for their displays as well. An updated version of the kit was made this year tailored to those drugs present in our City. In addition, the kit was displayed during Police Week and several other community-related events.



The drug kit is a regular component of the VIP program that is presented to all Grade 6 students in our elementary schools. The kit was also used by officers from the High School Liaison Officers Program, Joint Forces Drug Unit, Investigation Services as well as officers from the Anishinabek Police Service. The kit was used at 4 presentations to various organizations in our Community that requested a drug information session. Officers also attended at a Lions Club meeting to display the new kit and to thank them again for it as well as for providing them with information that is shared with the students we educate.

PI: Youth drug involvement resulting charges or diversionary measures.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

There were 10 youths who went through the Diversion Program in 2004 compared to 1 in 2003.

There were 22 youths who went through the Diversion Program in 2005 compared to 10 in 2004 related to youth drug involvement.

There were 23 youths who went through the Diversion Program in 2006.

4. *Maintain community visibility of the Police Service through community programs and interactive events.*

PI: Numbers of committees / meetings attended.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Officers attended monthly meetings for Block Parents, Safe Communities, Risk Watch, and Prince Township during 2004.

Officers attended monthly meetings for Block Parents, Safe Communities, Risk Watch, Prince Township, Kids Hope, and Kids Safe during 2005.

Officers attended monthly meetings for Block Parents, Safe Communities, Risk Watch Prince Township, Kids Hope and Kids Safe. In 2006 officers from Community Services started reviving the Neighbourhood Watch Program. Officers also attended at 35 public events including two parades, Kids Summer Safety Day and other public events such as Tim Horton's Camp Day where officers assisted in taking orders at local Tim Hortons'.

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PI: Number of presentations provided in whole or in partnership with other community groups.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

An increase was identified during 2004 and a total number of 39 presentations were completed from June to December 2004.

During 2005, the total number of presentations completed was 49 which is an increase of 10 or 25.6%.

During 2006 officers conducted 105 presentations. Several of these presentations were done jointly with a staff member from the Clinical Resource Team regarding the Choking Game. Several presentations were done jointly with Constable Lisa Burt-Jones of the Canadian National Railway Police as well as Constable Mackan from the OPP.

PI: Number of public displays and exhibits.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

During (June - December) 2004, we participated in 10 major events including Halloween Safety Day, Halloween House, Community Day Parade, Police Week, and the Santa Claus Parade.

In 2005, we participated in 26 major events including Halloween Safety Day, Community Day Parade, Police Week, Senior Safety Week, Kids Summer Festival Day, Crime Prevention Seminar, and the Santa Claus Parade.



In 2006 we participated in 35 public events and conducted 12 tours of the Police Service's building. This was an increase from 26 events in 2005 and 11 tours in 2005. In 2006 we participated in Halloween Safety Day, the Community Day Parade, Senior Safety Week, Kids Summer Safety Day, the Crime Prevention Seminar, Santa Clause Parade, Tim Horton's Camp Day, Red Cross Feast or Famine as well as several Greyhound hockey games in which we supervised students who were Safety Patrollers from their elementary schools. Officers also continued the long-standing tradition of participating in a baseball game involving clients from Community Living Algoma.

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SAULT STE. MARIE POLICE SERVICE'S BUSINESS PLAN

YEAR ONE RESULTS (2004)

YEAR TWO RESULTS (2005)

YEAR THREE RESULTS (2006)

HUMAN RESOURCES

(Administration Services Division)

Goal: To recruit and develop the best possible staff.

1. *Develop a recruitment plan for hiring Special Constables / Court Security.*

PI: *New recruitment plan for Special Constables developed.*

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Selection process has been developed.

A recruitment plan was developed. The Police Service has now hired two applicants from its pool of candidates. As there have been limited opportunities available, this process will continue to be monitored.

In 2006, the Police Service hired one full-time Special Constable and one part-time Special Constable. Projections for the upcoming 3 years indicate a need to hire at least two more Special Constables.

PI: *Quality of applicants.*

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

It will be implemented in early 2005 with a final determination to be made as to any changes. Quality of applications can then be determined.

The first candidate selected as a Special Constable accepted a Police position with another Police Service. The second candidate was hired in late December as a replacement. The candidates who have successfully completed the process are all highly qualified.

The candidates were required to pass testing that included a very demanding physical component. The successful candidates met or exceeded the required qualifications.

2. *Modify Civilian hiring process to an ongoing process.*

PI: *Civilian hiring process updated.*

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Advertised on the Service's website as an open process. Three part-time civilians hired in 2004. Ongoing process to be re-evaluated in 2005 after next process.

Applicants are tested internally and at Sault College prior to receiving offers of employment. We are revisiting the open process as there is not sufficient turnover of permanent staff and this results in stale applications.

The Police Service continued to attract sufficient numbers of qualified applicants. The Police Service hires new Civilian employees on a part-time basis and this does at times present a retention issue which will require monitoring.

PI: *Quality of applicants.*

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Applicants and process designed to identify quality individuals with necessary skills.

With the training process now in place and with the testing of applicants prior to hiring, the quality of staff is very positive. We have been able to successfully attract applicants who have the necessary knowledge, skills, and ability.

The Police Service has been able to attract candidates with excellent skill sets. Our challenge in the next three years will be retaining those employees.

PI: Availability of trained staff.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Part-time staff were available to relieve in most cases. Maternity leaves and departure of part-time staff to other full-time employment had an impact.

In 2005, we had sufficient part-time staff to cover holidays and extended periods of sickness of full-time employees. This will be closely monitored in 2006 to ensure that staffing is sufficient.

In 2006, sufficient staff allowed the Police Service to maintain the full range of operations with minimal Civilian overtime.

3. *Create a career development plan that meets the needs of the Police Service.*

PI: Career development plan instituted.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

A Career Development Plan is now part of the evaluation system that was developed in 2004. The effective implementation date will be January 2005.

All members were given the opportunity to submit their skills and development learning plan. This resulted in about 70 doing so in 2005 which is about 40% participation. These submissions resulted in some members being transferred to their preferred positions based on their skill level and training.

The responses for 2006 are still being received, however, employee participation remains at or near levels of the previous year.

4. *Increase organizational involvement with the existing Absence Management Program.*

PI: Training of staff / supervisors completed regarding Absence Management Policy.

- ☒ goal achieved

- ☐ achieved in part
- ☐ not achieved

Training of supervisors and staff completed in 2004.

All supervisors received regular updates as to employee statistics.

The Absence Management Program final statistics for 2006 have not yet finalized but will be provided to all Supervisors by the end of March 2007.

PI: Compliance with the Absence Management Program.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Effective date of implementation is January 2005.

This cannot be determined until the performance appraisals have been completed by all supervisors for 2005.

In 2006, a limited number of employees were monitored. There does not appear to be an abuse of absence by the majority and the majority of absences have been verifiable.

PI: Employee absenteeism (short term).

- ☐ goal achieved
- ☒ achieved in part
- ☐ not achieved

As above.

The goal set for 2005 was day-shift workers, 23.9 hours and shift workers, 28.73 hours. Year-end statistics indicate that day-shift workers in 2005 had an average of 29.5 hours per employee and shift workers had an average of 71 hours per employee.

Year-end statistics have not been finalized, however, they will be communicated to all Supervisors by the end of March 2007.

5. *Effectively manage potential long-term absences through the Service's return to work program.*

PI: Use of Return-to-Work Program.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Return to Work Plans are utilized for all long-term absences and some short-term absences if warranted.

Some employee resistance to the Return to Work Plans remained, however, the majority of the RTW plans appear to have very successfully integrated employees back into the workplace.

PI: Hours lost due to employee absence (long-term).

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Employees are monitored immediately. Restrictions are obtained and duties are usually able to be modified to accommodate workers.

The Police Service was able to accommodate all employees in 2006. Obtaining up-to-date medical information from medical staff outside of Sault Ste Marie continued to be a problem.

PI: Impact on career development positions.

- ☐ goal achieved
- ☒ achieved in part
- ☐ not achieved

The Return to Work Program takes into account restrictions placed on employees. It has not had a noticeable impact on career development. This is very difficult to score in this format. This is continuing to be monitored for any long-term impacts.

Restrictions and the need to accommodate some employees constrain employees in some aspects of career development.

The Skills Development Learning Plan for employees was utilized when transfers were being considered. Officers were encouraged to submit their

career development plans with their Performance Appraisals. Although the need to accommodate employees remains, minimal impact has occurred on career development.



TRAINING SERVICES

(Administration Services Division)

Goal: To ensure that all members of the Service have the necessary knowledge, skills, and ability to perform his or her work functions.

1. Develop policy and training for acceptable standards of service delivery.

PI: Developed a Customer Service Policy.

- X goal achieved
- ☐ achieved in part
- ☐ not achieved

A new policy is being developed with an expected release date of early to mid-2005.

Other Police Services were contacted and samples of their policies were obtained. This policy is expected to be implemented in 2006 as further research is necessary.

Customer service was incorporated into the Quality Assurance Policy. In-service training has been completed. In 2006 an employee manual was produced and provided to staff during in-service training sessions.

PI: Staff made aware of acceptable standards of customer service.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

All civilian staff trained in 2004. Police Officers receive ongoing training.

In 2005, civilian staff continued to be trained and updated on acceptable levels of customer service. Police officers receive ongoing training.

Same process continued in 2006.

PI: Number of complaints regarding customer service issues.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

All civilian staff were trained in customer service at civilian in-service training sessions.

2. Develop efficient and effective staff training.

PI: Number of presentations.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Pipeline training for staff; line-up training on domestic violence; court preparation; joint City, Ontario Provincial Police, Anishinabek and Michipicoten Twp. in-service training for Police. Civilian staff at in-service training implemented in 2004.

Training continued in 2005.

Training has been maintained for all areas.

PI: Number of staff trained.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

All staff except LTD and employees on maternity leave were trained.

All staff except LTD and employees on maternity leave were again trained in 2005.

In 2006, all staff except those on maternity leave were trained. Members received any training missed upon their return to duty.

3. *Develop effective training opportunities as an alternative source to centralized training at the Ontario Police College.*

PI: In-house training sessions held over and above annual in-service.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Scenes of Crime Officers (SOCO) Course was hosted in 2004. Line-up training was completed on emerging issues. Service emails were broadcast on recent court decisions.

In 2005, a General Investigative Techniques (G.I.T.) course was conducted for Police Service members along with domestic violence training for supervisors and relieves.

In 2006, the Police Service became a member of the Canadian Police Knowledge Network and utilized training via the Internet for selected subjects.

PI: Participated in satellite training with other Police Services or groups.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

5(1)

2004 - One member was trained as a SOCO Instructor. Joint training was conducted with O.P.P. The E.S.U. and Search team also trained with the O.P.P. Containment and Search teams. Dog handler completed joint training with O.P.P.

Training continued in 2005.

One member was trained as a SOCO Instructor. One member was trained as a First Aid Instructor.

4. Enhance annual 9-1-1 Communicators' training to include stress and communication skills training.

PI: Provided courses in communication skills as part of annual training.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

In November 2004, we held annual training for our Communicators and received customer service training from ATS, crisis intervention training from Crisis Services SAH, and a PowerPoint presentation in relation to Police customer service.

All Communicators and relievers have received certification that now complies with Adequacy Standards Regulations.

Training and updating continued in 2006.

PI: Provided courses relevant to stress of 9-1-1 communications as part of annual training syllabus.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

In November 2004, annual training was also provided regarding EAP, Critical Incident Stress, with PowerPoint presentations and a guest speaker from EAP. SHIFTWORK like CLOCKWORK - AHU provided a presentation.

PI: Acceptable communication standards achieved.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

In November in-service training was further provided to each Communicator in each area of the accredited standards. We are in the process of completing a manual for accreditation. Two dispatchers and supervisor attended the Dispatcher Conference hosted by York Regional Police.

In May 2005, we received our Accreditation for Ministry Standards for Communicators. We continue to have staff attend courses and conferences to increase their knowledge and productivity. In November 2005, we held our annual communicators' in-service training to ensure that our standards continue to be met.

Training continued in 2006 with emphasis on continuing to meet the standards.

5. *Train officers on three-year rotation to Advanced Patrol Training Standards.*

PI: Training equivalent to (OPC) Advanced Patrol Training presented to all officers.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Ongoing yearly joint training conducted at Sault College.

The Sault Ste. Marie Police Service continued to partner with the OPP to deliver joint OPC sanctioned training to officers.

6. *Continue to offer training opportunities for staff.*

PI: Provided access for members continuing education.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Policy Order 11.02 allows for continuing education computer training for employees through BDO Dunwoody.

Bursaries are available to assist employees in cost recovery.

The education bursary fund continued to be accessed by employees to enhance their job-related skills.

PI: *Provided opportunities available through various mediums and groups.*

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Pipeline training related to vehicle and persons-stops for illegal drugs and other contraband was offered to employees.

On-line training was offered to employees. Examples include: Fire College - Terrorism Awareness for First Responders Course and Hazardous Materials Awareness for First Responders Course. Emergency Preparedness on-line courses were available.

Employees were offered training by Deputy Chief prior to promotional exams.

The same was provided in 2005.

In 2006 the Police Service joined the Canadian Police Knowledge network and gained access to Internet training courses. Training specific to our needs is also being developed for a roll out in 2007.

INFORMATION SERVICES

(Administration Services Division)

Goal: To maximize the effectiveness and efficiencies of the Service through improved technology and deployment of staff.

1. Keep "Uniform Crime Reporting" and statistics current.

PI: *Increased the number of staff trained in the U.C.R. system and statistics.*

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

We presently have 2 full-time staff and 2 part-time staff trained in U.C.R.

In 2006, we continued to have 2 full-time and 1 part-time staff trained.

PI: Staff dedicated to U.C.R.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

We have one part-time employee dedicated to cover vacation relief for full-time staff to ensure U.C.R. statistics are kept within acceptable levels.

This continued in 2006.

PI: Monthly status of U.C.R.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

During the last year, U.C.R. staff made it their goal to provide the prior month's statistics at the Police Services Board monthly meetings. In January 2005, October, November, and December stats were completed and provided. I believe their goal will be achieved in 2005.

In 2005 we achieved our goal and kept our statistics up-to-date.

In 2006, we again achieved our goals in statistics and U.C.R. maintenance.

PI: Meet Statistics Canada reporting requirements.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

We have achieved this goal. We meet their requirements at present and in January no corrections were sent back from Stats Canada which is a great accomplishment.

2. ***Improve equipment to maximize employee potential.***

PI: *Improved equipment in place.*

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

We have installed laser mice, new quieter printers, and new flat monitors for RMS. We will require new monitors for CAD because they are hard to read due to blurriness. We have a new typewriter in Central Records (as the other one was from the 1980's). In 2005, we have budgeted for updated equipment.

In 2005 we received flat screen monitors in CERB. We purchased new filing cabinets for CPIC, the reception area, and Statistics.

In 2006, we purchased new chairs for the transcribers to ensure proper ergonomics and in Communications a new desk for CPIC staff which made it more ergonomically correct.

PI: *Increased productivity of Information Services' staff.*

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Voice Dragon was purchased for two accommodated employees and one full-time employee which they find beneficial in completing their duties. New walls for workstations were installed to provide privacy. We began reorganizing the photocopy room and records area to develop a better quality work area. The 12-Hour Shift Clerks and Transcribers attended at Court Services and a tour of the Court House enabled them to have a better understanding of paper flow and court proceedings as part of their job.

CPIC Maintenance revamped their filing system to become more effective. Central Records was reorganized by relocating our record files and desks to make the area more effective with an office atmosphere. Central Records' staff toured the Algoma Treatment & Remand Centre to get a better understanding of their procedures. In 2005, we began adding our business contacts for Communications from a rolodex into RMS Niche.

In 2006, we completed adding the "Business Contacts" to NICHE and created a database to index our records prior to computers.

3. *Minimize back-log of Record Management Systems / NICHE reports.*

PI: *Daily monitoring of back-log.*

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Daily monitoring of backlog, usually kept at 10 hours. When backlog begins to rise, we call out part-time to decrease the backlog.

PI: *Staff hours dedicated to transcribing.*

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

We have dedicated hours for daily backlog due to new bail court times from 13:30 to 10:00 and WASH court on weekends.

Weekdays: 06:00 - 14:00 hours

Weekends: 06:30 - 14:30 hours WASH court

Hours for part-time were changed to 6 hours from 8, a second shift was scheduled on Thursday, Friday, Saturday, and Sunday nights; in case of illness we have typists on hand. This has decreased the backlog dictation hours required for typing each day from approximately 11 hours to below 5 hours.

Part-time employees were assigned to each of the 4 platoons and followed the same shifts. When assigned to backlog duties, they were also able to cover any shifts when another employee booked off sick, etc. on the same platoon.

SAULT STE. MARIE POLICE SERVICE'S BUSINESS PLAN

YEAR ONE RESULTS (2004)

YEAR TWO RESULTS (2005)

YEAR THREE RESULTS (2006)

POLICE FACILITIES

(Support Services Division)

Goal: To ensure adequate facilities are available to police the community of Sault Ste. Marie.

To improve the effectiveness of the Police Service through the best possible application of technology and increased technical support.

1. Upgrade auxiliary power system to accommodate operations.

PI: Arrangements made for engineering study to determine electrical needs of the Police Service to ensure continued operations in the case of extended power outages.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Engineering study completed.

PI: Upgraded auxiliary power system.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Generator installed and functioning. Computer controls installed. New exhaust stack installed to eliminate noise and fumes. Generator tested monthly and has shown it will fully power the Police facilities for short or extended power outages. Uninterrupted Power supply replaced in 2005 to ensure all emergency communications will continue to operate in any power outage.

2. ***Review and update Property and Exhibit Management Policy and Procedures.***

PI: Conducted review and audit of Property and Exhibit Management Policy and facilities.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Policy and Procedures updated July 2004. Annual reviews ongoing.

PI: Implemented improvements subsequent to review.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Changes to RMS reporting procedures implemented. Entrance and exhibit lockers installed to control all access to exhibits. New alarm system installed with ability to record all traffic in exhibit area.

Dedicated firearms storage area constructed in 2006.

PI: Installed secure biohazard storage component for exhibits.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Installed January 2005.

PI: Conducted annual audit of exhibits and property.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Conducted annually.

3. *Assess warranty agreements on current infrastructure and resources.*

PI: *Conducted a review of warranty and maintenance agreements.*

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Review conducted. Maintained annually.

PI: *Minimizing downtime of essential equipment.*

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Purchased new exchange server with back up. New digital video surveillance system installed in 2005. Analog audio and videotapes are no longer used. Phone system upgraded both in the main building and at the Court House satellite offices.

PI: *Repair / replacement / maintenance agreement costs.*

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

We believe we currently have the best value for our money. We had our Uninterrupted Power Supply replaced under a maintenance agreement in 2005. Without the agreement, the unbudgeted replacement would have had a major financial impact. Ongoing.

4. *Enhance security of Police Service's building.*

PI: *Completed renovations to lobby area to improve security.*

- ☒ goal achieved
- ☐ achieved in part

☐ not achieved

New entrance doors installed - including magnetic locks. Intercom system installed. Lobby phones installed. Camera now monitoring front lobby as part of digital video switchover.

PI: Limited access to restricted areas of Police Service's building.

- X goal achieved
- ☐ achieved in part
- ☐ not achieved

New entrance door installed. Lobby waiting area increased in size. Visitors now wait outside of lobby until entry is approved.

PI: Installed access gate at rear driveway to Police Service's building.

- ☐ goal achieved
- ☐ achieved in part
- X not achieved

Ongoing research.

5. *Enhance website.*

www.ssmps.org

PI: Website updated to include more information for the public.

- X goal achieved
- ☐ achieved in part
- ☐ not achieved

Website modernized and updated to include on-line forms, recruiting information, news releases, police directory, and other information not previously available on the website.

For 2005 website storage and bandwidth were increased to handle additional traffic and storage needs.

6. *Provide additional training for Information Technology staff.*

PI: Ongoing training on computer security and network equipment. Completed by Information Technology staff.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

New Communications Technician trained in network security. Training for both technicians in ongoing.

7. *Increase and update "Information Technology" resources to meet the needs of the Service and increase efficiency.*

PI: Recruited and trained a second Information and Technology resource person for relief of full-time employee.

- ☒ goal achieved
- ☐ achieved in part
- ☐ not achieved

Hiring process conducted in 2004. Hired January 2005. Part-time person hired full-time in January 2006.

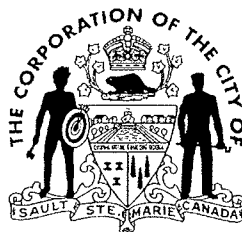
8. *Improve effectiveness of service delivery through advanced technology.*

PI: Upgraded Police Patrol Vehicles to include Global Positioning Systems, Mobile Data Terminals, and Electronic Ticket Systems.

- ☐ goal achieved
- ☐ achieved in part
- ☒ not achieved

Ongoing research. Currently have budgetary, ergonomic and technology issues to resolve.

Ongoing research. Currently have ergonomic and technology issues to resolve. Currently no uniform solution available to all Police Services. We are looking to the O.A.C.P. for direction and resources.



2007 04 16

REPORT OF THE ENGINEERING & PLANNING DEPARTMENT

PLANNING DIVISION

TO: Mayor John Rowsell
and Members of City Council

SUBJECT: Application No. A-27-06-Z – filed by The Corporation of the City of Sault Ste. Marie. Amendments to Zoning By-law 2005-150, and Special Exceptions By-law 2005-151.

Request: That City Council approve a series of minor amendments to Zoning By-law 2005-150 and Special Exceptions By-law 2005-151.

Introduction

In October 2005, City Council passed Zoning By-law 2005-150 and Special Exceptions By-law 2005-151. At that time, planning staff noted that future minor amendments would be required once City staff had the opportunity to work with the By-laws on a day-to-day basis. Continually reviewing the By-laws ensures an accurate reflection of the community's changing development requirements. This report proposes the second set of minor amendments to the By-laws.

In most cases, the proposed changes are required to correct errors resulting from deleted items from the previous by-law, or to more clearly communicate the original intent of the regulations.

ZONING BY-LAW 2005-150 TEXT

1.1.3 – Accessory Use: Storage Trailers

The definition for accessory use storage trailers includes the trailer portion of a tractor-trailer unit, a transport truck, or the box or storage area of a van or utility vehicle. Building Division has noted an influx of freight containers being converted to accessory buildings. Such freight containers are generally used by

the shipping industry. The buildings are basically metal boxes, resembling the trailer portion of a transport truck, without the axles and wheels. This amendment proposes to define accessory use freight containers separately, and limit their use to Medium and Heavy Industrial Zones (M2, M3). Based upon the proposed definition of Accessory Use Freight Containers, it is important to note that the regulations and limitations will not apply to the usage of freight containers for shipping/receiving goods to and from a particular site. For example, retail sales, warehousing, or manufacturing facilities utilizing freight containers to ship/receive goods will not be subject to the proposed regulations. The provisions will only apply to freight containers used in a 'manner similar to an accessory building', or for the long term, on-site storage of goods.

Accessory Use: Storage Trailers Defined

The trailer portion of a tractor-trailer unit, a transport truck, or the box or storage area of a van or utility vehicle that is used in a manner similar to an *accessory* building. *Accessory Use Storage Trailers* may not be used to accommodate work areas, shops, *office uses*, or *retail sales*.

Zones Where Permitted

Traditional Commercial Zone (C1)
General Commercial Zone (C4)
Shopping Centre Zone (C5)
Medium Industrial Zone (M2)
Heavy Industrial Zone (M3)

Accessory Use: Freight Containers Defined

Often referred to as C-Can buildings, such units are generally associated with the overseas shipping industry. Constructed of metal, the storage containers are used in a manner similar to an *accessory* building. *Accessory Use Freight Containers* may not be used to accommodate work areas, shops, *office uses*, or *retail sales*.

Zones Where Permitted

Medium Industrial Zone (M2)
Heavy Industrial Zone (M3)

Regulations for Accessory Use Storage Trailers and Freight Containers

<i>Yard Where Permitted</i>	<i>Rear Yard</i>
Minimum Distance from Any Building	4.5m
Maximum Number of <i>Accessory Use Trailers or Freight Containers per Lot</i>	3
Minimum Distance from Any <i>Lot Line</i>	9m

1.76 Repair and Maintenance Services

The definition of 'Repair and Maintenance Services' does not specifically include furniture and upholstery repair and maintenance as part of the permitted use. This amendment proposes to change the definition to specifically note that furniture and upholstery repair and maintenance is part of the overall use defined by Section 1.76.

Section 1.44 permits 'Repair and Maintenance Services' as part of a home-based business. While furniture and upholstery repair and maintenance may be appropriate for a home-based business, the painting and varnishing of such furniture is not conducive to a residential setting. Consequently this amendment proposes to exclude the painting of any products within a home-based business.

2.25: Lot Frontage

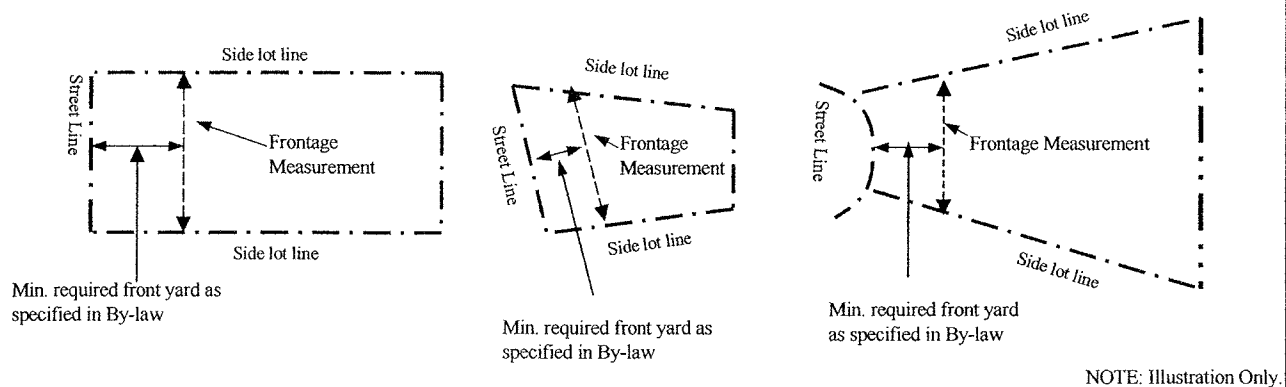
A number of problems have arisen with the technique of calculating lot frontages. The existing method of measurement does not consider some lot types that have been proposed within recent plans of subdivision. This amendment proposes to specifically define how lot frontages are calculated.

Lot Frontage Defined

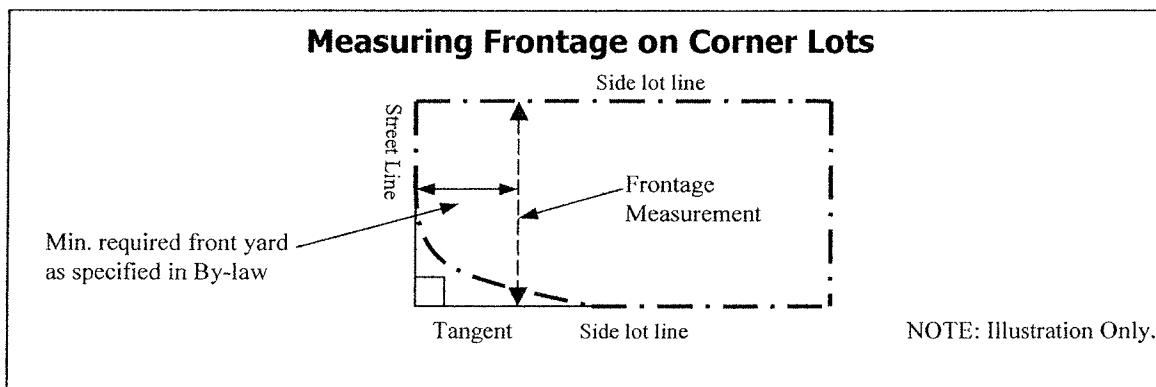
The horizontal distance between the side lot lines of a lot, such distance being measured:

- a. Unless otherwise noted in this Section, along a line between the side lot lines and parallel to the front lot line, measured from a distance equal to the required front yard of the zone in which the lot is situated.

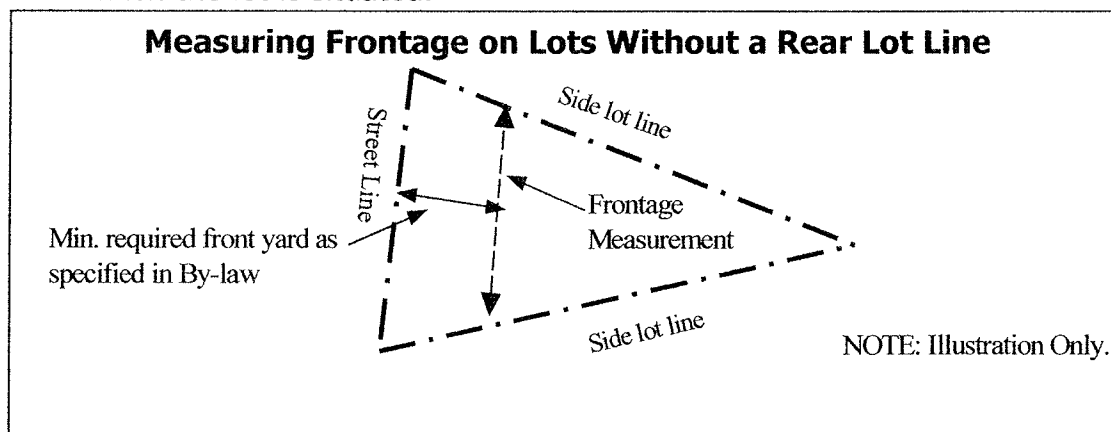
Measuring Frontage on Standard, Pie Shaped, and Irregular Lots



- b. On a corner lot, where the side lot lines are not parallel, a tangent shall be drawn along the front lot line and the exterior side lot line extended to a point. Frontage shall be measured along a line parallel to the front lot line, between the side lot lines or projections thereof, measured from a distance equal to the required front yard of the zone in which the lot is situated.



- c. Where a lot does not have a rear lot line, lot frontage shall be measured along a line parallel to the front lot line, between the side lot lines, measured from a distance equal to the required front yard of the zone in which the lot is situated.



3.5.9.1.1 – Yard Calculation Where More Than One Non-Residential Zone Boundary Bisect a Lot

Where more than one zone boundary bisects a lot, the required building setbacks are presently calculated from the zone boundary, rather than the lot lines. Planning staff recommends that this provision is not required except where a non-residential zone abuts a residential zone.

For example, along the west side of Great Northern Road, there are lots with the Highway Zone (HZ) along the front, and Medium Industrial (M2) to the rear. In this case, there is no non-residential/residential interface, so building setbacks may be calculated from the lot line. Therefore, any building or use permitted in

the Highway Zone, or Medium Industrial Zone may be situated on the zone boundary.

This amendment proposes to allow buildings to be located upon the zone boundary, so long as there is no non-residential/residential interface between the 2 zones bisecting the lot.

4.5.1 – Uses Permitted in All Zones – Utilities and Public Services

Section 4.5.1 presently permits among other things, the generation of electricity in all zones. While the transmission of power, cable, telephone, natural gas, and any other public services are appropriately permitted in all zones, the actual generation of electricity (fossil fuel, wind, hydro, nuclear) should not be permitted in all zones. This amendment proposes to restrict the generation of electricity to the Heavy Industrial Zone (M3), and in the case of a wind farm, the Rural Area Zones. *Accessory use wind turbines* will continue to be permitted in all zones subject to the required setbacks as approved by City Council on August 28, 2006.

4.5.1 – Uses Permitted in All Zones – Building Regulations

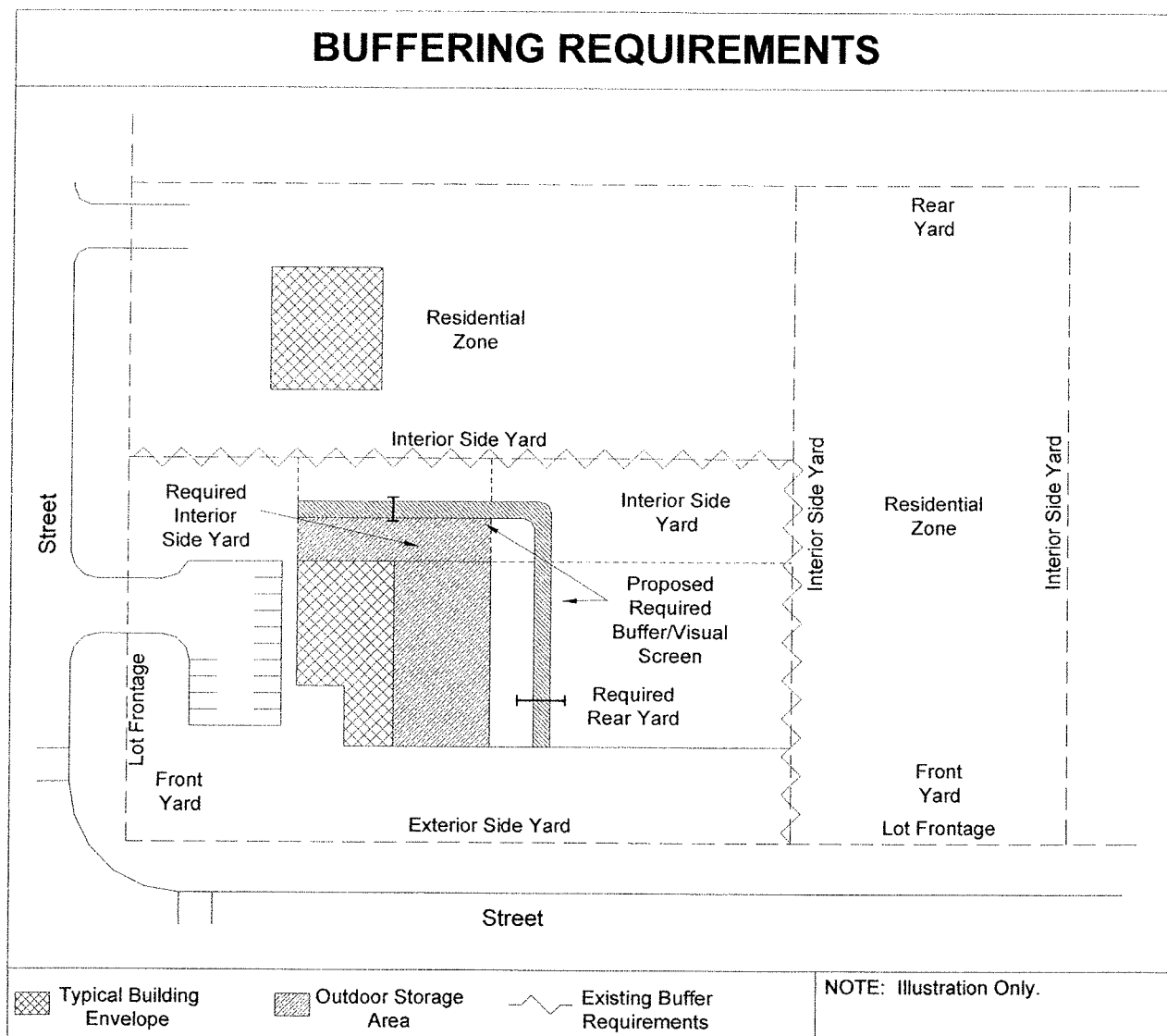
Section 4.5.1 exempts any buildings or structures associated with a public service from the yard regulations of the zone in which they are situated. While it is appropriate to exempt structures such as transmission wires, any building associated with the public utility should conform to the zone regulations in which it is situated, thereby promoting conformity with the area, and reducing the visual impact of the building. This amendment proposes to exempt structures from any zone standards, but make certain that all buildings conform to Zoning By-law 2005-150.

4.9 Buffering Requirements

Recognizing that there are a number of effective and aesthetically pleasing ways of buffering, or screening, Planning staff recommend that the regulations be more flexible to accommodate a wider variety of methods. For example, the requirements do not allow berms as a form of buffering.

There are also a number of effective ways to buffer without requiring fencing or hedgerows to be located along the full extent of a common lot line. Where space allows, required buffering may be setback from the common lot line so long as no part of the non-residential use occurs between the buffer and the abutting residential lot line. Such buffering is not necessary in a required yard that abuts a street where other landscaping and screening regulations apply. Buffering in this manner is effective, yet much less onerous on the proponent to install and maintain.

This amendment proposes to include berms with a minimum height of 1.8m as a permitted form of buffering, and permit buffering to be setback from the common lot lines between a non-residential and residential use, so long as no part of the non-residential use occurs on those lands between the buffer and the abutting residential lot line(s). Please refer to the sketch below for greater clarity.

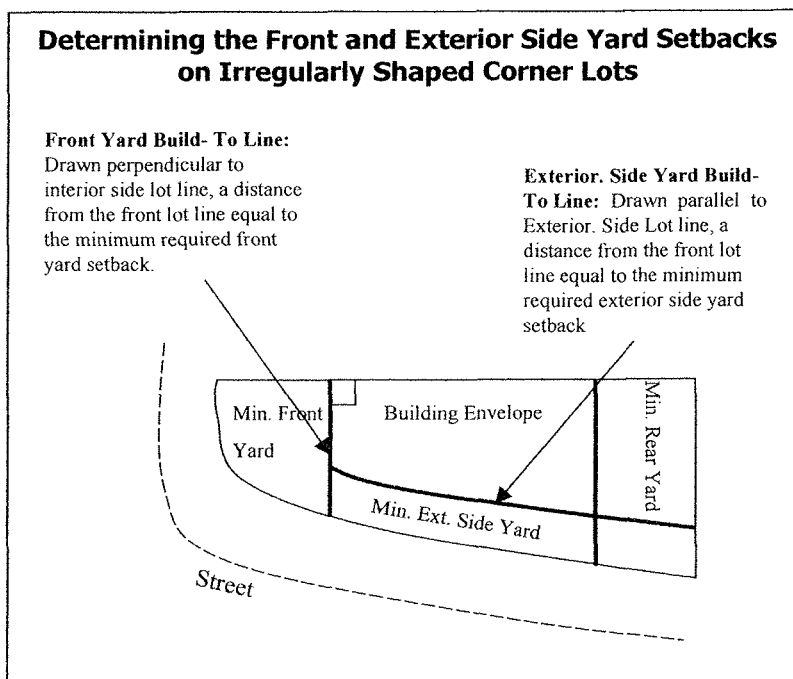


4.13.8 – Front and Exterior Side Yard Setbacks in Built Up Areas

For the purposes of establishing the required front and exterior side yard setbacks in built up areas, the average distance from the street line to the main wall of the nearest building on each side of the lot is deemed to be the required yard. This provision is presently permitted in the C1, CT2 and Residential zones only. This amendment proposes to permit the calculation of averaged setbacks in all zones.

4.13.9 - Determining the Front and Exterior Side Yard Setbacks on Irregularly Shaped Corner Lots

On a corner lot, where the front and exterior side lot lines are not parallel, the required front yard shall be determined by drawing a line, perpendicular to the interior side lot line, back from the front lot line a distance equal to the minimum required front yard of the zone in which the lot is situated. The exterior side yard shall be determined by extending a line from the rear lot line, to the determined required front yard setback line. Such line shall be parallel to the exterior side lot line, and a distance from the exterior side lot line equal to the minimum required exterior side yard of the zone in which the lot is situated. (See diagram below for greater clarity)



4.14 – New Section: Accessory Use Solar Power Installations & Commercial Solar Power Installations.

Solar power represents a sustainable alternative for reducing energy costs, reliance upon the power grid, and one's dependence upon non-renewable energy resources. Recent technological advancements, increased power costs, and Government subsidies have resulted in the increased viability to generating power from renewable sources. Solar power forms a major part of this initiative.

Solar power installations fall under 2 classifications:

Accessory use solar power systems are those associated with residential, commercial, or industrial uses. They are often located upon a roof; however stand alone structures are becoming more common. In this case, the solar units

produce power for the main use on the site; however they may be tied into the grid to sell back any extra or unused energy.

Commercial solar power installations are those systems designed for the sole purpose of generating electricity to sell back to the grid. Such installations are stand alone, and generally consist of many large solar panels, track or move with the sun for greater efficiency.

Apart from tracking the sun, solar power systems consist of very few moving parts. The main impact associated with solar installations is one of aesthetics. While rooftop installations often blend in with the building, they may be tilted upwards to more efficiently capture the sun's rays. Given the minimal impact and the sustainable nature of this renewable resource, *accessory use solar power installations* will be permitted in all zones. Solar power systems not attached to a building will be required to setback the same distance as an accessory building in the zone in which it is located. The impacts associated with *commercial solar installations* are also minimal; however such uses require large tracts of land in order to be feasible. *Commercial solar power installations* will be permitted in all Industrial Zones (M1, M2, M3) the Rural Area Zone (RA) and the Airport Development Zone (AIR).

Consequently, the amendment proposes to define and regulate solar power installations as outlined below:

Accessory Use: Solar Power Installations

Systems designed to capture the sun's energy and convert it to electricity. Such systems may be tied into the electrical grid, however they are clearly secondary and subordinate in nature to the main use on the property. Any installations not connected to a building shall adhere to the same setbacks and height restrictions for accessory buildings as outlined in the zone in which the installation is situated. *Accessory use solar power installations* are exempt from all maximum height restrictions.

Permitted in: All Zones

Commercial Solar Power Installations

Systems designed to capture the sun's energy for the sole purpose of selling power back to the electrical grid. Such installations shall adhere to the same setbacks for the main buildings of the zone in which the installation is situated. *Commercial solar power installations* are exempt from all maximum height restrictions.

Permitted in: Light, Medium and Heavy Industrial Zones, (M1, M2, M3), Rural Area Zone (RA) and the Airport Development Zone (AIR)

5.3.5 – Parking Spaces on Neighbouring Lots

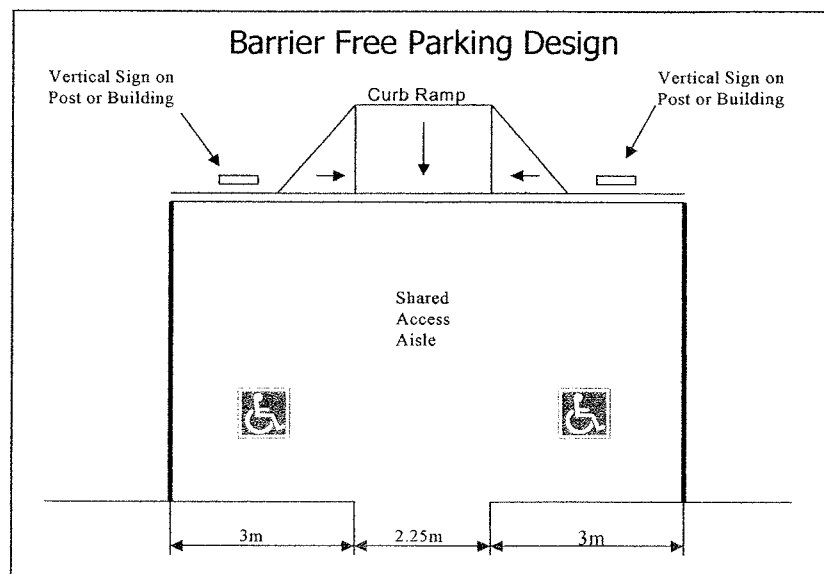
Presently, parking spaces may be provided on a neighbouring lot in the downtown and the Traditional Commercial Zone. Staff has received a number of commercial proposals where the development functions as one, however for financial reasons, more than one lot is created. This amendment proposes to permit parking on neighbouring lots within all commercial and industrial zones. Where an industrial lot provides parking to benefit a commercially zoned lot, such parking must conform to the commercial parking regulations regarding surface treatment. Where such satellite parking is to be provided outside of the downtown or Traditional Commercial Zone (C1), the benefiting lot and the lot for parking must abut one another.

5.5 – Barrier Free Parking Space Requirements – Paving Requirement

Uses within Industrial, Parks and Recreation and Rural Area Zones, as well as places of worship are not required to pave their parking lots. As presently written, Section 5.5 does not require barrier free parking spaces to be paved. In consultation with the accessibility committee, this amendment proposes to require that all barrier free parking spaces be paved, regardless of the zone in which they are situated. This will facilitate greater accessibility for all users.

5.5 – Barrier Free Parking Space Requirements – Alternative Design

The zoning By-law presently requires barrier free parking spaces be dimensioned 5m by 5.8m. In consultation with the Accessibility Committee, this amendment proposes to permit an alternative design consisting of two 3m wide barrier free parking spaces with a 2.25m-shared aisle way down the middle (see diagram below). This will reduce the amount of space required for barrier free parking, while still providing an accessible design for all users. As well, this design can easily accommodate retrofits of existing parking lots, as 3 standard parking spaces can be converted to 2 barrier free spaces with a shared aisleway, with no net difference in the overall dimensions.



5.7 – Minimum Parking Requirements For All Permitted Uses

Motor Vehicle Sales & Parts Dealers

'Motor Vehicle Sales & Parts Dealers' are required to provide parking at a ratio of 4.5 spaces/100m². Staff has realized that this ratio is too onerous for this particular land use. This amendment proposes that Motor Vehicle Sales & Parts Dealers supply parking at a more appropriate ratio of 3.5 spaces/100m² for the 1st 1000m² + 1/200m² thereafter.

Bed and Breakfasts

Bed and Breakfast uses are presently required to provide parking based upon a ratio of 1/5persons maximum building capacity, or 1/10 persons maximum building capacity if the use is located in the downtown. This ratio is not relevant to the actual use. This amendment proposes that Bed and Breakfasts supply parking at a ratio of 1 space/guestroom + the required parking for the residence. Such required parking spaces may be stacked, as per Section 5.6.1.D of the Zoning By-law.

Furniture Store

The parking requirement for furniture stores is the same as all retail sales establishments at 4.5 spaces/100m². Furniture stores do not generate the same parking demand as general retail establishments do. This amendment proposes a reduced and more appropriate ratio of 3.5 spaces/100m² for the 1st 1000m² + 1/200m² thereafter.

Take-out Establishments

Where take-out establishments are part of a restaurant, the parking requirements for the restaurant will suffice. However, where a take-out facility is stand alone, such as a pizza parlour, a minimal parking ratio is required. This amendment proposes to create a parking ratio for takeout facilities equal to 4.5 spaces per 100m², or 3.5 spaces per 100m² if the use is located within the downtown.

9.1.7C Regulations for Accessory Buildings and Structures in Residential Zones – Setback For Swimming Pools

This provision requires the inner wall of a swimming pool to be setback a minimum of 1.5m from any lot line. There are 2 parts to this amendment. First, for clarity, hot tubs will be included as part of the regulations. Building Division has had a number of noise complaints with regards to hot tubs being located in a side yard, abutting a nearby residence. The second part of this amendment will note that Swimming Pools and hot tubs will be required to be located within a rear yard only.

9.5.2 Estate Residential (R1) Zone Regulations – Interior Side Yard Reductions Where a Lot Abuts L. Superior or St. Mary's River

The interior side yard setback where an R1 lot abuts Lake Superior or St. Mary's River is '3.5m or 15% of the existing lot width at the building line'. Allowing side yards to be calculated as 15% of the required frontage is redundant, as any lots lacking the required frontage can further reduce their side yard setbacks via Section 4.11.5, which permits substantial side yard reductions for existing lots lacking the required frontage. This amendment proposes to delete the Estate Residential Zone provision that allows required side yards to be calculated as 15% of the existing lot frontage.

9.5.2 Estate Residential (R1) Zone Regulations – Interior Side Yard Requirements On Lots That Do Not Abut The Water

Where a lot does not abut Lake Superior or St. Mary's River, the required interior side yard setback for any building is 6m (19.69'). Over the past year, the Committee of Adjustment has heard a number of requests to permit variances from this provision. This recommendation proposes to reduce the setback to 3.5m (11.5') on one side, and 6m on the other. Consequently, all buildings located within an R1 Zone will have the same interior side yard setbacks, 6m on one side, 3.5m on the other.

9.5.3.2 & 9.5.3.3 Reduced Side Yard Requirements For Accessory Buildings and Structures on Lots Lacking the Required Frontage

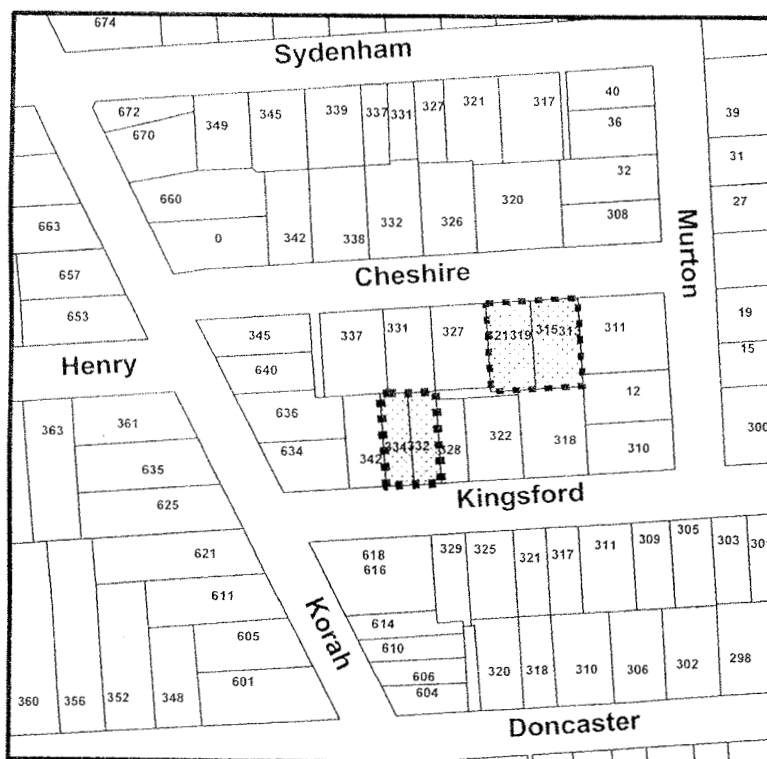
Located within the Estate Residential Zone provisions, this regulation outlines the reduced side yard requirements for accessory buildings and structures located on lots lacking the required frontage. This provision is redundant, as all reduced side yard requirements are outlined in Section 4.11.5 of the Zoning by-law. This amendment proposes to delete Sections 9.5.3.2 & 9.5.3.3.

ZONING BY-LAW 2005-150 MAPS**313, 315, 319, & 321 Cheshire Road – R2 to R3**

The existing semi-detached dwellings located on Cheshire Road were inappropriately zoned Single Detached Residential (R2), which does not permit semi-detached dwellings. This amendment proposes to rezone the above noted properties from R2, to Low Density Residential (R3), which will legalize the existing semi-detached dwellings. Please refer to the map below for greater clarity.

332 & 334 Kingsford Road

The existing semi-detached dwellings located on Kingsford Road were inappropriately zoned Single Detached Residential (R2), which does not permit semi-detached dwellings. This amendment proposes to rezone the above noted properties from R2, to Low Density Residential (R3), which will legalize the existing semi-detached dwellings. Please refer to the map below for greater clarity.

**SUBJECT PROPERTY MAP**

332-334 Kingsford

313-315-319-321 Cheshire

Map 1-90

Metric Scale
1 : 1500PROPOSAL: Rezone Subject Areas
from "R2" to "R3"

AMENDMENTS TO SPECIAL EXCEPTIONS BY-LAW 2005-151**Repeal of Special Exception 90 – Sunnyside Beach Road Holding Provisions (Existing Part of Sunnyside Beach Subdivision South of Shatruck Dr.)**

Special Exception 90 was intended to outline the criteria for removing the holding provisions located upon lots on Sunnyside Beach Road. In June 2006, Council heard Planning Application No. A-14-06 Z and subsequently repealed the remaining holding provisions located along Sunnyside Beach Road. Consequently, Special Exception 90 is no longer required and this amendment proposes its repeal.

Repeal of Special Exception 145 – 138 East Street

Special Exception 145 applies to 138 East Street and is presently home to The Calvary Christian Centre. The Special Exception permits a Place of Worship in addition to the uses permitted in a BT2 Zone. The property is Zoned C2 (Central Commercial) in the new Zoning By-law, which already permits a Place of Worship. Special Exception 145 is redundant and no longer required; this amendment proposes its repeal.

Repeal of Special Exception 182 – 395 Pineshore Drive

Special Exception 182 requires that a 'Holding Provision' be removed once an archaeological analysis on the site is completed and approved by Council. This study was completed on April 13, 2004. City Council subsequently removed the holding provision under By-law 2003-209.

Special Exception 182 also notes that any opening to any dwelling unit located on the subject property shall be above 184.7m CGD. This requirement is now written directly into Section 4.13.5 B of Zoning By-law 2005-150.

Special Exception 182 is no longer required and this amendment proposes its repeal.

Reinstatement of Former Special Exception 1081 – 31 Trunk Road – Churchill Plaza

As part of the development of the new zoning by-law, staff conducted a comprehensive review of all special exceptions. During this review Special Exception 1081 was inadvertently repealed. The special exception allowed for reduced setbacks, and a reduction in the parking requirements associated with the bowling lanes. Such parking and yard reductions were established to facilitate the completion of the Churchill Plaza redevelopment plans. This amendment proposes to reinstate former special exception 1081.

New Special Exception – 499 Landslide Rd. – Double S Construction

The property at 499 Landslide Road is zoned Rural Area and presently supports a legal non-conforming Contractor's Yard. Under Zoning By-law 4500 the property was zoned Industrial. Under the new Comprehensive Zoning By-law the property is zoned Rural Area. During the drafting of the new zoning by-law, staff felt that an industrial zoning at this location was inappropriate for the following reasons:

- The property is located within the City's Groundwater Recharge Area
- The property does not enjoy municipal sewer or water services.
- An industrial use, along with any heavy traffic generated from that use, is not conducive to the character of the area, nor the standards to which Landslide Road has been built.

While a blanket Industrial Zoning is not appropriate for the property, a select number of industrial uses could occur without severely impacting the groundwater resource, or the character of the surrounding area. Given the above noted concerns, this amendment proposes a new special exception for 499 Landslide Road, to permit the following uses in addition to those permitted in a Rural Area Zone:

- Accessory Uses
- Accessory use storage trailers
- Building, hardware, and garden supply stores
- Contractors yards
- Delivery and courier services with no outdoor storage – Excluding the bulk storage of chemicals or fossil fuels.
- Information and technology services
- Motor vehicle sales and parts dealers
- Personal storage
- Rental and leasing services
- Similar Uses
- Warehousing, wholesaling and distribution centres with no outdoor storage – Excluding the bulk storage of chemicals or fossil fuels.

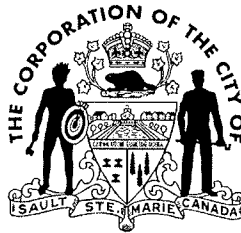
Planning Director's Recommendation – That City Council approve Application A-27-06-Z, minor amendments to Zoning By-law 2005-150, and Special Exceptions By-law 2005-151.

PT/pms

RECOMMENDED FOR APPROVAL



Joseph M. Fratesi
Chief Administrative Officer



2007 04 16

REPORT OF THE ENGINEERING & PLANNING DEPARTMENT

PLANNING DIVISION

TO: Mayor John Rowsell
and Members of City Council

SUBJECT: Application No. A-5-07-Z – filed by Sar-Gin Developments (Sault) Limited.

SUBJECT PROPERTY:

Location – Located on the west side of Great Northern Road, approximately 90m (295') south of its intersection with Drive In Road. Civic No. 671, 671A & 683 Great Northern Road.

Size – Approximately 93m (305') frontage x 263m (862') depth, 2.45 ha (6 acres).

Present Use – Industrial/Commercial.

Owner – Sar-Gin Developments (Sault) Limited.

REQUEST: The applicant, Sar-Gin Developments (Sault) Limited, is requesting a Rezoning from Highway Zone "H-Z" with a Special Exception to Highway Zone "H-Z" with a revised Special Exception to better reflect the New Zoning By-law, and to increase the amount of permitted retail sales, from 15% to 50% of the gross leaseable floor area of the total development.

CONSULTATION:

Engineering – See attached letter.

Legal Department – No comment.

Fire Services – No objection.

PUC Services Inc. – See attached letter.

Public Works & Transportation – No comments or objections.

Conservation Authority – Will not require a permit for fill or development.

C.S.D. – No objections.

Accessible Site Plan Committee – See attached letter.

PREVIOUS APPLICATIONS: In 1988 an application was approved to rezone the subject property from Industrial to Highway Zone with a Special Exception, in order to develop a series of commercial/industrial strip plazas.

Conformity with the Official Plan - The subject property is designated 'Industrial' on Land Use Schedule "C" of the Official Plan. Policy I.10 referring to Industrial-Commercial Areas states those properties located along the west side of Great Northern Road between Second Line and Third Line may be zoned to permit a combination of select commercial and industrial uses. The proposed uses for the subject properties conform to this policy. Part of this application is to increase the allowable gross leasable floor area (GLFA) for retail sales, from 15% to 50%, resulting in a potential retail area of not more than 2,204.5m².

Comments

The applicant, Sar-Gin Developments (Sault) Limited, is requesting to amend Special Exception 215, which outlines a series of permitted uses for the subject properties, and caps the allowable space for retail sales at 15% Gross Leasable Floor Area. The rezoning request is twofold:

1. The permitted uses for the subject property were developed in 1988, under the old Zoning By-law. The adoption of the new Zoning By-law resulted in a dramatic change in permitted use definitions. The effect of this part of the application is to amend Special Exception 215 to better reflect defined permitted uses in Zoning By-law 2005-150.
2. The existing special exception caps the allowable amount of retail sales at 15% gross leasable floor area of the total development. The request is to increase the allowable retail sales to 50% GLFA.

The subject properties are located along the west side of Great Northern Road. The front 152m (500') of the properties are Highway Zone (HZ). The rear 108m (354') of the subject properties are zoned Medium Industrial (M2). The existing and proposed special exceptions shall only apply to the Highway Zone portion of the lots. At this time, the development consists of 2 commercial/industrial strip

malls, however, the final plan will include 4 commercial/industrial strip malls totalling approximately 4,409m² (47,460sq.ft.) in floor area.

The original Special Exception drafted in 1988 specifies that the listed uses ONLY are permitted on the subject property. Many of those permitted uses were not defined, nor are they defined under the new Zoning By-law. Given that only those uses are permitted on the subject property, the proponent and staff are experiencing difficulties interpreting the original intent of the uses, or uses that are similar to those listed. Reviewing the proposed amended Special Exception at the end of this report, those uses in *italics* are defined in the Zoning By-law. Uses not specifically defined in Zoning By-law 2005-150 are defined in the text of the special exception. The amended special exception will also permit the listed uses 'in addition to those permitted in the Highway Zone.' The proposed reworking of this special exception has been designed with the applicant, to ensure that it is consistent with those uses listed under the original zoning. Going forward, these changes will give staff a much easier time in interpreting which uses are permitted, similar, or not permitted.

The second part of the request is to increase the maximum percentage of retail sales, from 15% to 50% gross leasable floor area. Those retail areas associated with uses permitted in the Highway Zone (such as a hardware store), or explicitly permitted by the proposed Special Exception (such as retail sales associated with a sub-contractor's shop) would not be part of the maximum retail calculation.

The character of the immediate area along both sides of Great Northern Road is commercial. An increase in retail space will not impact the character, or functioning of the area. The original intent of the special exception was that this development be of a mixed, commercial-industrial nature. Increasing the allowable retail space to 50% GLFA will maintain this commercial/industrial mix.

Engineering comments attached to this report note no objections with the proposed amendment; so long as the original storm water management plan submitted by the engineering consultant is followed. This proposed amendment does not impact the design, or Site Plan Control Agreement registered on title. The applicant is aware that future alterations to the site must conform to the original storm water management plan as submitted.

PUC Services Inc's concerns attached to this report note that since the existing servicing facilities are privately owned, the property owner(s) must register an agreement or easement on title, which defines the rights and obligations of each party. Such requirements are registered on title through the Site Plan Control Agreement, which acts as a notice to purchasers. In the event that one or more of the buildings are sold, prospective purchasers will be made aware of the need

to enter into easement agreements, prior to purchase. This is satisfactory to the PUC.

The PUC also requests that the contractor provide PUC Services Inc. with a site plan for any future work, illustrating both electric and water service requirements, along with associated metering details. While not associated with this amendment, the applicant is aware of such requirements prior to any future development.

Planning Director's Recommendation: That City Council approve an amendment to Special Exception 215, as outlined below:

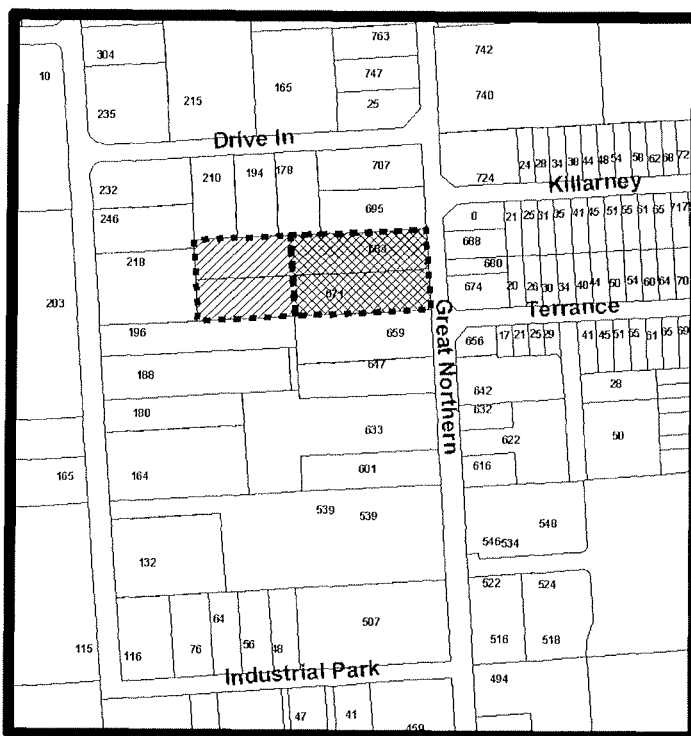
215 (862) Limited Commercial Uses – 671 – 683 Great Northern Road

Notwithstanding the provisions of By-law 2005-150, the lands described as the south half of part 13, Registrar's Compiled Plan No. H-744, Civic No. 671-691 Great Northern Road and are shown outlined and marked Block "A" on the subject property map attached as Schedule 867 hereto, may be used to permit the following uses, in addition to those permitted in the Highway Zone (HZ), so long as a minimum 7.62m landscaped strip be planted along Great Northern Road:

1. *Accessory uses.*
2. Commercial cleaning business.
3. Custom Workshop – Establishments primarily engaged in producing special order goods for retail sale. Such uses may include but are not limited to, a local craft shop, including pottery, furniture, metal and wood made by hand.
4. *Delivery and courier services.*
5. Dry cleaning establishment.
6. *Office Uses:* Up to a maximum of 15% of the gross leasable floor area of the total development on Block "A" on Schedule 867 attached hereto.
7. *Printing and Related Support Activities.*
8. *Professional scientific and Technical Services,* including the offices of a property manager and real estate developer, such office uses are excluded from the maximum of 15% gross leasable floor area outlined in subsection 6 of this By-law.
9. *Retail Sales* of goods not specifically noted in the provisions of the Highway Zone outlined in Section 13.7 By-law 2005-150 or this By-law - Up to a maximum of 50% of the gross leasable floor area of the total development on Block "A" on Schedule 867 attached hereto.

10. Subcontractor's Shop – Often referred to as Tradesperson's shops, these establishments are primarily engaged in a specific building trade. Installations and trade work is done off-site, however, there is often a retail component associated with the use. Outdoor storage requirements associated with this use are minimal. Such uses may include the following or *similar uses*:
- i. Electricians Shop.
 - ii. Exterior siding and window contractor's.
 - iii. Flooring Shop.
 - iv. Heating and Cooling Contractor's.
 - v. Plumber's Shop.
11. Warehousing, Wholesaling and Distribution Centre.

Schedule A to Special Exception 215



SUBJECT PROPERTY MAP

671 & 683 Great Northern Road



BLOCK "A" [152 metre depth]

BLOCK "B"



Metric Scale
1 : 4000

Map 1-112

PT/pms

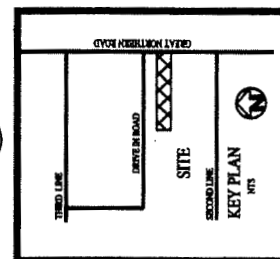
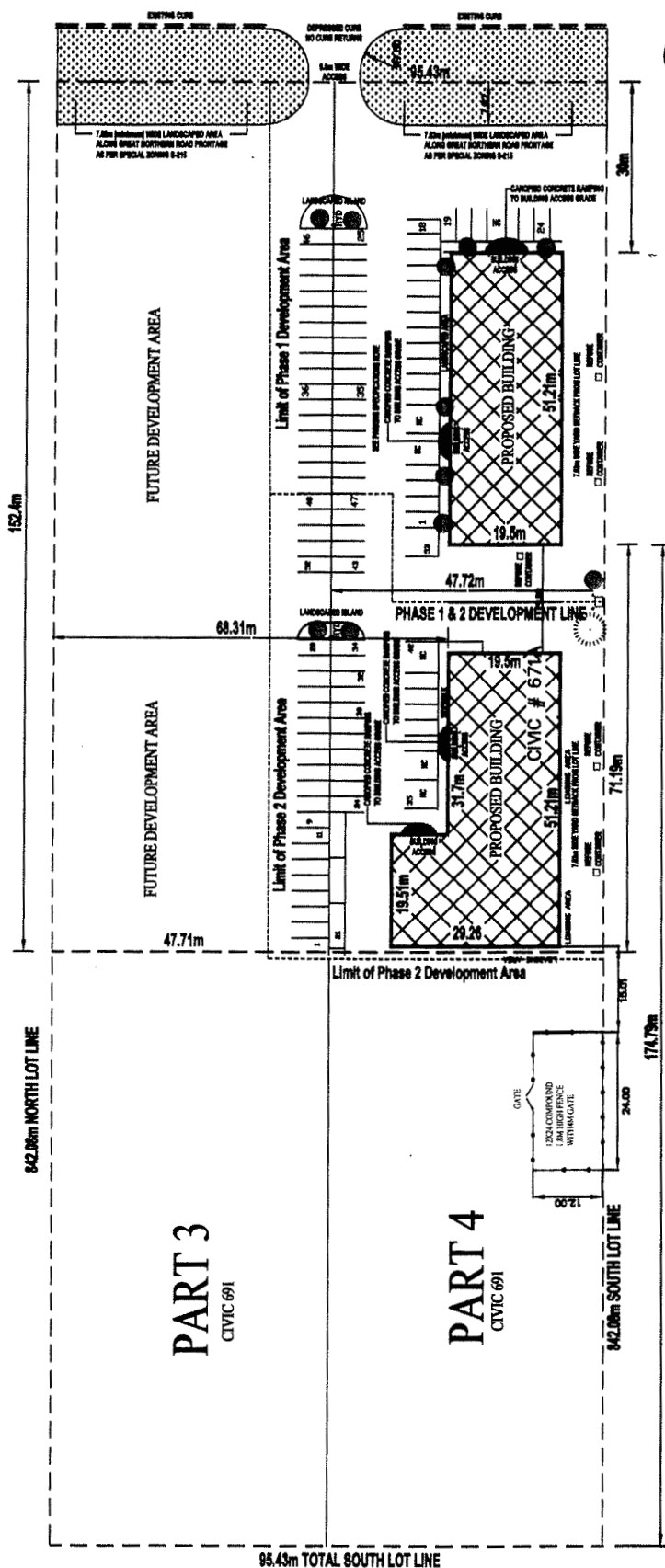
PUBLIC HEARING – 2007 04 16, Council Chambers, Civic Centre

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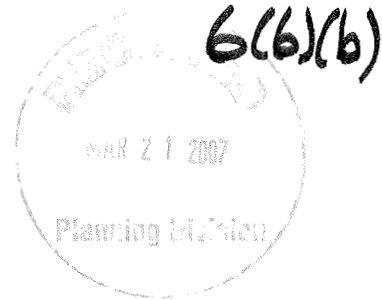
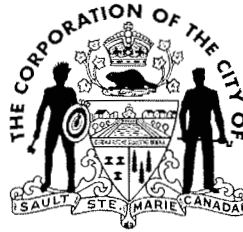
RECOMMENDED FOR APPROVAL

Joseph M. Fratesi
Chief Administrative Officer

671 & 683 GREAT NORTHERN ROAD



SITE PLAN



2007 03 20

Our File: 31913, 10290

MEMO TO: Don McConnell, MCIP, RPP
Planning Director

FROM: Carl Rumiel, P. Eng.
Design and Construction Engineer

**SUBJECT: Application No. A-5-07-Z
Request for an amendment to the Zoning By-law
Sargin Developments (Sault) Ltd.
671, 671A & 683 Great Northern Road**

The Engineering Department has reviewed the above-noted application, and has no objections to the proposed amendment; so long as the original storm water management plan submitted by the engineering consultant is followed. The City storm sewer has no additional capacity (i.e. additions to the development can not increase storm water flows to City system).

Please contact myself or Catherine Taddo should require anything further.

Yours very truly,

Carl Rumiel, P. Eng.

c: Jerry D. Dolcetti, RPP
Jim Elliott, P. Eng.
Peter Tonazzo, BURPL

6(6)(b)



765 Queen Street East, P.O. Box 9000
Sault Ste. Marie, Ontario P6A 6P2

March 20, 2007

Donald B. McConnell, MCIP, RPP
Planning Director
The Corporation of The
City of Sault Ste. Marie
P.O. Box 580
Sault Ste. Marie, ON P6A 5N1

FAXED: (705) 541-7165

Dear Sir:

Re: A-5-07-2 671, 671A & 683 Great Northern Road -Zoning Amendment

We wish to advise and request, that the Contractor provides PUC Services Inc. with a site plan for the proposed work which illustrates both the electric and water service requirements for the subject properties, along with associated metering details. Please provide these drawings as soon as possible in order to avoid any delay in extending service to the proposed development. The Owner will be required to pay for water and electric servicing when required.

If the electric or water distribution facilities, located on private property, are shared or traverse one property for the purpose of providing service to the adjacent property the following is required:

Since the existing facilities are privately owned, the property owner(s) of civic 671, 671A and 683 Great Northern Road must register an agreement or easement on title, which defines the rights and obligations of each party, for the ownership, use and maintenance of the subject water and electric distribution facilities. If additional services are required from the existing private main, PUC Services must perform these interconnections at cost to the Owner Developer.

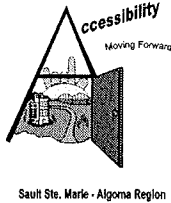
In addition, should the development require new or additional water servicing from PUC infrastructure, the Owner will be required to pay water service lateral and connection charges as well as restoration charges at the rates current at time of connection.

Yours truly,

PUC SERVICES INC.

Claudio Stefano, P. Eng. MBA
Manager of Engineering

CS*jf



6(b)(b)

March 22, 2007

Don McConnell
Planning Director
City Planning & Engineering Division

SUBJECT: REZONING APPLICATION REVIEW – A-5-07-Z

Dear Mr. McConnell

The Accessibility Advisory Committee makes the following recommendations in respect of barriers to access for person with disabilities on the subject rezoning application.

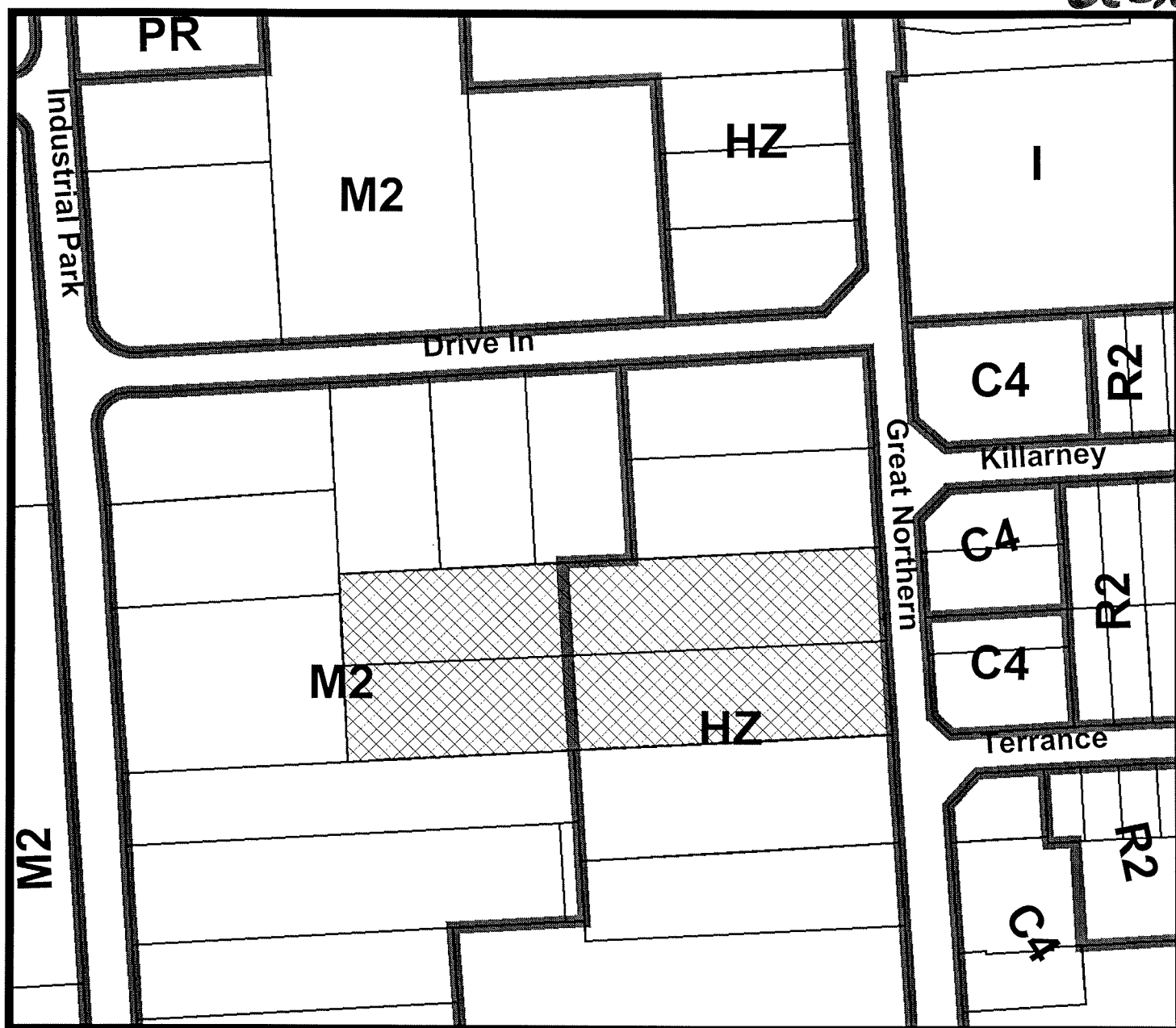
Exterior

1. Parking: Follow Comprehensive Zoning Bylaws for Accessible Parking
2. Walkways & Sidewalks: Make sure path of travel is adequate and safe.
3. Curb Cuts: Utilize as necessary to prevent establishment of barriers
4. Ramping: As necessary for easy access to doors – prevention of barriers.
5. Green space access: As applicable to commercial space
6. Transit Access: Where applicable
7. Lighting: At all entrances
8. Signage: Parking appropriate signage. Any other as required.
9. Other: Expect that all new building will follow the new building code for accessibility.

Thank you for your attention to these recommendations.

Sincerely,
Catherine Meincke
Chair, Site Plan Sub Committee

6(6)(6)

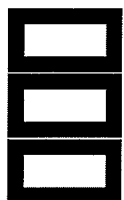


EXISTING ZONING MAP

APPLICATION A-5-07-Z

Metric Scale
1 : 3000

Map 1-112



C4 - General Commercial Zone

HZ - Highway Zone

M2 - Medium Industrial Zone



R2 - Single Detached Residential Zone

I - Institutional Zone

PR - Parks and Recreation Zone



SUBJECT AREA - 671-683 Great Northern Road

April 3, 2007

Corporation of the City of Sault Ste. Marie
P.O. Box 580
Sault Ste. Marie, Ontario
P6A 5N1

Attention: D.P. Irving
City Clerk

Dear Ms. Irving:

Re: Application No. A-5-07-Z

Thank you for the Notice of Public Meeting with respect to application number A-5-07-Z.

I speak on behalf of Filtrec North America at 188 Industrial Park Crescent and the Main Filter Group at 196 Industrial Park Crescent. Both of our properties are located directly adjacent to the property referenced in the application. Generally, it is the opinion of both companies and the Board of Directors that Sar-Gin Developments (Sault) Limited has evidenced exemplary efforts with respect to accommodating neighbours' concerns. The quality of the additions to the "neighbourhood" is substantial, permanent and very well received. The quality of the buildings, the quality of the landscaping and the quality of the tenants evidences Sar-Gin Developments (Sault) Limited's efforts at completing a prestigious development.

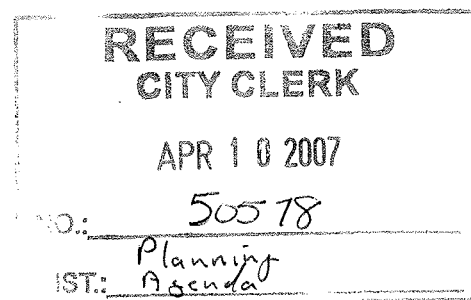
With respect to the specific request, it is clear to us as neighbours that the area in question is growing in popularity with respect to both retail and industrial sectors.

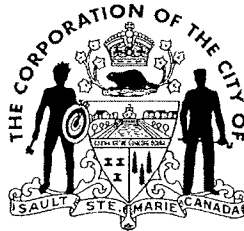
By way of this letter, Filtrec North America, Main Filter Group and the Directors of both corporations wish to go on record as completely supporting the application by Sar-Gin Developments (Sault) Limited in their request for the rezoning. We are their neighbours, we are directly affected by such rezoning, and we are in favour of it. Should you have any questions, please feel free to contact me at your convenience.

Yours truly,


Robert MacRae, LL.M.

RM/tj





2007 04 16

REPORT OF THE ENGINEERING & PLANNING DEPARTMENT

PLANNING DIVISION

TO: Mayor John Rowswell
and Members of City Council

SUBJECT: Application No. A-6-07-Z – filed by McRain Developments Inc.

SUBJECT PROPERTY: Location – The southeast corner of White Oak Drive East and North Street. Civic No. 11 White Oak Drive.
Size – Approximately 77m (253') x 129m (423'), 1 ha (2.45 acres).
Present Use – Vacant building.
Owner – McRain Developments Inc.

REQUEST: The applicant, McRain Developments Inc. is requesting a Rezoning by way of a Special Exception to permit the sales and service of furniture and appliances.

CONSULTATION: Engineering – No objections.
Building Division – See attached letter.
Legal Department – No comment.
PUC Services Inc. – No comment.
Public Works & Transportation – No comments or objections.
Fire Services – No objection.
Conservation Authority – Will not require a permit for fill or development.
C.S.D. – No concerns.
Accessible Site Plan Committee – See attached letter

PREVIOUS APPLICATIONS:

In 2002 the applicant requested a rezoning of the subject property to permit a warehouse and recycling depot for cardboard and paper products. City Council approved the request; however, it was appealed by the neighbours. At the Ontario Municipal Board hearing it was agreed that only interior storage would be permitted, and that no garbage bins would be stored on-site. Since then, the recycling/warehousing use has moved, and the building remains vacant.

Conformity with the Official Plan

Policy I.10 (Industrial-Commercial Areas) notes that properties with frontage on "White Oak Drive East, between North Street and Sackville Road" may be "zoned to permit a combination of select commercial and industrial uses." Permitted commercial uses include "furniture warehouses". Consequently, the request is in conformity with the Official Plan, more specifically Policy I.10.

Comments

The applicant, McRain Developments Inc. is requesting a rezoning by way of a Special Exception to permit the sales and service of furniture and appliances. The property is presently zoned Light Industrial (M1) and is subject to Site Plan Control as per Section 41 of the Planning Act. The Light Industrial (M1) zoning was placed upon 11 White Oak Drive East to act as a buffer between the Medium Industrial (M2) properties, which permit more intense industrial uses to the east, and the residential areas to the west and south. The Site Plan Control process will allow staff to comment upon the details of the development, with special regard for the residential areas west and south of the subject property.

The character of the area is commercial-industrial to the north and east, residential to the west and south. The Soo Curlers Club abuts the subject property to the southeast. The proposed use fits within the character of the industrial-commercial area along White Oak Drive East.

Protecting the residential uses to the west and south is paramount. The sales and service of furniture and appliances does not generate a great deal of traffic, or parking demand. The site is large enough to appropriately accommodate the proposed use. Referring to the site plan attached, the loading areas for the use are located along the southern and eastern sides of the building. There is a

fence which screens the southern loading area from the residential uses to the west. There is also a fence located along the full extent of the southern lot line, screening the use from the abutting residential properties to the south. The eastern loading bays face the neighbouring industrial property, and are set well back from the residential properties to the south. Consequently, loading activities should have a minimal impact upon the neighbouring residential properties. The Site Plan Control mechanism will ensure that all fences and buffers are maintained.

Correspondence from the Building Division attached to this report notes that the applicants will be required to apply for a change of use permit as per the requirements of the Ontario Building Code. The applicant has been made aware of this requirement.

The comments from the Accessibility Committee attached to this report note a number of concerns. Such concerns are specific in nature and will be dealt with at the Site Plan Control stage.

Summary

The request represents a suitable reuse of a vacant building, and an overall improvement to the vacant site. A furniture and appliance repair and maintenance store does not generate a great deal of traffic and parking demand. The site is large enough to accommodate the use, and the building is well suited for the entire use to be conducted inside. Existing safeguards will be maintained, through the Site Plan Control Process. Off-site impacts, with particular regard for the surrounding residential area will be minimal, especially when compared to previous uses of the subject property.

Planning Director's Recommendation - That City Council approve the rezoning by way of a Special Exception to permit the 'Sales and Service of Furniture and Appliances', in addition to those uses permitted in a Light Industrial Zone (M1) and subject to the following condition:

1. Outdoor storage is not permitted on the subject property.

PT/pms

RECOMMENDED FOR APPROVAL



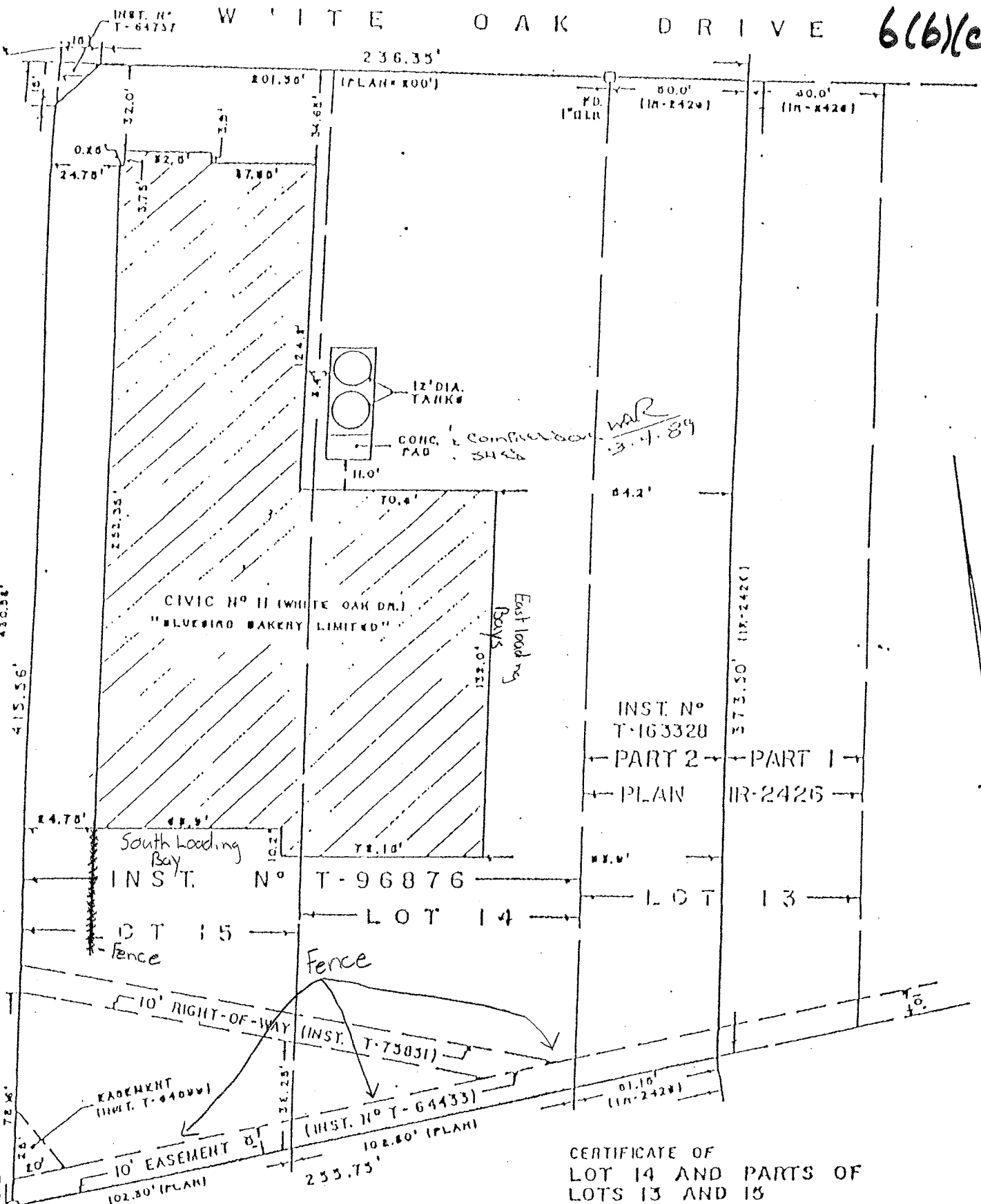
Joseph M. Fratesi
Chief Administrative Officer

PUBLIC HEARING – 2007 04 16, Council Chambers, Civic Centre

NORTH STREET

WHITE OAK DRIVE

6(6)(c)



CERTIFICATE OF
LOT 14 AND PARTS OF
LOTS 13 AND 15
COMMERCE PARK SUBDIVISION
(REGISTERED PLAN NO H-385)
IN THE
CITY OF SAULT STE. MARIE
DISTRICT OF ALGOMA

September 30, 1900
Sault Ste. Marie, Ont.

L. A. Miller
L. A. MILLER
Ontario Land Surveyor

SCALE: 1" = 50'

S-1637
C-2722

6(6)(c)

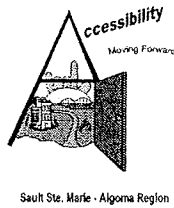
Pat Schinners

From: Don Maki
Sent: March 12, 2007 3:57 PM
To: Don McConnell
Cc: Pat Schinners
Subject: Rezoning Application A-6-07-Z

Hi Don

The proposed use would require the owners to apply for a change of use permit as the previous use was industrial and the proposed use is mercantile under the Ontario Building Code. I have no other comments.

Don Maki CBCO
Chief Building Official
Building Division
Engineering and Planning
705-759-5399



6(b)(c)

March 22, 2007

Don McConnell
Planning Director
City Planning & Engineering Division

SUBJECT: REZONING APPLICATION REVIEW – A-6-07-Z

Dear Mr. McConnell

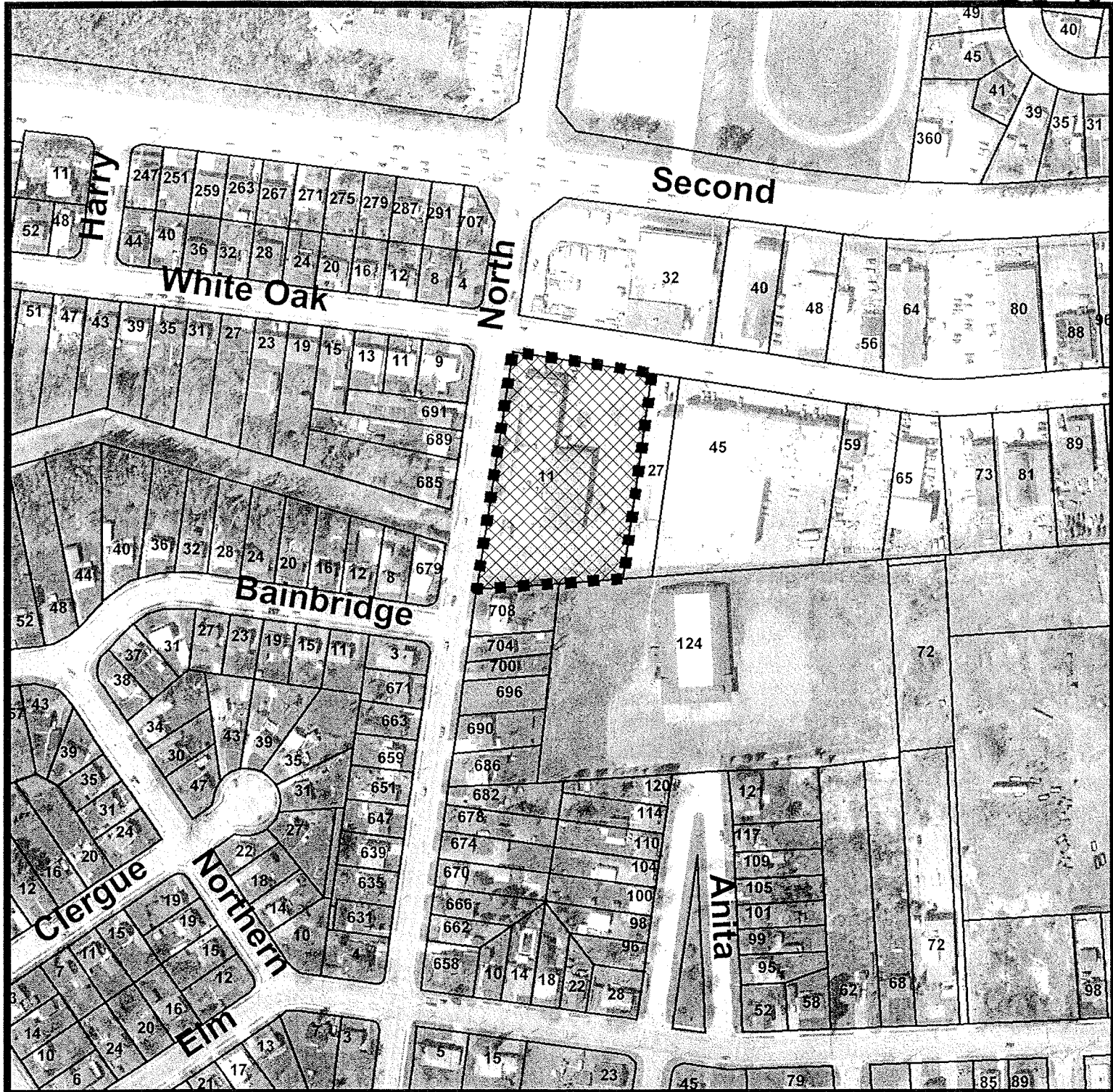
The Accessibility Advisory Committee makes the following recommendations in respect of barriers to access for person with disabilities on the subject rezoning application.

Exterior

1. Parking: Follow Comprehensive Zoning Bylaws for Accessible Parking
2. Walkways & Sidewalks: Make sure path of travel is adequate and safe.
3. Curb Cuts: Utilize as necessary to prevent establishment of barriers
4. Ramping: As necessary for easy access to doors – prevention of barriers.
5. Green space access: As applicable to commercial space
6. Transit Access: Where applicable
7. Lighting: At all entrances
8. Signage: Parking appropriate signage. Any other as required.
9. Other: Expect that all new buildings will follow the new building code for accessibility.

Thank you for your attention to these recommendations.

Sincerely,
Catherine Meincke
Chair, Site Plan Sub Committee



2004 ORTHO PHOTO MAP

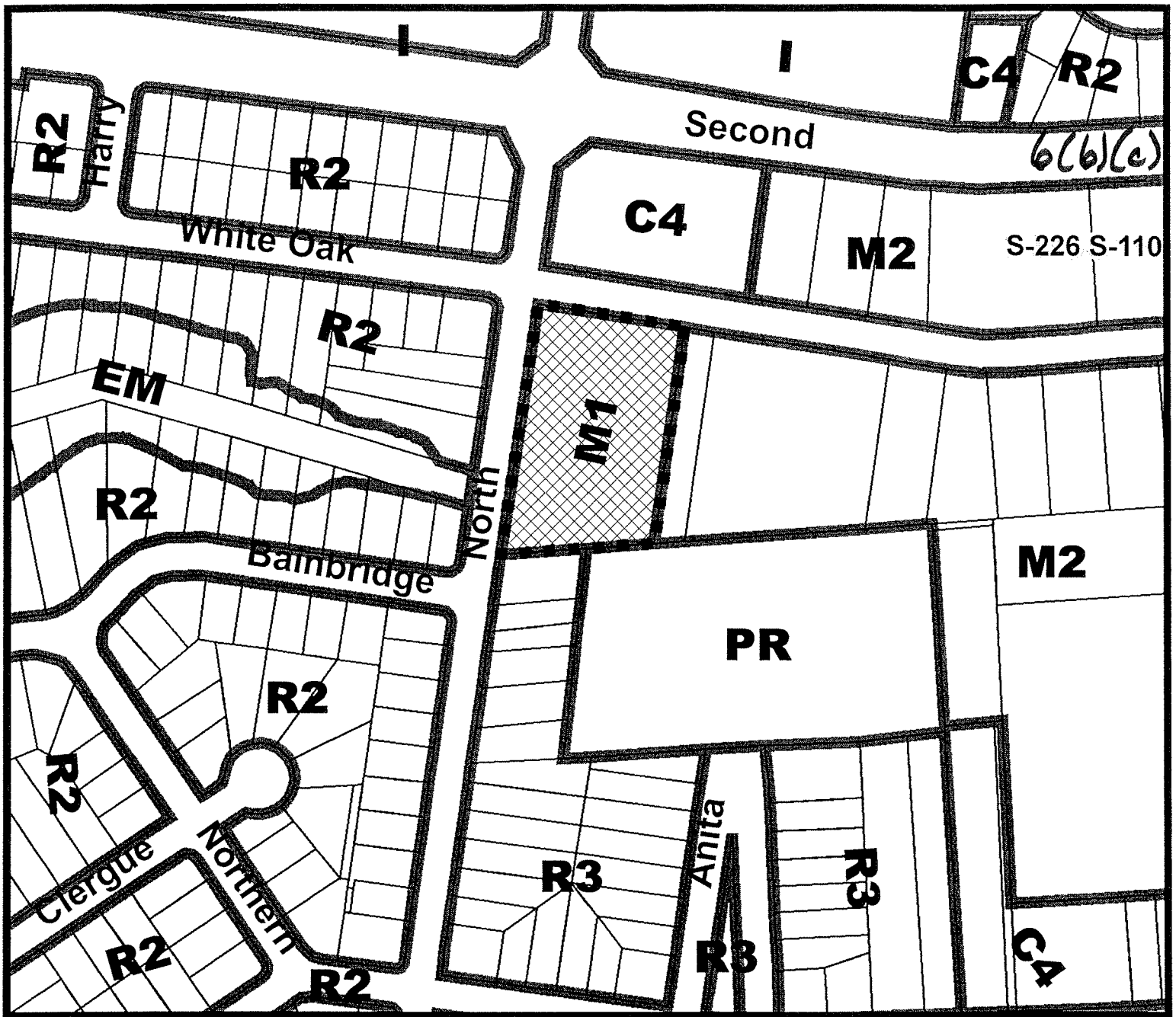
Map 1-75



APPLICATION A-6-07-Z

Metric Scale
1:3000

March 2007



EXISTING ZONING MAP

APPLICATION A-6-07-Z

PROPOSED REZONING
from "M-1" to "M-1" SPECIAL EXCEPTION

Map 1-75

March 2007

Metric Scale

1:3000



Subject Property - 11 White Oak Drive East

R2 - Single Detached Residential Zone

R3 - Low Density Residential Zone

C4 - General Commercial Zone

M1 - Light Industrial Zone

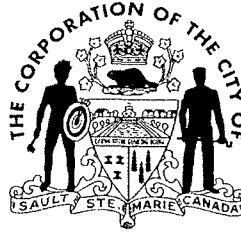


M2 - Medium Industrial Zone

I - Institutional Zone

EM - Environmental Management Zone

PR - Parks and Recreation Zone



2007 04 16

REPORT OF THE ENGINEERING & PLANNING DEPARTMENT

PLANNING DIVISION

TO: Mayor John Rowsell
and Members of City Council

SUBJECT: Application No. A-7-07-Z.OP – filed by CTM
Design Services O/A Husky Canada.

SUBJECT PROPERTY: Location – Located on the south side of Trunk
Road, approximately 675m (2,215') west of its
intersection with Fournier Road. Civic No.
1275 Trunk Road.
Size – Approximately 213m (699') x 396m
(1,299'), 8.4 ha (20.8 acres).
Present Use – Husky truck stop.
Owner – Husky Energy.

REQUEST: The applicant, CTM Design Services O/A Husky
Canada is requesting an Official Plan
Amendment and Rezoning to extend the "HZ"
(Highway) zone designation an additional 70m
(229.6') in order to facilitate the
redevelopment of the existing Husky Canada
truck stop.

CONSULTATION: Engineering – See attached letter.
Building Division – No comment.
Legal Department – No comment.
Fire Services – No objection.
C.S.D. – No concern.
Conservation Authority – See attached letter.
Accessible Site Plan Committee –
PUC Services Inc. – See attached letter.

PREVIOUS APPLICATIONS: In 1993 the City of Sault Ste. Marie applied to amend the Official Plan in order to extend the Urban Service Line, so that a water main could service the subject property, as well as the residential properties to the south.

Conformity with the Official Plan

The proposed redevelopment of the existing Husky Truck Stop requires an Amendment to Land Use Schedule "C" of the Official Plan, from "Rural Area" to "Commercial". The subject property supports an existing truck stop, with fuel pumps, a restaurant, and convenience store, which is consistent with policies associated with the Commercial land use designation of the Official Plan.

Comments

The front 105m (345') of the subject property is zoned Highway Zone (HZ), while the remainder of the parcel is zoned Rural Area (RA). In order to facilitate the redevelopment of the Husky Truck Stop the applicant wishes to rezone an additional 70m (230') of depth beyond the existing Highway Zone (HZ) boundary, from Rural Area to Highway Zone. Reviewing the site plan attached to this report, the additional 70m (230') will house the truck parking lot at the rear of the development. The remaining 225m (738') portion of the property will stay Rural Area, thus providing an ample buffer between the truck parking and the residential area located south of the subject property. The west interior side yard setback is approximately 38m (125') at its narrowest point. The wooded area along the western side lot line of the subject property will remain untouched. This wooded area is an important buffer for maintaining the character of the golf course, and protecting the existing residential uses abutting the subject property to the west.

The character of the area is mixed. Abutting the subject property to the west is a Medium Industrial (M2) parcel which presently supports a contractor's yard. Southwest of the property is a drive-in movie theatre. Residential uses abut the property to the south and east. Southeast is a golf course. CN's rail line is located on the north side of Highway 17 East, which forms part of the Trans Canada Highway and an important corridor for motorists travelling to and from Sault Ste. Marie. Ensuring an aesthetically pleasing development will be important, given the high profile nature of the property.

The proposed redevelopment is subject to Site Plan Control as per Section 41 of the Planning Act. Through this process, City staff can ensure that access to and from the Highway is appropriate, and that adequate buffers are maintained

between the proposed commercial redevelopment and the sensitive uses to the south and west (residential & golf course).

The Conservation Authority correspondence attached to this report notes that the subject property is under the jurisdiction of the Conservation Authority and a permit will be required prior to any development. There is a creek running across the rear portion of the subject property, well south of the limits of the proposed commercial redevelopment. The applicant is aware that Conservation Authority approvals will be required prior to the issuance of a building permit.

Correspondence from PUC Inc. attached to this report notes that the Owner will be required to pay applicable watermain frontage, water service lateral and restoration charges at the rates current at the time of connection. The applicant is also aware of this requirement.

The Engineering Department's comments attached to this report note a number of details associated with the design of the storm water and sanitary sewer installations. Such details can be addressed prior to the finalization of the site plan control agreement.

SUMMARY

This Rezoning and Official Plan amendment is required to facilitate the redevelopment of the existing Husky Truck Stop. Upon review of the air photo, the portion of property to be rezoned is already being utilized as an informal truck parking area. The redeveloped site will formalize, and better delineate the truck parking at the rear of the site. The redevelopment will also improve the overall functioning, and aesthetics of the entire site.

Planning Director's Recommendation - That City Council approve the following:

1. Official Plan Amendment No. 122.
2. The rezoning of an additional 70m (230') beyond the existing Highway Zone boundary, from Rural Area (RA) to Highway Zone (HZ).

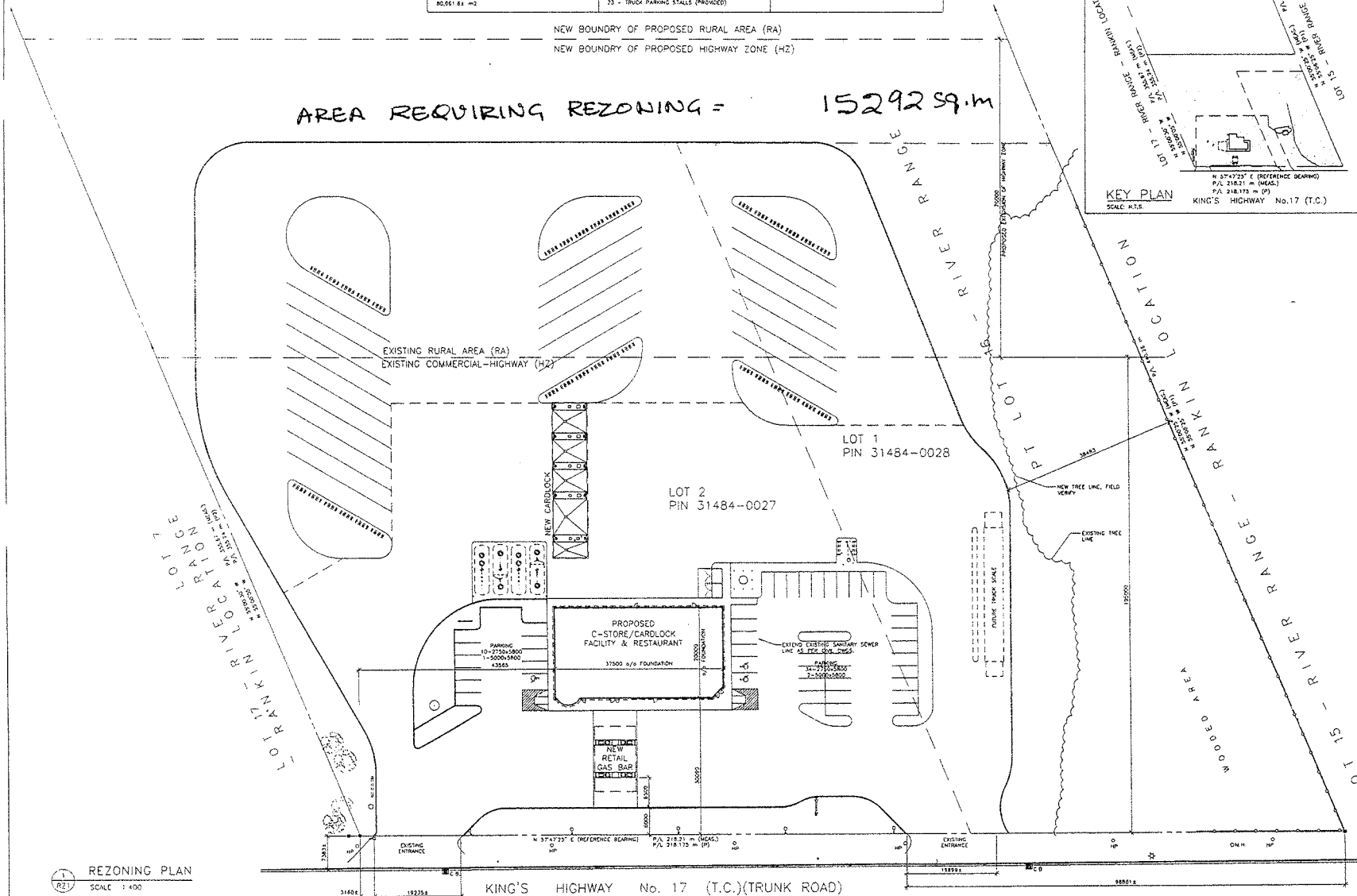
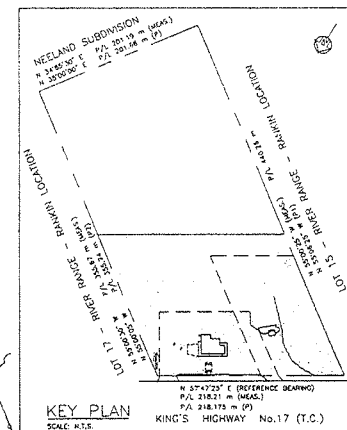
PT/pms

RECOMMENDED FOR APPROVAL

 Joseph M. Fratesi
 Chief Administrative Officer

PUBLIC HEARING – 2007 04 16, Council Chambers, Civic Centre

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	MUSKY OIL MARKETING COMPANY A Division of Husky Oil Limited
Husky	
 TRUE NORTH	 CONSTRUCTION NORTH
PRELIMINARY	
NOT FOR CONSTRUCTION	
FILENAME : 07102-A3-4-0-WG	MAP: 08/07
DATE: 03/09/07	ISSUED FOR REZONING APPLICATION: S/N
NO. DATE	REVISIONS
 H. BRADFORD GREEN ARCHITECT INC. SUITE No. 1 - 123 BRODIE STREET S. THUNDER BAY, ONTARIO P7E 4B8 PHONE / FAX: (807) 620-0805	
CONTRACTOR SHALL CHECK ALL DIMENSIONS & REPORT ALL DISCREPANCIES TO THE ARCHITECT PRIOR TO CONSTRUCTION. DO NOT SCALE DRAWINGS. THESE DRAWINGS SHALL NOT BE USED FOR CONSTRUCTION UNLESS SIGNED BY THE ARCHITECT. DWT: _____ SQUAREAGE: _____	
PROJECT: MUSKY TRAVEL CENTRE	
1275 TRUNK ROAD SAULT STE MARIE, ONTARIO	
DRAWING TITLE: KEY PLAN REZONING PLAN	
SCALE: AS NOTED	DRAWN BY: D.M.G./M.S.
	CHECKED BY: D.M.G.
DATE: FEB. 2007	APPROVED BY: HBC
06(b)(d) RZ	

**AMENDMENT NO. 122
TO THE
SAULT STE. MARIE OFFICIAL PLAN**

PURPOSE:

This Amendment is an amendment to Schedule "C" of the Official Plan.

LOCATION:

Part of Lots 1 & 2 on RCP H-714 located on the south side of Trunk Road, approximately 675m west of its intersection with Fournier Road. Civic No. 1275 Trunk Road.

BASIS:

This Amendment is necessary in view of the request to redevelop the existing Husky Truck Stop. The "Commercial" land use designation is required across the full frontage of the property, to a depth of 175m.

The proposal does not conform to the existing Rural Area policies as they relate the to the subject property.

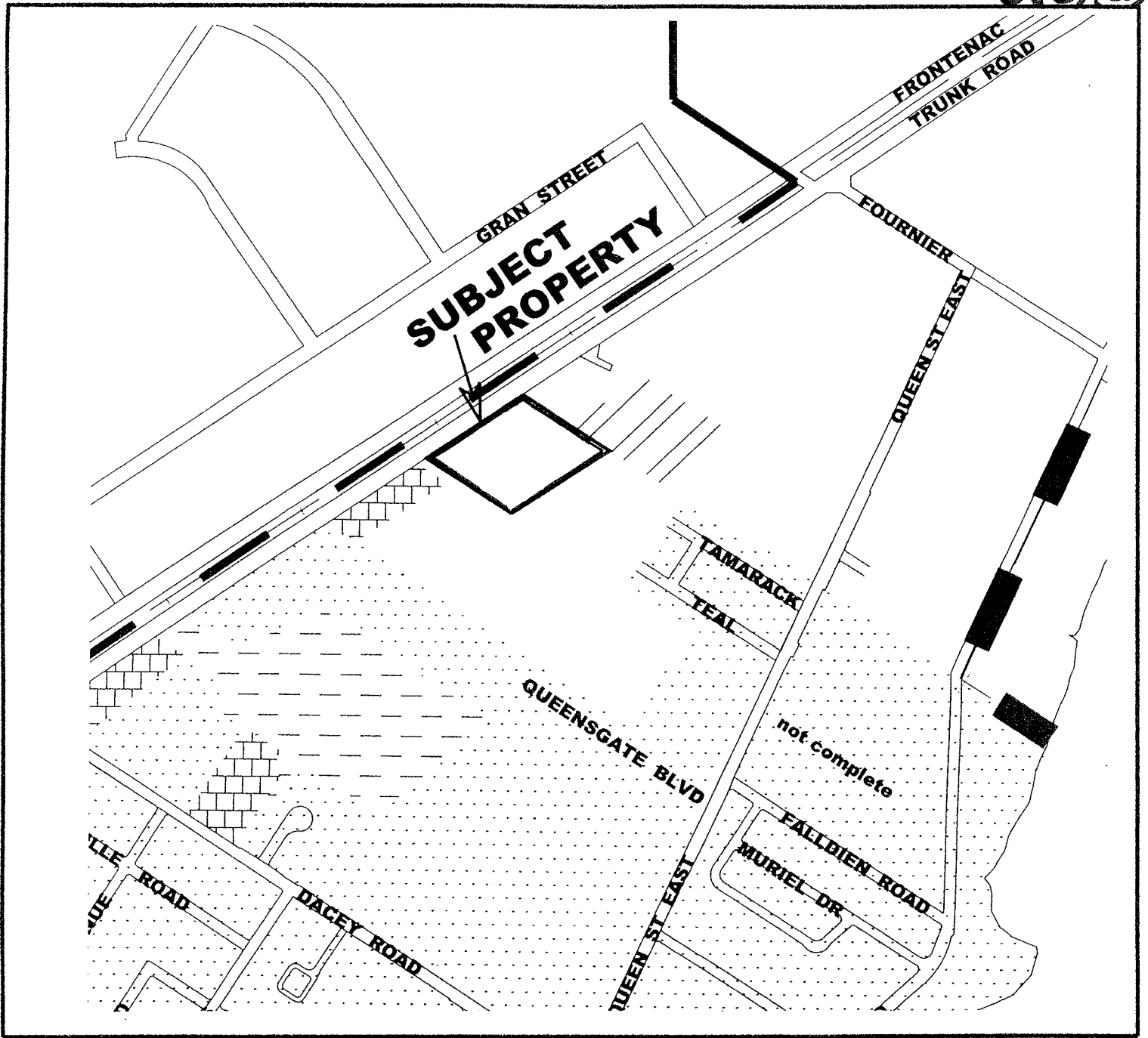
Council now considers it desirable to amend the Official Plan re-designating the subject property from "Rural Area" to "Commercial".

DETAILS OF THE ACTUAL AMENDMENT & POLICIES RELATED THERETO:

Schedule "C" to the City of Sault Ste. Marie Official Plan is hereby amended re-designating those lands shown on the attached schedule from "Rural Area" to "Commercial".

INTERPRETATION

The provisions of the Official Plan as amended from time to time will be applied to this Amendment.



OFFICIAL PLAN SCHEDULE "C"
LAND USE LEGEND



RESIDENTIAL



INDUSTRIAL



PARKS
RECREATIONAL



COMMERCIAL



INSTITUTIONAL

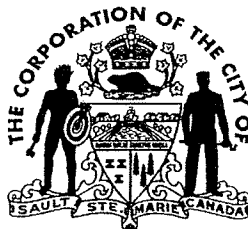


RURAL AREA

SCHEDULE "A" to AMENDMENT No. 122



6(6)(d)



2007 03 27

Our File: 7827 /

MEMO TO: Don McConnell, MCIP, RPP
Planning Director

FROM: Carl Rumiel, P. Eng.
Design and Construction Engineer

**SUBJECT: Application No. A-7-07-Z
Request for an amendment to the Official Plan & Zoning By-law
CTM Design Services O/A Husky Canada
1275 Trunk Road**

The Engineering Department has reviewed the above-noted application and has no objection to the amendment so long as servicing issues outlined to CTM Design Services in Ms. Catherine Taddo's letter of January 3, 2007 are addressed.

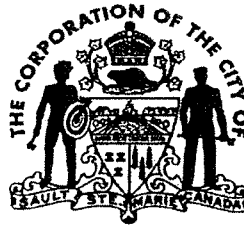
Yours very truly,

Carl Rumiel, P. Eng.
Design and Construction Engineer

c: Jerry D. Dolcetti, RPP
Catherine Taddo, P.Eng
Jim Elliott, P. Eng.
Peter Tonazzo, BURPL

Jerry D. Dolcetti, RPP
Commissioner

Don J. Elliott, P. Eng.
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378
Fax: (705) 541-7165

2007 01 03

Our File: 7827
A-97-5-05

CTM Design Services Ltd.
210, 340 Midpark Way SE
Calgary, AB T2X 1P1

Dear Mr. Xia:

RE: 1275 TRUNK ROAD, SAULT STE. MARIE, ON

Thank you for your email of December 20, 2006 requesting information regarding property located at 1275 Trunk Road, in Sault Ste. Marie, Ontario. Further to your request please refer to the following, which respond to your numbered items:

1. Local Rainfall intensity-duration curve?

I have attached the rainfall intensity-duration curve for your use.

2. Restrictions on storm water discharge from the site?

A stormwater management plan is required to be submitted to the City indicating that post development discharge will not exceed the assumed pre-development peak discharge, using a 1 in 10 year storm, unless it can be shown that there is remaining design capacity in the storm sewer that can accommodate flows from the site.

3. Is storm water retention required?

Please see number 2.

4. Restriction on sanitary water discharge from the site?

There is a low-pressure sewer that was installed on the north side of Trunk Road. The Husky is currently connected to this system via a 50 mm DR11 HDPE pipe as shown on the attached. The system north of Trunk Road is a 75 mm DR11 HDPE low-pressure forcemain. This sewer was originally put in to service Northland Trailer Park east of the Husky. The Husky was not included in the original design but were allowed to connect due to the relatively minor flows coming from the Northland Trailer Park, and due to allowance built into the design.

Therefore, if changes to the sanitary discharges from the Husky are required, please provide details to the City for review. Details will be required on how this will affect the

6(b)(d)

original design, and whether or not there is sufficient remaining capacity. It should be noted that residents east of the Trailer Park on Frontenac were included in the design for possible future connection.

I have attached design sheets for the original East End Husky, as well as the Northland Trailer Park.

5. *Existing sanitary main pipe size and invert in the area?*

Please refer to Drawing P4A as attached, which shows the low-pressure sanitary sewer on Trunk Road, with the approximate location of the existing connection.

6. *Existing storm main pipe size and invert in the area?*

There is a 27" diameter concrete storm sewer on Trunk Road in front of the Husky. Please refer to the attached drawing for inverts and details (Map 68).

TSH are the local design contact who completed servicing of the Husky, as well as the low-pressure sewer design. They may be of use for historic information. I recommend contacting Darrel Maahs at 705-942-2612 at TSH if you require more information on their design. Please contact me should you require anything further.

Sincerely,



Catherine Taddo, P. Eng.
Municipal Services Engineer

Encls



"Man and Nature"

*Sault Ste. Marie Region
Conservation Authority*

6(b)(d)

March 22, 2007

Conservation Authority Comments:

Application # A-7-07-Z.OP
CIM Design Services O/A Husky Canada
1275 Trunk Road
Sault Ste. Marie

- ☒ The subject property is located in an area under the jurisdiction of the Conservation Authority with regard to the Development, Interference with Wetlands and Alterations to Shoreline and Watercourses O.Reg.176/06.
- ☐ This property is subject to the Shoreline Management Plan.
- ☐ This property is subject to Source Water Protection
- ☒ A permit is required prior to ANY site grading, excavating, filling, development or construction.
- ☐ We have no comments or objections to this application
- ☒ Other:

The subject property is located in an area under the jurisdiction of the Conservation Authority with regard to the Development, Interference with Wetlands and Alterations to Shoreline and Watercourses O.Reg.176/06 and therefore will require a permit for any fill or development.

Sincerely,

Marlene McKinnon
GIS Specialist

File: A-7-07-Z_OP_22Mar07.doc

6(6)(d)



765 Queen Street East, P.O. Box 9000
Sault Ste. Marie, Ontario P6A 6P2

March 26, 2007

Donald B. McConnell, RPP
Planning Director
The Corporation of The
City of Sault Ste. Marie
P.O. Box 580
Sault Ste. Marie, ON P6A 5N1

FAXED: (705) 541-7165

Dear Sir:

Re: A-7-07-Z.OP
1275 Trunk Road

We wish to confirm that we have no objection to the above application, and the Owner will be required to pay applicable watermain frontage, water service lateral and restoration charges at the rates current at the time of connection.

Yours truly,

PUC SERVICES INC.

C. Stefano

Claudio Stefano, P. Eng. MBA
Manager of Engineering

CS*jf



2004 ORTHO PHOTO

APPLICATION A-7-07-Z.OP

Metric Scale

1 : 5000

Date: March 2007



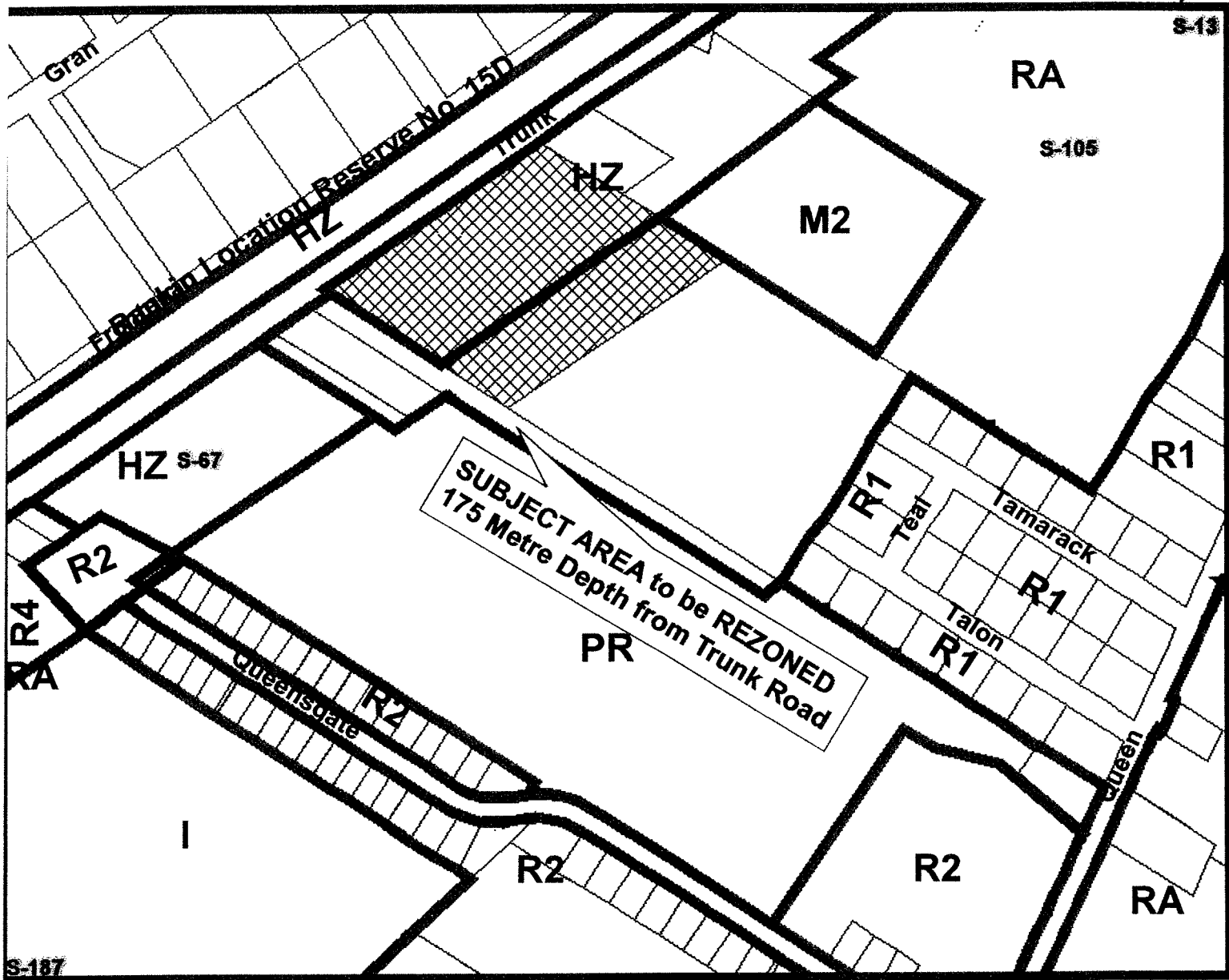
Map 1 - 42



1275 Trunk Road -Total Property



Subject Area to be Rezoned



EXISTING ZONING MAP

APPLICATION A-7-07-Z.OP

Metric Scale
1 : 5000



-  Municipal Boundary
-  Subject Property - 1275 Trunk Road
-  HZ - Highway Zone
-  M2 - Medium Industrial Zone
-  R2 - Single Detached Residential Zone

-  R4 - Medium Density Residential Zone
 -  I - Institutional Zone
 -  RA - Rural Area Zone; RAhp
 -  PR - Parks and Recreation Zone
- BYLAW_2005_151

6(6)(d)

D.P. Irving, City Clerk
P.O.Box, Sault Ste. Marie, Ont.
P6A 5N1

To Whom It May Concern,

We oppose the application Number A-707-ZOP filed by Husky Canada for the following reasons.

Our property is directly behind the Husky. In the last ten years the Husky has been making their lot larger and larger by letting people fill it with debris from old roads and building debris along with all the dust that flies all over our neighborhood which has been happening more and more over the years. The Husky has not maintained their lot for dust control what so ever and I do believe that this is against the zoning by law.

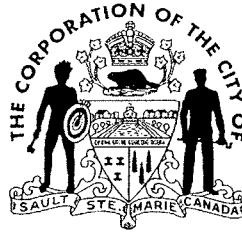
The trucks are getting closer and closer to our back yard. In the summer we like to leave our windows open and the noise from the trucks running so they can run their airconditioners , the noise is very annoying and the smell from all the livestock trucks is atrocious when the wind is blowing our way!! Most nights we have to close our windows because of the pollution. We have lived in this neighborhood for 35 years and pay very high taxes. We have a very quiet neighborhood otherwise and this application would not only ruin the quality of our lives but also devalue our home.

Sincerely,

LeRoy and Gail Wood.
21 Teal Avenue
Sault Ste. Marie, Ont.
P6A 5K9

Gail Wood

RECEIVED
CITY CLERK
APR 11 2007
NO.: <u>50583</u>
DIST.: _____



2007 04 16

REPORT OF THE ENGINEERING & PLANNING DEPARTMENT

PLANNING DIVISION

TO: Mayor John Rowsell
and Members of City Council

SUBJECT: Application No. A-8-07-OP – filed by Attilio & Santa Guido.

SUBJECT PROPERTY: Location – Located on the east side of Anderson Road, approximately 125m (410') north of its intersection with Second Line West. Civic No. 68 Anderson Road.
Size – Approximately 74m (243') frontage x 88m (289') depth, 0.65 ha (1.61 acres).
Present Use – Rural Residential.
Owner – Attilio & Santa Guido.

REQUEST: The applicant, Attilio & Santa Guido are requesting an Official Plan Amendment by way of a notwithstanding clause to permit the creation of a new Rural Area lot for residential purposes.

CONSULTATION: Engineering – See attached letter.
Building Division – No comments.
PUC Services Inc. – No comment.
C.S.D. – No concern.
Public Works & Transportation – No objections. However, request that 5% cash in lieu of parkland be retained for new lot development.
Conservation Authority – See attached letter.
Fire Services – No objection.

PREVIOUS APPLICATIONS:

There are no previous applications. In 1977 a Council Agreement (77-344) was registered when the original property was subdivided and the lower section of Anderson Road was built. At that time, a drainage easement in favour of the City was required, measuring 20' wide, and located along the north lot line, along the existing drainage ditch. Further investigation indicates that the easement has not been registered.

Conformity with the Official Plan - The applicants request to divide the subject property to create one new lot requires an amendment to Policy "RA 4" of the Official Plan, which prohibits the creation of additional rural lots.

Comments

The applicants are requesting an Official Plan Amendment in order to permit the creation of a new rural area lot for residential purposes. The site plan attached proposes to sever the existing lot in half. The resulting lots will both have approximately 36.2m (118.75') of frontage, and 88.3m (289.84') of depth. Each lot will have an area of approximately 0.32ha (0.79acres).

The proposed lots will be deficient in relation to the frontage and area requirements of the Estate Residential Zone (R1). The minimum frontage and area in an R1 zone is 45m (148') and 0.5ha (1.2 acres) respectively. The lots will have 20% less frontage and 35% less area then required by Zoning By-law 2005-150, however, the resulting lots will be comparable in size to other lots in the area. Consequently, the variances are minor in that the proposed lots will be within the general character of the area. Variances to the minimum lot requirements can be dealt with by the Committee of Adjustment, at the time of the severance application.

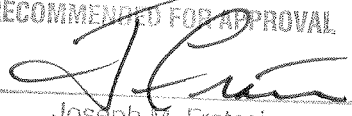
Although the subject property is close to the Urban Settlement Area (south side of Second Line) it is not part of, or adjacent to, a larger block of property with urban density development potential. The severance of this lot will not sterilize the area from future urban development.

As noted in the comments attached to this report, the subject property is under the jurisdiction of the Conservation Authority. As such, a permit from the Conservation Authority will be required prior to any development.

Correspondence from the Engineering Department attached to this report indicates outstanding easement issues associated with the drainage ditch along

the northern edge of the subject property. When the lot was originally created in 1977, a 20' easement was required to allow the City access to maintain the drainage ditch. Through an informal arrangement, Public Works has been maintaining the drainage ditch on a regular basis. While further survey verification is required, an easement agreement shall be registered to the satisfaction of the Commissioner of Engineering & Planning. The applicants are aware of this condition, which will require a survey, and can be dealt with at the time of the Committee of Adjustment severance application.

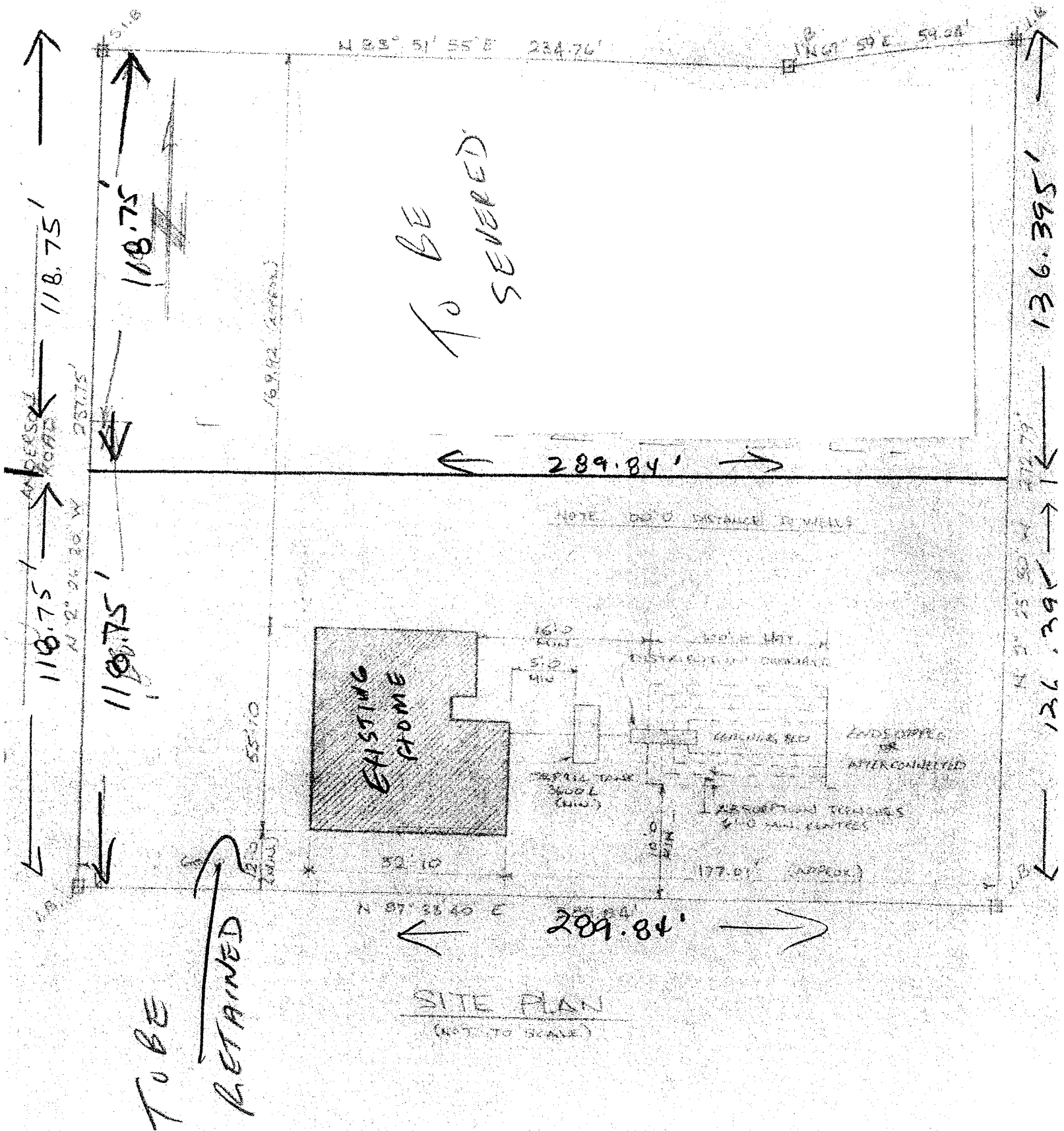
Planning Director's Recommendation - That City Council approve Official Plan Amendment No. 123.

RECOMMENDED FOR APPROVAL

Joseph M. Fratesi
Chief Administrative Officer

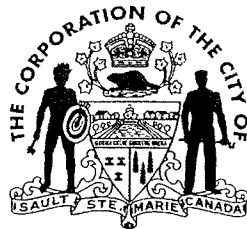
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PUBLIC HEARING – 2007 04 16, Council Chambers, Civic Centre

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6(6)(e)



2007 04 02

MEMO TO: Don McConnell, MCIP, RPP
Planning Director

FROM: Catherine Taddo, P. Eng.
Municipal Services Engineer

**SUBJECT: Application No. A-8-07-OP
Request for Amendment to the Official Plan
Subject Property 68 Anderson Road**

The Engineering Department has reviewed the above noted application and provides the following:

- Confirmation of the existence of an easement for drainage maintenance is recommended near the north property line of 68 Anderson Road;
- If an easement does not exist, it is recommended that the drainage works, in relation to the property boundary be located. It may be necessary for the proposed survey to take place in order that property bars be located or re-established. It is also recommended that an easement be granted to the City, should it be determined that an easement on the subject property is required for maintenance. It is recommended that the easement be to the satisfaction of the Commissioner of Engineering & Planning or his designate;
- It is recommended that the existing drainage works be retained, as the ditching near the north property boundary, is an outlet for drainage in the area.

Yours very truly,

Catherine Taddo, P. Eng.
Municipal Services Engineer

c: Jerry D. Dolcetti, RPP
Jim Elliott, P. Eng.
✓ Peter Tonazzo, BURPL



"Man and Nature"

*Sault Ste. Marie Region
Conservation Authority*

6(6)(c)

March 22, 2007

Conservation Authority Comments:

**Application # A-8-07-OP
 Attilio and Santa Guido
 68 Anderson Road
 Sault Ste. Marie**

- ☒ The subject property is located in an area under the jurisdiction of the Conservation Authority with regard to the Development, Interference with Wetlands and Alterations to Shoreline and Watercourses O.Reg.176/06.
- ☐ This property is subject to the Shoreline Management Plan.
- ☐ This property is subject to Source Water Protection
- ☒ A permit is required prior to ANY site grading, excavating, filling, development or construction.
- ☐ We have no comments or objections to this application
- ☒ Other:

The subject property is located in an area under the jurisdiction of the Conservation Authority with regard to the Development, Interference with Wetlands and Alterations to Shoreline and Watercourses O.Reg.176/06 and therefore will require a permit for any fill or development.

Sincerely,

Marlene McKinnon
GIS Specialist

File: A-8-07-OP_22Mar07.doc

**OFFICIAL PLAN AMENDMENT 123
TO THE
SAULT STE. MARIE OFFICIAL PLAN**

PURPOSE:

This Amendment is an amendment to the Text of the Official Plan as it relates to the Rural Area designation.

LOCATION:

Southern Part of Section 28, Part 1, 1R-5991, located on the east side of Anderson Road, approximately 125m north of it's intersection with Second Line West. Civic No. 68 Anderson Road.

BASIS:

This Amendment is necessary in view of a request for a severance on the subject property to create one additional rural residential lot.

The proposal does not conform to the existing policies of the Official Plan as they relate to the Rural Area designation.

Council now considers it desirable to amend the Official Plan.

DETAILS OF THE ACTUAL AMENDMENT & POLICIES RELATED THERETO:

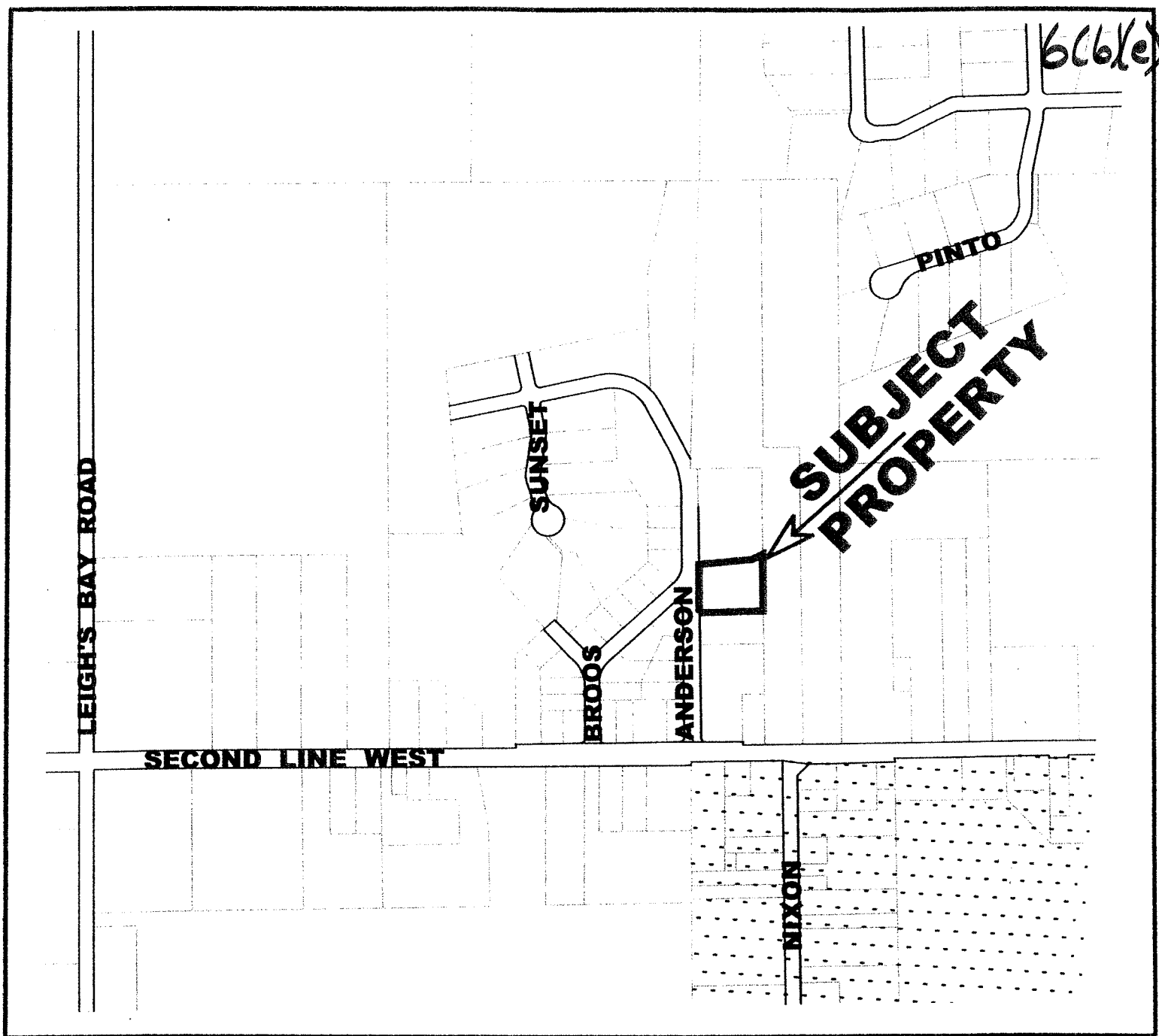
The Official Plan for the City of Sault Ste. Marie is hereby amended by adding the following paragraph to the Special Exceptions section:

"Special Exceptions"

80. Notwithstanding the Rural Area policies of the Official Plan, the property described as the southern Part of Section 28, Part 1, 1R-5991, located on the east side of Anderson Road, approximately 125m north of it's intersection with Second Line West, may be used for one additional rural residential lot.

INTERPRETATION

The provisions of the Official Plan as amended from time to time will be applied to this Amendment.



OFFICIAL PLAN SCHEDULE "C" LAND USE LEGEND



RESIDENTIAL



INDUSTRIAL



PARKS
RECREATIONAL



COMMERCIAL



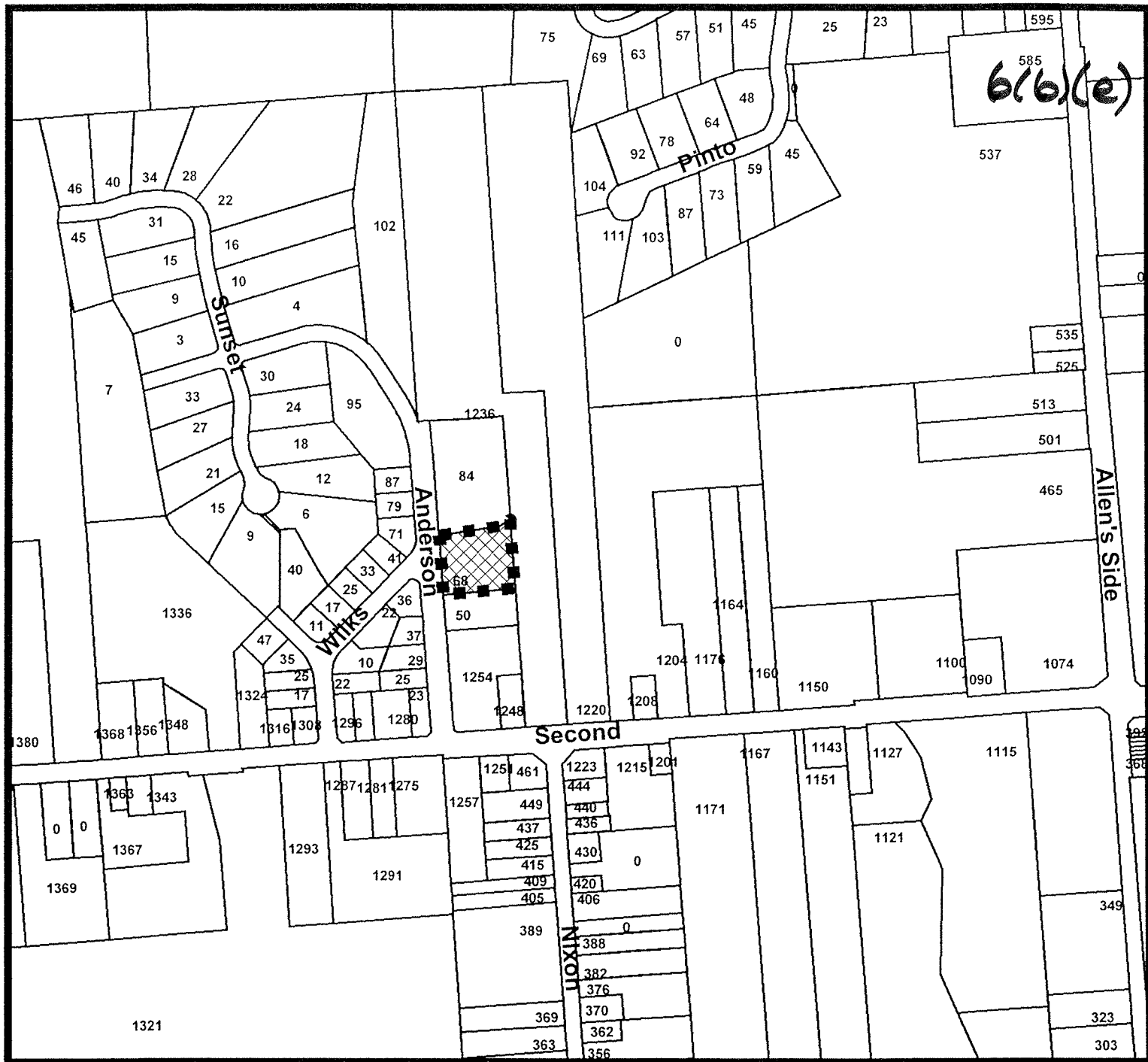
INSTITUTIONAL



RURAL AREA

SCHEDULE "A" to AMENDMENT No. 123





SUBJECT PROPERTY MAP

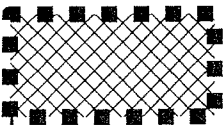
APPLICATION A-8-07-OP

Date: March 2007

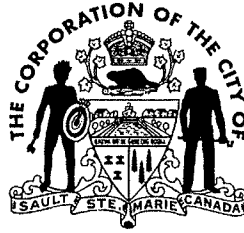
Metric Scale
1 : 7000



Map 1-83



Subject Property - 68 Anderson Road



2007 04 16

REPORT OF THE ENGINEERING & PLANNING DEPARTMENT

PLANNING DIVISION

TO:

Mayor John Rowswell
and Members of City Council

SUBJECT:

Downtown Development Initiative Update

INTRODUCTION

During the past year, the City and Downtown Association have been working to create a new comprehensive Downtown Development Initiative. The overall purpose of the strategy is to design and implement a series of initiatives that will attract new private sector investment and help to maintain the downtown as a vibrant administrative, business and cultural centre. These initiatives are described within a Community Improvement Plan that has been completed and is recommended for approval and implementation. Funding for the work completed to date has been provided by the City, Downtown Association and FedNor.

Last October, City Council was provided with an update report from City staff along with a copy of the Downtown Community Improvement Strategy. The major elements of the Strategy have been included as part of the draft Community Improvement Plan (CIP). In October, City Council authorized meetings with the Ministry of Municipal Affairs and Housing concerning approval of the Community Improvement Plan, and preliminary discussions on potential funding assistance with both Federal and Provincial agencies.

Now, Council is being asked to approve of the CIP document as well as an Official Plan Amendment, which implements the recommendations of the Downtown Development Initiative.

COMMUNITY IMPROVEMENT PLAN (CIP)

A Community Improvement Plan is a plan, permitted under section 28 of the Planning Act, which allows municipalities the ability to provide grants and loans for the purposes of revitalization. The financial incentives of a CIP can be utilized for improvements or renovations such as façade improvements, interior retro-fits and improvements for energy efficiency.

In February, 2006, City Council approved By-law 2006-32, designating the entire community a Community Improvement Plan area. This provided the policy framework for the development of the Downtown CIP.

As part of the Downtown Development Initiative, City staff and the Downtown Association worked with IBI Group, a planning consulting firm from Toronto, to prepare a Community Improvement Plan. The CIP, formulated with input from the public and the Downtown Situational Report completed last year, outlines a number of programs that are aimed at improving and maintaining the built form of the Downtown. An executive summary of the Downtown CIP is included as Attachment "A" to this report.

The programs, which are highlighted in Attachment "B" of this report, focus on improvements to privately owned buildings (e.g. façade improvement grants), tax incentives to encourage selected major development projects, and public capital improvements (e.g. street furniture, pedestrian linkages). Awarding of any financial incentives will require final approval from City Council.

There are two changes to the CIP from the October update report. First, the Province is being asked to cover the educational portion of a property tax increment grant that would apply to major development or redevelopment projects within the downtown area. Second, additional funding has been included to undertake an environmental assessment study of the existing hospital property. This will be required as part of the marketing to redevelop this site.

OFFICIAL PLAN AMENDMENT

As evidenced by the number of historic buildings and the role that Downtown plays as the commercial, administrative and cultural centre of the community, it is recognized that this area is unique in terms of both built form and function.

To reflect this, as part of the Downtown Development Initiative, the Queen Street Urban Design Guidelines were created. The Guidelines, which is both a policy and graphical resource, will form a tool that will be used to guide future development along Queen Street and the Downtown area, to ensure that

development will occur in a manner that is consistent with the existing built form.

Given recent changes to the Planning Act, urban design guidelines can be implemented through Site Plan Control if there are relevant policies in the Official Plan that speak to these development guidelines. As such, staff is recommending an Official Plan Amendment (Attachment C) which prescribes a series of urban design policies directed to the Downtown, and to designate properties zoned commercial in the Downtown as areas of Site Plan Control (Attachment D).

PROPOSED PROGRAMS AND BUDGET

The Downtown Development Strategy has three major themes: to encourage major new private sector investment; to maintain and improve the existing building infrastructure; and to make selected public improvements. A summary of the various programs is attached to this report (Attachment B).

The total implementation budget is \$1,140,000, based on contributions over three years by the City (\$285,000 or \$95,000 per year), FedNor (\$285,000) and the Ontario Ministry of Agriculture, Food and Rural Affairs (\$570,000). The City's funding share was previously identified for consideration as part of the 2007 Economic Diversification Fund. Letters are attached from the President and CEO of the EDC and Destiny Sault Ste. Marie, in support of utilizing the Economic Diversification Fund for the implementation.

City Council previously authorized the submission of the pre-application to better evaluate our funding options and to begin the approval process. The program uses a two part approval process; a pre-application, and the formal application and business case. Staff has since submitted the pre-application and is expecting comments shortly.

As part of the current Downtown Development Study, \$95,000 of FedNor's contribution will be utilized for part of the implementation. In discussion with FedNor staff, they have advised to use the remaining funds towards the initial implementation phase. Once these funds have been exhausted, they recommended applying for an amendment to the original FedNor application requesting the additional \$190,000.

Including private sector investment, and in-kind contributions from the Downtown Association, the total program budget is \$1,458,000 as follows:

ADMINISTRATION (\$230,000)

Project Manager (3 year contract)	\$ 175,000
Consultant Advice and Assistance	\$ 55,000

PRIVATE SECTOR ASSISTANCE PROGRAMS (\$330,000)

Architectural Design Assistance	\$ 60,000
Building restoration & Improvement Grant	\$ 120,000
Façade Improvement Grant	\$ 75,000
Project feasibility Study Grant	\$ 75,000
Tax Increment Equivalent Grant (foregone revenue)	\$ 0
Brownfield Tax Increment Grant (foregone revenue)	\$ 0

PUBLIC SECTOR PROGRAMS (\$580,000)

Entrance Features	\$ 120,000
Key Site Marketing	\$ 35,000
Schematic Planning, Environment Assessment and Marketing – Hospital Property	\$ 120,000
New Directional Signage Strategy	\$ 30,000
Pedestrian Laneway Improvements	\$ 95,000
Public Art Program	\$ 75,000
Street Furniture, Landscaping	\$ 105,000

TOTAL PROJECT COSTS \$1,140,000

OTHER CONTRIBUTIONS (\$318,000)

Private Sector Development (matching funds)	\$ 270,000
Office Space, Support Services and Utilities	\$ 48,000

TOTAL PROJECT BUDGET \$1,458,000

PROGRAM SUMMARY

Administration expenditures relate to those costs associated with administering the implementation phase of the Downtown Development Initiative. A Project Manager will be hired for three years to implement the various programs and to be the key point of contact for Downtown businesses seeking financial assistance. As well, part of the allocation is for ongoing consultative services with IBI Group, the lead consultant on the Downtown Development Initiative. The Downtown Association will be providing office space and administrative services.

Regarding the Private Sector Assistance Programs, each program will have detailed protocols governing the eligibility of properties and defined eligible costs. Applications will be screened to determine if the application meets the tests of eligibility. Upon selection of the preferred applicants, the applications will be brought before Council for final approval.

The private sector financial incentive programs are based on a matching funds basis. Given the nature of programs, private sector developers would contribute \$270,000 over the course of the three year plan (based on the assumption of only 50% contribution by property owners to the direct cost of work performed under each program). This is a minimum and assumes that property owners contribute in equal proportion to the dollar value of the City's support for each of the financial assistance programs to a maximum of: \$15,000 for building restoration; \$7,500 for façade improvement; and \$5,000 for project feasibility work. It is anticipated that direct investment by the property owners will be much higher. Given the limited funding available, grants will be directed to the redevelopment of commercial properties, including conversion of vacant upper floor commercial space to residential.

The public sector programs are those programs identified under the CIP that will be undertaken by the City of Sault Ste. Marie. These programs relate to physical improvements within the downtown area (e.g. pedestrian furniture, landscape improvements) as well as marketing and signage initiatives. The goal of these programs is to make physical improvements to the public realm of the Downtown.

TIMEFRAME

The following is the proposed timeframe for the short-term implementation of the Downtown Development Initiative.

April 9, 2007	Posting of Draft CIP document on City's website.
April 16, 2007	Council Approval of CIP and Official Plan Amendments
June 2007	OMAFRA funding approval
July 2007	Project Manager start date
August 2007	Incentive program application intake

Planning Director's Recommendation - That City Council approve the proposed Downtown Community Development Plan, which allows the municipality to provide financial incentive grants and programs and directs public capital improvements for the Downtown subject to:

1. That City Council approve Official Plan Amendment No. 121, which amends the defined boundaries of the Downtown, and incorporates urban design policies for the Downtown.
2. That existing commercial areas in the Downtown area be designated as areas of Site Plan Control.
3. That City Council direct City staff to submit a formal application and business case to OMAFRA, requesting funds through the Rural Economic Development program in the amount of \$570,000, to be used for the implementation of the Downtown Development Initiative.
4. That City Council direct City staff to submit an application to FedNor, once the available FedNor funds have been exhausted, requesting an amendment to the original application for an additional \$190,000, to be used for the implementation of the Downtown Development Initiative.
5. That City Council authorize \$95,000 to be taken from the City's Economic Diversification Fund for each year for the next 3 years, to be used for the implementation of the Downtown Development Initiative.

RECOMMENDED FOR APPROVAL



Joseph M. Fratesi
Chief Administrative Officer

SDT/pms

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ATTACHMENT "A" – EXECUTIVE SUMMARY – DOWNTOWN CIP

City of Sault Ste. Marie

CITY OF SAULT STE. MARIE DOWNTOWN COMMUNITY IMPROVEMENT PLAN

REPORT

APRIL 2007



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1.	THE GOALS OF DOWNTOWN RENEWAL AND SUSTAINABILITY	1
2.	PHASES OF THE STRATEGY DEVELOPMENT AND IMPLEMENTATION PROCESS	3
3.	DOWNTOWN COMMUNITY IMPROVEMENT POLICY AREA.....	5
4.	KEY REDEVELOPMENT SITES.....	8
5.	KEY INFRASTRUCTURE AND PLANNING PROJECTS.....	12
6.	PRIORITY PROGRAMS.....	14
6.1	Program Overview.....	14

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1. THE GOALS OF DOWNTOWN RENEWAL AND SUSTAINABILITY

A neighbourhood visioning and planning workshop conducted in the Fall of 2004 resulted in 7 goals for the Queenstown BIA:

1. *More than a main street – a “true” neighbourhood*
2. *An authentic place*
3. *A “24/7” neighbourhood*
4. *The entertainment and cultural centre of the City*
5. *A market place shopping “experience”*
6. *A well connected place*
7. *A safe place*

Despite the wealth of activities in Downtown and its role as a regional hub of commerce, government, education and tourism, decline threatens its future health and vitality. Factors which have contributed to its decline include:

- Out-migration of businesses and people;
- Dilapidation and vacancy of existing built infrastructure;
- Perceptions of reduced public safety and vandalism of public and private space;
- Relative lack of retail choice; and
- Limited range of ownership and rental housing development opportunities.

The issues which set in motion the development of a Downtown Community Improvement Strategy can be viewed in terms of the overall competitiveness of Downtown – the age of the Downtown Commercial stock represents a pre-existing constraint that dictates in part the level of competitiveness for both commercial and residential development compared to newer urban areas in the City.

The approach to Downtown community improvement in Sault Ste. Marie is an organic approach to reinvestment – over time, key redevelopment sites will offer opportunities for new residential development and the recreation of a vibrant downtown neighbourhood. The goal of the strategy is to encourage long-term investment to maintain and strengthen the role of Downtown as the economic,

civic, cultural and tourism centre of the region and thereby promote further opportunities for commercial, institutional and residential development.

The Downtown Sault Ste. Marie Community Improvement Strategy is based on a physical development plan which recommends selected improvements to public infrastructure and amenities, recognizes the development potential of key sites, and promotes improved public access to, and linkages between, civic, commercial and tourist amenities. Secondly, a Community Improvement Plan (CIP), prepared under Section 28 of the *Ontario Planning Act*, will act as a vehicle for developing a range of programs and tools to facilitate greater investment in Downtown. The CIP is intended to create an infusion of private investment through targeted public assistance primarily geared to investment in the building stock itself.

2. PHASES OF THE STRATEGY DEVELOPMENT AND IMPLEMENTATION PROCESS

Phase 1 of the Study sought to establish *how* and *why* Downtown Sault Ste. Marie has declined and what changes are required to promote private, public and institutional sector investment. The findings of this assessment are summarized in the *Phase 1 Situational Analysis* report (January 2006).

The Phase 2 Community Improvement Strategy addresses the findings of the *Phase 1 Situational Analysis* (i.e. symptoms of downtown decline and issues pertaining to marketing and business mix). It is a land use and building/property investment strategy intended to help ensure the long-term viability of Downtown Sault Ste. Marie and create conditions for sustainable, competitive business. The purpose of the Phase 2 Strategy is to provide the City of Sault Ste. Marie with a policy framework and set of tools to address the needs of the building fabric in Downtown Sault Ste. Marie, rather than the particular health and vitality of individual businesses.

The Strategy includes the following two policy/planning tools intended to help the City capture and retain residents and visitors in the Downtown and encourage spending in the core:

- A physical **Development Plan** which provides guidance to protect and build the role of Downtown Sault Ste. Marie as the cultural and tourism center of the Region through improvements to public infrastructure and amenities, the intensification of vacant and underutilized lands and improved public access/linkages to important civic and tourist amenities; and
- A **Community Improvement Plan (CIP)** which will act as a vehicle for developing a range of programs and tools to facilitate economic development in Downtown Sault Ste. Marie. The Plan represents a mix of creative approaches to addressing the problems facing the Downtown. This mix is tempered by the realities of economic progress in northern communities and the need for smaller-scale, implementable projects. The CIP is intended to create an infusion of private investment through targeted public assistance, primarily geared to investment in the building stock itself.

CIP Implementation Process

*Preparation of Downtown Sault Ste. Marie
Community Improvement Policy Area
and Plan, and Official Plan
Amendment*

*Consideration by Municipality
and Adoption (with or without
Modifications) by City Council
(Notice of Adoption required)*

*Implementation of
Formalized Programs
and
Investment Strategy*

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The third and final phase of this Study will include the "Roll-out" Implementation of the CIP and the preparation of a revolving 12-month Action Plan over the 3-years of the Community Improvement Plan.

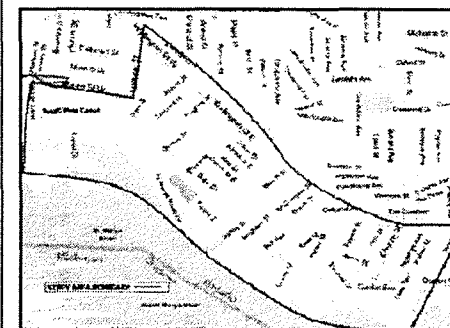
3. DOWNTOWN COMMUNITY IMPROVEMENT POLICY AREA

Policy C.3 of the *City of Sault Ste. Marie Official Plan* (approved in 1996, consolidated and revised in 2003) defines the Downtown as lands bounded by or with frontage on Church Street, Wellington Street East, Gore Street, Queen Street West, Huron Street and the Waterfront. In addition, Policy C.5 of the Official Plan establishes the "Gateway Area" which includes properties bounded by Andrew Street, Queen Street, Huron Street and the Waterfront.

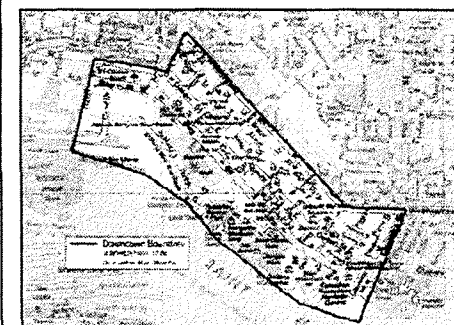
The Sault Ste. Marie Economic Feasibility and Downtown Improvement Study *Phase 1 Situational Report* (January 2006) identified a study area bounded broadly by Wellington Street to the north, St. Mary's River Waterfront to the south, Simpson Street to the east and Hudson Street and Albert Street to the west (with the exclusion of the residential lands located north of Queen Street West). The study area was defined for general analysis and not as a hard and fast boundary for purposes of analyzing current dynamics affecting the Downtown.

On February 6, 2006, the City of Sault Ste. Marie passed a by-law to designate the entire municipality as a Community Improvement Project Area. Under Section 28 of the *Ontario Planning Act*, municipalities may create Community Improvement Plan Areas to encourage the redevelopment, re-planning or reconstruction of an area for physical, environmental, social or community economic development reasons. This tool allows municipalities to provide grants or loans to owners and tenants for the rehabilitation of property and buildings.

The Downtown Community Improvement Project Area (hereafter referred to as the Policy Area) represents a **target zone** and a policy focus within the City's existing larger Community Improvement Project Area. The intent of the Downtown CIP is to widen the defined Downtown target area to include the Sault Area Hospital (SAH) located on Queen Street East. With the planned closure and relocation of the Hospital, this 22-acre site has the potential for redevelopment.



Downtown Improvement Study Area
identified in the *Phase 1 Situational
Analysis*



Downtown Area as Defined by the City of
Sault Ste. Marie Official Plan, Policy C.3
Source: IBI Group based on the City of
Sault Ste. Marie Official Plan (revised
May 2003) and MapArt Publishing (2004)

The boundaries of the Downtown Sault Ste. Marie Policy Area are shown in Exhibit 1 and described as all properties bounded by or with frontage on:

To the north:

- Wellington Street including those properties on Bruce Street south of Huron Central Railway.

To the east:

- Church Street
- Queen Street East; and
- The easterly property line of the Hospital lands.

To the south:

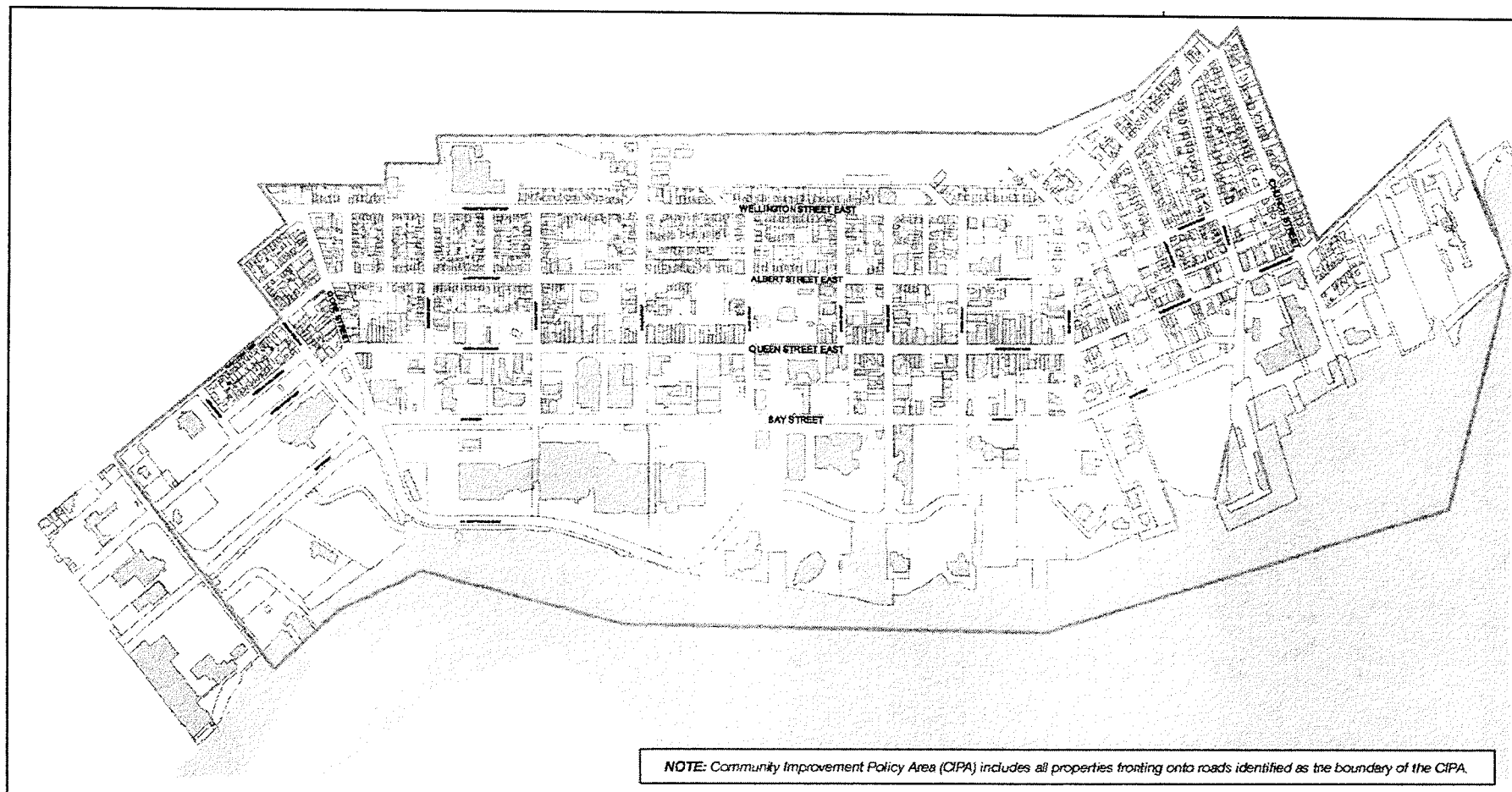
- St. Mary's River waterfront.

To the west:

- North Street;
- Cathcart Street;
- Andrew Street;
- Albert Street; and
- Huron Street.

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Exhibit 1: Downtown Community Improvement Policy Area



4. KEY REDEVELOPMENT SITES

A number of candidate redevelopment sites were identified through a review of development potential for sites which are currently vacant, dilapidated or otherwise underutilized, as well as sites by which virtue of their location offer potential redevelopment and/or intensification opportunities. The sites in question do not necessarily offer immediate development potential, nor have the owners of these sites identified their potential as such. The identification is based on IBI Group's observations of the market and urban design principles, as well as discussion with stakeholders as to the form and location of alternative development in the Downtown Area.

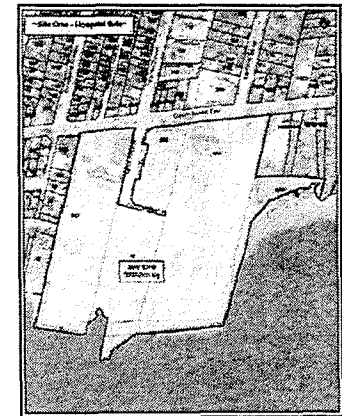
In recognition of the challenges to rapid economic development in Downtown Sault Ste. Marie, Phase 2 of the Strategy has focused on sites which, for a range of reasons, offer the greatest potential to meet the objectives of the CIP. These sites, located throughout Downtown, represent large-scale redevelopment opportunities as well as smaller infill opportunities in critical locations such as Queen Street and Bay Street. The urban land market will dictate where opportunities are realized. This strategy highlights redevelopment opportunities as a basis for marketing these sites.

Development of these sites will be a priority for the municipal financial assistance programs such as the proposed Tax Increment Grant.

The key sites are identified below. Development scenarios presented are illustrative only:

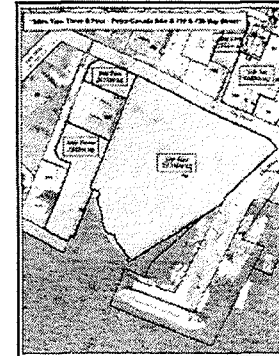
- Site No. 1: Hospital Site (22.5-acres):
 - A long-term redevelopment opportunity on 22.5-acres.
 - Assumes 4.5-acres for development of parkland, given the ideal location for additional public green space close to the Downtown with a significant public amenities close by.

Site One: Hospital Lands



- Remaining build-out could include a mix of residential uses meeting the demands of the market, including both higher-end single family housing, and two or more residential condominium apartment buildings located closer to the Waterfront.
- A master planning exercise should be undertaken to confirm any of these high level estimates of development potential.
- Site No. 2: Lands Abutting Petro Canada Site (0.62-acres):
 - Opportunities for commercial development with potential for residential on upper floors, should market support exist for a more intensive form of development.
 - Assume some parkland provision to take advantage of boardwalk extension opportunities.
- Site No. 3: Lands Abutting Petro Canada Site (1.96-acres):
 - A small 1.96-acre site which has opportunities for a residential condominium in an area that is currently somewhat transitional, but which offers significant views and public amenities close by.
- Site No. 4: Petro Canada Site (9.49-acres):
 - 9.5-acre site which offers the potential for a range of uses reflective of its key location along the Waterfront. Market realities dictate that the potential for contamination would favour commercial development verses residential. Parkland development on a portion of the site is an alternative.
 - Given the implicit value of the land, long-term potential for achieving larger scale commercial development with a higher than typical lot coverage ratio (assumed to be 40%).

Sites Two, Three and Four



Redevelopment opportunities on Bay Street

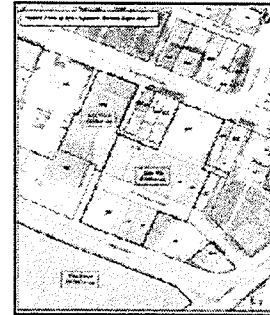


Some Viewscapes are spectacular (this one through Queen Street to Water).

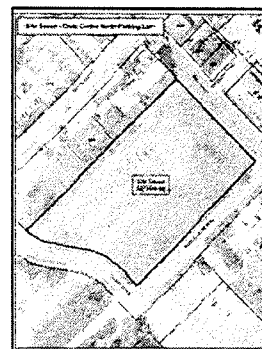
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- Site No. 5: Queen Street East (**0.58-acres**):
 - A 0.58-acre site assumed for ground floor commercial and upper floor residential.
- Site No. 6: Queen Street East (**1.57-acres**):
 - Large development parcel with frontage on Queen and Bay Streets totaling 1.57 acres, which could be developed as a Hotel with on-site parking and additional retail on Queen Street.
- Site No. 7: Civic Centre North Parking Lot Site (**3.64-acres**):
 - A 3.64-acre site, adjacent to the Northern Breweries, site offers significant potential for commercial development.
- Site No. 8: Bay and Tancred Street (**0.79-acres**):
 - An important corner lot providing opportunity for more intensive ground floor retail with second storey office space.

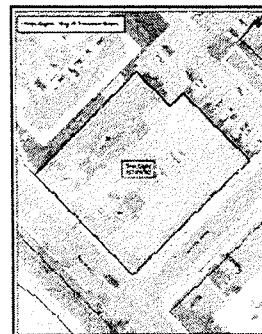
Sites Five and Six



Site Seven

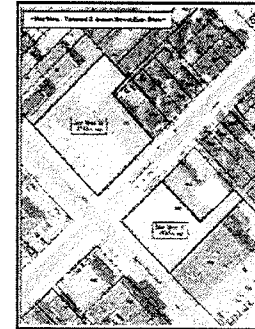


Site Eight



- Site No. 9A: Tancred and Queen Street East Sites (**0.39-acres**):
 - An important location with ground floor commercial and second storey office space.
- Site No. 9B: Tancred and Queen Street East Sites (**0.68-acres**):
 - 0.68-acre commercial site with potential for second storey use.
- Site No. 10: Former OMNR District Office Site (**0.81-acres**):
 - Former Ontario Ministry of Natural Resources (OMNR) district office site Southern Region MNR office, 64 Church Street, Sault Ste. Marie.
 - An important building reflective of mid-20th century architectural styles and interior design. It is the goal of this Plan to insure a sustainable reuse for the OMNR building.
- Site No. 11: 440 Bay Street (**0.49-acres**):
 - This 4.5-acre site is directly north of the Roberta Bondar office building located on the south side of Bay Street. It is assumed that this site would offer potential for additional office development. Any development should reflect existing building heights and built form in the area. A site coverage of 3.0 would yield 65,000 sq. ft. of gross floor area.

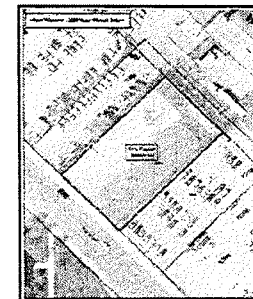
Site Nine



Site Ten



Site Eleven



5. KEY INFRASTRUCTURE AND PLANNING PROJECTS

The development plan includes the following key priorities:

1. *Streetscape Improvements to Queen Street involving the addition of street furniture, public art, development of neighbourhood parkettes, new and improved pedestrian-scale lighting, and improvements to public walkways between Queen Street and rear lane/mid-lock parking lots;*
2. *Streetscape improvements to Bay Street including a reduction from 4 lanes to 2 lanes with dedicated north-south turn lanes (medium to long-term);*
3. *Creation of Downtown Business District entrance design features, located at (i) Queen Street East and Pim Street; (ii) Albert Street East and Bruce Street; and (iii) Queen Street East and Gore Street;*
4. *A new directional signage strategy;*
5. *Pedestrian priority improvements to north-south intersections along Bay Street, as well as key intersections at Bay and Pim Streets and Bay, Gore and Andrew Streets;*
6. *Creation of a program of public art to be located at recommended intervals along Bay and Queen Streets;*
7. *Promotion and marketing of key redevelopment sites including schematic planning, environmental assessment and marketing of the Hospital lands; and*
8. *A range of potential improvements to the Wellington Street and Albert Street Business District to enhance its role as both a business district and a residential neighbourhood.*

Other developments include the full development of Clergue Park, the progressive implementation of the Hub Trail, and long-term redevelopment of the hospital lands.

Leveraging private investment in new construction and enterprises in Downtown is central to the success of the Plan.

The core of the Community Improvement Plan will include programs of financial assistance to eligible property owners to stimulate private sector investment in the existing building stock, for both commercial and residential use.

6. PRIORITY PROGRAMS

The purpose of public investment in private development, redevelopment and renovation initiatives through the following programs of financial assistance is to leverage additional private sector investment and maintain the building stock and economy of the Downtown over the long-term. A leverage ratio (public to private) of 1:5 is an achievable goal. This implementation of this Plan will include monitoring of total public and private investment as a result of the Plan.

At this time, the Strategy focuses on priority programs centered around tax increment equivalent grants and other grant programs designed to stimulate both commercial and residential development in the Downtown. In due course, these programs may be amended and other programs, including potentially a building restoration loan program, may be introduced as part of an expanded sweep of incentives.

6.1 Program Overview

The following programs (scoped in detail in the full CIP) provide Council and City staff with the mechanisms by which public assistance to private property owners can be achieved to meet the goals of the Community Improvement Plan.

Development and Rehabilitation Eligible Tax Options (DARE-TO Programs)		Building Restoration and Improvement Program	Façade Improvement Grant Program	Development Feasibility Study Grant Program
Development and Rehabilitation Grant	Brownfield Property Tax Cancellation Program			
Property tax Increment Equivalent Grant to property owners who redevelop property resulting in significant property tax increase	Cancellation of the increase in property tax from site remediation and redevelopment. Cancellation includes both municipal and education portion of property tax increase (upon Provincial approval for matching education portion)*.	Matching funding by the City of Sault Ste Marie to property owners investing in both minor and major building renovations (excl. façade improvement)	Matching funding for external (façade) improvements consistent with Urban Design Guidelines	Matching funding for development feasibility and business case development for site development/redevelopment properties in the Downtown
Aimed at major Redevelopment Projects (key redevelopment sites)	Aimed at major redevelopment projects.	Aimed at a range of internal building fit-up, renovation and additions to the existing building stock	Aimed specifically at building front façade improvement to improve design aesthetics, particularly on Queen Street.	Aimed at infill, specialty uses, tourism generators, retail, office and other development proposals
	Assistance limited to environmental remediation costs.	Funding limited to the lesser of \$15,000 or 50% of costs.	Funding limited to lesser of \$7,500 or 50% of specified façade improvement costs	Funding limited to the lesser of \$5,000 or 50% of study costs.
Programs are proposed for 3 years (2007-2009)				
Duration of Annual Grant: Maximum of 5 years or when total eligible costs (as specified) are met.	Duration of tax increase cancellation: maximum of 5 years of matching property tax increase cancellation contingent on Provincial approval of extending its assistance from 3 to 5 years.	Grant will be subject to limitations including repayment in the event of property sales within a specified period	In addition, a City Architect can assist property owners investigate façade design options	Paid to property owner following study completion; limits on the number of such grants per owner

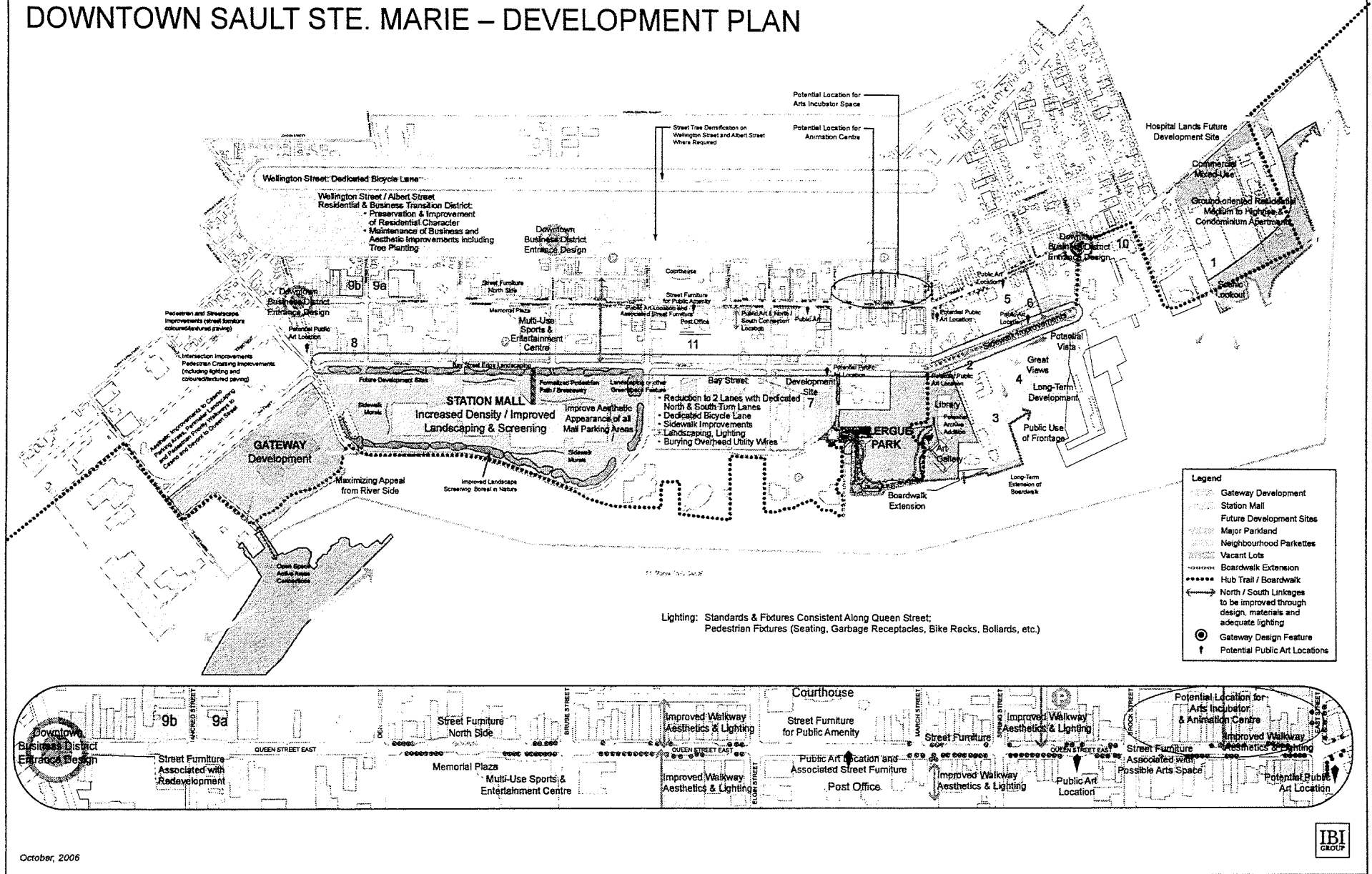
*Section 365.1 of the Ontario Municipal Act stipulates that matching education property tax cancellation is limited to 3 consecutive years. Extension of matching education property tax cancellation is contingent on submission by the municipality of a business case for extending support beyond 3 years. The cancellation of the education property taxes is subject to approval of the Ontario Minister of Finance and any conditions imposed by the Minister. "Matching" assistance refers to the duration of assistance which, if approved by the Minister, is equal to the duration of municipal property tax assistance.

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APPENDIX A

DEVELOPMENT PLAN (LARGE-SCALE)

DOWNTOWN SAULT STE. MARIE – DEVELOPMENT PLAN



(779) 979-1111

**ATTACHMENT "B" - DOWNTOWN DEVELOPMENT STRATEGY –
PROGRAM SUMMARY (Timeframe)****ADMINISTRATION**

Administration expenditures relate to those costs associated with administering the implementation phase of the Downtown Development Initiative. Generally, these costs will be allocated towards personnel, office space and administrative services. As well, part of the allocation is for ongoing consultative services.

Project Manager (Contract) (Years 2007 – 2009)

The role of the Project Manager will be to champion the goals of the Downtown Development Initiative and to administer the private sector assistance programs for property owners and developers.

Working under the supervision of the Downtown Development Steering Committee, the Project Manager's main task will be to build awareness and ownership of the new vision of Downtown. The Project Manager will work with key stakeholders, property owners and developers to implement the goals and objectives of the Downtown Development Initiative.

The Project Manager will also be the first point of contact for the Private Sector Assistance programs and will facilitate in the administrative and submission process of the assistance programs.

The position will be a 3 year contract position, working directly in the Downtown Association's office.

Consultant Advice and Assistance (Years 2007 – 2009)

Preceding the Implementation of the Downtown Development Initiative, an Economic Feasibility and Downtown Improvement Study was completed by IBI Group.

As the project is now entering the implementation phase, ongoing consultation with IBI is necessary to consult on issues or conflicts that may arise as a result of the Private Sector Assistance programs, and to ensure that the processes followed will achieve expected results.

Office Space, Support Services and Utilities (Years 2007 – 2009)

As part of the administration of the implementation phase, the Downtown Association will provide the Project Manager work space in a modern office that is fully accessible, and has access to high speed internet, telephone, and fax.

The Project Manager will also have access to the Downtown Association's photocopier and board room for meetings, as well as administrative services such mailings and marketing assistance.

To accommodate the Project Manager, there will be some one-time costs, such as the purchase of office furniture.

PRIVATE SECTOR ASSISTANCE PROGRAMS

The programs identified under this section are programs that are part of the Downtown Community Improvement Plan. Each program have detailed protocols governing the eligibility of properties and defined eligible costs to which a maximum of public assistance is stated.

Under each program, applications will be required (at any time during the year, rather than by a deadline, to create the maximum uptake of program assistance). The application forms have not yet been assembled but will be done as part of the implementation phase. Applications will be screened by the Downtown Project Manager, to determine if the application meets the tests of eligibility.

The evaluation of the applications will be done by a Downtown Development Steering Committee, who will also determine the funding to be awarded, within the defined limits of a specific program. Preference will be given to those applications seeking to redevelop key sites or areas of the Downtown. In addition, public funding will be to a maximum of 50%.

Dispensing of funds will require applicants to follow protocols demonstrating that the costs to be incurred are eligible and are actually incurred. Applicants will be required to sign an agreement with the City which outlines the commitments of the grant recipients and the conditions of funding approval. Funds will be released to the successful applicants once invoices for the work are received and approved by the City.

The private sector assistance programs are outlined below.

Architectural Design Assistance

(Years 2007 – 2009)

As part of the Economic Feasibility and Downtown Study, Urban Design Guidelines were prepared to guide future development in the Downtown in a manner that is compatible with the historic built form.

All projects that will apply for private sector assistance programs will be reviewed against the guidelines to ensure the development supports the community's vision for the Downtown.

To assist developers with interpretation and implementation of the guidelines, a "City Architect" will be retained, on an hourly contract basis for a period of three years.

The role of the "City Architect" is to review and evaluate development applications against the guidelines, and report to planning staff and City Council on the design merits of the proposal.

The goal of this program is to provide up to 10 grants per year towards design assistance. The services of the "City Architect" will be paid against time incurred, to a maximum of \$20,000 per year.

Building Restoration and Improvement Grant (BRIG) (Years 2007 – 2009)

The BRIG program provides matching funding by the City of Sault Ste. Marie to property owners investing in both minor and major building renovations.

The program is aimed at a range of internal building retro-fits, renovations, and additions to existing buildings. The grant is designed to promote the re-use of buildings and the re-use of upper floors for commercial or residential purposes in order to make the downtown a more competitive location for niche commercial or residential uses.

Building improvement, as defined by the program, is work to the interior of a property and its major building systems, as well as additions to gross floor area.

The grant is equivalent on a matching funds basis to a maximum of 50% of eligible costs or \$15,000, whichever is lesser.

Private property owners are eligible for the program with the grants being used towards the costs associated with materials, labour, equipment and professional fees related to internal building works.

The goal of this program is to provide a minimum of 3 grants per year towards building improvements.

Façade Improvement Grant (FIG) (Years 2007 – 2009)

The FIG program provides matching funding for external (façade) improvements that are consistent with the Urban Design Guidelines. The program is specifically aimed at building façade improvements to improve the design aesthetics throughout the Downtown area.

The façade grant is designed to promote additional external improvements that may not otherwise occur due to high costs associated with construction.

The program provides a grant on a matching basis to a maximum of 50% of eligible costs or \$7,500, whichever is the lesser.

The goal of this program is to provide a minimum of 3 grants per year towards façade improvements.

Tax Increment Equivalent Grant (Years 2007 – 2009)

The aim of the Tax Increment Equivalent Grant is to utilize the benefits associated with the assessment and property tax generated through redevelopment initiatives. The purpose of the grant is to provide the property owner with a grant equivalent to the increase in the municipal portion of the property tax that is a result of redevelopment.

The grant is specifically targeted towards the redevelopment of the key development sites, which were identified as part of the Economic Feasibility and Downtown Improvement Study.

Eligible costs of the grant program include costs associated with environmental site assessment, environmental remediation, development, redevelopment, demolition and infrastructure related work.

The grant is at no cost to the City but rather foregone revenue. The goal of this program is to provide a minimum of 1 grant per year towards the redevelopment of key sites in the Downtown.

Brownfield Property Tax Cancellation (Years 2007 – 2009)

The Brownfield Property Tax Cancellation Program differs from the Tax Increment Equivalent Grant in that tax cancellation is provided under the Province of Ontario's Brownfields Financial Tax Incentives Program (BFTIP). The

legislative provision is under Section 365.1 of the Ontario Municipal Act whereas the Tax Increment Grant is provided under Section 28 of the Ontario Planning Act.

Brownfields are vacant or under-utilized sites that have experience environmental contamination, and because of this, are difficult and costly to redevelop. Examples of brownfield sites in the Downtown include the former PetroCanada tank farm and the existing hospital site.

BFTIP is administered by Ministry of Finance and requires the approval of the Minister of Finance of both the amount and duration of such assistance. The BFTIP will be used in conjunction with the City's financial incentive programs. Applications will be required directly to the Ministry of Finance.

Whereas the Tax Increment Equivalent Grant is limited to the municipal portion of any tax increase arising from redevelopment, brownfields property tax cancellation may include both the municipal portion of property tax as well as the provincial education portion of property taxes. The application of this program in the City of Sault Ste. Marie will be limited to cancellation of the increase in property tax arising from the remediation and redevelopment of major development sites within the Downtown Community Improvement Policy Area.

Project Feasibility Study Grant (Years 2007 – 2009)

The Feasibility Grant program provides matching funding for the development of feasibility (including concept design other than design work pertaining to façade improvement and assistance via the City Architect) and business case studies to facilitate development and redevelopment of downtown properties.

The objective of the feasibility grant is to attract new commercial and residential uses to the major redevelopment sites in the Downtown.

Funding under this program is limited to a maximum of \$5,000 or 50% of the study costs, whichever is less, with preference given to those sites with strategic development potential.

The goal of this program is to provide a minimum of 5 grants per year towards project feasibility studies.

PUBLIC SECTOR PROGRAMS

The public sector programs are those programs identified under the CIP that will be undertaken by the City of Sault Ste. Marie. These programs relate to physical improvements within the downtown area (e.g. pedestrian furniture, landscape

improvements) as well as marketing and signage initiatives. The goal of these programs is to make physical improvements to the public realm of the Downtown.

Entrance Features (2008)

Entrance features are well-defined gateways that create both a symbolic and physical entrance into the Downtown, and mark the transition between districts.

As part of the Downtown study, 3 locations were identified for entrance features.

Key Sites Marketing (Years 2007 – 2009)

The Downtown Study identified a number of key sites that if redeveloped, would be a catalyst for revitalization.

As part of the implementation phase, a marketing package will be produced that can be used to attract developers to these key sites.

The marketing package will include information such as size of the parcel, zoning, and potential land uses that could be developed on a site by site basis.

The marketing package will then be used by the Project Manager, the Downtown Association and the Sault Ste. Marie Economic Development Corporation to encourage developers and commercial businesses to locate in the Downtown.

Schematic Planning, Environmental Assessment and Marketing – Hospital Site (Years 2007 – 2009)

Of the key sites identified, one site has been highlighted as the one with the most constraints to redevelopment.

That site is the current hospital property. In 2009 - 2010, a new hospital is expected to be opened in the City's north end. The current site, which is approximately 20 acres in size and located at the east end of the downtown, may be contaminated as there were former fuel tanks and an incinerator on the site. In addition, once vacant, the property will be difficult to redevelop as the cost to demolish the former hospital buildings will be exceptionally high due to the size and nature of the site and buildings.

In consultation with IBI, it was determined that given the complexities of the site, a more extensive and step-by-step approach to realizing the development potential is required.

The main hindrance to potential development will be the environmental constraints and the presence of the buildings. Due to the environmental issues, it was determined that these constraints need to be specifically identified through an Environmental Assessment process, to provide potential developers comprehensive information on the extent of contamination.

As well, given the importance of this site to the Downtown and to the community at large, the implementation phase includes a schematic planning exercise that will demonstrate the best way to redevelop these properties in a way that is complementary to the goals and objectives of the Downtown Development Initiative and surrounding neighbourhood.

New Directional Signage (2009)

The current signage and way-finding in Downtown Sault Ste. Marie reflects the incremental development of signage in previous years and the previous investments in visitor-oriented signage.

While there are a number of signs, the existing signage is small, making it difficult for tourists to locate tourist attractions.

It is recommended that as part of the implementation phase, a signage strategy be developed. The signage strategy would be comprehensive and consistent across the Downtown in order to identify the full and complete range of attractions that require way-finding.

Pedestrian Laneway Improvements (2009)

One of the key issues identified by the Downtown study was the disconnect between the City's waterfront and the Downtown's main street.

To address this issue, the study identified a number of corridors that could be upgraded with landscaping and pedestrian street furniture. Once completed, the corridors would create the essential linkages between the waterfront, Queen Street and public parking areas.

Public Art Program (Years 2007 – 2009)

To enhance the Downtown experience and to make the area a destination for both tourists and residents, the Downtown study recommended that a partnership be formed between the local arts and culture community, the City and the Downtown Association to establish a public art program.

Working with the local arts community, the goal of the public art program will be to identify and acquire pieces of public art that can be displayed in key areas of the Downtown that we identified as part of the study.

The concept is a beneficial relationship between local artisans, the Downtown Association and the City as it provides the opportunity for local artisans to receive exposure for their work, and encourages both residents and tourists to visit the downtown area, which will have a positive impact on local businesses.

Street Furniture Landscaping (Years 2007 – 2009)

Currently, street furniture, from light fixtures to benches varies from across the Downtown. In order to provide a consistent theme throughout the Downtown, a suite of street furniture was identified.

The implementation phase of the project includes the installation of street furniture such as benches, garbage bins, bike racks, throughout the Downtown

The goal of improving street furniture is to enhance the pedestrian and cycling environment, making the Downtown more pleasant to visit.

6(6)(f)

**ATTACHMENT "C" – AMENDMENT NO. 121 – CITY OF SAULT STE.
MARIE OFFICIAL PLAN**

**AMENDMENT NO. 121
TO THE
SAULT STE. MARIE OFFICIAL PLAN**

PURPOSE:

The Purpose, of this general amendment, is to incorporate the findings and recommendations of the Economic Feasibility and Downtown Improvement Study (October 2006) into the City of Sault Ste. Marie Official Plan, as they relate to Part VI – Physical Development – Built Environment.

LOCATION:

The amendment is to the text of the Official Plan as it relates to the newly defined boundaries of the Downtown, as shown on Schedule "A" to Amendment No. 121.

BASIS:

This Amendment is necessary to implement the findings and recommendations of the Economic Feasibility and Downtown Improvement Study (April 2007) completed as part of the Downtown Development Initiative, in cooperation between the City and the Sault Ste. Marie Downtown Association.

DETAILS OF THE ACTUAL AMENDMENT & POLICIES RELATED THERETO:

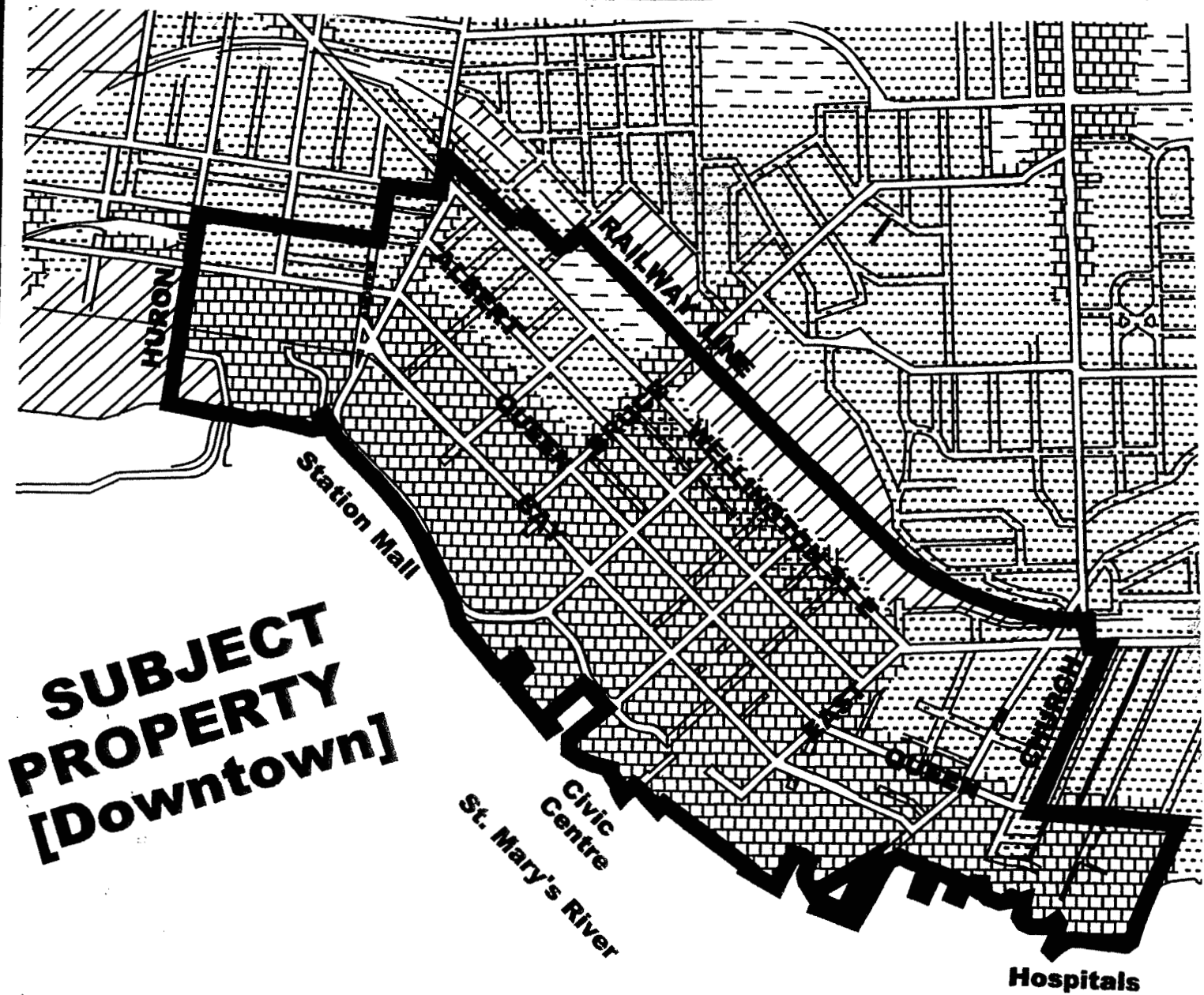
The attached excerpts (Schedule "A" and "B" to Amendment No. 121) form the Amendments to the Official Plan.

INTERPRETATION

The provisions of the Official Plan, as amended from time to time, will apply to this amendment.

6(6)(f)

**Schedule "A" – Amendment No. 121 - Defined Boundaries of the
Downtown and Extent of Community Improvement Plan Area**



**OFFICIAL PLAN SCHEDULE "C"
LAND USE LEGEND**

	RESIDENTIAL		INDUSTRIAL		PARKS RECREATIONAL
	COMMERCIAL		INSTITUTIONAL		RURAL AREA

SCHEDULE "A" to AMENDMENT No. 121



Schedule "B" – Amendment No. 121 - Amendments to City of Sault Ste. Marie Official Plan

Part VI – Physical Development – Built Environment

2.1 Urban Design

New Policy

- D.12 The Downtown area, as defined in Part VI – Physical Development – Built Environment, Section 2.3.2, Policy C.3, is an area of the community that is unique in terms of both built form and function.

To reflect this unique area, the Queen Street Urban Design Guidelines will form a tool that will be used to guide future development along Queen Street and the Downtown area.

Development in this area, both private and public, including municipal capital works, shall proceed in a manner that is consistent with the prescribed Urban Design Guidelines.

The Queen Street Urban Design Guidelines will be implemented through Site Plan Control.

New Policy

- D.13 Pedestrian linkages in the Downtown will be protected and enhanced to facilitate and encourage pedestrian traffic and which will provide keys linkages to municipal and private parking areas, the waterfront, and major areas of commercial, cultural and institutional significance.

New Policy

- D.14 Roadway design in the Downtown will be done in a manner that is consistent with the historic built form and layout.

At time of road improvement works, design consideration will be given to ensure that roads are developed in a manner that provides pedestrians clear and safe travel, and incorporates decorative streetscape treatments. Special attention will be given to intersection design and will include appropriate measures to enhance the pedestrian experience, such as coloured concrete unit pavers or impressed coloured concrete.

As part of road construction projects in the Downtown area, streetscaping elements such as signage, lighting, street furniture, e.c.t., will be done in a manner that ensures consistency with an over-all Downtown streetscape theme.

Cycling facilities, such as bike lanes or lock up areas will be incorporated, where appropriate, in the Downtown area.

Future roadwork in the Downtown will be designed to incorporate a high quality of landscaping, utilizing native trees, shrubs and plants.

Where feasible, above-ground utility services will be buried as part of future roadwork improvements.

Major truck traffic should be diverted around the Downtown area if possible, however, it is recognized that general traffic through the Downtown is positive for the economic vitality of central business area.

New Policy

- D.15 Ground floors of buildings within the existing commercial areas of the Downtown will be used for retail or service uses wherever possible.

New Policy

- D.16 Built form, massing, scale, height and setbacks of new buildings or expansions will be compatible with the traditional physical character of the Downtown area. Wherever possible, uniform setbacks will be maintained.

New Policy

- D.17 Building densities which create higher density development will be encouraged in the Downtown area.

New Policy

- D.18 Heritage buildings, features or facades should be preserved and appropriately addressed in new development.

New Policy

- D.19 Where larger uses are proposed in the Downtown area, building entrances should be located and designed to enhance the ground floor public space.

Opportunities for storefront space at street level should be encouraged. Large blank walls should be discouraged or treated appropriately with windows or other architectural features to create visual interest.

New Policy

- D.20 Where new residential buildings are proposed in the Downtown with heights in excess of those buildings around them, architectural solutions, such as stepping back upper floors, will be implemented to de-emphasize the height and massing relative to adjacent buildings.

New Policy

- D.21 Opportunities to provide or maintain attractive views and vistas to significant architectural features, the waterfront, landmarks or public art will be considered as part of new developments or redevelopments in the Downtown.

Part VI – Physical Development – Built Environment

2.3.2 Commercial Land Use

Amended Policy

- C.3 The boundaries of Downtown Sault Ste. Marie is described as all properties bounded by or with frontage on:

The north by:

- Wellington Street including those properties on Bruce Street south of Huron Central Railway.

The east by:

- Church Street;
- Queen Street East; and
- The easterly property line of the existing Hospital lands.

The south by:

- St. Mary's River waterfront

The west by:

- North Street;
- Cathcart Street;
- Andrew Street;
- Albert Street; and
- Huron Street.

New Policy

- C.4 The Downtown Area, as defined in Policy C.3, is designated as a Community Improvement Plan Area, for the purposes of utilizing financial incentives toward revitalization and rehabilitation of the built form.

Council has the authority to determine the duration of the CIP designation, to terminate the CIP designation and to re-instate the CIP designation.

Re-number existing policies C.4, C.5 to C.5, C6.

Amended Policy

- C.6 (Originally C.5)

The "Gateway Area" includes those properties bounded by Andrew Street, Queen Street, Huron Street and the waterfront. This area welcomes visitors to the community and development should focus on tourist oriented uses.

New Policy

- C.7 Entrance features shall be designed and installed at the following three locations: Queen Street and Pim Street, Queen Street and Gore Street, and Bruce Street and Albert Street, to welcome visitors to the Downtown and identify the commercial areas.

Re-number existing policy C.6 to C.8

Amended Policy

- C.8 (Originally C.6)

The Downtown area includes an established residential area. Substantial residential structures should be preserved. Existing residential

development should be maintained and improved where practical. New residential development may be permitted on lands designated Commercial within the Downtown area subject to Zoning By-law approval.

Opportunities for conversion of existing vacant or under-utilized buildings, including upper floor commercial uses, to residential units will be encouraged through Official Plan policies, zoning regulations and appropriate incentive programs.

Re-number existing policy C.7 to C.9

Amended Policy

C.10 (Originally C.8)

New development and redevelopment proposals should consider surrounding residential uses. Priority should be given to mixed land use projects.

Where new multi-storey residential development is proposed within the Downtown area, ground floor uses such as retailing and services will be encouraged within existing commercial areas.

New Policy

- C.11 New development should be designed to maximize the use of existing parking in the Downtown. The construction of a Downtown parking structure should be encouraged if demand warrants.

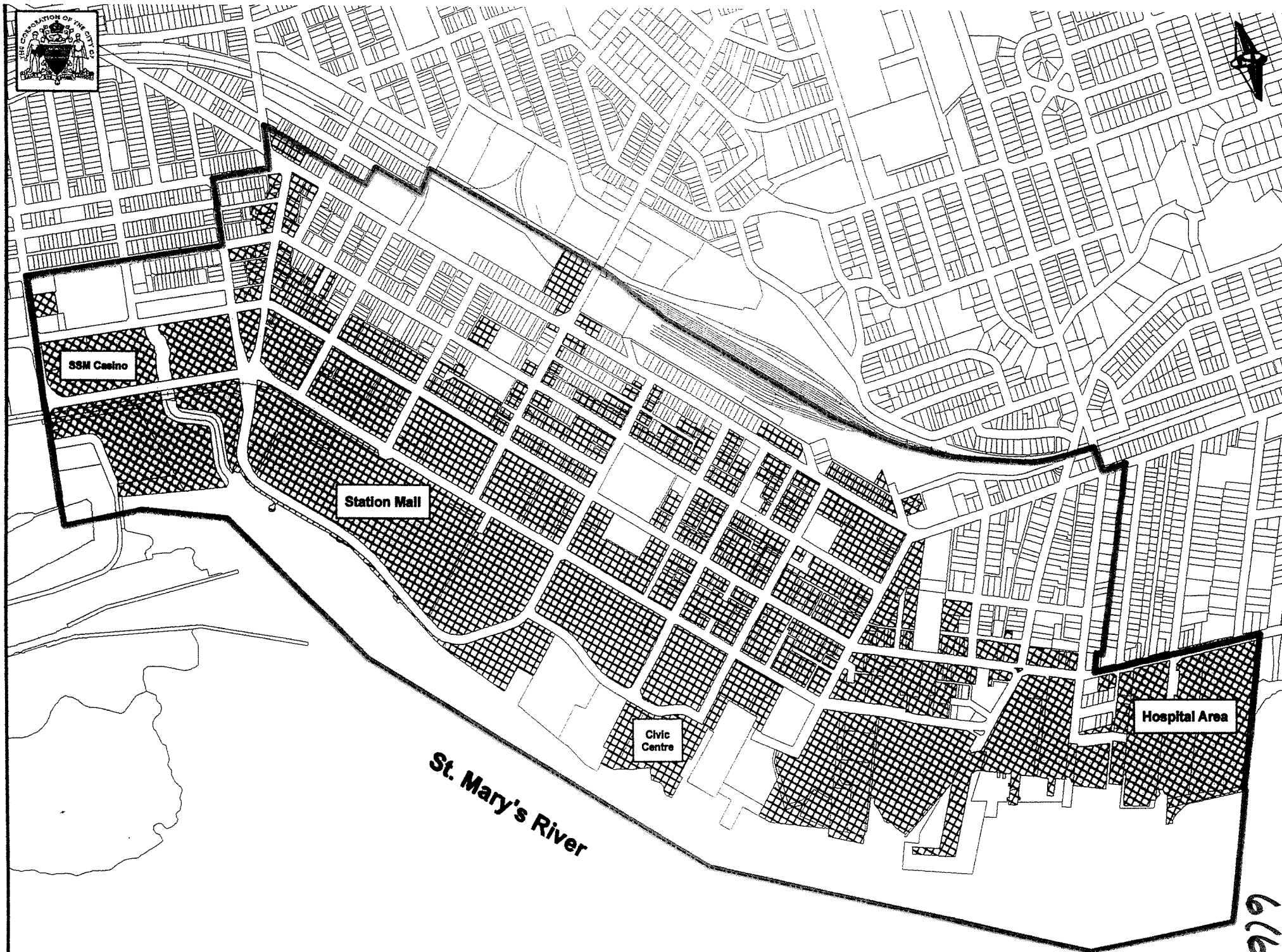
Where new residential development or residential redevelopment that would generate a net increase in the number of dwelling units is proposed, innovative solutions for residential parking in the Downtown should be considered. Solutions to be considered should include, but not necessarily be limited to, shared parking areas on surface parking lots, below and above ground parking structures, as well as parking on other properties in the immediate area.

In order to encourage commercial and residential growth in the Downtown area, the City will consider reduced parking standards in the Zoning By-law.

Re-number existing policies C.9, C.10 ...C.18 to C.12, C13...C.21.

6(b)(f)

**ATTACHMENT "D" – Downtown Areas to be designated as areas of Site
Plan Control**



Areas to be Designated 'Site Plan Control'

6(6)(4)



Our Community Our Strategy Our Future

6(6)(f)

April 5, 2007

Don McConnell
Planning Director, City of Sault Ste. Marie
99 Foster Dr., Level 5
Sault Ste. Marie, Ontario P6A 5X6

Dear Mr. McConnell:

Re: Downtown Improvement Plan

On behalf of Destiny SSM, a cooperative initiative of the SSM Economic Development Corporation (SSMEDC), the City of Sault Ste. Marie, the Community Development Corporation of SSM and area, and the SSM Chamber of Commerce, I would like to express our support of the Downtown Improvement Plan.

Destiny SSM is a strategy for economic development in Sault Ste. Marie that identifies Key Strategic Priorities as driving forces to diversify and lessen the reliance on any one industry or business. The Downtown Improvement Plan is in line with Destiny's Waterfront/Downtown Key Strategic Priority, building on the assets of the community to increase quality of life and tourism in the community.

At a Destiny SSM Steering Committee, held April 4, 2007, the City of Sault Ste. Marie Planning Department outlined the Downtown Improvement Plan and, based on this presentation, the committee passed a motion to support the awarding of funds from the EDF to complete this project.

Yours truly,

Jody Rebek
Managing Director



Sault Ste. Marie
**ECONOMIC
DEVELOPMENT
CORPORATION**



DEVELOPMENT
Sault Ste. Marie
a division of the SSMEDC



**ENTERPRISE
CENTRE**
Sault Ste. Marie
a division of the SSMEDC



**6(6)(f)
TOURISM**
Sault Ste. Marie
a division of the SSMEDC

April 11, 2007

Mayor John Rowsell
And Members of City Council

Re: Downtown Development Initiative
Support for the City's Economic Development Fund

On behalf of the Sault Ste. Marie Economic Development Corporation, I am writing in support of the City Planning Division Report to Council and to make recommendation that the City's contribution (\$285,000) should be allocated from the City's Economic Development Fund over three years (\$95,000 per year).

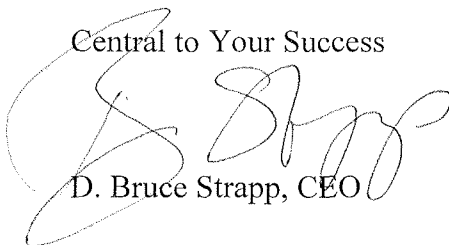
The City of Sault Ste. Marie has taken a leadership role in partnership with the Downtown Association to develop and create a solid Downtown Community Improvement Strategy. This initiative is well supported by the Destiny SSM strategy as a key priority for our community.

In assessing this project against the criteria for the City's Economic Diversification, the program elements; Administration, Private Sector Assistance Programs, and the Public Sector Programs will have a direct impact on stimulating private sector investment in the downtown for increased commerce and residential growth. This will have an impact on job creation as well as future increased tax assessment values.

The City's contribution to the Downtown Development Initiative is well levered with senior levels of government as well as providing a stimulus for private sector participation and investment.

The Sault Ste. Marie Economic Development Corporation through Tourism Sault Ste. Marie and Enterprise Centre Sault Ste. Marie will help support through our staff team and marketing platform (www.sault-canada.com) the promotion of the Downtown Initiative to prospective clients and investors.

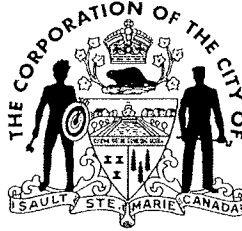
Central to Your Success



D. Bruce Strapp, CEO

Cc: SSMEDC Board of Directors and Staff Team





2007 04 16

REPORT OF THE ENGINEERING & PLANNING DEPARTMENT

PLANNING DIVISION

TO:

Mayor John Rowswell
and Members of City Council

SUBJECT:

Cycling Master Plan Update

Last October, City Council authorized a Request for Proposals to update the City's Cycling Master Plan at a total cost not to exceed \$45,000 with funds to come from the 2007 Capital Construction Program.

The City's Cycling Master Plan was last updated in 1996. The plan was based on the concept that all roadways should be developed to accommodate cycling. Current thinking by both City staff and cycling enthusiasts is that alternate pathways should be developed as a preferred option to major arterial roadways in our community. An updated Cycling Master Plan will resolve many of the conflicts that have recently surrounded the reconstruction of major arterial roads.

With the suspension of the City's Cycling Advisory Committee, cycling related issues are being referred to the Sault Trails Advocacy Committee (STAC). A STAC subcommittee has been formed to assist with this project.

A RFP was issued and proposals were received from the following two firms:

- Marshall Macklin Monahan in association with Doug Clute and David Ellis
- Totten Sims Hubicki Associates

The steering committee evaluated the proposals on the basis of expertise, experience, work program and value. The committee recommends that this project be awarded to Marshall Macklin Monahan. This firm has extensive experience in trail planning and development and has recently completed similar projects for Markham, Milton, Ottawa Windsor and Durham Region. In addition,

6(b)(g)

Marshall Macklin Monahan has completed numerous projects in Sault Ste. Marie including the City's original Waterfront Walkway Master Plan and the recently completed Hub Trail Plan.

Work on this project will begin immediately with a public open house in late May, and completion in July.

Planning Director's Recommendation - That City Council authorize an agreement with Marshall Macklin Monahan to undertake and complete the Cycling Master Plan update at a total cost not to exceed \$45,000.

DBM/pms

RECOMMENDED FOR APPROVAL

Joseph M. Fratesi
Chief Administrative Officer

Data\APPL\REPORT\CYCLING MASTER PLAN UPDATE.doc

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2007-61

AGREEMENT: (L.5.7) A by-law to authorize the execution of a Letter of Agreement between the City and the Ontario Minister of Transportation for funding under the Ontario Bus Replacement Program.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENTS**

The Acting Mayor and the Deputy Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to an agreement in the form of Schedule "A" hereto dated the 22nd day of March, 2007 between the City and the Ontario Minister of Transportation for funding under the Ontario Bus Replacement Program.

2. **SCHEDULE "A"**

Schedule "A" hereto forms part of this by-law.

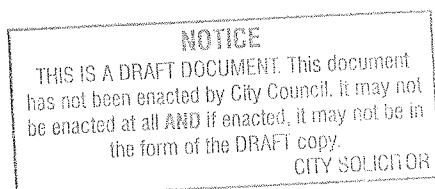
3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

READ THREE TIMES and **PASSED** in open Council this 16th day of March, 2007.

ACTING MAYOR – SUSAN MYERS

DEPUTY CLERK – MALCOLM WHITE



10(a)

SCHEDULE "A"

Ministry of
Transportation

Office of the Minister
Ferguson Block, 3rd Floor
77 Wellesley St. West
Toronto Ontario
M7A 1Z8
416 327-9200
www.mto.gov.on.ca

Ministère des
Transports

Bureau du ministre
Édifice Ferguson, 3^e étage
77, rue Wellesley ouest
Toronto (Ontario)
M7A 1Z8
416 327-9200
www.mto.gov.on.ca



RECEIVED

MAR 27 2007

MAYOR'S OFFICE

March 22, 2007

His Worship John Rowswell
Mayor
The City of Sault Ste. Marie
P.O. Box 580, 99 Foster Drive
Sault Ste. Marie, Ontario
P6A 5N1

Dear Mayor Rowswell:

RE: Letter of Agreement between Her Majesty the Queen in right of the Province of Ontario, represented by the Minister of Transportation for the Province of Ontario (the "Ministry") and the City of Sault Ste. Marie (the "Municipality") Related to Funding Provided by the Province of Ontario (the "Province") to the Municipality under the Ontario Bus Replacement Program (this "Letter of Agreement")

This Letter of Agreement is in response to the Municipality's request to the Ministry for funding, under the Ontario Bus Replacement Program (the "OBRP"), with regard to the replacement of transit buses.

In recognition of municipalities' need to replace aging transit buses to support the development of strong communities, increase public transportation reliability, reduce municipal operating costs, and invest in the renewal of transportation systems, the Ministry has created the OBRP under which the Ministry will be providing funds, under certain conditions, to municipalities towards the capital costs of replacing transit buses.

Any funding from the Ministry to the Municipality will be provided in accordance with the terms and conditions set out in this Letter of Agreement and the Ontario Bus Replacement Program (OBRP) - 2007 Guidelines and Requirements (the "Guidelines and Requirements").

In consideration of the mutual covenants and agreements contained in this Letter of Agreement and the Guidelines and Requirements, which have been reviewed and are understood by the Municipality and are hereby incorporated by reference, and other good and valuable consideration (the receipt of which is hereby acknowledged), the Ministry and the Municipality covenant and agree as follows:

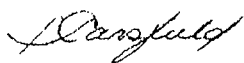
1. The Ministry agrees to provide OBRP funding to the Municipality up to a maximum amount of \$168,115 in accordance with and subject to the terms set out in this Letter of Agreement and the Guidelines and Requirements, payable after April 1, 2007 upon receipt of this signed Letter of Agreement and related authorizing municipal by-law, a certified copy of a binding agreement between the Municipality or a transit operator, as applicable, and a manufacturer of transit buses for the purchase of such transit buses to be delivered in 2007, and, where applicable, a binding operating agreement between the Municipality and a transit operator.
2. Despite Section 1, the Municipality understands and agrees that any amount payable under this Letter of Agreement may be subject, at the Minister's sole discretion, to adjustment for consistency with the agreements described in Section 1, and any other adjustments as set out in the Guidelines and Requirements, including those related to annual appropriations of funds by the Legislative Assembly of Ontario.
3. The Municipality understands and agrees that the funding provided under this Letter of Agreement represents the full extent of the Ministry's and Province's financial contribution under the OBRP and that no additional funds will be provided by the Province, including the Ministry, for such purposes to the Municipality for the year 2007.
4. The Municipality hereby consents to the execution by the Ministry of this Letter of Agreement by means of an electronic signature.

If the Municipality is satisfied with and accepts the terms and conditions of this Letter of Agreement, please secure the required signatures for the four enclosed copies of this Letter of Agreement and return two fully signed copies to the Transit Policy and Programs Office, 2nd Floor, Building B, 1201 Wilson Avenue, Downsview, ON, M3M 1J8 for the Ministry's records.

- 3 -

Once the Ministry has received the signed copies of this Letter of Agreement and the related authorizing municipal by-law, and the certified copies of the agreements set out in Section 1, the Ministry may, in accordance with the OBRP, make arrangements for the payment of OBRP funding to the Municipality.

Sincerely,



Donna Cansfield
Minister of Transportation

I have read and understand the terms of this Letter of Agreement, as set out above, and by signing below I am signifying the Municipality's consent to be bound by these terms.

The Corporation of the City of Sault Ste. Marie

Per: _____
Acting Mayor Susan Myers

Date: _____
April 16, 2007

Per: _____
Deputy Clerk - Malcolm White

Date: _____
April 16, 2007

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2007-63

AGREEMENTS: (E.3.4) A by-law to authorize an agreement with the City and Cecchette & Sons Limited for the Pim Street Pumping Station Upgrade project. (Contract 2007-7E)

THE COUNCIL of the Corporation of the City of Sault Ste. Marie, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENTS**

The Mayor and the Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to an agreement in the form of Schedule "A" hereto dated the 16th day of April, 2007 and made between the City and Cecchetto & Sons Limited. (Contract 2007-7E)

2. **SCHEDULE "A"**

Schedule "A" hereto forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

READ THREE TIMES and **PASSED** in open Council this 16th day of April, 2007.

ACTING MAYOR – SUSAN MYERS

DEPUTY CITY CLERK – MALCOLM WHITE

1816)

AGREEMENT BETWEEN OWNER AND CONTRACTOR

For use when a stipulated price is the basis of payment

This Agreement made on the 16th day of April in the year 2007 .

by and between

The Corporation of the City of Sault Ste. Marie

hereinafter called the "*Owner*"

and

Cecchetto & Sons Ltd.

hereinafter called the "*Contractor*"

The *Owner* and the *Contractor* agree as follows:

ARTICLE A-1 THE WORK

The *Contractor* shall:

1.1 perform the *Work* required by the *Contract Documents* for

Pim Street Sewage Pumping Station Upgrade
Contract No. 2007-7E

located at

816 Bay Street

which have been signed by the parties, and for which

Earth Tech Canada Inc.

is acting as and is hereinafter called the "*Consultant*" and

1.2 do and fulfill everything indicated by this Agreement, and

1.3 commence the *Work* by the 30th day of April in the year 2007 and, subject to adjustment in *Contract Time* as provided for in the *Contract Documents*, attain *Substantial Performance* of the *Work*, by the 1st day of February in the year 2008 .

ARTICLE A-2

- 2.1 The *Contract* supersedes all prior negotiations, representations, or agreements, either written or oral, relating in any manner to the *Work*, including the bidding documents that are not expressly listed in Article A-3 of the Agreement - CONTRACT DOCUMENTS.
- 2.2 The *Contract* may be amended only as provided in the *Contract Documents*.

ARTICLE A-3

- 3.1 The following are the *Contract Documents* referred to in Article A-1 of the Agreement - THE WORK:

- Agreement Between Owner and Contractor
- Definitions
- The General Conditions of the Stipulated Price Contract

Refer to Section 00300 - Stipulated Price Bid - Appendix A
for list of contract documents.

* (Insert here, attaching additional pages if required, a list identifying all other Contract Documents e.g. Supplementary Conditions; Specifications, giving a list of contents with section numbers and titles, number of pages, and date; Drawings, giving drawing number, title, date, revision date or mark; Addenda, giving title, number, date)

ARTICLE A-4

- 4.1 The *Contract Price*, which excludes *Value Added Taxes*, is:

Three Million, Five Hundred Seventy-three thousand,
Nine Hundred and Eighty Four

dollars

and Ninety-one cents. \$ 3,573,984.91

- 4.2 *Value Added Taxes* (of 6 %) payable by the *Owner* to the *Contractor* are:

Two Hundred Fourteen Thousand, Four Hundred and Thirty
Nine

dollars

and Nine cents. \$ 214,439.09

- 4.3 Total amount payable by the *Owner* to the *Contractor* for the construction of the *Work* is:

Three Million, Seven Hundred Eighty eight Thousand,
Four Hundred and Twenty-four

dollars

and zero cents. \$ 3,788,424.00

- 4.4 All amounts are in Canadian funds.

- 4.5 These amounts shall be subject to adjustments as provided in the *Contract Documents*.

ARTICLE A-5 PAYMENT

- 5.1 Subject to the provisions of the *Contract Documents*, and in accordance with legislation and statutory regulations respecting holdback percentages and, where such legislation or regulations do not exist or apply, subject to a holdback of ten (10 %) the *Owner* shall in Canadian funds:
- .1 make progress payments to the *Contractor* on account of the *Contract Price* when due in the amount certified by the *Consultant* together with such *Value Added Taxes* as may be applicable to such payment, and
 - .2 upon *Substantial Performance of the Work*, pay to the *Contractor* the unpaid balance of the holdback amount when due together with such *Value Added Taxes* as may be applicable to such payment, and
 - .3 upon the issuance of the final certificate for payment, pay to the *Contractor* the unpaid balance of the *Contract Price* when due together with such *Value Added Taxes* as may be applicable to such payment.
- 5.2 In the event of loss or damage occurring where payment becomes due under the property and boiler insurance policies, payments shall be made to the *Contractor* in accordance with the provisions of GC 11.1 - INSURANCE.
- 5.3 Interest
- .1 Should either party fail to make payments as they become due under the terms of the *Contract* or in an award by arbitration or court, interest at zero percent (0 %) per annum above the bank rate on such unpaid amounts shall also become due and payable until payment. Such interest shall be compounded on a monthly basis. The bank rate shall be the rate established by the Bank of Canada as the minimum rate at which the Bank of Canada makes short term advances to the chartered banks.
 - .2 Interest shall apply at the rate and in the manner prescribed by paragraph 5.3.1 of this Article on the amount of any claim settled pursuant to Part 8 of the General Conditions - DISPUTE RESOLUTION from the date the amount would have been due and payable under the *Contract*, had it not been in dispute, until the date it is paid.

1016

ARTICLE A-6 RECEIPT OF AND ADDRESSES FOR NOTICES

- 6.1 Notices in writing between the parties or between them and the *Consultant* shall be considered to have been received by the addressee on the date of delivery if delivered to the individual, or to a member of the firm, or to an officer of the corporation for whom they are intended by hand or by registered post; or if sent by regular post, to have been delivered within 5 *Working Days* of the date of mailing when addressed as follows:

The *Owner* at

99 Foster Drive, 5th Floor
Sault Ste. Marie, Ontario
P6A 5X6

The *Contractor* at

6 Sutherland Avenue
Sudbury, Ontario
P3C 3A6

The *Consultant* at

285 King Street, Suite 300
London, Ontario
N6B 3M6

ARTICLE A-7 LANGUAGE OF THE CONTRACT

- 7.1 When the *Contract Documents* are prepared in both the English and French languages, it is agreed that in the event of any apparent discrepancy between the English and French versions, the English language shall prevail.

- *Complete this statement by striking out inapplicable term.*

- 7.2 This Agreement is drawn in English at the request of the parties hereto. La présente convention est rédigée en anglais à la demande des parties.

ARTICLE A-8 SUCCESSION

- 8.1 The *Contract Documents* are to be read into and form part of this Agreement and the whole shall constitute the *Contract* between the parties, and subject to the law and the provisions of the *Contract Documents* shall enure to the benefit of and be binding upon the parties hereto, their respective heirs, legal representatives, successors, and assigns.

In witness whereof the parties hereto and by the hands of their duly authorized representatives.

SIGNED AND DELIVERED
in the presence of:

OWNER

The Corporation of the City of Sault
Ste. Marie

signature

Acting Mayor - Susan Myers
name and title of person signing

WITNESS

signature

Deputy City Clerk - Malcolm White
name and title of person signing

signature

name and title of person signing

CONTRACTOR

Cecchetto & Sons Ltd.

signature

name and title of person signing

WITNESS

signature

name and title of person signing

signature

name and title of person signing

N.B. Where legal jurisdiction, local practice, or Owner or Contractor requirement calls for:

- (a) proof of authority to execute this document, attach such proof of authority in the form of a certified copy of a resolution naming the representative(s) authorized to sign the Agreement for and on behalf of the corporation or partnership; or
- (b) the affixing of a corporate seal, this Agreement should be properly sealed.

AGREEMENT BETWEEN OWNER AND CONTRACTOR

For use when a stipulated price is the basis of payment

This Agreement made on the 16th day of April in the year 2007 .

by and between

The Corporation of the City of Sault Ste. Marie

hereinafter called the "Owner"

and

Cecchetto & Sons Ltd.

hereinafter called the "Contractor"

The Owner and the Contractor agree as follows:

ARTICLE A-1 THE WORK

The Contractor shall:

- 1.1 perform the Work required by the Contract Documents for

Pim Street Sewage Pumping Station Upgrade
Contract No. 2007-7E

located at

816 Bay Street

which have been signed by the parties, and for which

Earth Tech Canada Inc.

is acting as and is hereinafter called the "Consultant" and

- 1.2 do and fulfill everything indicated by this Agreement, and

- 1.3 commence the Work by the 30th day of April in the year 2007 and, subject to adjustment in Contract Time as provided for in the Contract Documents, attain Substantial Performance of the Work, by the 1st day of February in the year 2008 .

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2007-70

AGREEMENTS: (E.3.4) A by-law to authorize an agreement with the City and Marshall Macklin Monaghan to undertake and complete the Cycling Master Plan update at a total cost not to exceed \$45,000.00.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENTS**

The Mayor and the Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to an agreement in the form of Schedule "A" hereto dated the 16th day of April, 2007 and made between the City and Marshall Macklin Monaghan Limited.

2. **SCHEDULE "A"**

Schedule "A" hereto forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

READ THREE TIMES and **PASSED** in open Council this 16th day of April, 2007.

ACTING MAYOR – SUSAN MYERS

DEPUTY CITY CLERK – MALCOLM WHITE

AGREEMENT

AGREEMENT made in duplicate this 16th day of April, 2007

BETWEEN: The Corporation of the City of Sault Ste. Marie
99 Foster Drive
Sault Ste. Marie, Ontario
P6A 5N1

hereinafter referred to as the "Client"

and Marshall Macklin Monaghan Limited
80 Commerce Valley Drive East
Thornhill, Ontario
L3T 7N4

hereinafter referred to as the "Consultant"

WHEREAS the Client has requested the Consultant to perform the services set out in Article II hereof in connection with the Project (as hereinafter defined) and the Consultant has agreed to perform such services on and subject to the terms and conditions of this Agreement;

NOW THEREFORE IN CONSIDERATION of the mutual promises hereinafter contained, the Client and the Consultant agree as follows:

Article I - DEFINITIONS:

The terms defined in this Article I shall for all purposes of this Agreement have the meanings herein specified unless the context otherwise specifies or requires:

(a) Project shall mean:

"Sault Ste. Marie Cycling Master Plan Update"

Article II - CONSULTING SERVICES:

The Consultant shall perform the services in connection with this Project as set out in the scope of services proposal received by the City of Sault Ste. Marie on March 7th 2007 and outlined in Appendix 'A' attached.

Article III - FEE BASIS:

The total fee for the Project shall be \$45,000 including all disbursements and GST.

Article IV - EXPENSES AND DISBURSEMENTS:

The Consultant shall be reimbursed for all expenses properly incurred in connection with the Project, at cost, including GST. These shall include, without limitation, items such as travel, lodging, printing, courier and long distance telephone charges.

Article V - PAYMENT OF FEES AND EXPENSES:

Payment of fees and expenses for services performed by the Consultant shall be made within 30 days of the invoice being received by the Client. Billing will be the following basis:

- (a) 25% upon contract approval
- (b) 50% upon completion of Preliminary Plans and Cost Estimates
- (c) 25% upon completion of Final Report and Presentation

Article VI - GENERAL TERMS AND CONDITIONS

1. Co-operation

- (a) The Client shall give due consideration to all drawings, reports, proposals, advice and other information provided by the Consultant, and shall make any decision which is required within a reasonable time so as not to delay the work of the Consultant.
- (b) The Client shall, at the request of the Consultant, provide the Consultant with all information documents and background reports relating thereto, necessary to carryout the assignment except insofar as the Consultant is expressly required to furnish the same under the terms thereof.

2. Fee for Additional and Special Services

Fees for Additional Work or Special Services provided by the consultant hereunder, if any, shall be arranged for under separate contract.

3. Compensation for Extra Work and Disbursements

If it shall become necessary for the Consultant to undertake any additional work, beyond those required and covered under this contract and as set out in Appendix A, the Client shall pay to the Consultant a fee for such charges or extra work calculated on a time basis, provided that prior to the commencement of such charges or extra work, the Consultant shall notify the Client in writing of this intention to carry out such extra work and that the Consultant shall keep separate cost records in respect to such charges or extra work and provided that prior to the commencement of such changes or extra work, written approval of the Client is obtained. The Consultant shall also be compensated for any travel expenses beyond those contemplated in this contract and as set out in Appendix A, provided that prior written approval of such expenses has been given by the Client.

4. Abandonment or Suspension

If the Project or any part thereof is abandoned at any stage prior to completion, at the request of the Client, or if any stage of the Consultant's work is unduly delayed for reasons beyond their control, the Client shall pay to the Consultant a fee for his completed services from the inception of the work calculated on the basis of the detailed budget provided by the Consultant dated March 7th 2007.

5. Ownership of Documents

Upon early termination of this agreement and settlement of accounts, or upon completion of the consultant's obligations under this agreement, all information, data, material sketches, plans and documents assembled or prepared by the consultant or its employees, whether in paper or computer format or otherwise for the purpose of this agreement shall thereupon become the sole property of the Client.

6. Insurance

The Client will accept the insurance coverage specified in this clause as the limit of liability of the Consultant.

(a) Professional Liability Insurance

The Insurance Coverage shall be in the amount of \$1,000,000.

When requested the Consultant shall provide to the Client proof of Professional Liability Insurance carried by the Consultant.

(b) Change in Coverage

It is understood and agreed that the coverage provided by these policies will not be changed or amended in any way nor cancelled by the Consultant under (60) days after notice of such change or cancellations has been personally delivered to the Client.

7. Limits of Liability

In undertaking this work, Marshall Macklin Monaghan Limited is released, indemnified and is held harmless by the City of Sault Ste. Marie and its partners in this assignment, from any and all claims, liabilities, costs and expenses arising out of or based upon:

- (a) any misstatement or omission in any material, information or representation supplied or approved by the City of Sault Ste. Marie or its partners; or
- (b) any other matter related to or arising out of this agreement, except to the extent finally determined to have resulted from the negligence, willful misconduct or fraudulent behaviour of Marshall Macklin Monaghan Limited.

In no event shall Marshall Macklin Monaghan Limited be liable to the City of Sault Ste. Marie or its partners whether the claim be in tort, contract or otherwise, for an amount in excess of the professional fees paid by the City of Sault Ste. Marie for this engagement to Marshall Macklin Monaghan Limited during the period commencing from the date of the offer of services, to the terms and conditions of this engagement.

8. Arbitration

- (a) All matters in difference between the parties hereto in relation to this Agreement may be referred to arbitration under the laws of the project location.
- (b) No person shall be appointed or act as arbitrator who is in any way interested, financially or otherwise, in the conduct of the work on the Project or in the business or other affairs of either the Client or the Consultant.
- (c) The award of the arbitrator shall be final and binding upon the parties.

9. Assignment

- (a) If a party to this Agreement who is an individual should desire to bring in a partner or partners, or if a party which is a partnership should desire to bring in a new partner or partners to share the benefit and burden to this Agreement, he or it may do so, but shall promptly notify the other party of such action and obtain his/her approval in writing before continuing work under this contract.
- (b) Except as aforesaid neither party shall assign this Agreement without the consent in writing of the other.

10. Confidential Data

The Consultant shall not divulge any specific information identified as confidential, communicated to or acquired by him, or disclosed by the client in the course of carrying out the Services provided for herein. No such information shall be used by the Consultant on any other project without approval in writing of the Client.

Article VII - DATE OF COMING INTO FORCE

This Agreement shall be deemed to have come into force on April 16th 2007.

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the date first above appearing.

CLIENT:

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

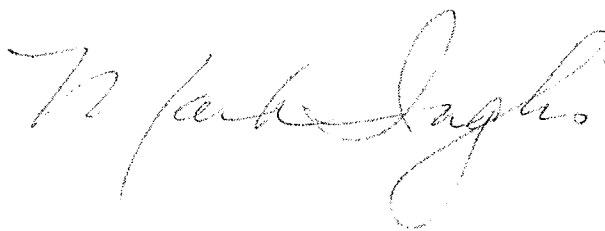
ACTING MAYOR - SUSAN MYERS

DEPUTY CITY CLERK - MALCOLM WHITE

DATE

CONSULTANT:

MARSHALL MACKLIN MONAGHAN LIMITED



April 10, 2007

DATE

CITY OF SAULT STE. MARIE CYCLING MASTER PLAN UPDATE

1.0 PROJECT SCOPE OF WORK and METHODOLOGY

The Cycling Master Plan Update requires a sensitivity that achieves a balance between the community needs for commuting and recreation cyclists. Your cycling system will be both on- and off-road, providing variety for all cyclists. It will be safe and secure, avoiding conflicts with other users.

Marshall Macklin Monaghan Limited offers to the City of Sault Ste. Marie the professional resources needed to fulfill the objectives of this project. Our staff, which includes landscape architects, biologists, parks and land use planners, as well as civil, environmental and transportation engineers will work efficiently, effectively and be available during all aspects of the project to serve the City of Sault Ste. Marie. We are excited about becoming involved in this important cycling network project. Our team combines the abilities of MMM with Doug Clute and David Ellis and can offer value added benefits in terms of solutions to trail design, traffic engineering and road crossing design that only a multi-disciplinary and experienced team brings. Doug and David will contribute their local knowledge and community needs to the team.

We have prepared a comprehensive work program to achieve all the goals and objectives of this project. We assure you that we will adhere to the work program as you approve it or as amended. We will work with City staff to ensure that meetings are organized, participants are informed and that the reports follow promptly in sequence. We will provide the expertise to develop the road crossing designs, on- and off-street bikeways, identify best practices, prepare drawings, policies, programs and monitoring mechanisms, and always welcome collaboration with City staff. Following is our proposal including our methodology and work program, designed to achieve your objectives in the time expected and within your budget.

We are pleased to note that we have no potential conflicts of interest with any other projects we are working on in or around the City of Sault Ste. Marie.

2.0 STATEMENT OF PROJECT UNDERSTANDING

We have reviewed the Terms of Reference for the project. The Consultant will need to work closely with the City to articulate the final mapping, and will subsequently prepare working policies and programs to complement the mapping. We have reviewed the issues presented in the RFP, and are prepared to work through the various challenges and details of this unique project.

16(c)

CITY OF SAULT STE. MARIE CYCLING MASTER PLAN UPDATE

3.0 PRINCIPLES OF PROJECT MANAGEMENT

The following principles that we propose to apply towards this project will ensure a smooth flow from project initiation to completion:

- Establish accurate base information;
- Maintain strong liaison with City staff;
- Design the trail with a recognition of safety, maintenance and vandal-resistance issues; and
- Create an implementable plan and course of action that is achievable.

4.0 OUR APPROACH

Trail use, planning and design experience are a key ingredient for a successful bikeways system. In similar assignments, our team has discovered that next to a seamless and safe bikeway, design treatments and amenities are next on the users needs list. People seek venues with diverse experiences to provide opportunities that support/augment important experiences, vistas, views and nodes. Elements to consider are:

- ☐ An overall design intent;
- ☐ Natural, cultural and heritage features;
- ☐ Road Crossings;
- ☐ Trail surface(s);
- ☐ Transition areas and accessibility;
- ☐ Regional Connections;
- ☐ Minimize Risk;
- ☐ Views, vistas and nodes (places of importance);
- ☐ Signage
- ☐ Amenities such as furniture, and parking facilities
- ☐ Costs

National Perspective

Our project team has national experience in the area of trail development and the promotion of active transportation. We have participated with numerous national cycling and transportation organizations and have developed research papers illustrating the benefits to active transportation and trail use. Team members are well known in the cycling community locally and nationally.

Trail Standards

The planning will require knowledge of construction and safety standards for trails. MMM has developed many details for trails, lighting, bridges, boardwalks, drainage methods, off-trails activity areas (lookouts) and on-road routes over the many projects that we have completed for municipalities. We can provide proven and industry accepted standards that will be the basis for future implementation of the trails. Quality design and development standards will be key for further projects. The objective is to create a trail that is low maintenance, stands up to anticipated levels of use, and is safe and accessible.

CITY OF SAULT STE. MARIE

CYCLING MASTER PLAN UPDATE

10(c)

Road Crossings

We have developed standards for trails along and crossing existing roads that would be applicable to the Master plan. Our work in developing the "Bikeway Traffic Control Guidelines" for the Transportation Association of Canada, focused on trail crossing of public roadways and on-road bikeways, and since then we have developed a number of these treatments for various municipalities. Engineering of these road crossings to meet appropriate road design engineering standards will also be a key component.

Linking the Hub Trail and Pedestrian Trails with the Cycling Master plan

Access from local streets to multiuse trails is crucial to the connectivity of pedestrian ways and cycling routes. Ease of maintenance access and character of that access will be important components of the planning. We will explore the potential connections to other trail systems. The Hub Trail project, that MMM helped to plan, has helped to set a standard for bikeways and multiuse trails. We will use this, and your other documents, as background for the Cycling Master Plan.

Controlled access and a sense of entry

Unmitigated access to sensitive or dangerous areas can cause significant impacts to the environment and potential harm to bikeway users. These areas will be identified through consultation with the City and stakeholders, in addition to a thorough review of site conditions and natural resource inventories. Special areas will be designated as entry points and designed to accommodate authorized uses only, as well as make the public aware of the trail system.

Safety

Reducing risk for users should be of the highest priority for your cycling plans and requires a comprehensive understanding of user needs and expectations balanced with the most appropriate design details and support mechanisms to create as safe a system as possible. Road crossings, particularly mid-block, have become a significant part of our analysis on current projects in Toronto and Milton. The liability posed by these intersections will be addressed.

Signage

We will include regulatory, warning, information or wayfinding signage recommendations. The heritage of the area may be enhanced through signage and landscape development. Gateways to the trail system will be studied in order to provide a unified aesthetic to the trail system. A unique identity for trail signage will be created at concept level for implementation by local signage companies.

GIS / Mapping

While undertaking our field investigations for the trail network, we will inventory and document existing conditions by collecting numerous GPS waypoints accompanied by digital photographs at each location. This will provide a useful resource to City staff and the committees to understand the issues and opportunities along the routes.

Effectively Involve Interest Groups

Our approach to the consensus building components will be enthusiastic, interactive and productive. Workshops have been the hallmark of our park and trail design projects. We have

181c

CITY OF SAULT STE. MARIE CYCLING MASTER PLAN UPDATE

developed an engaging way to make the workshops enjoyable and effective. The format for workshops must reflect the needs and goals of the community the trails serve. Our workshops have been used more recently in Innisfil, Newmarket, Milton, Goderich and Oshawa. Our visioning sessions will be enthusiastic, interactive and productive. We are already familiar with STAC and other publics in Sault Ste. Marie. We will continue that liaison as we embark on the Cycling Master Plan.

We understand that your Master Plan should include the following excerpt from your text:

- Recommend goals, objectives and policies for a cycling-friendly City
- Draft Official Plan policies for a cycling-friendly City
- Recommend and illustrate cycling guidelines and standards for the planning, design and operation of cycling infrastructure (e.g. bike lanes, non-motorized multi-use recreational pathways, roadways where bicycles have priority, and trip end facilities (e.g. bicycle parking, showers and lockers, treatments at intersections, signage, etc.)
- Recommend policies and programs that deal with cycling safety, education, enforcement and promotion
- Recommend practises dealing with temporary traffic conditions such as road construction and reconstruction
- Recommend ways to enhance the integration of cycling with public transportation
- Identify a process of integrating cycling infrastructure and facilities as part of the development approval process
- Recommend ways to make the City of Sault Ste. Marie a cycling destination for tourists
- Propose a monitoring strategy

Outlined below is our work plan, which we feel will best address the objectives, outlined within the Request for Proposal. Through each phase of the project we recommend meeting with STAC. This will assist staff with questions they may have regarding the progress of the project as well as allowing for comment and input. Objectivity is maintained by encouraging further stakeholder input via focus groups. Finally, at the conclusion of each phase, there is a tangible deliverable. This attention to detail clearly positions our team well ahead of others

CITY OF SAULT STE. MARIE CYCLING MASTER PLAN UPDATE

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5.0 PROJECT TEAM

PROPONENT PROFILE

MARSHALL MACKLIN MONAGHAN LIMITED

From its beginnings as a surveying company in the early 1950s, Marshall Macklin Monaghan has grown into a global project management and delivery firm with over 900 employees, offering comprehensive planning, engineering, landscape architecture, and geomatics services to government and private sector clients across Canada and overseas.

Today, Marshall Macklin Monaghan (MMM) is an industry leader in program/project management and the provision of multidisciplinary services for both small and large-scale projects, from intimate neighbourhood parks to fully serviced communities or international airports.

The firm's philosophy is to provide individualized, customized service to each client, recognizing that no two projects are alike. Senior staff are recognized leaders in their field, working closely with the industry's best and brightest new graduates, combining experience with the very latest electronic tools and design practices. The overall approach of the company is to produce exceptional work, on time and within budget. The success of this approach is confirmed by the firm's rapidly growing list of satisfied clients and a corresponding high incidence of repeat and referral business.

This project will be lead by the Landscape Architecture and Urban Design Group with the assistance of the Transportation Division.

The Landscape Architecture and Urban Design Group has provided Bikeways, Trails and Master Planning for municipal, provincial, national, and international projects. Our recreation design experience ranges from rural trails and bikeways to park and recreation site and facility development, feasibility and needs assessments. Our team (16 staff) includes seven registered landscape architects who can provide input as needed throughout the project.

Marshall Macklin Monaghan's Transportation Division provides comprehensive planning and design service to public and private sector clients. They are committed to providing responsive services that address mobility via all modes. The Transportation Division of over 75 staff have completed hundreds of projects addressing transportation needs of universities and other schools, research parks, multi-modal transportation facilities, and have done trail and bikeway master plans as well as design details for many municipalities across Ontario.

PROFESSIONAL DESIGN TEAM & PERSONNEL

Project Manager

Mark Inglis, MBA, OALA is manager of landscape architecture and urban design and has unparalleled experience with the planning, preparation and construction administration of trails and parks. His trails and bikeways master planning experience includes projects in Toronto, Sault Ste. Marie, Newmarket, Milton, Mississauga, and Brampton. Mark has led or participated in virtually all of the trails planning and construction projects for MMM for the past 14 years, and currently in Milton and Toronto. In Sault Ste. Marie, Mark is providing an advisory role to the City for the provision of boulevard trails and on-road cycling advice to new construction projects along the Hub Trail Route.

CITY OF SAULT STE. MARIE CYCLING MASTER PLAN UPDATE

Doug Clute has worked extensively with Marshall Macklin Monaghan over the past few years. Doug operated his own firm as Clute & Associates Inc from 1998 until February of this year when he joined WorkGroup Designs Inc as Vice President. We are happy that our relationship with Doug will continue although under a new banner.

Doug Clute brings a life interest to this project. He has been a member of the Sault Ste Marie Cycling Club, a former member of the Cycling Advisory Committee for Sault Ste. Marie, President of the Ontario Cycling Association and Vice President of the Canadian Cycling Association.

Based on Doug's background as a professional planner for municipal government, Clute & Associates has prepared conceptual land use plans, official plans and zoning by-law amendments and has represented private sector interests before the Ontario Municipal Board.

Relevant professional assignments include:

- Project Manager with Marshall Macklin Monaghan Ltd.: Town of Marathon Cottage Lot Development Feasibility Study, March 2007
- Project Manager – with Marshall Macklin Monaghan Ltd.: Town of Hearst Parks and Recreation Master Plan Project April 2006
- Project Manager with MMM for the Hub Trail Concept and Design Study, Sault Ste Marie March 2006

Doug will play a key role along with Mark Inglis in assessing and confirming the proposed alignment of the Cycling Routes. This will including mapping the proposed alignment using a hand held GPS device, suggesting refinements to routing if necessary, identifying property impacts, proposing engineering solutions to challenging sections, confirming feasibility of the route and providing input on trail crossing configurations and route signing.

Caron Cheng, Landscape Designer, MLA, B.Ed, HBOR, will assist in the preparation of the documents. Caron's experience with MMM includes field research regarding multi-use trail development for the Town of Markham and Town of Milton. She has also assisted in site development and layout for various schools in the GTA addressing traffic safety, circulation and site aesthetics. Previous experiences includes work with the City of Toronto researching and compiling information for the Toronto Bike Plan, co-ordinating events to celebrate Toronto Bike Week, and developing community outreach programs to promote safe and sustainable transportation. Alongside, her degrees in outdoor recreation and geography, certification as a CAN-BIKE instructor to support bicycle safety and standards for recreational / utilitarian purposes, and participation in trail building / maintenance workshops have provided her with relevant and practical experience to contribute to this project.

Specialist Advisors

David Ellis is known as a designer, but also for his dedication to cycling both as a participant and as an administrator. Professionally, Mr. Ellis's twenty-eight years experience sees him as a

CITY OF SAULT STE. MARIE CYCLING MASTER PLAN UPDATE

leader in the design industry and well respected internationally, as an architect and technical innovator.

In the recreational fields he was the designer for the John Rhodes Community Centre Pool, provided the conceptual design for the proposed Ontario cycling track (velodrome), a co-designer of the Steelback Centre, prepared concepts for the proposed Sault College Indoor Speedskating track, the Sault Recreational Soccer Indoor playing field and many other related projects.

However, he has special expertise in cycling related endeavours. He is a 'National Coaching Certification Program, Level II' cycling coach and coach instructor (he has instructed in Ottawa, London and Sault Ste. Marie), member of several "quality of life" related committees and associations, has been a competitor in three sports (holds several Provincial championships and records), and participates in many more. He has also been a member of the Canadian College of Commissaries, a national cycling officiating organization. Additionally he has held several positions with the Ontario Cycling Association, including, Secretary, Vice President and President, been a Board Member of the Canadian Cycling Association, President, Racing Director and Newsletter Editor for the Sault Cycling Club. Additionally he was an integral part of the original cycling masterplan committee and through his office, produced the cycling maps in use today. He is also a well respected cycle frame builder and has built frames for use in the Olympics and National Championships.

Dave will contribute his expertise in recreation and utilitarian cycling, advise on routes and participate in meetings held in Sault Ste. Marie.

Dave McLaughlin, B.A., MES, M.C.I.P., R.P.P., Senior Transportation Planner and a Specialist in the planning and design of on and off-road multi-use trails. Dave being one of MMM's leading experts in on and off-road trail planning and design, his experience at MMM includes a wide range of land-use and transportation studies, including bicycle/pedestrian route and design studies, trail studies, traffic impact and parking assessments, traffic calming and traffic infiltration studies. Relevant project experience includes work on the Don River Trail system in Toronto and alignment options for the Martin Goodman Trail (Trans Canada Trail) in downtown Toronto as part of the Railway Lands Transportation Study. Other relevant project experience includes the City of Brampton Pathways Master Plan, Regional Niagara Bikeways Master Plan, Region of Waterloo Bicycle Master Plan, Town of Fort Erie Friendship Trail, Phase 2B and Riverwalk, Toronto Bike Plan, Region of Niagara Cycling Plan, City of Vaughan Pedestrian and Bicycling Master Plan, Halifax Active Transportation Master Plan and the recently completed Ottawa Cycling Plan.

Dave will be able to draw upon his substantial knowledge of commuter cycling, recreation trail design, construction and signing from other project to assist the team.

MMM has GIS and GPS staff capable of providing in-house coordinated services with the City. Curriculum Vitae for each staff is enclosed in Appendix B.

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CITY OF SAULT STE. MARIE CYCLING MASTER PLAN UPDATE

6.0 PROJECT EXPERIENCE

Durham Cycling Master Plan

The Region of Durham initiated the study to develop a comprehensive cycling plan. The plan developed a coordinated regional cycling system to serve both the urban and rural areas of Durham. The plan supports and encourages leisure, tourism and commuter cycling. The plan will be used as a guide to assist the Region in improving conditions for cycling over the next 20 years. MMM provided Transportation Planning, Engineering and Landscape Architecture for the project. Mark Inglis directed a spinoff trails master plan assignment for Beaverton, Ontario.

Sault Ste Marie Hub Trail

Marshall Macklin Monaghan and Clute & Associates completed a Concept and Design Study for the City of Sault Ste Marie in February, 2006. The study explored options and routes for a non motorized multi-use recreational trail around the city. Conflict issues arose related to the exclusion of motorized vehicles and protection of sensitive environmental areas in a Conservation Area. Public safety issues related to the trail crossing school property. Invasion of privacy and noise impacts were raised by property owners. All issues were resolved by active and sensitive communication and negotiation of the route. The Hub Trail is being implemented based on the design concept which we developed in concert with the community.

Hearst Recreation Master Plan

Completed in June 2006, the Recreation Master Plan involved an extensive community consultation process in which competing interests were brought to the consulting team of Clute & Associates and Marshall Macklin Monaghan. Many northern residents use ORVs as a means of local transportation. The consultants were required to present options for multi-use trails and guidance to the community for active recreation.

Milton Trails Master Plan Study

MMM was retained by the Town of Milton to provide a long term trails strategy, together with short and mid-term guidance for the Town. This 2001 study involved identifying and assessing conditions and resident opinions to develop a trail network strategy specifically suited to Milton. The plan establishes a framework for town-wide and neighbourhood trails, policies for trail use, maintenance and management, design standards for trail types and an implementation program that includes phasing, costing and potential partnership opportunities. MMM is currently preparing an Update to the Trails Master Plan for the Town.

Markham Trail Feasibility & Implementation Plan:

The popularity of trail use in Canadian communities is increasing exponentially. MMM undertook a town-wide trail feasibility and implementation project for the Town of Markham. The goal of this project was to link the Town's fragmented system and connect community destinations. This ambitious plan involved community consultation, agency approvals, land acquisition, design, tunnel and/or bridge implementation and ultimately construction supervision. The Town of Markham selected MMM for our ability to understand audience expectations while recognizing the realities of use and maintenance of an integrated trail system.

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Ottawa Cycling Plan

In 2003, the City of Ottawa retained a team lead by Marshall Macklin Monaghan Limited that also included Stantec Engineering, Noxon Associates Limited, Nancy Smith and David Hunt to develop a city-wide cycling plan for the recently amalgamated City of Ottawa. The project involved the harmonization of cycling policies from the former municipalities that now form the City of Ottawa. The process to develop the plan involved extensive and innovative public involvement. This included a public attitude survey, open houses and public newsletters posted on the City's website. The project also involved extensive fieldwork and research into cycling policies, programs and standards. Every existing road and corridor identified for a facility was investigated in the field.

The OCP will allow the City to schedule improvements to both facilities and programs in the most cost-efficient means possible. New routes and facilities will be implemented as new roads are built or when existing roads are resurfaced or rehabilitated. Off-road trails will take advantage of abandoned rail or utility corridors and will be integrated in all new residential and commercial subdivision planning.

Impact of Mountain Bike Activity in Metro Parks - Metropolitan Toronto

Marshall Macklin Monaghan was retained by Metropolitan Toronto for this study of the impact of mountain bike activity on Metro Parks. Management strategies were developed to address impacts at three critical sites. These strategies included a combination of soil rehabilitation, trail enhancement, trail closure/regeneration, public education and monitoring.

City of Windsor Bicycle Use Master Plan (BUMP):

The City of Windsor has been actively developing a cycling and multi-use trail network since 1991. The City was very successful at developing over 40 kilometres of off-road trails; however, they were struggling to implement an on-road cycling system.

To address this challenge, the City retained a consulting team lead by MMM to complete the Bicycle Use Master Plan (BUMP) and focus municipal efforts on developing on-street cycling facilities and filling in the gaps in the existing off-road network. The process to develop the plan involved extensive and innovative public involvement through surveys, cycling tours, open houses and an interactive website. The project also involved extensive field work and research into cycling policies, programs and standards.

The final BUMP report, provides a proposed cycling network and a detailed implementation strategy that addresses phasing, costing, promotion, design standards and policy approaches.

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CITY OF SAULT STE. MARIE CYCLING MASTER PLAN UPDATE

7.0 WORK PLAN AND SCHEDULE

PRELIMINARY PROJECT REVIEW

Timeframe: April 2007
Objective: To initiate the work program
Program Meeting #1 with staff to receive information from the city, establishes reporting relationships, and confirm work program schedule
Review all background documentation and City standards
Industry Best Practices
Receive all current GPS mapping from City
Initial Site Review (Inventory and Analysis)
Meeting #2 Session with Staff, Committee and Stakeholders – Visioning Session – This meeting will be held during the same travel period within three days of Meeting #1.
Result/Deliverable: Meeting memoranda, Summary memorandum of background information review.

PRELIMINARY WORK REVIEW

Timeframe: May 2007
Objective: Presentation of Preliminary work to City Staff
Program Explore Design Standard options
Inventory and Analysis using GIS/GPS mapping, site visits, and research to identify natural, cultural, economic, and other destinations, as well as review of existing trail systems.
Prepare concept design including: route, trail amenities, parking areas, signage opportunities, safety in design issues. All will be in accordance with Best Practices.
Meeting #3 to review concept design
Result/Deliverable: Meeting memoranda, compilation of data, one hard copy and disk copy of plans (B&W)

PRELIMINARY PLANS REVIEW WITH COMMITTEE

Timeframe: May 2007
Objective: Presentation of Preliminary Plans to Committee
Program: Presentation of vision, goals, objectives, policy recommendations, cost estimates, and potential partners to STAC.
Show scenarios for connections, access points, opportunities and constraints
Meeting #4 with the Committee to review the routing
Result/Deliverable: Power Point Presentation, cost estimate, meeting memorandum

FINAL PLANS COMPLETED

Timeframe: May 2007
Objective: Final Master Plan to City Staff
Program: Delivery of revised vision, goals, objectives, policy recommendations, cost estimates, and potential partners to Committee.
Preparation of Final Plans and Report
Result/Deliverable: Draft of report (10 copies B&W)

CITY OF SAULT STE. MARIE CYCLING MASTER PLAN UPDATE

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PRESENTATION OF PROPOSAL AND TRAIL DETAILS TO RURAL AFFAIRS COMMITTEE

<i>Timeframe:</i>	June 11, 2007
<i>Objective:</i>	Presentation to Council
<i>Program:</i>	Presentation of vision, goals, objectives, policy recommendations, cost estimates, and potential partners to Council.
<i>Result/Deliverable:</i>	Master plan Design drawings and report, cost estimate (10 copies colour, 40 copies B&W and disk copy)

8.0 FEE SCHEDULE

Our Fees will be \$45,000 and will not be exceeded without your prior authorization.

Supplied by City:

Current GIS & GPS mapping, existing signage standards and digital drawings, trail / park standards.

Additional meeting per diem rates

CITY OF SAULT STE. MARIE CYCLING MASTER PLAN UPDATE

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9.0 WHY US?

Marshall Macklin Monaghan Limited brings to the City of Sault Ste. Marie the capabilities necessary to fulfil the objectives identified in the terms of reference. We offer:

- Complete professional services in house
- Available experienced staff in Toronto and Sault Ste. Marie
- Renowned cycling and trail design experience
- Demonstrated abilities in construction methodology
- Capable staff involved in cycling for recreation and profession

We are prepared to initiate the project within a week of your approval and would look forward to working with the staff of the City. Should you have any questions regarding the foregoing, please call Mark Inglis at 905-882-7242.

Respectfully Submitted,
MARSHALL MACKLIN MONAGHAN LIMITED



Mark Inglis, M.B.A., O.A.L.A.
Manager of Landscape Architecture and Urban Design
Associate Partner

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THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2007-65

PARKING: (P.1.2.4.) A by-law to appoint Municipal Law Enforcement Officers to enforce the by-laws on various properties and to amend Schedule "A" to By-law 90-305.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie pursuant to Section 15 of the *Police Services Act*, R.S.O. 1990, chapter P.15 and amendments thereto, **ENACTS AS FOLLOWS:**

1. **SCHEDULE "A" TO BY-LAW 90-305 AMENDED**

Schedule "A" to By-law 90-305 is hereby repealed and replaced with Schedule "A" attached to this by-law.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

READ THREE times and **PASSED** in open Council this 16th day of April, 2007.

ACTING MAYOR – SUSAN MYERS

NOTICE
THIS IS A DRAFT DOCUMENT. This document has not been enacted by City Council. It may not be enacted at all AND if enacted, it may not be in the form of the DRAFT copy.
CITY SOLICITOR

DEPUTY CLERK – MALCOLM WHITE

<u>BADGE NO SPECIAL CONSTABLE</u>	<u>EMPLOYER</u>	<u>PROPERTY LOCATION</u>
12	ROUSE, BRIAN	ALGOMA UNIVERSITY
25	SLEWDRIDGE, TERRY	ENTERPRISES PROP.
26	MCLEOD, ROD	FLEMING & SMITH
30	RENDELL, VERN	ALGOMA CENTRAL PROP.
35	ORR, DEREK	NOR PRO SECURITY
37	MILLER, STEVE	NOR PRO SECURITY
48	GRENIER, LARRY	NOR PRO SECURITY
59	BARONE, MARCELLO	ALGOMA UNIVERSITY
109	SEBECIC, JOHN LUDVIC	DENTAL BUILDING
111	DESCHENE, BERNARD, FREDERIK	ALGOMA UNIVERSITY
113	TAYLOR, GARY	ALGOMA UNIVERSITY
115	LEE, RICHARD, JOHN	ALGOMA UNIVERSITY
129	STOYCHEFF, CHRISTOPHER	NOR PRO SECURITY
138	CAIN, JOSEPH	CITY OF SAULT STE. MARIE
144	KOPRASH, GEORGE	HI TEC SECURITY
151	PARR, DEREK, RAYMOND	NOR PRO SECURITY
153	TASSONE, VITO	TASSONE CHIROPRACTIC
163	BUMBACO, PHILIP CAREM	ALGOMA CENTRAL PROP.
170	MCMILLAN, KENNETH, BRYAN	HI TEC SECURITY
178	D'AGOSTINI, ROSEMARY	DR. RAYMOND CHO
179	DARLOW, LEONARD	ALGOMA UNIVERSITY
183	SAXBY, MICHELLE	HI TEC SECURITY
186	HARMAN, JASON	ALGOMA CENTRAL PROP.
190	LALONDE, BRIAN	CITY OF SAULT STE. MARIE
191	BROWN, STEVEN, GEORGE	SEPARATE SCHOOL BOARD
196	SEABROOK, LAURA, LEE	ALGOMA CENTRAL PROP.
203	CASEY, VINCENT	HI TEC SECURITY
205	STEINBURG, MICHAEL	HI TEC SECURITY
213	BECKER, ELIZABETH (BETTY)	HI TEC SECURITY
221	GAGNON, FREDERICK	HI TEC SECURITY
222	TURCO, JOSEPH	HI TEC SECURITY
226	PLASTINO, CARMEN	HI TEC SECURITY
238	BECK, DESMOND	HI TEC SECURITY
240	MASON, STEPHEN	NOR PRO SECURITY
241	COGHILL, ROBIN	NOR PRO SECURITY
248	CHAN, GILBERT	DR. RAYMOND CHO
249	CHO, LINDA	DR. RAYMOND CHO
250	ZALEWSKI, MICHAEL	HI TEC SECURITY
253	TRAVSON, TERRANCE (TERRY)	NORTH EAST SECURITY
254	SANTELLI, DOMINIC	NORTH EAST SECURITY
255	KATES, LISA	NORTH EAST SECURITY
258	LEGACY, STEVEN	RIOCAN PROPERTY
259	CONNOR, JAMES	RIOCAN PROPERTY
260	VELTRI, ROBERT	RIOCAN PROPERTY
261	HEINTZMAN, DAVID	RIOCAN PROPERTY
262	ADAM, CINDY	SAULT COLLEGE
263	RECOLLECT, HOLLY	NOR PRO SECURITY
267	CORBIERE, JOHN, ALLAN	HI TEC SECURITY
270	NOTTE, KYLE	ALGOMA CENTRAL PROP.
274	DAVIS, JAMES	NOR PRO SECURITY
275	EBARE, JAMES	HI TEC SECURITY
276	SMITH, DENNIS, ROBERT	HI TEC SECURITY
277	WOOLLEY, DAN	HI TEC SECURITY
280	LEE, MARSHA	ALGOMA UNIVERSITY
281	LYPPS, ELEANOR	ALGOMA UNIVERSITY
286	O'DELL, SEAN, MICHAEL	ALGOMA CENTRAL PROP.
287	POIRIER, SCOTT	NOR PRO SECURITY
288	MOORE, STEPHEN	ALGOMA CENTRAL PROP.
290	GOODFELLOW, JOHN, FRASER	NOR PRO SECURITY
291	TRANDEMONTAGNE, JORI	NOR PRO SECURITY
292	BOYER, DONALD	NOR PRO SECURITY
294	FOWLER, PAUL, SCOTT	NOR PRO SECURITY
296	MURDOCK, IESHIA	NOR PRO SECURITY
297	SWIRE, WILLIAM, JAMES	NOR PRO SECURITY
298	MANN, DUSTIN	HI TEC SECURITY
299	DIMMA, WILLIAM, GEORGE	HI TEC SECURITY
300	PAPINEAU, EVAN, LORNE	HI TEC SECURITY
301	COTTINGHAM, EDWARD ALLEN	HI TEC SECURITY
302	WHALEN, JASON, WILFRED	HI TEC SECURITY
303	CAMERON, ANDREW, HECTOR	ALGOMA CENTRAL PROP.
304	JOLIN, LAURENT	NORTH EAST SECURITY
305	CATLING, DAVID	NORTH EAST SECURITY
306	PLASTINO, JEREMY	NORTH EAST SECURITY
307	GUREVITCH, JASON	NORTH EAST SECURITY
308	BELL, TYLER	HI TEC SECURITY
309	PIGEAU, EDWARD	NOR PRO SECURITY
310	MOORE, LORNE	NOR PRO SECURITY
312	ALLISTON, DANIEL	NOR PRO SECURITY
313	ROWE, WINSTON	NOR PRO SECURITY
314	AASEN, PAULINE	KOPRASH BUILDING SERVICE
315	FITTON, MICHELLE	ALGOMA UNIVERSITY
316	MCCULLOCH, BRANDON	HI TEC SECURITY

317	CUGLIETTA, SHAWN	ALGOMA CENTRAL PROP.	STATION MALL/STATION 49/STATION TOWER
318	DALE, DAVID	NORTH EAST SECURITY	CAMB. MALL/PINE PLAZA/CHURCHILL PLAZA/BELLV. PK&MARINA/STEELBACK
319	PINTER, JOHN	NOR PRO SECURITY	S. COLLEGE/GROUP HEALTH/ST. MARY'S PAPER/ELGIN TOWERS
320	PETTENUZZO, LUCAS	NOR PRO SECURITY	S. COLLEGE/GROUP HEALTH/ST. MARY'S PAPER/ELGIN TOWERS
321	LORENZO, COREY	NOR PRO SECURITY	S. COLLEGE/GROUP HEALTH/ST. MARY'S PAPER/REGENT PROPERTY
322	ELIE, LINDA	NOR PRO SECURITY	S. COLLEGE/GROUP HEALTH/ST. MARY'S PAPER/REGENT PROPERTY
323	ARCHIBALD, KURTIS	NOR PRO SECURITY	S. COLLEGE/GROUP HEALTH/ST. MARY'S PAPER/ELGIN TOWERS
324	WALKER, CAITLIN	NOR PRO SECURITY	S. COLLEGE/GROUP HEALTH/ST. MARY'S PAPER/ELGIN TOWERS
325	HEALEY, KATRINA	NOR PRO SECURITY	S. COLLEGE/GROUP HEALTH/ST. MARY'S PAPER/REGENT PROPERTY
326	BRATU, IOAN	NOR PRO SECURITY	S. COLLEGE/GROUP HEALTH/ST. MARY'S PAPER/REGENT PROPERTY
327	POZZEBON, IAN	NOR PRO SECURITY	S. COLLEGE/GROUP HEALTH/ST. MARY'S PAPER/REGENT PROPERTY
328	MORTIMORE, JENNIFER	ALGOMA CENTRAL PROP.	STATION MALL/STATION 49/STATION TOWER
329	NOLAN, JESSE, JOHN	NORTH EAST SECURITY	CAMBRIAN MALL /PINE PLAZA/BELLVIEW MARINA/CHURCHILL PLAZA /STEELBACK
330	O'NEILL, ROY	RIOCAN PROPERTY	CAMBRIAN MALL/PINE PLAZA/CHURCHILL PLAZA
331	HAMILTON, SILVI	RIOCAN PROPERTY	CAMBRIAN MALL/PINE PLAZA/CHURCHILL PLAZA
332	PITT, DEREK	NORTH EAST SECURITY	CAMBRIAN MALL/PINE PLAZA/CHURCHILL PLAZA/STEELBACK
333	LUCIER, ROBERT	CITY OF SAULT STE. MARIE	TRANSIT SERVICE AREAS
334	MILLER, BRADLEY	CITY OF SAULT STE. MARIE	TRANSIT SERVICE AREAS
335	GROSSO, DONALD	NORTH EAST SECURITY	CHURCHILL&PINE PLAZA/CAMBRIAN MALL
336	TREPASSO, JENNIFER	NOR PRO SECURITY	GROUP HEALTH/SAULT COLLEGE
337	RENNISON, JEFF	NOR PRO SECURITY	GROUP HEALTH/SAULT COLLEGE
338	MOAR, ALEXANDRA	NOR PRO SECURITY	GROUP HEALTH/SAULT COLLEGE
339	HULL, MICHAEL	NOR PRO SECURITY	GROUP HEALTH/SAULT COLLEGE
340	DAMIGNANI, MATTHEW	NOR PRO SECURITY	GROUP HEALTH/SAULT COLLEGE
341	STEVENS-BARRY, MAY	NOR PRO SECURITY	GROUP HEALTH/SAULT COLLEGE
342	PICK, DENNY	NOR PRO SECURITY	GROUP HEALTH/SAULT COLLEGE
343	CHILLMAN, JODI	NOR PRO SECURITY	GROUP HEALTH/SAULT COLLEGE
344	HARPE, KENNETH	DAYS INN	DAYS INN HOTEL

10(d)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2007-72

POLICE SERVICES: (P.3.1.) – A by-law to authorize the charging of fees for services and activities provided by the Police Services Board and to amend Schedule "A" to By-law 2002-28 and to repeal By-law 2002-3.

WHEREAS pursuant to section 391(1) of the Municipal Act 2001, S.O. 2001, c.25, a Police Services Board is authorized to pass by-laws imposing fees or charges for services and activities provided or done on behalf of the Board;

AND WHEREAS pursuant to section 397(1) of the Municipal Act 2001, S.O. 2001, c.25, any fees imposed by the Local Board require the approval of City Council;

NOW THEREFORE the Council of the Corporation of the City of Sault Ste. Marie pursuant to section 397(1) of the Municipal Act 2001, S.O. 2001, c.25, as amended, ENACTS as follows:

1. **COUNCIL APPROVAL**

Council hereby approves the fees to be charged by the Sault Ste. Marie Police Services Board as shown on Schedule "A" to this by-law.

2. **SCHEDULE "A" TO BY-LAW 2002-28 AMENDED**

Schedule "A" to By-law 2002-28 is hereby repealed and replaced with Schedule "A" attached to this by-law.

3. **BY-LAW 2002-3 REPEALED**

By-law 2002-3 is hereby repealed.

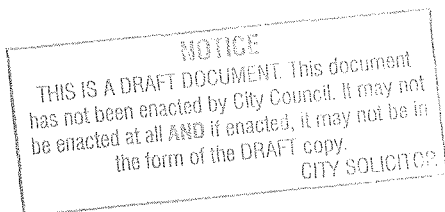
4. **EFFECTIVE DATE**

This by-law becomes effective on the date of its final passing.

READ THREE TIMES and PASSED in Open Council this 12th day of April, 2007.

ACTING MAYOR – SUSAN MYERS

DEPUTY CLERK – MALCOLM WHITE





SCHEDULE "A"

SERVICE FEE SCHEDULE

(Flat rates include applicable taxes)

Motor Vehicle Collision Reports		\$40.00
Statements		\$40.00
Officer Notes		\$40.00
Statements and Officer Notes	Set fee for requesting both records, no refunds if only one of these records exist	\$60.00
Accident Reconstruction Reports		\$1,500.00
Traffic Escorts	(One hour minimum hour)	\$50.00 per hour
Occurrence Reports (OPTIC)		\$40.00
Court Order and Subpoena	Administrative Fee Photocopying Fee for files	\$50.00 \$0.20 per page
Copy of video/audio tapes	Administrative Fee	\$50.00
Member Interview while on-duty	Based on the current 1 st Class Constable rate + GST (i.e. 2005 rate = 32.56 plus GST)	Current 1 st Class Cst. hourly rate + GST
Member Interview while off-duty	Based on current 1 st Class Cst. hourly rate, i.e. 2005 rates – 4 hours @ 32.56 for first hour, 32.56 per hour for each hour thereafter	Based on current 1 st Class Constable – 4 hours for first hour and hourly rate thereafter
False Alarms		\$73.50
Alarm Administration Fee for cancellations or direct billing, where appropriate		\$23.50
Form Reports / Letters		\$40.00
Fingerprints		\$27.00
Photographs (Digital on CD)		\$25.00
Taxi Licence Test Fee		\$10.00
Volunteer Record Checks		\$15.00
Police Clearance Certificates		\$35.00
Pardon Applications Report		\$30.00
Use of Police Vehicle		\$25.00 per hour

10(4)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2007-60

REGULATIONS: (R.1.21.) being a by-law to amend By-laws 80-200 and By-law 4100 dealing with the exemption from the noise control by-laws for the Canadian Cancer Society's 7th Annual Relay for Life Event .

The Council of the Corporation of the City of Sault Ste. Marie pursuant to Section 129 of the Municipal Act, 2001, S.O. 2001 c. 25 ENACTS as follows:

1. **EXEMPTION FROM NOISE CONTROL BY-LAWS**

Despite the provisions of By-law 80-200 and By-law 4100, and in conjunction with the Relay for Life event being held on June 15th and 16th, 2007 at the John Rhodes Community Centre, the provisions of the noise control by-laws are waived commencing Friday, June 16th, 2007 at 7:00 p.m. up to Saturday, June 17th, 2007 at 8:00 a.m.

2. **EFFECTIVE DATE**

This by-law takes effect on June 15th and June 16th, 2007.

Read THREE times and PASSED in open Council this 16th day of April, 2007.

ACTING MAYOR – SUSAN MYERS

DEPUTY CITY CLERK – MALCOLM WHITE

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2007-59

TAXES (T.1.2.) A By-Law to Delegate the Powers and Duties of the Treasurer with Respect to the Collection of Taxes

WHEREAS the Council of the Corporation of the City of Sault Ste. Marie may, by By-Law delegate, to any person, any or all of the powers and duties of the Treasurer set out under any Act with respect to the collection of taxes, pursuant to s.286. of the *Municipal Act, 2001*, S.O. 2001 c.25 as amended (hereinafter referred to as the "Act");

AND WHEREAS the Council of the Corporation of the City of Sault Ste. Marie deems it appropriate to enact this By-Law for the purposes of delegating all of the powers and duties of the Treasurer with respect to tax collection set out in any Act to the persons named herein.

NOW THEREFORE the Council of the Corporation of the City of Sault Ste. Marie hereby enacts as follows:

1. **In this By-Law:**

"delegate" means any person or person upon whom this By-Law confers the duties and powers of the Treasurer with respect to tax collection pursuant to s.286. of the Act.

2. The delegate listed in this By-Law shall be deemed to be conferred with all of the powers and duties of the Treasurer with respect to tax collection until duly notified otherwise.

3. The person holding the position set out below is identified as the person to whom the powers of the Treasurer are delegated pursuant to section 286. of the Act:

City Tax Collector

4. By-Law 2003-63 is repealed.

5. This By-Law takes effect on the date of its final passing.

READ THREE TIMES and **PASSED** in open Council this 16th day of April, 2007.

ACTING MAYOR – SUSAN MYERS

DEPUTY CITY CLERK – MALCOLM WHITE

NOTICE

THIS IS A DRAFT DOCUMENT. This document has not been enacted by City Council. It may not be enacted at all AND if enacted, it may not be in the form of the DRAFT copy.

CITY SOLICITOR

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2007-62

TEMPORARY STREET CLOSING: (S.2.) A by-law to permit the temporary street closing of Foster Drive, from St. Mary's River Drive to Spring Street and the temporary closing of Queen Street West from Andrew Street to Huron Street.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie pursuant to Section 11 of the Municipal Act, 2001, S.O. 2001, c. 25 and amendments thereto **ENACTS** as follows:

1. **TEMPORARY STREET CLOSING OF FOSTER DRIVE FROM ELGIN STREET TO SPRING STREET**

Council hereby authorizes the closing to vehicular traffic of Foster Drive from St. Mary's River Drive to Spring Street between the hours of 4:30p.m. and 12:00 a.m. (midnight) on August 3rd, 2007 to facilitate parking for the 19th Ontario Provincial H.O.G. Rally 2007, being held at the Roberta Bondar Pavilion.

2. **TEMPORARY STREET CLOSING OF QUEEN STREET WEST FROM ANDREW STREET TO HURON STREET**

Council authorizes the closing to vehicular traffic of Queen Street West from Andrew Street to Huron Street between the hours of 11:30 a.m. and 2:00 p.m. on August 4th, 2007 to facilitate the O.P.P. Golden Helmets precision riding demonstration at the 19th Ontario Provincial H.O.G. Rally 2007.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

READ THREE TIMES and PASSED in Open Council this 16th day of April, 2007.

ACTING MAYOR – SUSAN MYERS

DEPUTY CITY CLERK –
MALCOLM WHITE

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2007-64

ZONING: A by-law to amend Sault Ste. Marie Zoning By-law 2005-150 and 2005-151 concerning 31 Trunk Road

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 34 of the Planning Act, R.S.O. 1990, chapter P.13 and amendments thereto, ENACTS as follows:

1. **LOTS 10 AND 11 REGISTRAR'S COMPILED PLAN H-723 AND LOTS 1 TO 41, 45 TO 53 AND A PORTION OF MCRAE STREET (CLOSED) ON PLAN H-418 AND A PORTION OF CHURCHILL BOULEVARD (CLOSED) - 31 TRUNK ROAD - LOCATED ON THE SOUTH SIDE OF TRUNK ROAD (COMMONLY KNOWN AS CHURCHILL PLAZA) – C.5.S**

The zone designation on the land described as Section 2 of this by-law which lands are shown on map 1-18 of Schedule A to By-law 2005-150 and are also shown outlined and marked "subject property" on the map attached as Schedule 244, which property is zoned C.5 is changed to C.5.S, Shopping Centre Commercial Zone with a Special Exception.

2. **BY-LAW 2005-151 AMENDED**

Section 2 of By-law 2005-151 is amended by adding the following subsection 2(244):

2(244) - 31 Trunk Road

Despite the provision of By-law 2005-150 the land described as lots 10 and 11 Registrar's Compiled Plan H-723 and Lots 1 to 41, 45 to 53 and a portion of McCrea Street (closed) on Plan H-418 and a portion of Churchill Boulevard (closed) having civic no. 31 Trunk Road, commonly known as Churchill Plaza and marked "subject property" on the map attached as Schedule 244 may be used in accordance with the provisions of the Shopping Centre (C.5) Commercial Zone subject to the following special provisions:

- (i) the required building set back from Trunk Road is reduced to 4.57m (15');
- (ii) the required building set back from the westerly lot line is reduced to 3.05m (10');
- (iii) the required building set back from the easterly lot line abutting 129 Trunk Road is reduced to 3.05m (10');
- (iv) the required building set back at the southeast corner of the subject property where it abuts 1496 Wellington Street East is reduced to 3.05m (10');
- (v) in calculating the total parking required for the uses on the subject property there shall be no parking space requirement assigned for the bowling alley use.

106.1

6. **SCHEDULE NO. 244**

Schedule 244 hereto forms a part of By-laws 2007-64 and 2005-151.

7. **CERTIFICATE OF CONFORMITY**

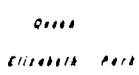
It is hereby certified that this by-law is in conformity with the Official Plan for the City of Sault Ste. Marie, authorized and in force on the day of the passing of this by-law.

READ THREE TIMES and PASSED in Open Council this 16th day of April, 2007

ACTING MAYOR – SUSAN MYERS

DEPUTY CLERK – MALCOLM WHITE

1061



DATE : June 1998

106j)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2007-71

ZONING: A By-law to amend Sault Ste. Marie Zoning By-law 2005-151 concerning lands located at 671-683 Great Northern Road.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to Section 34 of the Planning Act, R.S.O. 1990, chapter P.13 and amendments thereto, ENACTS as follows:

1. **BY-LAW 2007-151 AMENDED**

Special Exception 2(215) as enacted by By-law 88-247 is hereby repealed and replaced with the following :

2(215) (862) Limited Commercial Uses-671-683 Great Northern Road

Despite the provisions of By-law 2005-150, the lands described as the south half of part 13, Registrar's Compiled Plan No. H-744, civic No. 671-683 Great Northern Road and shown outlined and marked Block 'A' on the subject property map attached as Schedule 867 hereto, may be used to permit the following uses, in addition to those permitted in the Highway Zone (HZ), so long as a minimum 7.62m landscaped strip be planted along Great Northern Road:

1. *Accessory uses*
2. *Commercial cleaning business*
3. *Custom Workshop* – Establishments primarily engaged in producing special order goods for retail sale. Such uses may include but are not limited to, a local craft shop, including pottery, furniture, metal and wood made by hand.
4. *Delivery and courier services*
5. *Dry cleaning establishment*
6. *Office Uses:* Up to a maximum of 15% of the gross leaseable floor area of the total development on Block 'A' on Schedule 867 attached hereto.
7. *Printing and Related Support Activities*
8. *Professional scientific and Technical Services*, including the offices of a property manager and real estate developer, such office uses are excluded from the maximum of 15% gross leaseable floor area outlined in subsection 6 of this by-law.
9. *Retail Sales* of goods not specifically noted in the provisions of the Highway Zone outlined in Section 13.7 By-law 2005-150 or this By-law - Up to a maximum of 50% of the gross leaseable floor area of the total development on Block 'A' on Schedule 867 attached hereto.
10. *Subcontractor's Shop* – Often referred to as Tradesperson's shops, these establishments are primarily engaged in a specific building trade. Installations and trade work is done off-site, however there is often a retail component associated with the use. Outdoor storage requirements associated with this use are minimal. Such uses may include the following or similar uses:

- i. Electricians Shop
- ii. Exterior siding and window contractor's
- iii. Flooring Shop
- iv. Heating and Cooling Contractor's
- v. Plumber's Shop

11. *Warehousing, Wholesaling and Distribution Centre.*

2. **SCHEDULE "A"**

Schedule "A" hereto forms a part of this by-law.

3. **CERTIFICATE OF CONFORMITY**

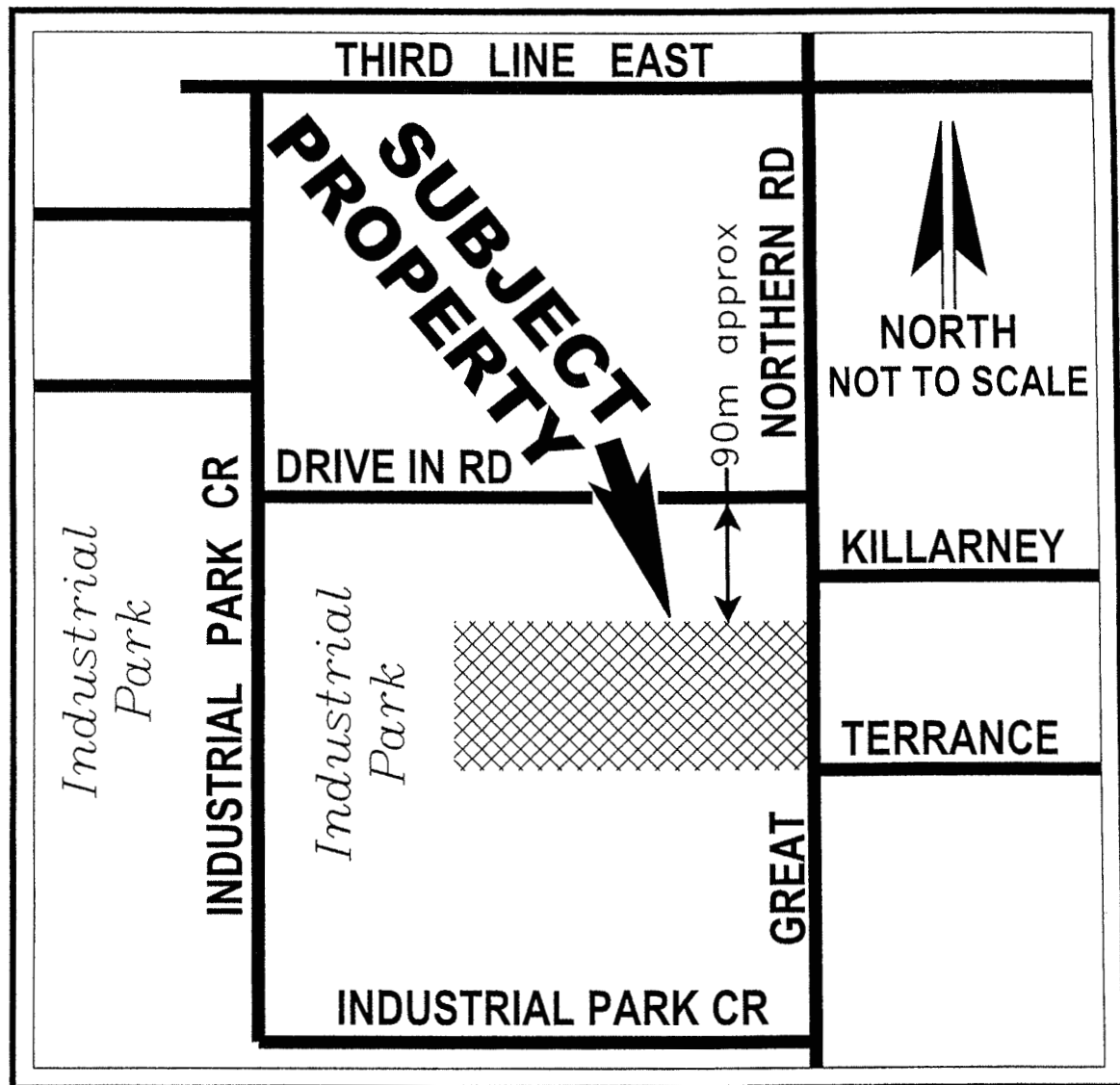
It is hereby certified that this by-law is in conformity with the Official Plan for the City of Sault Ste. Marie, authorized and in force on the day of the passing of this by-law.

READ three TIMES and PASSED in open Council this 16th day of April, 2007.

ACTING MAYOR – SUSAN MYERS

DEPUTY CITY CLERK – MALCOLM WHITE

SCHEDULE "A" TO BY-LAW 2007-71 OF THE CORPORATION OF THE CITY OF
SAULT STE. MARIE READ THREE TIMES AND PASSED IN OPEN COUNCIL
THIS 16TH DAY OF APRIL, 2007



APPLICATION A-5-07-Z

LOCAL IMPROVEMENT: A by-law to authorize the construction of a concrete sidewalk on Queen Street East from Dacey Road to Queensgate Boulevard under Section 3 of the Municipal Act, 2001, Ontario Regulation 119/03

WHEREAS notice of the intention of the Council to undertake the works hereinafter described was duly published and served more than one month prior to the passing of this by-law; and

WHEREAS the Council has received the reports, estimates and statements required for undertaking the said works.

THEREFORE the Council of The Corporation of the City of Sault Ste. Marie ENACTS as follows:

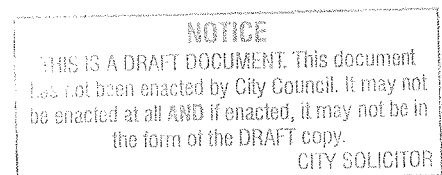
1. The Corporation shall construct the work described in Schedule "A" hereto as a local improvement under the said Act and in accordance with Plans and specifications furnished by the Commissioner of Engineering/Planning.
2. The Commissioner of Engineering/Planning shall forthwith make such plans, profiles and specifications and furnish such information as may be necessary for the construction and completion of the said work.
3. The construction and completion of the said work shall be performed under the superintendence and in accordance with the directions and orders of the Commissioner of Engineering/Planning.
4. The Commissioner of Finance/Treasurer may agree with any bank or person for temporary borrowing of money to meet the cost of the works pending completion thereof.
5. The sum of \$27.00 per metre frontage shall be specially assessed upon the lots abutting directly on the said work according to the extent of their respective frontages thereon and the remainder of the cost of the work shall be borne by the Corporation.
6. The special assessments shall be paid in one payment by December 31st of the current year or in the alternative by ten equal annual instalments.
7. The debentures to be issued for the loan to be effected to pay the cost of the work when completed shall bear interest at such rate as the Council may determine and be made payable within ten years on the installment plan.
8. Any person whose lot is specially assessed may commute for a payment in cash in accordance with By-law 69-436 the special rates imposed on such lot.
9. The said Schedules "A" forms a part of this by-law.
10. This by-law comes into force on the day of its final passing.

Read the THIRD time and PASSED in open Council this 16th day of April, 2007

ACTING MAYOR – SUSAN MYERS

DEPUTY CITY CLERK – MALCOLM WHITE

FIRST reading: January 29th, 2007
SECOND reading: January 29th, 2007
THIRD reading: April 16, 2007



CORPORATION OF THE CITY OF SAULT STE. MARIE
CONCRETE SIDEWALK - SECTION 3

SCHEDULE "A"

BY-LAW 2007-18

<u>JOB NUMBER</u>	<u>STREET</u>	<u>FROM</u>	<u>TO</u>	<u>LENGTH</u>	<u>WIDTH</u>	<u>SIDE</u>	<u>ASSESSABLE FRONTAGE</u>	<u>ESTIMATED COST</u>
A-06-9-01	Queen Street East	Dacey Road	Queensgate Boulevard	525m	1.5m	North	487.300m	\$200,000.00

CR/al
2007 01 29

10/17